



A G E N D A

**August 17, 2023
3:00 p.m.**

Meeting will be held at:

**Workforce Assistance Center - Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at <http://www.maderaworkforce.org/workforce-board-meetings/>. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

- 6.1 Consideration of ratification of the February 16, 2023, Workforce Development Board (WDB) meeting minutes.
- 6.2 Consideration of ratification of the April 21, 2023, WDB Executive Committee meeting minutes.
- 6.3 Consideration of ratification of the May 10, 2023, WDB Executive Committee meeting minutes.
- 6.4 Consideration of approval of the June 15, 2023, WDB Executive Committee meeting minutes.
- 6.5 Consideration of ratification of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.
- 6.6 Consideration of ratification of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.

- 6.7 Consideration of ratification of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.
- 6.8 Consideration of ratification of the re-appointment of Deborah Martinez, Madera County Department of Social Services, to the WDB for an additional 3-year term: 8/8/23 to 8/8/26.
- 6.9 Consideration of ratification of the resignation of Joseph Giles, Operating Engineers Local 3, from the WDB.
Consideration of approval of the reappointment of Nichole Mosqueda, Camarena Health, to an additional 3-year term: 10/21/23 to 10/21/26.
- 6.10 Consideration of ratification of the application for subsequent local area designation and local board recertification for the 2023-25 program year.
- 6.11 Consideration of ratification of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).
- 6.12 Consideration of ratification of Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023.
- 6.13 Consideration of ratification of the revised application for subsequent local area designation and local board recertification for the 2023-25 program year and authorize staff to submit to the Madera County Board of Supervisors (BOS) for approval and signature.
 - Since the WDB and BOS approval of Madera's recertification application, the State EDD issued a different set of performance requirements for the application. Per EDD's guidance, staff submitted a new application reflecting the revised performance data along with the original signed and approved application, which has been accepted by EDD and determined to have met the application deadline as outlined in EDD's final directive. Per the BOS, a revised application will be submitted as a ratification of the amended application for their records.

7.0 Action Items

- 7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of April 1, 2023, through June 30, 2023.
- 7.2 Consideration of approval of Beaudette Inc.'s OSO Annual Report for fiscal year 2023.
- 7.3 Discussion on The Real Role of Workforce Boards retreat and consideration to continue working with the California Workforce Association and Bob Lanter on developing an action plan of priorities for the next 24 months.
- 7.4 WDB Chair Election
- 7.5 WDB Vice Chair Election
- 7.6 Discussion and consideration of the Program Impact and Data Reports

8.0 Information Items

- 8.1 Madera County Workforce Investment Corporation (MCWIC) Update
- 8.2 National Workforce Development Month
- 8.3 Small Business Development Center (SBDC) Ribbon Cutting Event
- 8.4 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-22 and Program Year 2022-2023.
- 8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

9.0 Written Communication

10.0 Open Discussion/Reports/Information

- 10.1 Board Members

10.2 Staff

11.0 Next Meeting

October 19, 2023

12.0 Adjournment



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

MINUTES

February 26, 2023

***Convened at Madera County Workforce Assistance Center and via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637***

Zoom Meeting: <https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;>
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

- PRESENT:** Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid (6.0), Wendy Lomeli
- ABSENT:** Darren Rose, Joe Perez, Jorge DeNava, Ladislao Lopez, Mark Choe, Mattie Mendez, Mike Fursman, Robert Poythress
- GUEST:** Gary Beaudette
- STAFF:** Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:02 p.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Laura Gutile moved to adopt the agenda, seconded by Debi Bray.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Wendy Lomeli

6.0 Consent Calendar

- 6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of January 16, 2023, through February 14, 2023, in accordance with Assembly Bill 361.**
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of February 15, 2023, through March 16, 2023, in accordance with Assembly Bill 361.**
- 6.3 Consideration of approval of the January 13, 2023, Workforce Development Board (WDB) Executive Committee meeting minutes.**
- 6.4 Consideration of approval of the February 9, 2023, WDB Executive Committee meeting minutes.**

- 6.5 Consideration of approval of the December 15, 2022, WDB meeting minutes.
- 6.6 Consideration of approval of the appointment of Robert Poythress as the Board of Supervisors representative on the WDB.
- 6.7 Consideration of approval of the re-appointment of Jorge DeNava, Central Valley Opportunity Center, to the Workforce Development Board for an additional 3-year term: 4/4/23 to 4/4/26.

Chuck Riojas moved to approve the Consent Calendar, seconded by Nichole Mosqueda.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

7.0 Action Items

- 7.1 Consideration of approval of the draft Workforce Innovation and Opportunity Act PY 2021-2024 Regional Biennial Plan Modification and forwarding the plan to the Madera County Board of Supervisors for final review and approval at the conclusion of the public comment period.

There were no public comments made for the Regional Plan. The comment period ended on March 6, 2023. Staff are requesting approval of the plan and authorization to forward it to the Board of Supervisors for approval.

Omair Javaid moved to approve, seconded by Laura Gutile.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

- 7.2 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of October 1, 2022, through December 31, 2022.

Gary Beaudette presented the OSO report. The Partners have met on 3 occasions in the past quarter. They are working on getting everyone on the same electronic referral system (Unite Us) and are working towards completing the 5 key performance indicator goals. Work is currently being done on updating and/or creating customer facing videos for Partner services. Partner information is shared and stored in a Partner Google Drive account and is accessible to all Partners.

Omair Javaid moved to approve, seconded by Debi Bray

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

8.0 Information Items

- 8.1 WDB Workshop: Program and Data Reports

Information provided within agenda packet. Staff requested input from members of the WDB for program and data reports and the content they would like the reports to contain as well as the format they would like to see for the reports. Examples of previous program and data report templates as well as reports from Solano and Tulare Counties were provided. Staff will take the information provided and will bring a draft of the reports to the WDB for review.

- 8.2 Update on Madera Community Hospital Closure and Rapid Response

Information provided within the agenda packet. Staff provided 11 Rapid Response orientations for affected staff. Approximately 200 employees were impacted. Staff worked with the Fresno WDB and other healthcare providers on healthcare job fairs. Staff are with impacted employees and are following up as needed and are

sending information on resources and re-employment opportunities. Information is being sent through the Workforce's text messaging platform. The State requires that Rapid Response Report 121 be submitted weekly since there were more than 100 employees affected by the closure.

8.3 California Workforce Association (CWA) Article on English Language Services in Madera County

Information provided within the agenda packet.

8.4 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet.

8.5 WIOA Formula and Special Projects Quarterly Program Overview

Information provided within the agenda packet.

8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.7 Form 700 Due April 1, 2023

Information provided within the agenda packet.

9.0 Written Communication

9.1 Fiscal Review 85% Formula Grant Fiscal Year 2021-22 Final Monitoring Report

Information provided within the agenda packet.

10.0 Open Discussion/Reports/Information

11.1 Board Members

11.2 Staff

Tracie's retirement celebration is happening on February 23, 2023, from 4:00 p.m. to 6:00 p.m. here at the Workforce Assistance Center.

11.0 Next Meeting

April 20, 2023

12.0 Adjournment

Meeting adjourned at 4:11 p.m. during information item 8.2 due to loss of quorum.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Executive Committee
SPECIAL MEETING

MINUTES

April 21, 2023
10:00 a.m.

Convened via teleconference at:

Workforce Assistance Center, 2037 W. Cleveland Avenue, Madera, CA 93637
777 West Palmdon Avenue, Fresno, CA 93704
200 W 4th Street, Madera, Suite 4006, Madera, CA 93637
17149 Road 400, Madera, CA 93636

PRESENT: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

ABSENT: Pat Gordan

GUEST:

STAFF: Nicki Martin, Maiknue Vang

1.0 Call to Order

Meeting called to order at 10:03 a.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Nichole Mosqueda moved to adopt the agenda, seconded by Robert Poythress.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

6.0 Consent Calendar

None.

7.0 Action Items

7.1 Consideration of approval of the application for subsequent local area designation and local board recertification for the 2023-25 program year and authorization for staff to forward to the Board of Supervisors for approval.

The local area designation and board recertification is required and is submitted every 2 years to the State. The application must be approved and signed by the local workforce boards and their chief elected official. The deadline for submission has been pushed to May 26, 2023. The initial due date was May 19, 2023. Jorge DeNava's Title and Entity were reversed in the table on page 5 and his Term dates were recently approved for an additional 3-year term. This data will be updated before the application is submitted to the Board of Supervisors for approval and will be submitted to the State after final approval by the Board of Supervisors.

Robert Poythress moved to approve with the changes to page 5, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

7.2 Consideration of approval of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.

7.3 Consideration of approval of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.

Agenda items 7.2 and 7.3 were discussed as a group. Brett Frazier was formerly assigned to the Madera WDB as the Board of Supervisors (BOS) representative. Since his resignation from the BOS, staff are bringing Brett's WDB member application as a Private Sector representative to the Board for approval. Aaron Chambers, Impossible Services Group, Inc. will also represent the Private Sector on the WDB. The addition of Brett and Aaron as private sector representatives on the WDB will ensure that the Board is in compliance with the mandate that requires that WDBs be comprised of majority Private Sector representatives.

Robert Poythress moved to approve items 7.2 and 7.3, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

7.4 Discussion and consideration to apply and submit an application for High Performing Board.

The State released a draft directive for local workforce areas to apply for High Performing Board (HPB) status/designation. Applying for this status is not mandatory. In the past, there was a minimal amount of funds available to Boards that were granted HPB status. Madera is currently designated a HPB through June 30, 2023. In the past, this designation came with a funds award. Previously, all Boards granted this status shared one pot of funds. Madera was previously awarded funds in the amount of approximately \$3,000. The award amount depends on the number of Boards who apply. The draft directive provides eligibility criteria information which includes meeting performance goals, meeting Board composition requirements, maintaining fiscal integrity, meeting training expenditure levels, and having a business services plan in place. Madera has met all the requirements except performance goals for program year 2021-22. Madera did not meet performance goals for dislocated workers (DW) for employment rate Q2 and for median earnings. The State is only looking at employment rate Q2 and median earnings Q2 after exit. The data being used for performance was during the height of the pandemic. Staff have spoken with EDD and their technical assistance team to discuss Madera's performance and outcomes for program year 2022. Madera is currently on track and staff have established strategies and charts to track performance per quarter to ensure that all requirements are met. If areas don't meet performance for 2 consecutive years, those areas will be placed on an improvement plan and funding could be reduced. Staff spoke with EDD and stated that Madera County AJCC remained open during the pandemic and provided services the entire time. Madera not meeting this performance indicator is directly tied to the pandemic. This resulted in lower performance data due to some participants enrolling but not being able to complete trainings or obtain jobs due to the pandemic or some participants ultimately staying home due to safety concerns and possibly receiving Federal or State benefits that allowed them to stay home. Other areas closed and provided no services while at the same time possibly selecting participants for trainings and/or services who they could have screened thoroughly and enrolled based on their ability to participate and complete their trainings. This would ensure that their performance data was not negatively impacted by the pandemic. Staff requested input from the WDB regarding whether or not to apply for HPB status. It is possible

that the WDB could write a letter on behalf of Madera's workforce area to plead the case for HPB status and include it in the application packet. EDD sends letters notifying workforce areas if they did or did not get HPB status. Those letters go out to the WDBs themselves as well as their local elected official's office. Given the chance that Madera may be denied this designation, staff requested input from the Board as to whether or not to apply. Not applying will not impact any current programs and services. It was decided that Madera would not apply for HPB status.

7.5 Discussion and consideration to plan and schedule *The Real Role of Workforce Boards* Retreat/Workshop.

Some new WDB members have come onto the Board since the pandemic. Staff feel it would be beneficial to provide some information on how the WDB functions and its important role to the community. Bob Lanter, California Workforce Association (CWA), facilitates a workshop on this topic and he would be available to come to Madera to provide a workshop to the WDB at no cost. Bob could customize the workshop for Madera's WDB. It could be held off-site, and lunch could be provided. It was recommended that it be held around the time of the next regularly scheduled WDB meeting in June – possibly on 6/12, 6/13, or 6/14. Staff can send a poll to ask for input on a preferred date and time. It was suggested that it could be held at the Camarena Wellness Center at Tesoro Viejo and that the Board agenda should remain short in order to focus on the workshop. A weekend date was considered but ultimately decided against. Staff will send a poll and contact Bob to schedule the event in June.

8.0 Information Items

None.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Omar Javid requested that the process for requesting to join Board meetings via teleconference be shared with members so that they can Zoom into meetings as needed.*

10.2 Staff

None.

11.0 Next Meeting

To be determined

12.0 Adjournment

Meeting adjourned at 10:42 a.m.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

**Executive Committee
SPECIAL MEETING**

MINUTES

**May 10, 2023
11:30 a.m.**

Convened via teleconference at:

***Workforce Assistance Center, 2037 W. Cleveland Avenue, Madera, CA 93637
200 W 4th Street, Madera, Suite 4006, Madera, CA 93637
730 N I Street, Suite 202, Madera, CA 93637
17149 Road 400, Madera, CA 93636***

PRESENT: Brett Frazier, Nichole Mosqueda, Robert Poythress

ABSENT: Pat Gordan, Omair Javaid

GUEST:

STAFF: Nicki Martin, Maiknue Vang

1.0 Call to Order

Meeting called to order at 11:30 a.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Robert Poythress moved to adopt the agenda, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Nichole Mosqueda, Robert Poythress

6.0 Consent Calendar

6.1 Consideration of approval of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.

Robert Poythress moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Nichole Mosqueda, Robert Poythress

7.0 Action Items

7.1 Consideration of approval of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).

Staff are seeing more Adults coming to the Center for services. Dislocated worker (DW) numbers have decreased and they are not coming to the Center for services in the same numbers as Adults. Madera received a COVID DW grant that has helped pay for DW worker services if they were impacted by the pandemic. It's very common to transfer DW to Adult funds as needed. Adult services require more funds because Adults require more intensive services upfront and so more staff time is being charged to the that program. There would be no impact to the DW program with this transfer.

Nicole Mosqueda moved to approve, seconded by Robert Poythress.

Vote: Approved – unanimous

Yes: Brett Frazier, Nichole Mosqueda, Robert Poythress

8.0 Information Items

None.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

None.

11.0 Next Meeting

None.

12.0 Adjournment

Meeting adjourned at 11:36 a.m.



Executive Committee

SPECIAL MEETING

MINUTES

June 15, 2023
10:00 a.m.

Meeting will be held at:

**Wellness Center at Tesoro Viejo
4148 Town Center Boulevard, Madera, CA 93636
(559) 662-4589**

PRESENT: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

ABSENT: Pat Gordan

GUEST: Brandon Anderson, Matthew Hayes, Bob Lanter

STAFF: Jorge Espinosa, Erick Flores, Nicki Martin, Marisol Rivera, Maiknue Vang, Bertha Vega

1.0 Call to Order

The Executive Committee was convened at 10:12 a.m. due to a lack of quorum of the Workforce Development Board.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Roundtable introductions were done by all in attendance.

5.0 Adoption of Board Agenda

Nichole Mosqueda moved to adopt the agenda, seconded by Omair Javaid.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

6.0 Consent Calendar

- 6.1 Consideration of approval of the February 16, 2023, Workforce Development Board (WDB) meeting minutes.
- 6.2 Consideration of ratification of the April 21, 2023, WDB Executive Committee meeting minutes.
- 6.3 Consideration of ratification of the May 10, 2023, WDB Executive Committee meeting minutes.
- 6.4 Consideration of ratification of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.
- 6.5 Consideration of ratification of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.
- 6.6 Consideration of ratification of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.
- 6.7 Consideration of approval of the re-appointment of Deborah Martinez, Madera County Department of Social Services, to the WDB for an additional 3-year term: 8/8/23 to 8/8/26.
- 6.8 Consideration of approval of the resignation of Joseph Giles, Operating Engineers Local 3, from the WDB.
- 6.9 Consideration of ratification of the application for subsequent local area designation and local board recertification for the 2023-25 program year.
- 6.10 Consideration of ratification of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).

Omaid Javaid moved to approve the Consent Calendar, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress

7.0 Action Items

- 7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023.

The OSO had a scheduling conflict and was not able to attend the meeting. The OSO is conducting Partner meetings via Zoom but can do a combination in-person and virtual as needed. The OSO contract was extended for an additional 2 years.

Omaid Javaid moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress

- 7.2 Consideration of approval of the revised application for subsequent local area designation and local board recertification for the 2023-25 program year and authorize staff to submit to the Madera County Board of Supervisors (BOS) for approval and signature.
 - Since the WDB and BOS approval of Madera's recertification application, the State EDD issued a different set of performance requirements for the application. Per EDD's guidance, staff submitted a new application reflecting the revised performance data along with the original signed and approved application, which has been accepted by EDD and determined to have met the application deadline as outlined in EDD's final directive. Per the BOS, a revised application will be submitted as a ratification of the amended application for their records.

Staff previously submitted the recertification application to the WDB and the BOS based on a draft directive in order to comply with the filing deadline. The EDD subsequently revised the directive directing local areas to use performance data based on actuals and NOT on adjusted figures in the application as was indicated on

the draft directive. Per the BOS, staff amended the application to include the new data and resubmit it to the BOS for ratification. The EDD has received and accepted the amended application and performance data.

Omair Javaid moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

7.3 WDB Chair Election

7.4 WDB Vice Chair Election

No action taken for items 7.3 and 7.4. The WDB elections will happen at the next WDB meeting.

8.0 Information Items

8.1 SBDC Ribbon Cutting Event

Information included in the agenda packet.

8.2 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-22 and Program Year 2022-2023.

Information included in the agenda packet.

8.3 2023-2024 WDB Meeting Calendar

Information included in the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

None.

11.0 Next Meeting

August 17, 2023

12.0 Adjournment

Meeting adjourned at 10:29 a.m.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Director Application

NAME: Brett Frazier	TITLE Madera County Assessor Papa Murphy's Pizza, Owner
EMPLOYER: Madera County/Papa Murphy's Pizza	
ADDRESS: 200 W 4th St/324 N Gateway Dr, Madera, Ca 93637	
PHONE: 559-395-3705	FAX:
EMAIL: [REDACTED]	ALTERNATE EMAIL: [REDACTED]

ORGANIZATIONS YOU BELONG TO:	HOW LONG?
1. California Assessors Association	4 Months
2. Madera County Workforce Development Board	9 Years
3. San Joaquin River Conservancy	8 Years
4. Madera Economic Development Board	8 Years
5. Madera County Board of Supervisors	8 Years

REFERENCES:	PHONE:
Jay Varney	[REDACTED]
Leticia Gonzalez	[REDACTED]
Robert Poythress	[REDACTED]
David Rogers	[REDACTED]
Tom Wheeler	[REDACTED]

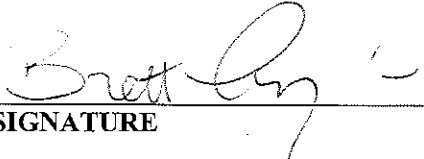
WHY DO YOU WANT TO BE A MEMBER OF THE WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY?

As a business owner I know first hand the importance of a trained workforce. I believe it is my civic duty to help get our youth and working age population the skills necessary to work and move our community forward!

**DO YOU HAVE ANY RELEVANT EXPERIENCE WITH WORKFORCE DEVELOPMENT, ECONOMIC DEVELOPMENT, EDUCATION, OR TRAINING PROGRAMS? YES NO
IF YES, PLEASE EXPLAIN:**

9 years on the Workforce Development board; Chair for the last 5 years.

PLEASE LIST ANY OTHER INFORMATION THAT YOU FEEL WOULD BE PERTINENT.


SIGNATURE

4/3/2023
DATE





**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Director Application

NAME: Aaron G. Chambers	TITLE President
EMPLOYER: Impossible Services Group, Inc.	
ADDRESS: 405 N. 'I' Street, Suite A, Madera, CA 93637	
PHONE: [REDACTED]	FAX: [REDACTED]
EMAIL: [REDACTED]	ALTERNATE EMAIL:

ORGANIZATIONS YOU BELONG TO:	HOW LONG?
1. Institute of Management Accountants	2018 - present
2. California Society of Tax Consultants	2022 - present
3. California Tax Education Council	Board Member 2023 - present
4. _____	_____
5. _____	_____

REFERENCES:	PHONE:
available upon request	
_____	_____
_____	_____
_____	_____
_____	_____

WHY DO YOU WANT TO BE A MEMBER OF THE WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY?

I am a lifelong resident of Madera County, and care deeply about this community. As a business advisor, I am highly interested in the services that are provided by the Workforce Development Board to our local small businesses/employers, as well as the individuals who are participating in the programs to gain new skills and training.

**DO YOU HAVE ANY RELEVANT EXPERIENCE WITH WORKFORCE DEVELOPMENT, ECONOMIC DEVELOPMENT, EDUCATION, OR TRAINING PROGRAMS? YES NO
IF YES, PLEASE EXPLAIN:**

I am the owner of a Madera based business consulting and tax firm with seven employees. I have significant experience in education and training of staff in this industry, have been engaged to train and develop the internal accounting staff for clients, and also have management experience in the retail industry. We hired one of our employees through the Madera County Workforce Center's programs, and found the process to be excellent for all parties involved.

PLEASE LIST ANY OTHER INFORMATION THAT YOU FEEL WOULD BE PERTINENT.


SIGNATURE

04/11/23
DATE

America's **Job** Center
of CaliforniaSM

**Local Area Subsequent Designation and
Local Board Recertification Application
For Program Year 2023-25**

Local Workforce Development Area

Madera County

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2023-25 under the *Workforce Innovation and Opportunity Act (WIOA)*.

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by 5 p.m. on Friday, May 26, 2023, to the CWDB at PolicyUnit@cwdb.ca.gov.

Workforce Development Board of Madera County

Name of Local Area

PO Box 1205

Mailing Address

Madera, CA, 93639

City, State, ZIP

May 18, 2023

Date of Submission

Maiknue Vang

Contact Person

559-662-4503

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members:

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

Category: Business – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board's business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority.
- Representatives of businesses, including small businesses or business organizations.
- Individuals appointed by those who have been nominated by local business organizations and business trade associations.

Please list the Local Board's business members and identify the chairperson by typing CHAIR after their name:

LOCAL BOARD BUSINESS MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Brett Frazier – Chair	Owner	Papa Murphy’s Pizza	5/9/23	5/9/26
Debi Bray	President/CEO	Madera District Chamber of Commerce	11/20/21	11/20/24
Donald Foster	Member	Golden Valley Chamber of Commerce	2/7/23	2/7/26
Lanie Suderman	Director of Operations	Visit Yosemite Madera County	11/12/22	11/12/25
Laura Gutile	Owner	Laura’s Nuts	6/7/22	6/7/25
Mark Choe	General Manager	The Pines Resort	11/12/22	11/12/25
Mattie Mendez	Vice-Chair	Madera Co. Workforce Investment Corporation	11/20/21	11/20/24
Michelle Brunetti	Director HR	Valley Children’s Hospital	8/23/22	8/23/25
Nichole Mosqueda	CAO	Camarena Health	10/21/20	10/21/23
Omair Javaid	Associate	World Financial Group	5/11/21	5/11/24
Robert Poythress	Manager	Teco Hardware	Indefinite	
Aaron Chambers	President	Impossible Services Group, Inc.	5/9/23	5/9/26

Category: Labor – At least 20 percent of the Local Board members shall be labor representatives from the Local Area’s workforce. Specifically, the Local Board shall have labor representatives under this membership category from the following entities (WIOA 107[b](2)(B)):

- Labor organizations (for a Local Area in which employees are represented by labor organizations) and who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees.
- A member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

Members may be representatives from community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth.

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a Local Area in which such organizations represent no employees, other representatives of employees shall be appointed to the Local Board, but any Board that appoints representatives of employees not nominated by local labor federations must demonstrate that no employees are represented by such organizations in the Local Area.

List the Local Board’s labor members:

LOCAL BOARD LABOR MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Chuck Riojas	Business Agent	IBEW 100	12/6/20	12/6/23
Jorge DeNava	Executive Director	Central Valley Opportunity Center	4/4/23	4/4/26
Joseph Giles	Business Agent	Operating Engineers Local #3	10/4/22	10/4/25
Mattie Mendez	Executive Director	Community Action Partnership of Madera County	11/20/21	11/20/24
Mike Fursman	Director, Meat Division	UFCW 8	8/23/22	8/23/25
Mike Lopez	Building Trades President	Fresno, Madera, Kings & Tulare Counties Building and Construction Trades Council	6/7/22	6/7/25

Category: Education – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers; and
- Institutions of higher education providing workforce investment activities.

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

LOCAL BOARD EDUCATION MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Lucia Robles	VP of Equity and Institutional Effectiveness	Madera Community College	10/4/22	10/4/25
Ladislao Lopez	Area Assistant Superintendent	Madera Unified School District	9/21/21	9/21/24

Category: Economic and Community Development – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations.
- The state’s employment service office under the *Wagner-Peyser Act*.
- Programs carried out under Title I of the federal *Rehabilitation Act*.

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local CEO.

List the Local Board’s economic and community development members:

LOCAL BOARD ECONOMIC AND COMMUNITY DEVELOPMENT MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Darren Rose	Executive Director	Madera County EDC	10/6/22	12/6/25
Deborah Martinez	Director	Madera County DSS	8/8/20	8/8/23
Joe Perez	Staff Services Manager I	Cal. Department of Rehabilitation	1/4/22	1/4/25
Robert Poythress	Supervisor	Madera County Board of Supervisors	Indefinite	-
Wendy Lomeli	Employment Program Manager III	Employment Development Dept.	6/6/20	6/6/23

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50% or higher in PY 20-21 OR PY 21-22, as described in Workforce Services Directive *Calculating Local Area Performance and Nonperformance* (WSD20-02) dated September 18, 2020, for the following primary indicators of performance:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

PY 20-21 Individual Indicator Scores		
Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	90.3 %	77.6%
Median Earnings 2 nd Quarter After Exit	\$5,566 (89.5%)	\$7,795 (103.6%)
PY 20-21 Individual Indicator Scores		
Indicators of Performance	Youth	
Employment or Education Rate 2 nd Quarter after Exit	98.2%	
Median Earnings	BASELINE	

PY 21-22 Individual Indicator Scores		
Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	_____%	_____%
Median Earnings 2 nd Quarter After Exit	\$____	\$____
PY 21-22 Individual Indicator Scores		
Indicators of Performance	Youth	
Employment or Education Rate 2 nd Quarter after Exit	_____%	
Median Earnings	BASELINE	

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 20-21 or PY 21-22:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation:

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Participated in full day of regional plan 2-year modification kickoff meeting on 9/14/22 hosted in-person in Madera. Additionally, participated in follow-up regional planning modification meeting on 10/7/22. Also participated in plan discussions at the Central California Workforce Collaborative (CCWC) meetings on 8/19/22, 10/7/22, 11/18/22, 12/16/22, and 3/3/23. Provided updated information regarding local labor market and economic analysis in Madera County as well as local participation in regional workgroups, projects, and sector initiatives. Provided input on stakeholders and community engagement forum topic, participated in, and marketed 3 English regional plan forums on 11/2/22, 11/9/22, and 11/10/22. One additional forum was held in Spanish on 12/01/22, and bi-lingual staff were encouraged to participate. Stakeholder forum invitations were sent to all Workforce Board members, local businesses, and community partners, as well as publicized via social media and the WDB website.

Active participation in regional plan implementation and the development of benchmarks and measures that support selected indicators B (equity and improving job quality) and D (shared/pooled resources). Ensured appropriate staff members and partners continued to be included in regional training opportunities and capacity building, completed training surveys,

and supported on-going efforts for a regionally designed training provider list. Participated in peer to peer learning, peer to peer monitoring, joint grant efforts, career pathway information, and the Central Valley Industry Engagement Roundtable to implement regional solutions for employer engagement.

Participated in regional discussions and efforts for performance negotiation, attended regional meetings to discuss and review performance negotiation process and goals, participated in regional performance negotiation call with the State on 9/15/2022.

Local Area Assurances

Through PY 23-25, the Local Area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Monthly and Quarterly Financial Reporting Requirements* (WSD19-05), dated December 4, 2019.
- All close out reports will comply with the policies and procedures listed in *WIOA Closeout Requirements* (WSD16-05), dated July 29, 2016.

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
 - The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).
- D. The Local Area will select the America's Job Center of CaliforniaSM operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and 29 CFR Part 38, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter [TEGL] 10-09*, and *TEGL 19-16*).

Application Signature Page

Instructions – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 23-25 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official



Signature



Signature

Brett Frazier

Name

DAVID ROGERS

Name

Chair

Title

CHAIRMAN, BOARD OF

Title SUPERVISORS

April 21, 2023

Date

5/9/23

Date



Maiknue Vang, Executive Director

Brett Frazier
Chair

6/17/21 - 6/17/23

Omair Javaid
Vice-Chair

6/17/21 - 6/17/23

Debi Bray *Term: 11/20/21 - 11/20/24*
Sector: Private
President/CEO
Madera District Chamber of Commerce

Michelle Brunetti *Term: 8/23/22 - 8/23/25*
Sector: Private
Director, Human Resources
Valley Children's Hospital

Aaron Chambers *Term: 5/9/23 - 5/9/26*
Sector: Private
President
Impossible Services Group, Inc.

Mark Choe *Term: 11/12/22 - 11/12/25*
Sector: Private
General Manager
The Pines Resort

Jorge DeNava *Term: 4/4/23 - 4/4/26*
Sector: Community Based Org/WIA Title I Prog
Executive Director
Central Valley Opportunity Center

Donald Foster *Term: 2/7/23 - 2/7/26*
Sector: Private
Member
Golden Valley Chamber of Commerce

Brett Frazier *Term: 5/9/23 - 5/9/26*
Sector: Private
Owner
Papa Murphy's Pizza

Mike Fursman *Term: 8/23/22 - 8/23/25*
Sector: Labor
Director, Meat Division
UFCW 8

Joseph Giles *Term: 10/4/22 - 10/4/25*
Sector: Labor
Business Agent
Operating Engineers Local Union 3

Laura Gutile *Term: 6/7/22 - 6/7/25*
Sector: Private
Owner
Laura's Nuts

Omair Javaid *Term: 5/11/21 - 5/11/24*
Sector: Private
Associate
World Financial Group

Wendy Lomeli *Term: 6/6/20 - 6/6/23*
Sector: Wagner Peyser/Job Services/TAA/UI
Employment Program Manager III
Employment Development Department

Ladislao (Lalo) Lopez *Term: 9/21/21 - 9/21/24*
Sector: Title II Adult Education and family Literacy
Area Assistant Superintendent
Madera Unified School District

Mike Lopez *Term: 6/7/22 - 6/7/25*
Sector: Labor
Building Trades President
Trades Council

Deborah Martinez *Term: 8/8/20 - 8/8/23*
Sector: Other
Director
Madera Conty Department of Social Services

Nichole Mosqueda *Term: 10/21/20 - 10/21/23*
Sector: Private Health
Chief Administrative Officer
Camarena Health

Robert Poythress *Term: 4/6/22 - 4/6/25/Indej*
Sector: Private/Board of Supervisors
Manager
Teco Hardware

Dr. Lucia F. Robles *Term: 10/4/22 - 10/4/25*
Sector: Postsecondary Vocational Education/Education
VP of Equity and Institutional Effectiveness
Madera Community College

Lanie Suderman *Term: 11/12/22 - 11/12/25*
Sector: Private
Director of Operations
Visit Yosemite | Madera County

Mattie Mendez *Term: 11/20/21 - 11/20/24*
Sector: CBO/CSBG/PRIVATE
Executive Director
MCWIC/Community Action Partnership of Madera Cou

Joe Perez *Term: 1/4/22 - 1/4/25*
Sector: Vocational Rehabilitation
Staff Services Manager I
Department of Rehabilitation

Chuck Riojas *Term: 12/6/20 - 12/6/23*
Sector: Joint Labor Mgmnt
Business Agent
International Brotherhood of Elect Workers #100

Darren Rose *Term: 12/6/22 - 12/6/25*
Sector: Economic Development Agency/CSBG
Executive Director
Madera County Economic Development Commission

Transfer of Funds Request

1. Local Area Madera County

2. Subgrant Number AA311014 3. Request Date 3/31/2023

4. Program Year 2022 5. Transfer Request No 01

6. Direction of Transfer (Check One):

Adult to Dislocated Worker	Dislocated Worker to Adult
<input type="checkbox"/> 201 → 299	<input type="checkbox"/> 501 → 499
<input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 502 → 500

7. Amount of Transfer \$180,000

8. Contact Person Jessica Roche


9. Contact Person's Telephone Number 559-662-4590

10. All transfer requests must be approved and signed off by the Local Board.

Date of Local Board meeting to discuss transfer _____

Date of Local Board meeting to approve transfer _____

11. By signing below, the Local Area Administrator/Designee requests a transfer of funds and certifies that this transfer request was approved at the Local Board Meeting on the date indicated above.

Signature 

Name Maiknue Vang

Title Executive Director

Date May 10, 2023

12. Taking into account the factors described under the Transfer of Funds Procedures section on page 5 of the directive, describe the Local Board's reasoning to request a transfer of funds.

Due to the recovery of the pandemic and reduced unemployment numbers, we have minimal eligible dislocated workers coming in for assistance. In regards to the Adult eligible clients, we are seeing a slight increase, but the participants coming in are in need of more intensive assistance prior to training.

Transfer of Funds Request Participant Plan

Local Area: MAD - Planning Guide for PY 2022	Prepared Date <u>7/1/2022</u>
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Enter the number of individuals in each category.

TOTALS FOR PY 20__	ADULT	DW
1. Registered Participants Carried in from PY 2021	185	17
2. New Registered Participants for PY 2022	200	25
3. Total Registered Participants for PY 2022 (Line 1 plus 2)	385	42
4. Exiters for PY 2022	175	20
5. Registered Participants Carried Out to PY 2023 (Line 3 minus 4)	210	22

PROGRAM SERVICES (based on line 3 count)		
6. Career Services	735	79
a. Basic Career Services (WIA Core Services)	385	41
b. Individualized Career Services (WIA Intensive Services)	350	38
7. Training Services	55	15

EXIT STATUS (based on line 4 count)		
8. Entered Employment	63	15
9. Training-Related	26	10
10. Entered Military Service	1	0
11. Entered Apprenticeship Program	1	1
12. Exited for Exclusionary Reasons	15	2

Maiknue Vang, Deputy Director

559-662-4503

Contact Person, Title

Telephone Number

Comments:

Transfer of Funds Request Participant Plan

Local Area: <u>MAD</u>	Prepared Date <u>03.31.2023</u>
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Enter the number of individuals in each category.

TOTALS FOR PY 20__	ADULT	DW
1. Registered Participants Carried in from PY 2021	162	19
2. New Registered Participants for PY 2022	200	15
3. Total Registered Participants for PY 2022 (Line 1 plus 2)	362	34
4. Exiters for PY 2022	125	20
5. Registered Participants Carried Out to PY 2023 (Line 3 minus 4)	237	14

PROGRAM SERVICES (based on line 3 count)		
6. Career Services	562	64
a. Basic Career Services (WIA Core Services)	200	30
b. Individualized Career Services (WIA Intensive Services)	362	34
7. Training Services	95	15

EXIT STATUS (based on line 4 count)		
8. Entered Employment	63	15
9. Training-Related	26	10
10. Entered Military Service	1	0
11. Entered Apprenticeship Program	1	1
12. Exited for Exclusionary Reasons	15	2

Jessica Roche, Controller	559-662-4590
Contact Person, Title	Telephone Number

Comments:

The Adult and Dislocated Worker eligible clients are needing more staff intensive case management services when enrolled in the program. Unemployment is still low, but is starting to increase as the economy tries to recover from the pandemic. With the struggling economy, client assistance will continue to be more intensive than it was in prior years.

Transfer of Funds Request Budget Plan

Local Area <u>MAD</u>	Date Prepared <u>3/31/2023</u>
------------------------------	---------------------------------------

Subgrant Number <u>AA311014</u>	Grant	Adult to DW	DW to Adult
Year of Appropriation <u>2022</u>	Code	<input type="checkbox"/> 201 → 299	<input type="checkbox"/> 501 → 499
		<input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 502 → 500

FUNDING IDENTIFICATION	ADULT	DW
1. Formula Allocation	827,911	603,688
2. Prior Adjustments - Plus or Minus	0	0
3. Previous Amounts Transferred	0	0
4. Current Amount to be Transferred	180,000	(180,000)
5. TOTAL FUNDS AVAILABLE (Lines 1 through 4)	1,007,911	423,688

TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (Lines 6a through 6c)	907,120	381,319
a. Career Services (WIA Core Services / Intensive Services)	515,538	260,582
b. Training Services	201,582	84,738
c. Other	190,000	36,000
7. Administration	100,791	42,369
8. TOTAL (Lines 6 plus 7)	1,007,911	423,688

QUARTERLY TOTAL EXPENDITURE PLAN (cumulative)		
9. September 2022	0	12,344
10. December 2022	13,478	14,609
11. March 2023	219,869	16,354
12. June 2023	442,549	71,354
13. September 2023	742,549	221,354
14. December 2023	965,229	236,354
15. March 2024	1,007,911	423,688
16. June 2024	1,007,911	423,688

COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)	10.00%	10.00%

<u>Jessica Roche, Controller</u>	<u>559-662-4590</u>
Contact Person, Title	Telephone Number

Comments

Expenditure plan numbers above are taken from prior expenditure reports filed to date. The remaining quarters are estimated accordingly based on projected increased customer flow for Adult Formula funding.

Madera Workforce Development Board AJCC Q3 22-23 Report:

Report created by One Stop Operator, Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center partnership meets monthly. The following agencies are invited to participate in each meeting, which are planned and facilitated by Beaudette Consulting Inc.:

Madera County Partners:

California Indian Manpower Consortium, Inc.	Madera County Workforce Investment Corporation
Central Valley Opportunity Center	Madera Unified School District Madera Adult School
Housing Authority of Madera County	Reading and Beyond
Job Corps	State Center Adult Education Consortium
Madera Community College Center	State of California Department of Rehabilitation
Madera County Department of Social Services	State of California Employment Development Department
Madera County Economic Development Commission	



Our Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
 - January 18th, 2023, [Link](#)
 - February 8th, 2023, [Link](#)
 - March 8th, 2023, [Link](#)
 - Karina Vera - State Center Adult Education Consortium
 - Danielle Beckett – EDD
 - Pang Vangyi – State Center Adult Education Consortium
 - Jose Delgado – Housing Authority
 - Joe Perez – DOR
 - Bertha Vega – Madera Workforce
 - Alycia Falley – Department of Social Services
 - Shirley Gregory – Madera Adult School
 - Sherri Watkins – SCAEC
 - Jessica Roche – Madera Workforce
 - Maiknue Vang – Madera Workforce
 - Alicia Aguire - EDD

Q3 Highlights:

- Partners staying united together through the challenges of the Covid pandemic, adjusting, and keeping a positive attitude through various changes.
- Partners sharing job opportunities cross-collaboratively
- Open communication, discussing best practices and lessons learned
- Willingness to help each other
- Safe environment to express ideas or ask for help

Opportunities:

- Attendance: Getting the decision makers, and all partners to attend
- Engagement with business partners and local businesses engaged in the business services and relaying information on what skills they are hiring for
- Utilize the One-Stop-Operator for consulting on problems, continuous improvement practices (6-Sigma) or Industry training best practices
- Partners to provide performance data: I have been collecting Key Performance Indicator data by each specific agency on the following. As you will see below, the data is to be used to identify agency goals versus performance. This allows us as an AJCC to identify problems, ask for help, as well as celebrate success. This being said, it is important that all partners enter in their applicable performance data and goals for the fiscal year.

2 Madera County Workforce				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job ?	56	253	197
2	How many people did your organization place into educational or occupational skills training ?	129	281	152
3	How many people did your organization help to earn a postsecondary certificate or degree ?	90	135	45
4	How many people did your organization provide guidance on how to make career choices ?	103	813	710
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers ?	56	58	2

3 Madera Adult School				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job?	387	392	5
2	How many people did your organization place into educational or occupational skills training?	17	0	-17
3	How many people did your organization help to earn a postsecondary certificate or degree?	17	11	-6
4	How many people did your organization provide guidance on how to make career choices?		0	0
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers?		0	0

Strategy and Approach Moving Forward into Q4

- **Define:**
 - CA State / WIOA Requirements
 - Define AJCC Collective Goals
 - Partners should also define their agencies internal goals
 - Define Partner Services Current State
 - Identify and define problems or challenges for any or all partners
 - Client / Customer demands, needs, requirements
- **Measure:**
 - Compliance to State / WIOA Requirements
 - Current performance vs AJCC Goals
 - Continue to monitor and measure performance
- **Analyze:**
 - Gaps between current state and Goals
 - Opportunities to close the gaps
 - Analyze current methods and practices and identify inefficiencies and or opportunities
 - New opportunities for continuous improvement
- **Improve:**
 - Develop improvement plans
 - Try / Experiment with improvement solutions that close the gaps mentioned in the above steps
- **Control / Sustain:**
 - Develop methods to ensure that best practices are standardized
 - Succession planning
 - Cross-functional training
 - Implement the PDCA Continuous Improvement Cycle

**Local Area Subsequent Designation
and
Local Board Recertification Application
for
Program Year 2023-25**

Local Workforce Development Area

Madera County

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2023-25 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by 5 p.m. on Friday, May 26, 2023, to the CWDB at PolicyUnit@cwdb.ca.gov.

Workforce Development Board of Madera County

Name of Local Area

P.O. Box 1205

Mailing Address

Madera, CA 93639

City, State, ZIP

May 18, 2023

Date of Submission

Maiknue Vang, Executive Director

Contact Person

559-662-4503

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members.

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

Category: Business – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board’s business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;
- Representatives of businesses, including small businesses or business organizations; and
- Individuals appointed by those who have been nominated by local business organizations and business trade associations.

Please list the Local Board’s business members and identify the chairperson by typing CHAIR after their name:

Local Board Business Members

Name	Title	Entity	Appointment Date	Term End Date
Brett Frazier – CHAIR	Owner	Papa Murphy’s Pizza	5/9/23	5/9/26
Debi Bray	President/CEO	Madera District Chamber of Commerce	11/20/21	11/20/24
Donald Foster	Member	Golden Valley Chamber of Commerce	2/7/23	2/7/26
Lanie Suderman	Director of Operations	Visit Yosemite Madera County	11/12/22	11/12/25
Laura Gutile	Owner	Laura’s Nuts	6/7/22	6/7/25
Mark Choe	General Manager	The Pines Resort	11/12/22	11/12/25
Mattie Mendez	Vice-Chair	Madera County Workforce Investment Corporation	11/20/21	11/20/24
Michelle Brunetti	Director HR	Valley Children’s Hospital	8/23/22	8/23/25
Nichole Mosqueda	CAO	Camarena Health	10/21/20	10/21/23
Omair Javaid	Associate	World Financial Group	5/11/21	5/11/24
Robert Poythress	Manager	Teco Hardware	Indefinite	
Aaron Chambers	President	Impossible Services Group, Inc.	5/9/23	5/9/26

Category: Labor – At least 20 percent of the Local Board members shall be labor representatives from the Local Area’s workforce. Specifically, the Local Board shall have labor representatives under this membership category from the following entities (WIOA 107[b][2][B]):

- Labor organizations (for a Local Area in which employees are represented by labor organizations) and who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees.

- A member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

Members may be representatives from community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth.

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a Local Area in which such organizations represent no employees, other representatives of employees shall be appointed to the Local Board, but any Board that appoints representatives of employees not nominated by local labor federations must demonstrate that no employees are represented by such organizations in the Local Area.

List the Local Board’s labor members:

Local Board Labor Members

Name	Title	Entity	Appointment Date	Term End Date
Chuck Riojas	Business Agent	IBEW 100	12/6/20	12/6/23
Jorge DeNava	Executive Director	Central Valley Opportunity Center	4/4/23	4/4/26
Joseph Giles	Business Agent	Operating Engineers Local #3	10/4/22	10/4/25
Mattie Mendez	Executive Director	Community Action Partnership of Madera County	11/20/21	11/20/24
Mike Fursman	Director, Meat Division	UFCW 8	8/23/22	8/23/25
Mike Lopez	Building Trades President	Fresno, Madera, Kings & Tulare Counties Building and Construction Trades Council	6/7/22	6/7/25

Category: Education – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers.
- Institutions of higher education providing workforce investment activities.

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

Local Board Education Members

Name	Title	Entity	Appointment Date	Term End Date
Lucia Robles	VP of Equity and Institutional Effectiveness	Madera Community College	10/4/22	10/4/25
Ladislao Lopez	Area Assistant Superintendent	Madera Unified School District	9/21/21	9/21/24

Category: Economic and Community Development – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations.
- The state’s employment service office under the Wagner-Peyser Act.
- Programs carried out under Title I of the federal Rehabilitation Act.

A Local Board may have representatives from transportation, housing and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local CEO.

List the Local Board’s economic and community development members:

Local Board Economic and Community Development Members

Name	Title	Entity	Appointment Date	Term End Date
Darren Rose	Executive Director	Madera County EDC	10/6/22	12/6/25
Deborah Martinez	Director	Madera County DSS	8/8/20	8/8/23
Joe Perez	Staff Services Manager I	Department of Rehabilitation	1/4/22	1/4/25

Name	Title	Entity	Appointment Date	Term End Date
Robert Poythress	Supervisor	Madera County Board of Supervisors	Indefinite	-
Wendy Lomeli	Employment Program Manager III	Employment Development Dept.	6/6/20	6/6/23

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50% or higher in PY 20-21 or PY 21-22, as described in Workforce Services Directive WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020), for the following primary indicators of performance:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

Note: Please report your “performance score” rather than the “adjusted level of performance.”

PY 20-21 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	<u>62.6%</u>	<u>60.5%</u>
Median Earnings 2 nd Quarter After Exit	<u>\$5,568</u>	<u>\$7,801</u>

PY 20-21 Individual Indicator Scores

Indicators of Performance	Youth
Employment or Education Rate 2 nd Quarter after Exit	<u>65%</u>
Median Earnings	<u>\$5,273</u>

PY 21-22 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	_____ %	_____ %

Median Earnings 2 nd Quarter After Exit	\$ _____	\$ _____
--	----------	----------

PY 21-22 Individual Indicator Scores

Indicators of Performance	Youth
Employment or Education Rate 2 nd Quarter after Exit	_____%
Median Earnings	\$ _____

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 20-21 or PY 21-22:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation:

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Participated in full day of regional plan 2-year modification kickoff meeting on 9/14/22 hosted in-person in Madera. Additionally, participated in follow-up regional planning modification

meeting on 10/7/22. Also participated in plan discussions at the Central California Workforce Collaborative (CCWC) meetings on 8/19/22, 10/7/22, 11/18/22, 12/16/22, and 3/3/23. Provided updated information regarding local labor market and economic analysis in Madera County as well as local participation in regional workgroups, projects, and sector initiatives. Provided input on stakeholders and community engagement forum topic, participated in, and marketed 3 English regional plan forums on 11/2/22, 11/9/22, and 11/10/22. One additional forum was held in Spanish on 12/01/22, and bi-lingual staff were encouraged to participate. Stakeholder forum invitations were sent to all Workforce Board members, local businesses, and community partners, as well as publicized via social media and the WDB website.

Active participation in regional plan implementation and the development of benchmarks and measures that support selected indicators B (equity and improving job quality) and D (shared/pooled resources). Ensured appropriate staff members and partners continued to be included in regional training opportunities and capacity building, completed training surveys, and supported on-going efforts for a regionally designed training provider list. Participated in peer-to-peer learning, peer to peer monitoring, joint grant efforts, career pathway information, and the Central Valley Industry Engagement Roundtable (CVIER) to implement regional solutions for employer engagement.

Participated in regional discussions and efforts for performance negotiations, attended regional meetings to discuss and review performance negotiation process and goals, participated in regional performance negotiation call with the State on 9/15/2022.

Local Area Assurances

Through PY 23-25, the Local Area assures that:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All close out reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirements* (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Area will select the America's Job Center of CaliforniaSM operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).

- E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.

- F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and 29 CFR Part 38, including the collection of necessary data.

- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).

- H. The Local Area will participate in regional performance negotiations.

- I. The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

Application Signature Page

Instructions – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 23-25 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Signature

Name

Name

Title

Title

Date

Date



Maiknue Vang, Executive Director

Brett Frazier
Chair

6/17/21 - 6/17/23

Omair Javaid
Vice-Chair

6/17/21 - 6/17/23

Debi Bray *Term: 11/20/21 - 11/20/24*
Sector: Private
President/CEO
Madera District Chamber of Commerce

Michelle Brunetti *Term: 8/23/22 - 8/23/25*
Sector: Private
Director, Human Resources
Valley Children's Hospital

Aaron Chambers *Term: 5/9/23 - 5/9/26*
Sector: Private
President
Impossible Services Group, Inc.

Mark Choe *Term: 11/12/22 - 11/12/25*
Sector: Private
General Manager
The Pines Resort

Jorge DeNava *Term: 4/4/23 - 4/4/26*
Sector: Community Based Org/WIA Title I Prog
Executive Director
Central Valley Opportunity Center

Donald Foster *Term: 2/7/23 - 2/7/26*
Sector: Private
Member
Golden Valley Chamber of Commerce

Brett Frazier *Term: 5/9/23 - 5/9/26*
Sector: Private
Owner
Papa Murphy's Pizza

Mike Fursman *Term: 8/23/22 - 8/23/25*
Sector: Labor
Director, Meat Division
UFCW 8

Joseph Giles *Term: 10/4/22 - 10/4/25*
Sector: Labor
Business Agent
Operating Engineers Local Union 3

Laura Gutile *Term: 6/7/22 - 6/7/25*
Sector: Private
Owner
Laura's Nuts

Omair Javaid *Term: 5/11/21 - 5/11/24*
Sector: Private
Associate
World Financial Group

Wendy Lomeli *Term: 6/6/20 - 6/6/23*
Sector: Wagner Peyser/Job Services/TAA/UI
Employment Program Manager III
Employment Development Department

Ladislao (Lalo) Lopez *Term: 9/21/21 - 9/21/24*
Sector: Title II Adult Education and family Literacy
Area Assistant Superintendent
Madera Unified School District

Mike Lopez *Term: 6/7/22 - 6/7/25*
Sector: Labor
Building Trades President
Trades Council

Deborah Martinez *Term: 8/8/20 - 8/8/23*
Sector: Other
Director
Madera County Department of Social Services

Nichole Mosqueda *Term: 10/21/20 - 10/21/23*
Sector: Private Health
Chief Administrative Officer
Camarena Health

Robert Poythress *Term: Indefinite*
Sector: Private/Board of Supervisors
Manager
Teco Hardware

Dr. Lucia F. Robles *Term: 10/4/22 - 10/4/25*
Sector: Postsecondary Vocational Education/Education
VP of Equity and Institutional Effectiveness
Madera Community College

Lanie Suderman *Term: 11/12/22 - 11/12/25*
Sector: Private
Director of Operations
Visit Yosemite | Madera County

Mattie Mendez *Term: 11/20/21 - 11/20/24*
Sector: CBO/CSBG/Private
Executive Director
MCWIC/Community Action Partnership of Madera Co.

Joe Perez *Term: 1/4/22 - 1/4/25*
Sector: Vocational Rehabilitation
Staff Services Manager I
Department of Rehabilitation

Chuck Riojas *Term: 12/6/20 - 12/6/23*
Sector: Private/Joint Labor Mgmt
Business Agent
International Brotherhood of Elect Workers #100

Darren Rose *Term: 12/6/22 - 12/6/25*
Sector: Economic Development Agency/CSBG
Executive Director
Madera County Economic Development Commission

Madera Workforce Development Board AJCC Q4 22-23 Report:

Report created by One Stop Operator, Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center partnership meets monthly. The following agencies are invited to participate in each meeting, which are planned and facilitated by Beaudette Consulting Inc.:

Madera County Partners:

California Indian Manpower Consortium, Inc.	Madera County Workforce Investment Corporation
Central Valley Opportunity Center	Madera Unified School District Madera Adult School
Housing Authority of Madera County	Reading and Beyond
Job Corps	State Center Adult Education Consortium
Madera Community College Center	State of California Department of Rehabilitation
Madera County Department of Social Services	State of California Employment Development Department
Madera County Economic Development Commission	



Our Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
 - April 12, 2023, [Link](#)
 - Maiknue Vang – Madera WDB
 - Pang Vangyi – State Center Adult Education Consortium
 - Shirley Gregory – Madera Adult School
 - Karina Vera – State Center Adult Education Consortium
 - Jose Delgado – CVOC
 - Alycia Falley – Merced County DSS
 - May 10, 2023, [Link](#)
 - Karina Vera – State Center Adult Education Consortium
 - Maiknue Vang – Madera WDB
 - Gabrielle Mills – California Indian Manpower Consortium
 - Starla Basler – DSS Madera County Supervisor of Health Navigators
 - Ruth Amezola – DSS Madera County EW III Health Navigator
 - June 14, 2023, [Link](#)
 - Jose Delgado – CVOC

- Alycia Falley – Department of Social Services
- Gabrielle Mills – California Indian Manpower Consortium
- Alicia Aguire - EDD

Q4 Highlights:

- Partners staying united together through the challenges of emerging from the Covid pandemic, adjusting, and keeping a positive attitude through various transitions.
- Partners sharing job opportunities.
- Open communication, discussing best practices and lessons learned.
- Willingness to help each other amongst partners.
- Safe environment to express ideas or ask for help.

Opportunities:

- Attendance: Getting the decision makers, and all partners to attend
- Engagement with business partners and local businesses engaged in the business services and relaying information on what skills they are hiring for
- Utilize the One-Stop-Operator for consulting on problems, continuous improvement practices (6-Sigma) or Industry training best practices
- Partners to provide performance data: I have been collecting Key Performance Indicator data by each specific agency on the following. As you will see below, the data is to be used to identify agency goals versus performance. This allows us as an AJCC to identify problems, ask for help, as well as celebrate success. This being said, it is important that all partners enter in their applicable performance data and goals for the fiscal year.

2 Madera County Workforce				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job?	56	253	197
2	How many people did your organization place into educational or occupational skills training?	129	281	152
3	How many people did your organization help to earn a postsecondary certificate or degree?	90	135	45
4	How many people did your organization provide guidance on how to make career choices?	103	813	710
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers?	56	58	2

3 Madera Adult School				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job?	387	392	5
2	How many people did your organization place into educational or occupational skills training?	17	0	-17
3	How many people did your organization help to earn a postsecondary certificate or degree?	17	11	-6
4	How many people did your organization provide guidance on how to make career choices?		0	0
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers?		0	0

Strategy and Approach Moving Forward into Q1 for Fiscal Year 23/24

- **Define:**
 - CA State / WIOA Requirements
 - Define AJCC Collective Goals
 - Partners should also define their agencies internal goals
 - Define Partner Services Current State
 - Identify and define problems or challenges for any or all partners
 - Client / Customer demands, needs, requirements
- **Measure:**
 - Compliance to State / WIOA Requirements
 - Current performance vs AJCC Goals
 - Continue to monitor and measure performance
- **Analyze:**
 - Gaps between current state and Goals
 - Opportunities to close the gaps
 - Analyze current methods and practices and identify inefficiencies and or opportunities
 - New opportunities for continuous improvement
- **Improve:**
 - Develop improvement plans
 - Try / Experiment with improvement solutions that close the gaps mentioned in the above steps
- **Control / Sustain:**
 - Develop methods to ensure that best practices are standardized
 - Succession planning
 - Cross-functional training
 - Implement the PDCA Continuous Improvement Cycle

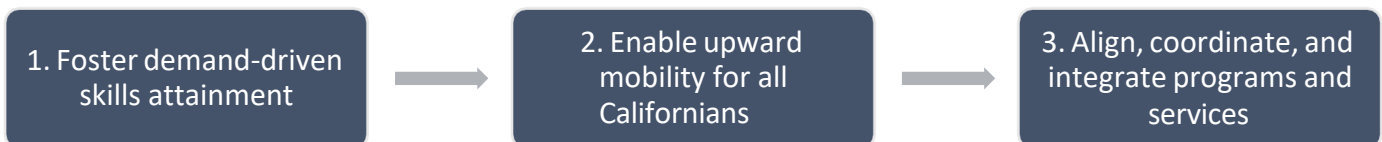
Madera County AJCC One-Stop Operator Annual Report FY2023

Summary Overview

In this report you will find accomplishments as well as continuous improvement opportunities that we plan to implement in FY2024.

AJCC One-Stop Partners:

- Adult, Dislocated Worker and Youth, WIOA Title I
- Wagner-Peyser Act, WIOA Title III
- Adult Education and Literacy, WIOA Title II
- Vocational Rehabilitation, WIOA Title IV
- Indian and Native American Programs, WIOA Section 166
- Migrant and Seasonal Farmworker Programs, WIOA Section 167
- Temporary Assistance for Needy Families/CalWORKS, 42 USC Section 601
- Older Americans Act of 1965, Title V
- Postsecondary Career and Technical Education, Perkins Act of 2006
- Trade Act of 1974, Title II
- Veterans’ Employment and Training Service, 38 USC Chapter 41
- Community Services Block Grant Act
- Department of Housing and Urban Development
- EDD Unemployment Insurance
- Job Corps



One Stop Operator Accomplishments FY2023

1. Facilitated monthly Partner Meetings so that partners could align, coordinate, and integrate the programs and services provided.
2. Ensured the implementation of partner responsibilities and contributions agreed upon in the Memorandums of Understanding – Phase I and Phase II

3. Ensured all partners have updated contact information
4. Made myself available to all partners.
5. Promoted conversation around and the adoption of creative and innovative methods and best practices in the delivery of required services
6. Created a Google Share drive to improve communication flow for all partners to share information in real time.
7. Created a data collection intake form to align partners goals and track performance data. It is important to note that this document is placed in our Google Drive so that all partners could view this data in real time.

5 AJCC Partner Goals: From the CA State Plan and MOU								
1	Type name of your organization here	Fiscal 20-21	Fiscal 20-21	Fiscal 21-22	Please put your monthly totals in the green			
#	Key Performance Indicator	2021 Goal	2021 Actual	2022 Goal	Jan -22 Actual	Feb - 22 Actual	Mar - 22 Actual	Apr - 22 Actual
1	How many people did your organization help find a job?							
2	How many people did your organization place into educational or occupational skills training?							
3	How many people did your organization help to earn a postsecondary certificate or degree?							
4	How many people did your organization provide guidance on how to make career choices?							
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers?							

8. Created a Service Matrix Intake forms for partners. It is important to note that this document is placed in our Google Drive so that all partners could view this data in real time.

One Stop Partner Services Matrix			
	1	2	3
State Employment Development Department			
Services We Offer Below:	Services We Offer Below:	Services We Offer Below:	Services We Offer Below:
1			
2			

9. Each meeting is recorded and sent out to all Partners so that they are able to view the meeting if they were unable to attend.
10. Contact information of partner representatives who are to attend the meetings has been placed in our Google Share Drive so that it can be updated in real time, and accessible to other partners who may need to contact them for any reason.

Opportunities for the AJCC Partner Team

1. Sharing Demand Driven Skills Attainment Information

- a. Providing information about how partners are jointly convening with industry and showing proof it is led by industry Champions.
- b. Providing information and data on how partners are meeting the demands of applicable industry sectors.
- c. Share information about industry workforce needs to supply side partners.
- d. Sharing information and ideas about how partners are striving to improve job quality.

2. Sharing Upward Mobility and Equity for Individuals with Barriers to Employment

- a. Defining target populations of emphasis
- b. Deploying shared/pooled resources to provide services, training, and education to meet target population needs
- c. Utilize shared/common case management and capacity building strategies professional development, to develop shared responsibility for providing services and ensure quality outcomes.

3. Sharing System Alignment Information

- a. Partners to share information about shared/pooled administrative systems or processes to achieve efficiencies and program outcomes
- b. Using qualitative progress measures towards meeting regional industry and occupational demand.

4. Aligning to the MOU Objectives and Goals: The following SMART Goals have been established for the County's AJCC Partner Team:

- 1) How many people did your organization help find a job?
- 2) How many people did your organization place into educational or occupational skills training?
- 3) How many people did your organization help to earn a postsecondary certificate or degree?
- 4) How many people did your organization provide guidance on how to make career choices?
- 5) How many jobs did your organization help businesses fill when they were seeking to hire skilled workers?

Opportunities for these goals:

- a. We need to agree that these are the goals are meaningful and relevant, as we know they are required, but there seems to be a lack of motivation to create goals or track progress.
- b. Partners need to input their information into the data form that has been created for them and placed in our Google Share drive on a weekly basis.

5. One Universal Referral System.

- a. According to the MOU, Section IX. Shared Technology and System Security, all partners have agreed to: Commit to share information to the greatest extent allowable under their governing legislation and confidentiality requirements. They also agreed to Develop technological enhancements that allow interfaces of common information needs, as appropriate.

Recommendations, Continuous Improvement, and Next Steps

1. Continue creating and refining cross-functional training videos for internal use only – sharing information amongst partners.
2. Defining and aligning to SMART Goals that all partners agree on. Then utilizing the database to input information on a weekly basis.

3. Creating a Dashboard to show key performance indicators.
4. Leadership should access survey data proactively, on a regular basis, by utilizing the collaboration feature on Microsoft Teams which have been provided and will be provided below. The goal is to have real time data, not to wait until data is posted once a month, that is too long to wait for feedback and makes it difficult to course correct or solve problems.
5. All agencies should use the agreed upon survey and stick to the standard format and delivery method. We agreed to have surveys that were done electronic, when we deviate from that and have hand copies turned in, it causes delays in the process, and information is likely to get missed, it also causes an unnecessary increase in labor hours.
6. The Google Drive can be better utilized, information should go in there, and each agency should update their contact list in real time, not sending an email for someone else to do it, it is just as fast to update it themselves and will get information into the centralized location faster.
7. Agenda items should be sent to the One Stop Operator prior to meetings.
8. Get the right people at the OSO Partner meetings, 100% attendance.
9. KPI's should be updated in real time and accessible to all.
10. Start pro-actively cross-training using a Training Plan and Matrix.
11. Solve Problems using root-cause-analysis tools.
12. Share information with all partners that shows customer and business client feedback.
13. Ensure we have pull systems from industry for certificates and skills training.
14. To possibly add the following Key Performance Indicators
 - a. Number of referrals that lead to services
 - b. Percent of staff trained in customer service (as required in the MOU)
15. Create a formalized structure for Decision Making
16. Develop a process for evaluating performance that includes, but may not be limited to:
 - a. Qualitatively evaluating progress towards meeting regional industry and occupational demand.

- b. Tracking the number of industry-recognized credentials and apprenticeships.
 - c. Aligning negotiated performance measures to regional Indicators.
 - d. Using the Regional Coordination and Alignment Indicators to evaluate progress.
17. Define the types of services are most likely to improve the labor market outcomes of program participants, especially over the medium to long term?
18. Brainstorm ideas on how services can be made more customer-centered
19. To remind all partners of their responsibilities which are as follows:

Partner Responsibilities:

1. Participate in joint planning, plan development, and modification of activities to accomplish the following:
 - a. Continuous partnership building.
 - b. Continuous planning in response to State and federal requirements.
 - c. Responsiveness to local and economic conditions, including employer needs; and
 - d. Adherence to common data collection and reporting needs.
2. Make available to customers the applicable service(s) of the partner programs through the AJCC delivery system.
3. Participate in the operation of the AJCC system, consistent with the terms of the MOU and requirements of authorized laws, rules, and regulations.
4. Participate in capacity building and staff development activities to help ensure that all partners and staff are adequately cross-trained.



The Madera County Workforce Assistance Center is a partnership of community agencies specializing in meeting a variety of education, skill development, and employment needs.

VISITS TO THE ONE STOP CENTER

28,653

TOTAL SERVICES PROVIDED

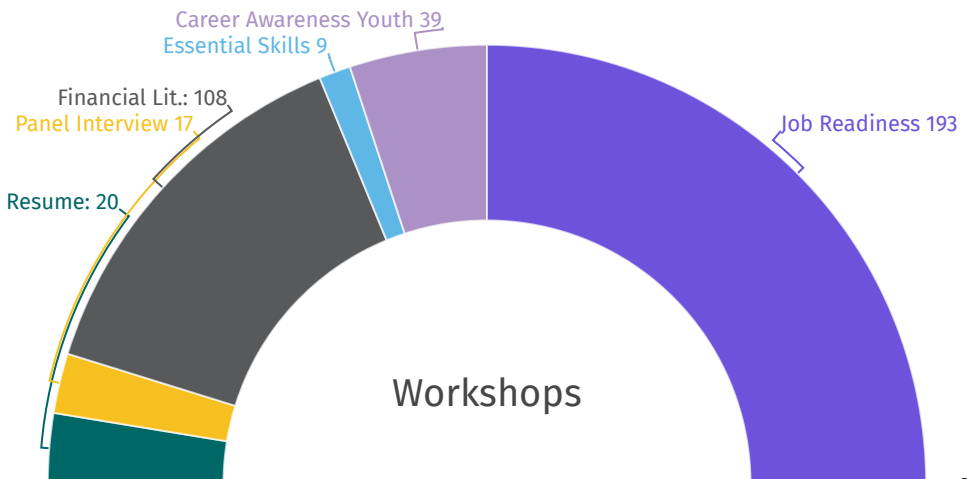
36,466



"Thank you to the Madera County Workforce for providing me with great employment, training, and career guidance services. I was able to put in practice the skills I acquired in vocational training and was given a life changing employment opportunity as a Workforce Assistant."

F. Garcia- Workforce Tech 1

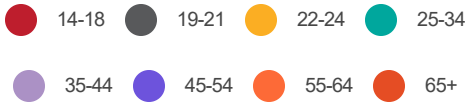
NUMBER OF WORKSHOPS SCHEDULED & FACILITATED



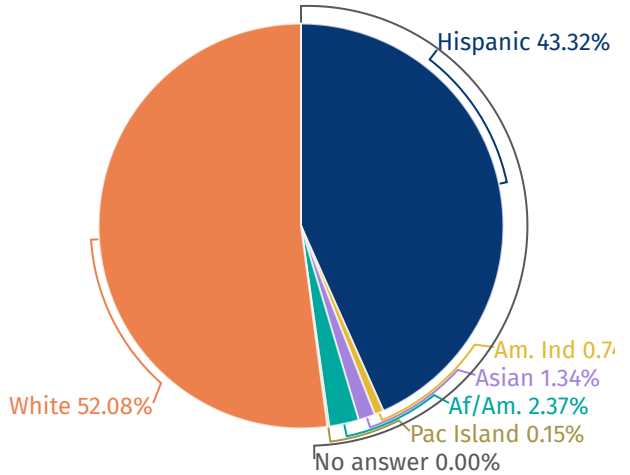
Job Seeker Demographics

The Workforce Development Board of Madera County serves a diverse job seeker base. Numbers below represent individuals enrolled in WIOA Adult, Dislocated Worker, Youth and Special Grants.

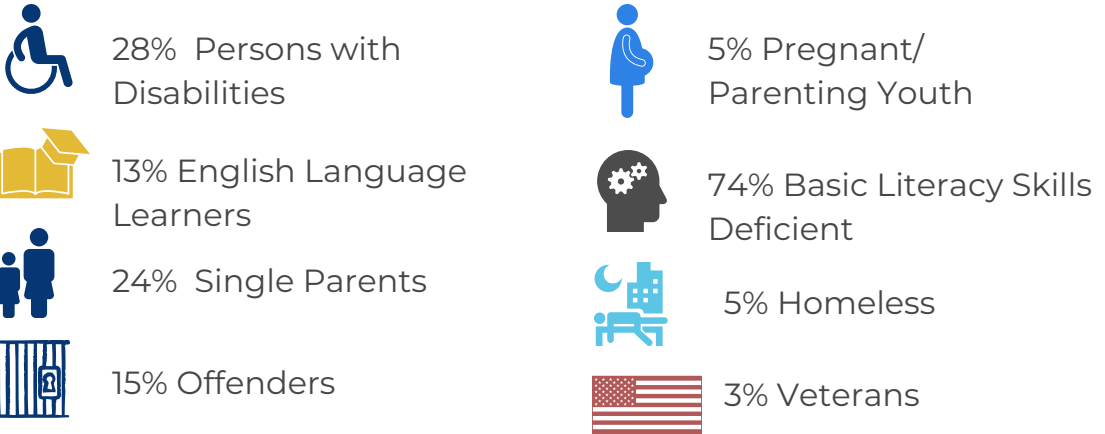
AGE



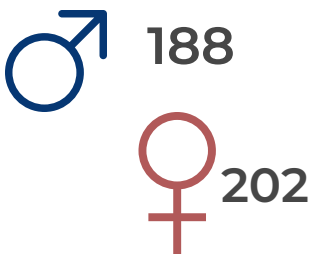
RACE/ ETHNICITY



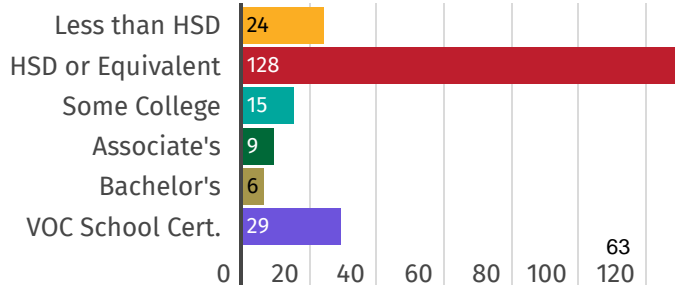
PRIORITY POPULATIONS



GENDER

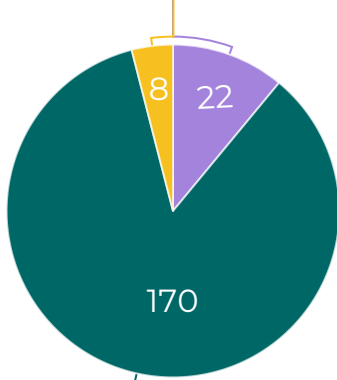


EDUCATIONAL ATTAINMENT

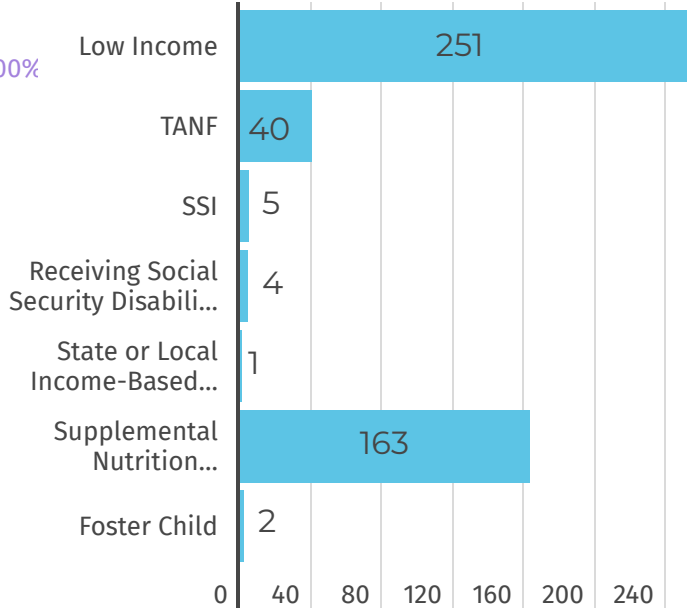


INCOME/PUBLIC ASSISTANCE

Eastern Madera 4.00% Chowchilla 11.00%



Madera 85.00%



SERVICES

Intensive services for enrolled individuals include career counseling, supportive services, paid work experience, and job search preparation and support. Activities and outcomes represent special projects and WIOA individuals.

ENROLLMENTS



Enrolled in WIOA

390



New Participants

210



Participants Carried In

180

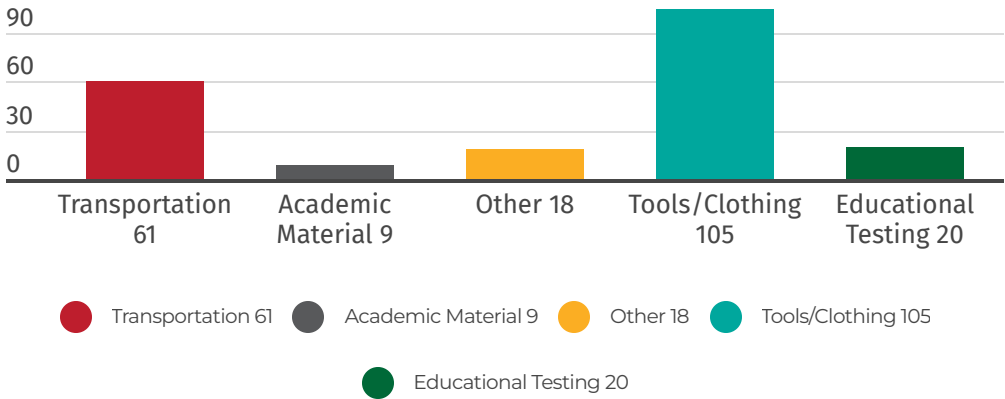


Industry
Recognized/
Post Secondary
Certificate 65



Entered Employment
70

SUPPORTIVE SERVICES



Training

8,408.00
\$ Median
 Earnings
 4th Quarter
 after exit

Occupational Skills
 Training 71

Training Related
 Employment
47

Training and Work Based Learning by Industry

Transportation/Logistics = 31
 Manufacturing = 3
 General Business = 6

Healthcare = 12
 Hospitality/Service = 9
 Construction = 29

INVESTMENTS

Total
 Supportive
 Services
\$76,109.06



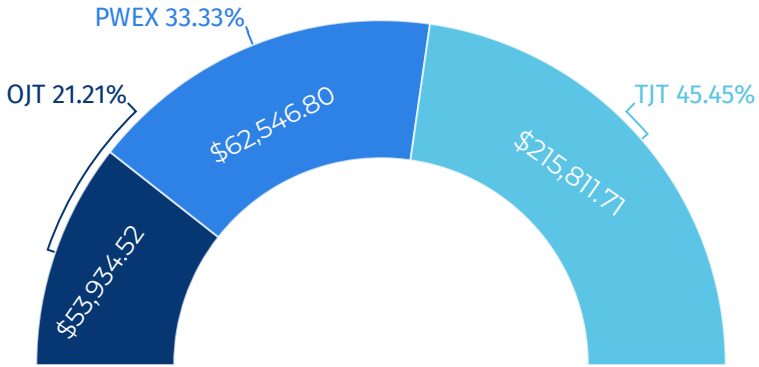
\$338,816.86

Total Training Occupational Skills

Average Cost Per Job Seeker

\$7,705.35

Work Based Learning Agreements & Employer Savings



BUSINESS SERVICES

WDB staff members engage with the business community to better serve the workforce needs of the county.



432

Internal Job Orders Created



950

Services Provided to Businesses



485

Businesses Served



10

Job Fairs



12,680

Business Outreach Campaigns



18

#Rapid Response Events

"Workforce has been very helpful in finding us qualified candidates for employment which has allowed us to take advantage of the reimbursement program they have available. We have employed numerous people over the last 4 years. Your services have been immeasurable."

S&D Humphries- Owners/IRM, Inc.

Workforce Data Newsletter

an in-depth analysis of labor market information

July 1, 2022 - June 30, 2023

Centrally located, Madera is bordered by Mariposa and Merced to the north, Fresno to the south, and Mono to the east. The County Combines the high, rugged country of the Sierra Nevada Mountains and the farming and industrial land of the valley floor below. Most of its industrial and residential activity is positioned along Highway 99, the area's primary transportation route, which provides a north-south corridor through the county.

[Click For More Information](#)



Total Non Farm jobs increased by 900 Jobs
between June,2022-June,2023



Mean Travel Time To Work
29.3 Minutes



Total Farm jobs increased by 1,000 jobs
between June,2022-June,2023

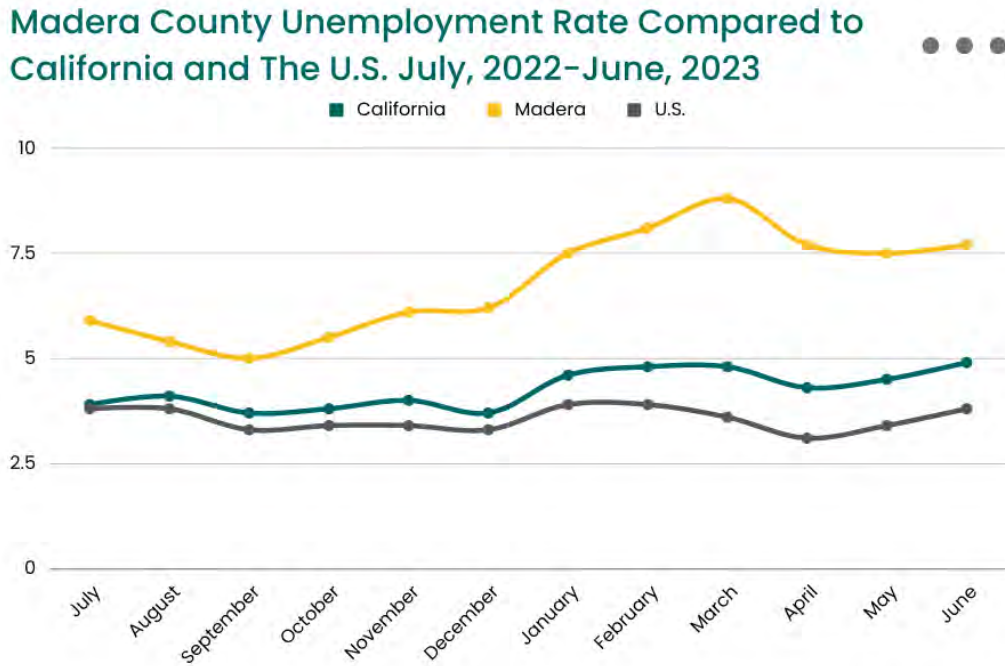


No. of Unemployed Individuals In Madera
5,700



Labor Force
54,900

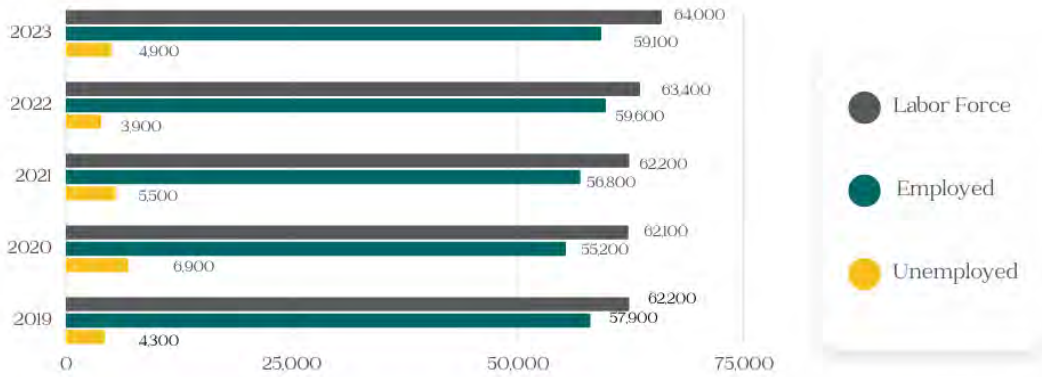
Employment in Madera County In Comparison to California and the Nation



The graph below shows trends in the labor force for the last five years

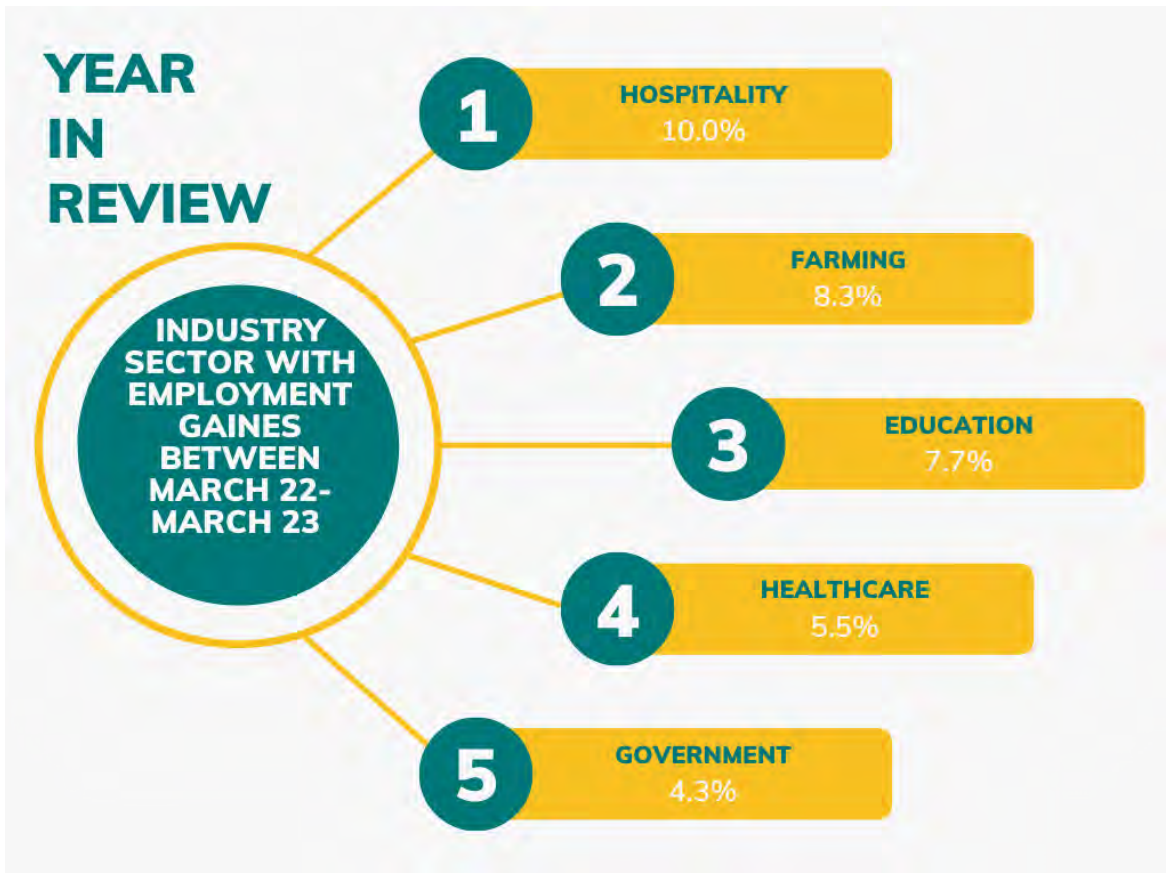
EMPLOYMENT, LABOR FORCE, UNEMPLOYED

Labor Force In Madera County For The Last Five Years

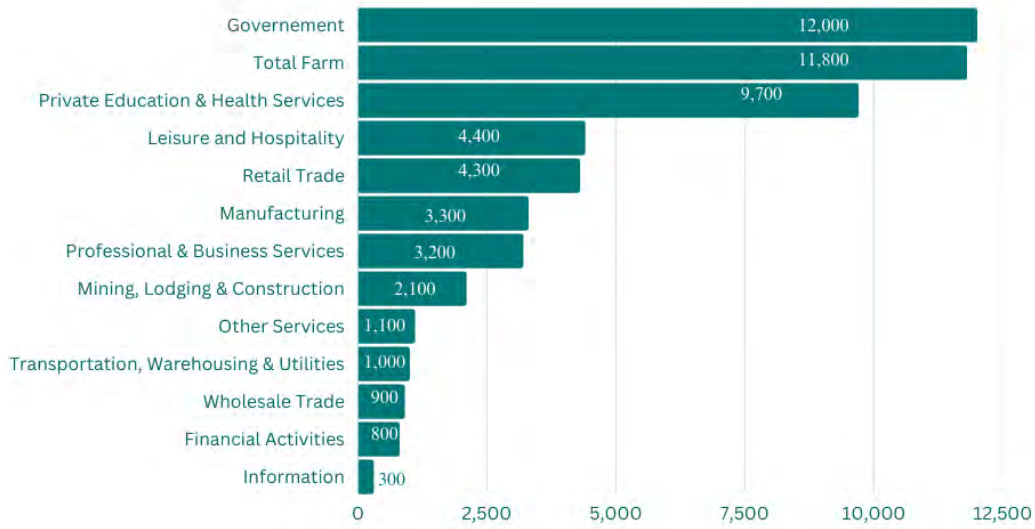


[Click Here For Data](#)

Year In Review, Industry Sectors With Highest Employment Gains



March 2023 Industry Sectors by Employment Size



Employers With The Most Job Postings For The Month Of June, 2023

Top Employers	Job Postings	Month-Over Change
Valley Children's Hospital	160	-2
Valley Children's Healthcare	132	5
Chukchansi Gold Resort & Casino	79	17
Madera Unified School District	61	-18
State of California	42	-19
Pilot Company	31	-3
Taco Bell	29	6
Delaware North	28	-9
Universal Health Services	23	-6
County of Madera	16	4

Source: The Conference Board-Lightcast Help Wanted OnLine® 2023 (HWOL) Data Series. Data is collected in real-time from over 45,000 online job domains covering traditional job boards, corporate boards, and social media sites. Data in the series reflect deduplicated postings. For services and additional data that can assist you during your job search, visit labor market information for job seekers at <https://www.labormarketinfo.edd.ca.gov/customers/get-answers.html>

Occupations with Fastest Job Growth (% change)

Occupation	Estimated Year-Projected Year	Employment		Employment Change	
		Estimated	Projected	Number	Percent
Security Guards	2018 - 2028	170	260	90	52.9
Physician Assistants	2018 - 2028	40	60	20	50.0
Market Research Analysts and Marketing Specialists*	2018 - 2028	40	60	20	50.0
Urban and Regional Planners	2018 - 2028	40	60	20	50.0
Woodworking Machine Workers, Except Sawing	2018 - 2028	40	60	20	50.0

[Click Here For Data](#)

The employment data referenced in this newsletter is provided by the Employment Development Department of California.

Madera County Labor Force By Age

Label	Total		Labor Force Participation Rate		Employment/Population Ratio		Unemployment rate	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 16 years and over	120,503	±1,111	55.0%	±3.0	47.4%	±3.2	13.9%	±3.7
AGE								
16 to 19 years	9,284	±1,095	34.7%	±10.3	22.0%	±8.2	36.6%	±23.5
20 to 24 years	10,552	±893	63.5%	±9.3	52.9%	±10.5	16.7%	±10.7
25 to 29 years	9,869	±823	78.2%	±8.6	62.9%	±12.1	19.6%	±10.8
30 to 34 years	10,733	±301	53.3%	±10.8	44.1%	±11.0	17.0%	±11.3
35 to 44 years	21,215	±690	72.9%	±6.6	68.7%	±7.2	5.7%	±3.8
45 to 54 years	17,681	±609	72.2%	±5.8	61.7%	±6.7	14.7%	±9.3
55 to 59 years	8,365	±1,148	61.0%	±10.3	51.3%	±10.7	15.9%	±9.9
60 to 64 years	9,090	±1,467	52.1%	±10.2	47.8%	±10.7	8.3%	±6.6
65 to 74 years	15,174	±1,098	29.0%	±7.7	26.5%	±7.2	8.5%	±9.2
75 years and over	8,540	±298	5.3%	±3.8	4.5%	±3.7	15.2%	±27.4

[Click Here For Data](#)

Third Quarter Year, Size of Business by Employees: 2022

Third Quarter Year, Size of Business by Employees: 2022

	Valley CERF					
	California	Region	Fresno	Kings	Madera	Tulare
0-4 employees	1264055	46011	30276	3511	3579	8645
5-9 employees	178349	6333	3810	432	554	1537
10-19 employees	129568	5039	3011	378	389	1261
20-49 employees	96153	4018	2413	291	302	1012
50-99 employees	34564	1467	869	106	128	364
100-249 employees	17881	720	430	61	53	176
250-499 employees	4514	183	119		13	51
500-999 employees	1668	70	36		8	26
1000+ employees	1118	41	24	4	3	10

Source: [California Employment Development Department: Size of Business Data 2012-2022 Table 3a, Number of Employees by Size Category - Classified by County](#)
 Notes: Valley CERF Region is sum of four counties. Numbers are from the third quarter of each year.

[Click Here For Data](#)

Madera County Outlook 2023

Despite high inflation and soaring house prices, Madera is poised for a positive economic outlook in 2023.

Cold storage company Amond World is currently building a 250,000-square-foot almond cold storage expected to open the second quarter of 2023.

In August, ground broke for Auto Zone's Northern California distribution center located in Chowchilla industrial park. This will add an additional 300 full-time jobs to the area.



[Click Here For More Information](#)

We're Your Data Hub

The Workforce Development Board of Madera County strives to bring you clear and accurate data on workforce intelligence, industry trends, and labor market insights.



Agenda Item 8.1

Consent Action Information

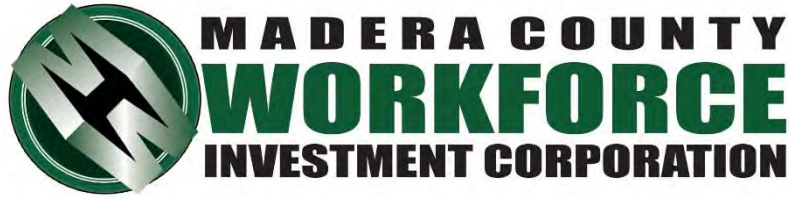
To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: August 17, 2023
Subject: Madera County Workforce Investment Corporation (MCWIC) Update

Information:

The MCWIC will meet next on August 24, 2023. The agenda for their latest meeting on July 27, 2023, as well as the minutes for the January 26, 2023, February 23, 2023, March 23, 2023 and May 25, 2023, meetings are provided for the Board's review.

Financing:

Workforce Innovation and Opportunity Act



AGENDA

July 27, 2023
3:00 p.m.

Meeting will be held at:

**Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the May 25, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

6.2 Consideration of approval of the revised Exempt Salary Schedule to include updating the Executive Assistant-Confidential salary to meet California's exemption threshold requirement of \$64,480, which is no less than two times the state's minimum wage.

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending April 30, 2023.

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending May 31, 2023.

8.0 Information Items

- 8.1 Success Stories
- 8.2 Update on Workforce Development Board (WDB) of Madera County
- 8.3 SBDC Open House and Services in the Workforce Assistance Center
- 8.4 Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023
- 8.5 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-2022 and Program Year 2022-2023.
- 8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County
- 8.7 2023-2024 MCWIC Board Meeting Calendar

9.0 Written Communication

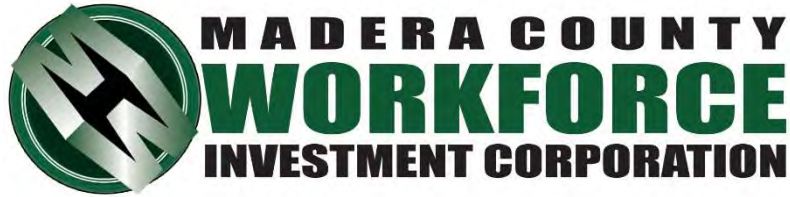
10.0 Open Discussion/Reports/Information

- 10.1 Board Members
- 10.2 Staff

11.0 Next Meeting

August 24, 2023

12.0 Adjournment



MINUTES

January 26, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia (4.0), Mattie Mendez, Tim Riche

ABSENT:

GUEST:

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang, Bertha Vega

1.0 Call to Order

Meeting called to order at 3:00 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Staff informed the Board that Julian Torres, was the successful candidate for the Career Specialist position.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt the agenda, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the December 7, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Mike Farmer moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

7.0 Closed Session

Roger Leach moved to close open session and go into closes session at 3:03 p.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

7.1 Request for Closed Session: Public Employee Employment Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director.

Tim Riche moved to adjourn closed session at 4:04 p.m., seconded by Roger Leach.

Roger Leach moved to close open session and go into closes session at 3:03 p.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

a. Closed Session Report-out

The MCWIC Board voted unanimously to appoint Maiknue Vang as the Executive Director for the Madera County Workforce Investment Corporation effective February 1, 2023, and asked Maiknue Vang if she accepts the position. Ms. Vang accepted the position of Executive Director and thanked the Board for their confidence in her.

8.0 Action Items

8.1 Consideration of approval of the compensation package for the MCWIC Executive Director.

The MCWIC Board considered Maiknue's years of service along with what they felt was a competitive salary and proposed a beginning salary of \$115,000 annually. Maiknue was in agreement with the proposed salary. It was recommended that staff provide the Executive Director contract to the attorneys for review. Staff will work with the attorneys to finalize the contract. Debi Bray, Gabriel Mejia and Mattie Mendez will review the contract once it's returned from the attorneys.

Gabriel Mejia moved to offer Maiknue Vang \$115,000 Executive Director annual salary, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

8.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending October 31, 2022.

8.3 Consideration of approval of the MCWIC year-to-date financial reports for period ending November 30, 2022.

The monthly year to date financials were provided for review. The budget is moving along well and as expected. A detailed break-out of expenses is provided on the Budget to Actual report. Staff are starting to give out youth incentives. Youth receive an incentive once they are enrolled in a training program and staff receive their attendance.

Tim Riche moved to approve items 8.2 and item 8.3, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

9.0 Information Items

9.1 Workforce Development Board (WDB) of Madera County Update

Information provided in the agenda packet.

9.2 Madera Community Hospital (MCH) Closure and Rapid Response Update

Information provided in the agenda packet. Staff had to work quickly to coordinate and plan the Rapid Response (RR) for MCH. The WARN notice was received 2 days before Christmas. Many staff and partners were out of the office at the time. The RR team included staff from Behavioral Health and proved to be very beneficial for many of the affected MCH staff. 772 MCH employees were affected, and 11 RR orientations were held. Staff partnered with the Fresno WDB to organize a health job fair. Tracie was on a state call that included the new Secretary of Labor as well as the Assistant Director. The impact being seen in rural healthcare was discussed. While on the call, Tracie inquired as to whether the State would be providing resources and funding to bridge the gaps in healthcare in the rural areas – at least for emergency care. The Director asked that they have a conversation offline so that he could take the information to a future meeting with Health and Human Services later in the week. Mattie Mendez stated that Community Action Partnership of Madera County (CAPMC) has funding to assist with mortgage, rent and utilities. Interested individuals can call for information. CAPMC provides this assistance to residents of Areas 1 & 3. The remaining areas may receive assistance through the Coalition for Community Justice organization.

9.3 Local and Regional Workforce Plan Modification Update

Information provided in the agenda packet.

9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided in the agenda packet.

10.0 Written Communication

None.

11.0 Open Discussion/Reports/Information

11.1 Board Members

None.

11.2 Staff

Maiknue Vang reminded the Board that there will be a retirement celebration for Tracie on February 23, 2023.

12.0 Next Meeting

February 23, 2023

13.0 Adjournment

Roger Leach moved to adjourn at 4:48 p.m., seconded by Tim Riche.



MINUTES

February 23, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche
ABSENT: Ramona Davie, Roger Leach
GUEST:
STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:03 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Gustavo Alatorre, Employment Development Department Regional Advisor, was introduced.

5.0 Adoption of Board Agenda

Tim Riche moved to adopt the agenda, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the January 26, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Gabriel Mejia moved to approve, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the revised October 27, 2022, MCWIC meeting minutes to include the acceptance of the resignation of Tracie Scott-Contreras as Executive Director of MCWIC with a last duty day of Friday, March 3, 2023, in the closed session report out.

The original minutes for the October 27, 2022, board meeting Closed Session report out did not include the Board's acceptance of the Executive Director's resignation. The Minutes were amended to reflect the acceptance of Tracie Scott-Contreras resignation letter for her Executive Direct position.

Mike Farmer moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending December 31, 2022.

Staff presented the recurring monthly financial reports. The Balance Statement, Clash Flow, the Account Receivable and the Account Payable Ledgers and the Leverage Report were among the financial reports provided. The Leverage Report shows that some formula funds have been leveraged for the Veterans grant. Everything is going well, and trainings are increasing.

Tim Riche moved to approve, seconded by Gabriel Mejia.

Mike Farmer moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche

7.3 Consideration of approval of the Executive Director employment agreement for Maiknue Vang.

*Maiknue Vang proposed some edits to the agreement that would better reflect the date continuity of employment process. The following suggested edits were made: **RECITALS: A** - Remove "Effective on" and use January 26, 2023 as the date. Remove "(the "Effective Date")"; **ARTICLE I EMPLOYMENT: 1.3** - Replace "the Effective Date" with February 1, 2023; **ARTICLE V GENERAL PROVISIONS: 5.13** – remove "the date signed by Ms. Vang and finally approved by the MCWIC Board of Directors. This Agreement" so that the Section will read "**Effective Date**. The effective date of this Agreement shall be as outlined in Section 1.3 and shall remain in effect until terminated pursuant to Article IV". The approval date for this agreement will be February 23, 2023 – the date of the MCWIC Board meeting. Ms. Vang feels comfortable signing the agreement with the suggested edits but would like to send the agreement to an individual counsel for review. If counsel suggests any further edits, the Board will consider the changes and amending the agreement at a future meeting.*

Mattie Mendez moved to approve the employment agreement with the suggested amendments to Recitals section A, Article I section 1.3 and Article V section 5.12, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Gabriel Mejia, Mattie Mendez, Tim Riche

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet.

8.2 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview

Information provided within the agenda packet.

8.3 Beaudette Inc.'s One Stop Operator (OSO) report for the period of October 1, 2022, through December 31, 2022

Information provided within the agenda packet.

8.4 Update on Madera Community Hospital Closure and Rapid Response

Information provided within the agenda packet. Staff have not received any additional information but are working with local and regional providers to see what needs are. Staff are looking into a grant that could fund a medial assistant training. Staff continue to reach out to individuals affected. Due to the number of affected employees, staff must submit weekly Rapid Response reports to the State. Some of the affected employees are starting to come to the Center. Some of the former employees have expressed an interest in truck driver training.

8.5 Update on the Workforce Innovation and Opportunity Act PY 2021-2024 Regional Biennial Plan Modification

Information provided within the agenda packet. Tracie Scott-Contreras stated that the plans are well developed and include good data and labor market information.

8.6 California Workforce Association (CWA) Article on English Language Services in Madera County

Information provided within the agenda packet.

8.7 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.8 Form 700 Due April 1, 2023

Information provided within the agenda packet.

9.0 Written Communication

9.1 Fiscal Review 85% Formula Grant Fiscal Year 2021-22 Final Monitoring Report

Information provided within the agenda packet. Monitors were on site. There were no findings and Madera received a clean report.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Deb Bray stated that she enjoyed the workshop held at the WDB meeting. She enjoys interactive activities.*
- *Mattie Mendez stated that VITA taxes services are being provided at Community Action Partnership of Madera County (CAPMC) through the end of March. Taxes are done on Saturdays and by appointment.*
- *Tim Riche stated that Madera South and Matilda Torres high school boys' basketball teams reached the valley championships.*
- *Mike Farmer stated that they have started the 3rd week of Loving Solution and Parent Project classes. There are over 60 parents in 5 classes. Parent Project is for parents of teenaged children and Loving Solutions focuses on parents of grade school children.*
- *The Board thanked Tracie for her years of service to Workforce and congratulated Maiknue on her new position.*

10.2 Staff

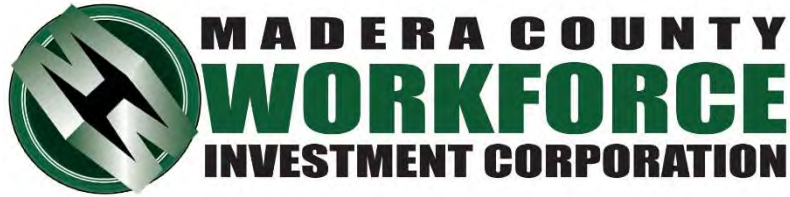
- *Tracie thanked the Board and staff.*

11.0 Next Meeting

March 23, 2023

12.0 Adjournment

Mattie Mendez moved to adjourn the meeting at 3:38 p.m., seconded by Tim Riche.



MINUTES

March 23, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche
ABSENT: Debi Bray, Mattie Mendez
GUEST: Kimberly Allen
STAFF: Nicki Martin, Jessica Roche, Maiknue Vang, Bertha Vega

1.0 Call to Order

Meeting called to order at 3:06 p.m. by Vice Chair Gabriel Mejia.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

Roger Leach shared that the National Day of Prayer breakfast will take place on May 4, 2023, at 7:00 a.m. at the fairgrounds in Hatfield Hall. Tickets can be purchased through the Madera Chamber. A group of attendees will travel throughout Madera and pray at different locations – including a stop at the Workforce Assistance Center.

4.0 Introductions and Recognitions

Kimberly Allen was introduced. Kimberly was the successful candidate for the Corrections Workforce Specialist position. She will be working at Valley State Prison to provide Workforce services. She brings extensive experience in the field to the job.

5.0 Adoption of Board Agenda

Roger Leach moved to adopt the agenda, seconded by Tim Riche.

Vote: Approved – Unanimous

Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the February 23, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Ramona Davie moved to approve, seconded by Mike Farmer.

Vote: Approved – Unanimous

Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending January 31, 2023.

Staff presented the monthly financials and stated that all the past due amounts from the previous month's reports have all been resolved. Trainings and expenses are on track and looking good.

Roger Leach moved to approve, seconded by Mike Farmer.

Vote: Approved – Unanimous

Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

7.2 Review of Form 990 2021 tax returns by the MCWIC Board of Directors in preparation for submittal to the IRS

All non-profit boards must review the Form 990 prior to submitting to the IRS. Jessica Roche, Controller, worked with the auditors to create the attached checklist. Salary information within the report reflects actual salaries.

Roger Leach moved to approve, seconded by Ramona Davie.

Vote: Approved – Unanimous

Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

8.0 Information Items

8.1 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet.

8.2 Update on Madera Community Hospital Impacted Employees

Information provided within the agenda packet. Staff are continuing to follow up with impacted employees. Staff are sending follow-up surveys and gathering information on re-employment data that gets reported to the State every Thursday. The numbers are slowly coming in. There are 12 individuals who staff have been able to track and who have come to the Center for services. Some of those individuals do not have high school diplomas and will be working towards obtaining one. Some individuals are still in the eligibility process. Staff have heard that the hospital has applied for bankruptcy. The CEO and approximately 40 staff were still on hand finalizing things and hoping to work towards opening but none of their efforts have come to fruition. Camarena held a medical job fair and hired 4 nurse practitioners. Camarena doesn't have the same need for RNs or techs as their organization runs differently than hospitals. MUSD also hired a few employees. Workforce is working towards bringing a Medical Assistant training to Madera.

8.3 Update on the Workforce Innovation and Opportunity Act PY 2021-2024 Local and Regional Biennial Plan Modifications

Information provided within the agenda packet. The Local and Regional Plans have been placed on the Madera County Board of Supervisors' April 4, 2023, agenda for final approval and signature.

8.4 WDB High Performing Board

Information provided within the agenda packet. A Draft directive was released and is open for comments until April 28, 2023. The region has provided comments on the criteria being used to qualify for High Performing Board (HPB) status. Madera didn't meet the dislocated worker (DW) median earnings goal for PY2021 and may not qualify for HPB status. Performance data required for the

application was during the pandemic when fewer people came in for services or they registered for services and couldn't complete or find jobs due to closures, childcare or life changing priorities. The region is asking that the performance requirement be relaxed. There would not be a significant impact if Madera didn't qualify as the pot of funds is not very large and is divided among 42 workforce areas.

8.5 Local Area Subsequent Designation and Local Board Recertification PY 23-25

Information provided within the agenda packet.

8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.7 Form 700 Due April 1, 2023

Information provided within the agenda packet. The Form 700 is meant for employees of public entities – which MCWIC is not. Staff will research the need to have the MCWIC Board complete the Form.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

Maiknue Vang reported that Jessica and she participated in the California Workforce Association's (CWA) Day at the Capitol in Sacramento. This was policy day at the Capitol. There were approximately 42 workforce professionals participating and were advocating for a budget increase to the Breaking Barriers funds. Madera has received these funds in the past. They were also asking that Youthbuild funds be expanded to be awarded to rural areas instead of just in large cities. They met with Assemblywoman Dahle and Soria as well as Assemblyman Patterson. They also met with the legislative aide for Senator Caballero.

11.0 Next Meeting

April 27, 2023

12.0 Adjournment

Roger Leach moved to adjourn the meeting at 3:54 pm., seconded by Ramona Davie.



MINUTES

May 25, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez
ABSENT: Ramona Davie, Tim Riche
GUEST: Erick Flores, Wendy Sandoval
STAFF: Nicki Martin, Jessica Roche, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:03 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

Pastor Roger Leach thank Workforce staff for being in the lobby when the Prayer Day group arrived. The group visited 23 sites in the city. Mattie Mendez expressed her thanks to the Ministerial Administration for holding the event.

4.0 Introductions and Recognitions

Wendy Sandoval was introduced. Wendy had previously retired from the Madera County Workforce Investment Corporation (MCWIC) but has returned as a Corrections Workforce Specialist and will be working at the new Justice Center starting in July for a new contract. Erick Flores was the successful candidate for the Program Navigator position. He was previously a Business Services Specialist with MCWIC.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt the agenda, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

6.0 Consent Calendar

6.1 Consideration of approval of the March 23, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Mattie Mendez moved to approve, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending February 28, 2023.

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending March 31, 2023.

Agenda items 7.1 and 7.2 were discussed together as a group. Staff are seeing an increase in interest for trainings. People coming to the Center are needing more intensive services. Staff are seeing less engagement from the disability population since the pandemic. Everything is flowing well.

Roger Leach moved to approve items 7.1 and 7.2, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.3 Consideration of approval of the proposed MCWIC exempt salary schedule to include the removal of a cell phone stipend.

Staff provided a revised exempt salary schedule and requested approval of the removal of the cell phone stipend on the schedule. Staff are provided company cell phones to use for anything work related. There are also extra cell phones for any MCWIC employee to use for work-related calls or business. Mattie Mendez noted that the salary as listed for the Executive Assistant – Confidential position does not meet the minimum wage calculation of 2 times the minimum wage guideline to be classified as Exempt. Staff reviewed the salary and stated that they will confirm the wage for the position and correct the schedule and bring it back to the MCWIC as a Consent item at their next Board meeting for approval.

Mattie Mendez moved to approve the exempt salary schedule and request that staff look at the Executive Assistant – Confidential salary to ensure that the minimum wage is multiplied by 2 and meets the minimum required by law and that staff place the corrected schedule on the Consent Calendar at the next Board meeting, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.4 Consideration of approval of the proposed MCWIC non-exempt salary schedule to include adjusting the maximum salary range on the schedule in order to bring the beginning and ending ranges into alignment with an industry standard variance of 20%, which was determined and approved by the Board when MCWIC was established. Staff have inadvertently increased the minimum salary range without adjusting the maximum salary range to maintain the 20% variance, which the proposed schedule will correct and re-establish.

During the course of revising the salary schedule to include the increases to the minimum wage as mandated by the State of California, staff inadvertently didn't increase the maximum salary figure on the schedule in order to maintain a 20% variance for the starting salary to the ending salary ranges. The revised schedule includes revisions that will ensure that there is a 20% variance from beginning salary to ending salary. Many MCWIC staff are already above the minimum wage. 3 positions' ending salaries were decreased in order to bring the range to the 20% variance. The decrease does not affect any current staff. There were no changes to the salaries of any staff. The revisions serve only to bring the schedule back inline with the 20% variance.

Mattie Mendez moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.5 Discussion and consideration of the MCWIC Executive Director evaluation timeline and process.

In a typical program year, the Executive Director (ED) provides goals and objectives in July at the beginning of the year, has a mid-year update in January and is evaluated in June. Maiknue assumed the ED position on February 1, 2023. Staff requested input and discussion as to the timeline to evaluate Maiknue Vang as the ED. It was proposed that the Executive Director provide a mid-year update in January to be followed by the ED evaluation in June 2024.

Roger Leach moved to postpone the 2023 ED evaluation, have the ED provide a mid-year update in January and conduct the ED evaluation in June 2024, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

8.0 Information Items

8.1 Success Stories

Aimee Ochoa was a former Workforce services participant and has been working for MCWIC as a Career Specialist since 2019. Prior to MCWIC, Aimee worked at retail establishments while working on her Criminology degree. She found it hard to find employment for that field. Aimee came back to the Workforce and was enrolled in paid work experience (PWEX) and worked in the Workforce Assistance Center lobby and Resource Room for approximately 6 months. After finishing the PWEX, Aimee still had problems obtaining work so she came back to the Workforce and enrolled as an Adult participant where she worked an On the Job Training (OJT) with P. Steve. Ramirez in Fresno. She applied to MCWIC for an open Career Specialist position and was the successful applicant. She found information on workforce services online.

8.2 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet.

8.3 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview

Information provided within the agenda packet. It was requested that staff try to include employment information on the homeless or about-to-be homeless. Staff clarified that this report is specific to enrolled participants and their trainings and activities. Staff noted that this information could possibly be included in the semi-annual Program Impact Report that staff are working on now. This report includes different demographics and could include this information. It is hard to capture homeless demographics when speaking to potential participants as they must self-attest to being homeless. Staff will have to come up with ways to ask questions in a way that helps people disclose this information.

8.4 Information on 2023 Madera County Job Fairs

Information provided within the agenda packet.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Mike Farmer: the Parent Project graduated 42 individuals. The program has an over 80% retention rate once participants attend the first class. The class is a 12-week commitment.*

10.2 Staff

- *Maiknue Vang: Workforce has finalized the contract with the Small Business Development Centers (SBDC) for space in the Center in Madera. An SBDC consultant will occupy one cubicle in the Center. SBDC is hosting an Open House on May 31, 2023, from 12:00 p.m. to 2:00 p.m.*
- *Jessica Roche: Root & Rebound will also be occupying a cubicle in the Center. They focus on providing services to women who are justice-involved.*

11.0 Next Meeting

June 22, 2023

12.0 Adjournment

Roger Leach moved to adjourn at 4:05 p.m., seconded by Gabriel Mejia.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.2

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: August 17, 2023
Subject: National Workforce Development Month

Information:

Each September, states across the country join efforts to celebrate National Workforce Development Month and recognize the contributions of workforce professionals that support job seekers and employers. In honor of this initiative, staff are establishing our own Workforce Development Professionals (WDP) Day, which will be held the first or second Friday of September each year. This celebration will include a full day of staff development, team building, goal setting/planning, food, and fun! This year, WDP Day is Friday, September 1st.

Additionally, staff will kick off some exciting marketing efforts in September. A large banner will hang in the Center Lobby promoting National Workforce Development Month. First Job Friday and Workforce Wednesday campaigns will be launched through social media to highlight board members, staff, partners, programs and services, grant opportunities, etc. Staff will coordinate participation in these efforts.



Financing:

Workforce Innovation and Opportunity Act



Agenda Item 8.3

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: August 17, 2023
Subject: Small Business Development Center (SBDC) Ribbon Cutting Event

Information:

The Workforce Assistance Center celebrated the opening of the SBDC office in Madera with a ribbon-cutting ceremony on May 31st. SBDC provides resources, support, and guidance to small businesses and entrepreneurs. Our partnership with SBDC reinforces our commitment to fostering economic growth and supporting individuals in achieving their business goals.

Stay tuned for upcoming trainings, events, and workshops hosted by SBDC at the Center. For information about SBDC, contact Rich Mostert, Director, at (559) 324-6413 or visit ValleyCommunitySBDC.com



Financing:
Workforce Innovation and Opportunity Act



Agenda Item 8.4

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: August 17, 2023
Subject: EDD Funds Utilization Status Report for period ending March 31, 2023, for PY 21-22 and PY 22-23

Information:

Staff have verified that the data within the Funds Utilization Report matches what was submitted to EDD for period ending March 31st. For the Enclosure 1, 80% Obligation Requirement, staff are confident that the 80% requirement will be met as of June 30, 2023, and have no concerns of funds being returned back to EDD. All other measures have been met or exceeded. Staff have added highlighted notes within the document presented.

Financing:

Workforce Innovation and Opportunity Act



Gavin Newsom, Governor
California Labor and Workforce Development Agency



June 5, 2023

Maiknue Vang, Executive Director
Madera County Workforce Investment Corp
2037 West Cleveland Avenue
Madera, CA 93637

Dear Vang:

FUNDS UTILIZATION STATUS REPORT - PERIOD ENDING MARCH 31, 2023, FOR PY 21-22 AND PY 22-23

This letter is to provide a funds utilization status of your Local Area's Adult, Youth, and Dislocated Worker formula funds for Program Year (PY) 2021-22 and PY 2022-23. A similar letter is being sent to all Local Area administrators to assist them with the management of their formula funds. Each Local Area is responsible for ensuring that the following expenditure requirements are met by the end of the grant term dates:

- Expend a minimum of 50 percent of the Youth "program" funds on out-of-school (OS) youth activities.
- Expend a minimum of 20 percent of the Youth "program" funds on work experience activities.
- Expend no more than 20 percent of combined Adult and Dislocated Worker allotments on Incumbent Worker Training.
- Expend no more than 10 percent of combined Adult and Dislocated Worker allotments on Transitional Jobs activities.
- Expend no more than 10 percent of combined Adult and Dislocated Worker allotments on Pay-for-Performance contracts.
- Expend a minimum of 30 percent of combined Adult and Dislocated Worker allotments on Training Services.

Local Areas are also required to obligate at least 80 percent of their program dollars by the end of the first program year for which they were allotted. We are including benchmark data regarding this requirement in Enclosure 1. Please refer to Workforce Services Directive *Funds Utilization Requirements for WIOA Funds* (WSD15-08), dated November 18, 2015, for more information on this requirement.

Enclosure 2 reflects your expenditure levels for OS youth activities and work experience within your Local Area for PY 21-22. Each Local Area is responsible for meeting the 75 percent OS youth minimum expenditure level but for PY 21-22 the requirement has been lowered to 50 percent, please see Waiver for Out-of-School Youth Expenditures PY 21-22 (WSIN21-12), dated September 2, 2021, and the 20 percent youth work experience minimum expenditure level.

Expenditure levels are calculated based on “program” funds (total allotment less administrative expenditures). If your Local Area does not meet the 50 percent OS youth expenditure requirement by June 30, 2023, then you must submit a corrective action plan to your assigned Regional Advisor within six months after the end of the program year. A corrective action plan is included as Attachment 2 to Workforce Services Directive *WIOA Youth Program Requirements* (WSD17-07), dated January 16, 2018.

Enclosure 3 reflects expenditure levels for Incumbent Worker Training, Transitional Jobs, and Pay-for-Performance contracts.

Enclosure 4 reflects your expenditure levels towards the 30 percent training expenditure imposed by California Unemployment Insurance Code section 14211, as amended by AB 1149. This requirement is specific to Adult and Dislocated Worker WIOA formula funds. Local Boards may apply designated leveraged resources used for training and supportive services (up to 10 percent of the combined total of their Adult and Dislocated Worker formula fund allocation) toward meeting the minimum training expenditure requirement. This analysis assumes the use of the 10 percent cap. Please refer to *WIOA Training Expenditure Requirement* (WSD18-10), dated January 31, 2019, for more information.

All data enclosed is as of March 31, 2023, reporting period and was obtained from expenditure reports submitted by each Local Area through CalJOBSSM. Please review the data and make adjustments, if necessary, within your program to ensure meeting the expenditure requirements going forward into the subsequent program years.

If you have any questions or require assistance with financial reporting, please contact EDD WSB Financial Management Unit at WSBFinancialManagementUnit@edd.ca.gov. If you have questions or require technical assistance relative to the programs, please contact your Regional Advisor.

Sincerely,

/s/KIMBERLEE MEYER
Chief
Central Office Workforce Services Division

Enclosures

cc: Gustavo Alatorre, Regional Advisor



**FUNDS UTILIZATION STATUS - 80 PERCENT OBLIGATION REQUIREMENT
PY 22-23 REPORTING PERIOD MARCH 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Formula Fund	Total Allocation	Allowable "Program" Funding 90% (-10% Admin)	80% Required Obligation Amount	Total Program Obligations Reported Period End March 31, 2023	Percentage of Total "Program" Obligations to 80% Requirement	Additional Obligations Needed by June 30, 2023
Adult	\$ 827,911.00	\$ 745,119.90	\$ 596,095.92	\$ 278,286.11	46.68%	\$ 317,809.81
Youth	\$ 836,147.00	\$ 752,532.30	\$ 602,025.84	\$ 111,936.43	18.59%	\$ 490,089.41
Dislocated Worker	\$ 603,688.00	\$ 543,319.20	\$ 434,655.36	\$ 20,288.75	4.67%	\$ 414,366.61

NOTES by Staff:

As of March 31, 2023, percentage of total obligations to 80% requirement is low, however, with the increase in expenditures and obligations being applied in the final quarter of the fiscal year, staff are confident that the 80% requirement will be met by June 30, 2023.

**Out-Of-School Youth & Work Experience Expenditure Status
PY 21-22 Report Period MARCH 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Out-of-School Youth

Grant Code	Total Youth Allocation	Admin Expenditures	Program Expenditures	50% Out-of-School Requirement on "Program" Funding	Out-of-School Expenditures as of March 31, 2023	Additional Expenditures Needed to meet 50% Requirement by June 30, 2023	Percentage of Required Out of School Expenditures
301	\$ 773,210.00	\$ 54,640.87	\$ 698,132.35	\$ 347,944.50	\$ 698,132.35	\$ -	201%

Work Experience - Youth

Grant Code	Total Youth Allocation	Admin Expenditures	Program Expenditures	20% Work Experience Requirement on "Program" Funding	Work Experience Expenditures as of March 31, 2023	Additional Expenditures Needed to meet 20% Requirement by June 30, 2023	Percentage of Required Out of School Expenditures
301	\$ 773,210.00	\$ 54,640.87	\$ 698,132.35	\$ 139,177.80	\$ 503,236.36	\$ -	362%

Notes by Staff:

Both measures have been met and exceeded.

**WIOA Formula Funds Expenditure Status
PY 21-22 Report Period March 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

MAD Expense Category / Type	Reported Category Expenditures			Allocation	Requirement		
	Adult Expenses <small>Grant Codes: 201, 202, 499, 500</small>	Dislocated Worker Expenses <small>Grant Codes: 501, 502, 200, 299</small>	Total Expenses <small>(Adult + DW)</small>	Total Allocation <small>(Adult + DW)</small>	Percent Spent	Max Expenditure Allowed	Within Requirement
Incumbent Worker Training	.00	.00	\$ -	\$ 1,347,268	0.00%	20%	YES
Transitional Jobs	.00	.00	\$ -	\$ 1,347,268	0.00%	10%	YES
Pay-for-Performance	.00	.00	\$ -	\$ 1,347,268	0.00%	10%	YES

**WIOA Training Expenditure Requirement Status
PY 21-22 - Report Period March 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Adult/Dislocated Worker (DW) Total Allocation	Minimum Training Expenditure Requirement (30% of Adult & DW Total Allocation)	Training Expenditures Reported as of March 31, 2023	Supported Services Reported as of March 31, 2023	Transitional Job Expenditures Reported as of March 31, 2023	Max Amount Allowed for Leveraged Resources (10%)*	Total Amount Spent on Training with 10% Max Amount Allowed*	Shortfall/Excess Towards Meeting 30% Requirement By June 30, 2023	Percentage of Allocation Spent on Training
1,347,268.00	\$ 404,180.40	299,852.93	35,236.58	.00	\$ 134,726.80	\$ 469,816.31	\$ 65,635.91	35%

* Assuming 10% of Leveraged Resources will be reported

Notes by Staff:

Percentage of allocation spent on training has exceeded the requirement by 5%



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.5

Consent

Action

Information

To: Workforce Development Board of Madera County

From: Maiknue Vang, Executive Director

Date: August 17, 2023

Subject: Unemployment Insurance (UI) Claim Information

Information:

The most recent data on UI Claims for the period of June 17, 2023, through August 5, 2023, for Madera County is being provided for the WDB's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool	County Claims	County Demographics	County Industry	Statewide Demographics	Statewide Industry
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Weekly Initial Claims by County

County	June 2023		July 2023				August 2023	
	(Week Ending)		(Week Ending)				(Week Ending)	
	17	24	1	8	15	22	29	5
Madera	269	205	189	231	225	150	165	160

Claim Type
 UI Claims
 PUA Claims

County
 Madera

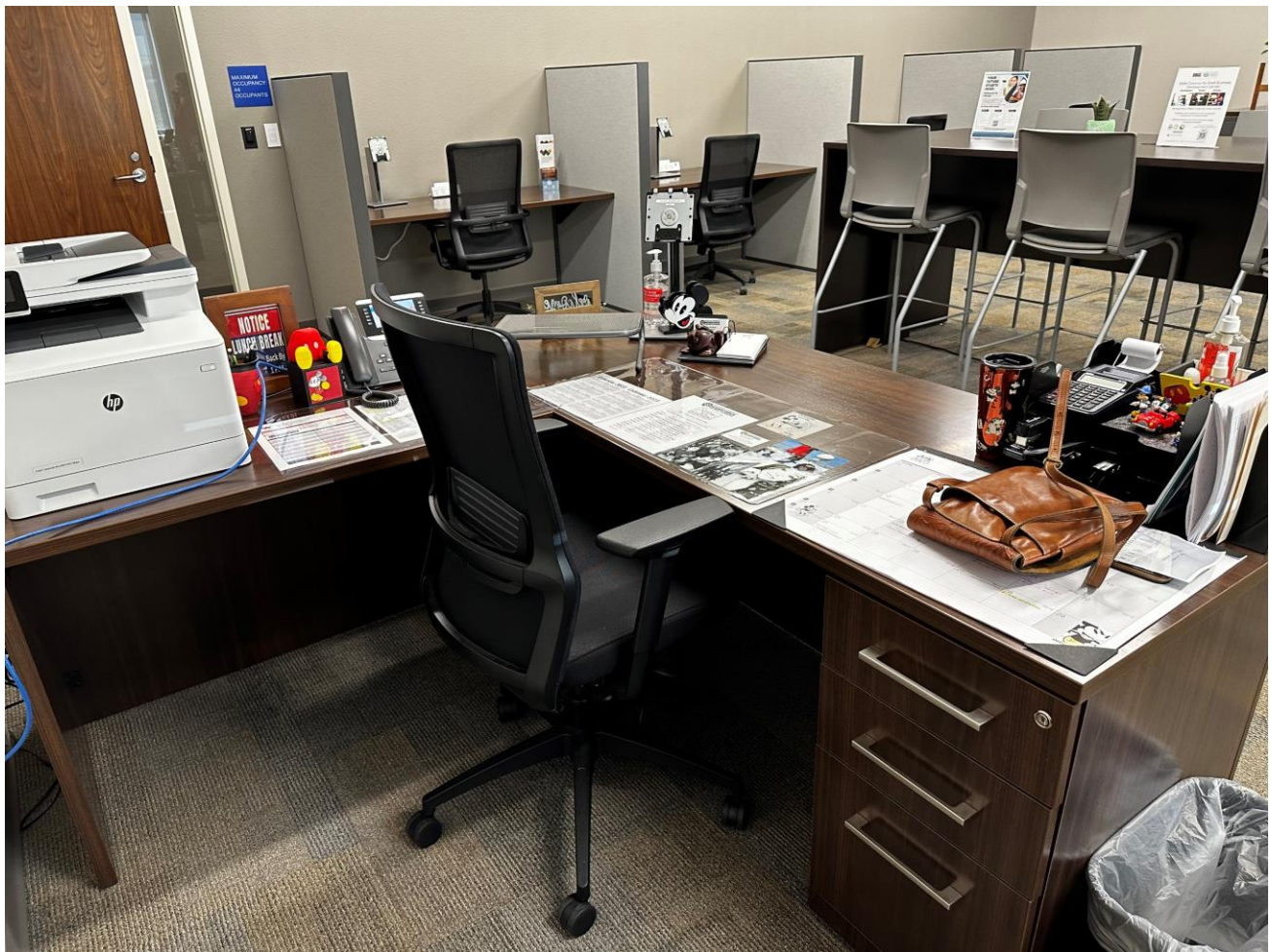
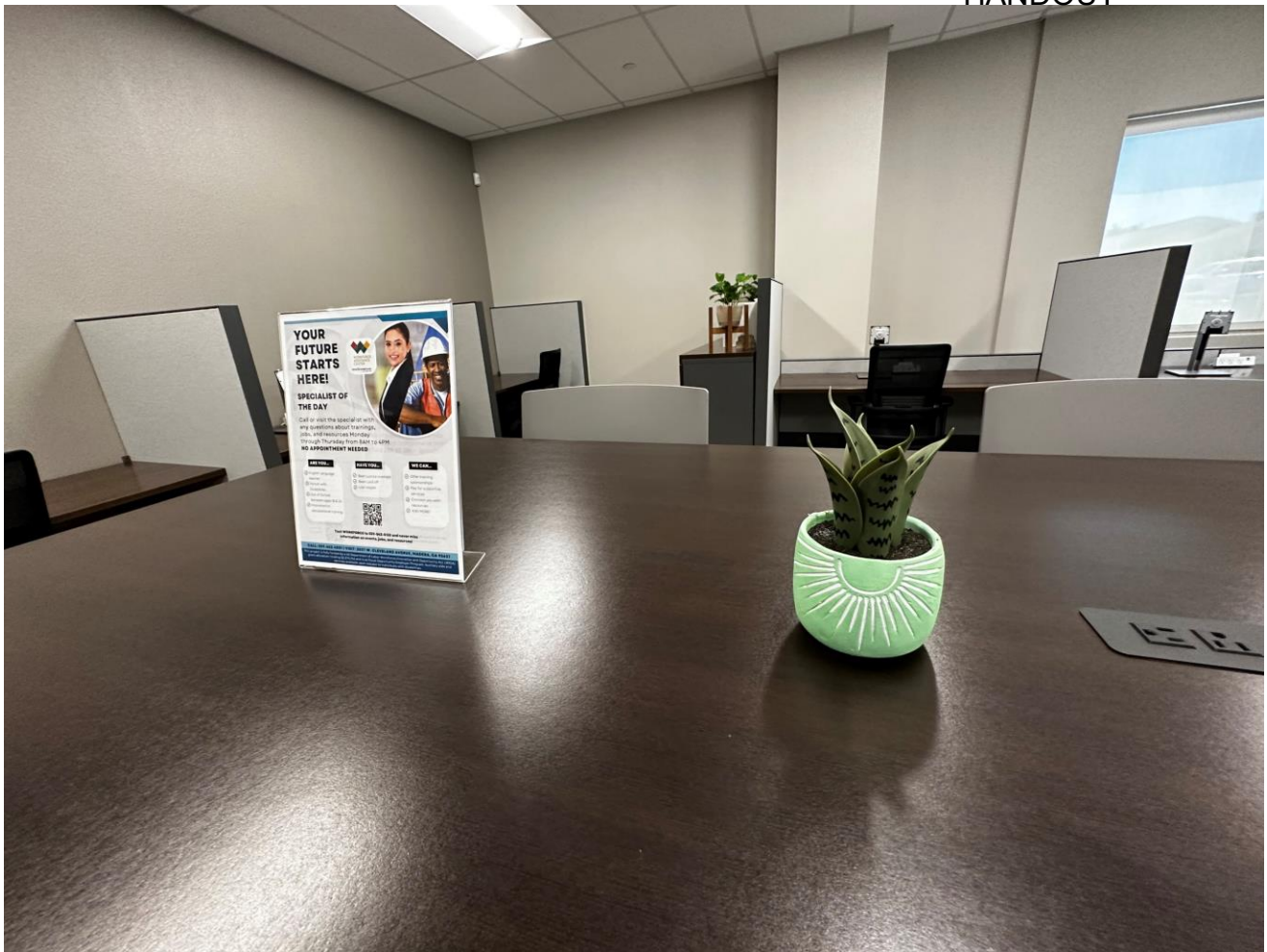
Claims by Y.. 2023

Claims by Week (Sele..
 Multiple values

The data provided in these reports are the number of initial claim counts. It includes new claims, additional claims, and transitional claims. Data includes regular Unemployment Insurance program and federal extended benefit programs. Data for claimants who live outside of California, but collect benefits, and invalid addresses in California are not included in these numbers.

- A new claim is the first claim for a benefit year period (for the regular UI program it is 52 weeks). You can only have one new claim during a benefit year period.
- An additional claim is when a second claim is filed during the same benefit year and there is intervening work between the current claim and the previous claim. For example, an individual files a new claim, goes back to work, gets laid off and files another claim before the benefit year period of the first claim expires. An individual can have multiple additional claims during the same benefit year if individual you meet the eligibility requirements.
- A transitional claim is when a claimant is still collecting benefits at the end of their benefit year period and had sufficient wage earnings during that year to begin a new claim once the first benefit year period ends.





STEWARDS OF THE SIERRA NATIONAL FOREST Inc.**A 501c3 Not for Profit Public Benefit Corporation****PO Box 601****North Fork, CA 93643****Ph. 831-801-1111**

August 14, 2023

To: Madera County Workforce Department

Subject: Stewards Closeout Report

Please accept this closeout report from The Stewards of the Sierra National Forest Inc. (Stewards). This report documents project work completed from September 14, 2022 through August 11, 2023. Work activities were completed on the Sierra National Forest, including the Creek fire burn area. Project sites include the Whiskey Falls area and the Beasore Meadows area.

Project objectives include:

- * Road and trail clearing.
- * Open roads and trails for public use.
- * Cut and remove downed trees and boulders.
- * Restore and repair water drainage structures.
- * Install and repair road and trail route marker signs.

Listed below is a summary of work activities completed as of August 14, 2023.

	<u>Totals</u>
Road Mileage Cleared	267.9 miles
Trail mileage Cleared	36.6 miles
Trees Cut/Removed	1,793 each
Brushing	29,951 feet
Drainage Dips repaired	23 each
Culverts Cleaned	37 each
Boulders Removed	22 each
Route Markers Installed	260 each

See attached photos for examples of work activities. Please do not hesitate to contact me if additional information.

Sincerely,

Mike Wubbels

President

Stewards of the Sierra National Forest

www.sotsnf.orgwww.info@sotsnf.org

Volunteer Trail Group of the Year

2011/2013/2018 Sierra National Forest

2011/2013 Region 5 All of California

2011 USDA/USFS Nation Wide



August 14, 2023

Governor Gavin Newsom
1215 O Street
Sacramento, CA 95814

Senator Anna Caballero
1021 O Street, Suite 7620
Sacramento, CA 95814

Assemblywoman Esmeralda Soria
690 West 16th Street
Merced, CA 95340

Subject: Urgent Support Needed to Reopen Our Hospital

Dear Sir/Madam,

As representatives of local businesses, we appeal for your support in securing \$80 million from the Distressed Hospital Loan Program to reopen Madera Community Hospital in collaboration with Adventist Health. The closure of Madera Community Hospital in December of 2022 left a gaping void in our healthcare system, leading to increased difficulties in accessing medical services for our residents. This void has tremendously burdened neighboring hospitals, leading to overcrowding and inadequate care for patients in the region. It has also affected businesses in the area, as employees have had to seek medical services far from home, affecting productivity and overall economic growth.

The \$80 million in funding from the Distressed Hospital Loan Program will allow Adventist Health, a renowned healthcare provider with a strong record of accomplishment of excellence, to collaborate and reopen Madera Community Hospital.

Given the critical importance of health care to our community's well-being, we sincerely request your support in securing the \$80 million in funds necessary for Madera Community Hospital to reopen with Adventist Health. We understand the budgetary challenges you may face, but we firmly believe that this investment will yield significant returns in terms of improved health outcomes for our community.

Thank you for considering our appeal. We eagerly await your decision and look forward to seeing our hospital reopen to ensure a healthier and more prosperous future for our community.

Sincerely,

A handwritten signature in blue ink that reads 'Maiknue M. Vang'.

Maiknue Vang, Executive Director
Workforce Development Board of Madera County
mvang@maderaworkforce.org, 559-662-4503

A handwritten signature in blue ink that reads 'Brett Frazier'.

Brett Frazier, Chair
Workforce Development Board of Madera County
mworkforce@maderaworkforce.org