



**WORKFORCE DEVELOPMENT  
BOARD OF MADERA COUNTY**

**Executive Committee**  
**SPECIAL MEETING**

**MINUTES**

**June 15, 2023**  
**10:00 a.m.**

Meeting will be held at:

***Wellness Center at Tesoro Viejo***  
***4148 Town Center Boulevard, Madera, CA 93636***  
***(559) 662-4589***

**PRESENT:** Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

**ABSENT:** Pat Gordan

**GUEST:** Brandon Anderson, Matthew Hayes, Bob Lanter

**STAFF:** Jorge Espinosa, Erick Flores, Nicki Martin, Marisol Rivera, Maiknue Vang, Bertha Vega

**1.0 Call to Order**

*The Executive Committee was convened at 10:12 a.m. due to a lack of quorum of the Workforce Development Board.*

**1.1 Pledge of Allegiance**

**2.0 Additions to the Agenda**

*None.*

**3.0 Public Comment**

*None.*

**4.0 Introductions and Recognitions**

*Roundtable introductions were done by all in attendance.*

**5.0 Adoption of Board Agenda**

*Nichole Mosqueda moved to adopt the agenda, seconded by Omair Javaid.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress*

## 6.0 Consent Calendar

- 6.1 Consideration of approval of the February 16, 2023, Workforce Development Board (WDB) meeting minutes.
- 6.2 Consideration of ratification of the April 21, 2023, WDB Executive Committee meeting minutes.
- 6.3 Consideration of ratification of the May 10, 2023, WDB Executive Committee meeting minutes.
- 6.4 Consideration of ratification of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.
- 6.5 Consideration of ratification of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.
- 6.6 Consideration of ratification of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.
- 6.7 Consideration of approval of the re-appointment of Deborah Martinez, Madera County Department of Social Services, to the WDB for an additional 3-year term: 8/8/23 to 8/8/26.
- 6.8 Consideration of approval of the resignation of Joseph Giles, Operating Engineers Local 3, from the WDB.
- 6.9 Consideration of ratification of the application for subsequent local area designation and local board recertification for the 2023-25 program year.
- 6.10 Consideration of ratification of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).

*Omair Javaid moved to approve the Consent Calendar, seconded by Nichole Mosqueda.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress*

## 7.0 Action Items

- 7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023.

*The OSO had a scheduling conflict and was not able to attend the meeting. The OSO is conducting Partner meetings via Zoom but can do a combination in-person and virtual as needed. The OSO contract was extended for an additional 2 years.*

*Omair Javaid moved to approve, seconded by Nichole Mosqueda.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress*

- 7.2 Consideration of approval of the revised application for subsequent local area designation and local board recertification for the 2023-25 program year and authorize staff to submit to the Madera County Board of Supervisors (BOS) for approval and signature.
  - Since the WDB and BOS approval of Madera's recertification application, the State EDD issued a different set of performance requirements for the application. Per EDD's guidance, staff submitted a new application reflecting the revised performance data along with the original signed and approved application, which has been accepted by EDD and determined to have met the application deadline as outlined in EDD's final directive. Per the BOS, a revised application will be submitted as a ratification of the amended application for their records.

*Staff previously submitted the recertification application to the WDB and the BOS based on a draft directive in order to comply with the filing deadline. The EDD subsequently revised the directive directing local areas to use performance data based on actuals and NOT on adjusted figures in the application as was indicated on*

*the draft directive. Per the BOS, staff amended the application to include the new data and resubmit it to the BOS for ratification. The EDD has received and accepted the amended application and performance data.*

*Omaid Javaid moved to approve, seconded by Nichole Mosqueda.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress*

### **7.3 WDB Chair Election**

### **7.4 WDB Vice Chair Election**

*No action taken for items 7.3 and 7.4. The WDB elections will happen at the next WDB meeting.*

## **8.0 Information Items**

### **8.1 SBDC Ribbon Cutting Event**

*Information included in the agenda packet.*

### **8.2 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-22 and Program Year 2022-2023.**

*Information included in the agenda packet.*

### **8.3 2023-2024 WDB Meeting Calendar**

*Information included in the agenda packet.*

## **9.0 Written Communication**

*None.*

## **10.0 Open Discussion/Reports/Information**

### **10.1 Board Members**

*None.*

### **10.2 Staff**

*None.*

## **11.0 Next Meeting**

*August 17, 2023*

## **12.0 Adjournment**

*Meeting adjourned at 10:29 a.m.*