



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

AGENDA

July 27, 2023
3:00 p.m.

Meeting will be held at:

**Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the May 25, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

6.2 Consideration of approval of the revised Exempt Salary Schedule to include updating the Executive Assistant-Confidential salary to meet California's exemption threshold requirement of \$64,480, which is no less than two times the state's minimum wage.

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending April 30, 2023.

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending May 31, 2023.

8.0 Information Items

- 8.1 Success Stories
- 8.2 Update on Workforce Development Board (WDB) of Madera County
- 8.3 SBDC Open House and Services in the Workforce Assistance Center
- 8.4 Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023
- 8.5 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-2022 and Program Year 2022-2023.
- 8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County
- 8.7 2023-2024 MCWIC Board Meeting Calendar

9.0 Written Communication

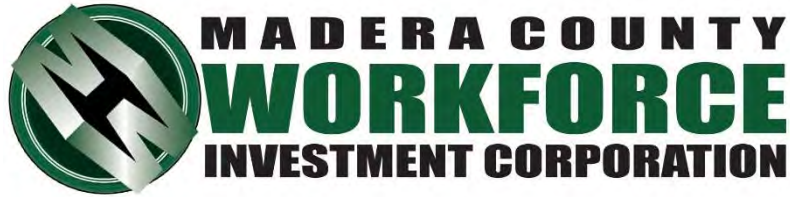
10.0 Open Discussion/Reports/Information

- 10.1 Board Members
- 10.2 Staff

11.0 Next Meeting

August 24, 2023

12.0 Adjournment



MINUTES

May 25, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez
ABSENT: Ramona Davie, Tim Riche
GUEST: Erick Flores, Wendy Sandoval
STAFF: Nicki Martin, Jessica Roche, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:03 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

Pastor Roger Leach thank Workforce staff for being in the lobby when the Prayer Day group arrived. The group visited 23 sites in the city. Mattie Mendez expressed her thanks to the Ministerial Administration for holding the event.

4.0 Introductions and Recognitions

Wendy Sandoval was introduced. Wendy had previously retired from the Madera County Workforce Investment Corporation (MCWIC) but has returned as a Corrections Workforce Specialist and will be working at the new Justice Center starting in July for a new contract. Erick Flores was the successful candidate for the Program Navigator position. He was previously a Business Services Specialist with MCWIC.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt the agenda, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

6.0 Consent Calendar

6.1 Consideration of approval of the March 23, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Mattie Mendez moved to approve, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending February 28, 2023.

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending March 31, 2023.

Agenda items 7.1 and 7.2 were discussed together as a group. Staff are seeing an increase in interest for trainings. People coming to the Center are needing more intensive services. Staff are seeing less engagement from the disability population since the pandemic. Everything is flowing well.

Roger Leach moved to approve items 7.1 and 7.2, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.3 Consideration of approval of the proposed MCWIC exempt salary schedule to include the removal of a cell phone stipend.

Staff provided a revised exempt salary schedule and requested approval of the removal of the cell phone stipend on the schedule. Staff are provided company cell phones to use for anything work related. There are also extra cell phones for any MCWIC employee to use for work-related calls or business. Mattie Mendez noted that the salary as listed for the Executive Assistant – Confidential position does not meet the minimum wage calculation of 2 times the minimum wage guideline to be classified as Exempt. Staff reviewed the salary and stated that they will confirm the wage for the position and correct the schedule and bring it back to the MCWIC as a Consent item at their next Board meeting for approval.

Mattie Mendez moved to approve the exempt salary schedule and request that staff look at the Executive Assistant – Confidential salary to ensure that the minimum wage is multiplied by 2 and meets the minimum required by law and that staff place the corrected schedule on the Consent Calendar at the next Board meeting, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.4 Consideration of approval of the proposed MCWIC non-exempt salary schedule to include adjusting the maximum salary range on the schedule in order to bring the beginning and ending ranges into alignment with an industry standard variance of 20%, which was determined and approved by the Board when MCWIC was established. Staff have inadvertently increased the minimum salary range without adjusting the maximum salary range to maintain the 20% variance, which the proposed schedule will correct and re-establish.

During the course of revising the salary schedule to include the increases to the minimum wage as mandated by the State of California, staff inadvertently didn't increase the maximum salary figure on the schedule in order to maintain a 20% variance for the starting salary to the ending salary ranges. The revised schedule includes revisions that will ensure that there is a 20% variance from beginning salary to ending salary. Many MCWIC staff are already above the minimum wage. 3 positions' ending salaries were decreased in order to bring the range to the 20% variance. The decrease does not affect any current staff. There were no changes to the salaries of any staff. The revisions serve only to bring the schedule back inline with the 20% variance.

Mattie Mendez moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

7.5 Discussion and consideration of the MCWIC Executive Director evaluation timeline and process.

In a typical program year, the Executive Director (ED) provides goals and objectives in July at the beginning of the year, has a mid-year update in January and is evaluated in June. Maiknue assumed the ED position on February 1, 2023. Staff requested input and discussion as to the timeline to evaluate Maiknue Vang as the ED. It was proposed that the Executive Director provide a mid-year update in January to be followed by the ED evaluation in June 2024.

Roger Leach moved to postpone the 2023 ED evaluation, have the ED provide a mid-year update in January and conduct the ED evaluation in June 2024, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez

8.0 Information Items

8.1 Success Stories

Aimee Ochoa was a former Workforce services participant and has been working for MCWIC as a Career Specialist since 2019. Prior to MCWIC, Aimee worked at retail establishments while working on her Criminology degree. She found it hard to find employment for that field. Aimee came back to the Workforce and was enrolled in paid work experience (PWEX) and worked in the Workforce Assistance Center lobby and Resource Room for approximately 6 months. After finishing the PWEX, Aimee still had problems obtaining work so she came back to the Workforce and enrolled as an Adult participant where she worked an On the Job Training (OJT) with P. Steve. Ramirez in Fresno. She applied to MCWIC for an open Career Specialist position and was the successful applicant. She found information on workforce services online.

8.2 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet.

8.3 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview

Information provided within the agenda packet. It was requested that staff try to include employment information on the homeless or about-to-be homeless. Staff clarified that this report is specific to enrolled participants and their trainings and activities. Staff noted that this information could possibly be included in the semi-annual Program Impact Report that staff are working on now. This report includes different demographics and could include this information. It is hard to capture homeless demographics when speaking to potential participants as they must self-attest to being homeless. Staff will have to come up with ways to ask questions in a way that helps people disclose this information.

8.4 Information on 2023 Madera County Job Fairs

Information provided within the agenda packet.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Mike Farmer: the Parent Project graduated 42 individuals. The program has an over 80% retention rate once participants attend the first class. The class is a 12-week commitment.*

10.2 Staff

- *Maiknue Vang: Workforce has finalized the contract with the Small Business Development Centers (SBDC) for space in the Center in Madera. An SBDC consultant will occupy one cubicle in the Center. SBDC is hosting an Open House on May 31, 2023, from 12:00 p.m. to 2:00 p.m.*
- *Jessica Roche: Root & Rebound will also be occupying a cubicle in the Center. They focus on providing services to women who are justice-involved.*

11.0 Next Meeting

June 22, 2023

12.0 Adjournment

Roger Leach moved to adjourn at 4:05 p.m., seconded by Gabriel Mejia.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION
2037 W. Cleveland Avenue, Madera, CA 93637

EXEMPT SALARY SCHEDULE

Board Approved Date: 7/19/2017; 8/24/2017; 05/24/18; 7/19/18, 10/25/18, 1/24/19, 1/23/2020, 9/23/2021, 7/28/22, 5/25/2023, 7/27/23

ADMINISTRATIVE EXEMPT

Job Title	Annual Salary Range				
Executive Assistant – Confidential	\$	64,480	to	\$	77,376

MANAGERIAL EXEMPT

Job Title	Annual Salary Range				
Program Supervisor	\$	65,000	to	\$	75,000
Special Projects Manager	\$	66,272	to	\$	76,400
Program Manager	\$	72,273	to	\$	82,304
Controller	\$	84,304	to	\$	100,650
Deputy Director	\$	84,304	to	\$	105,650
Executive Director	\$	101,000	to	\$	130,000

Pay tables reflecting the limits of rates of pay for executive and senior level employees, of which are being charged to federal funds, may be located at <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>, and may also be found on EDD website under Workforce Services Directives, for salary and bonus limitations https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm.

Stipends for eligible Exempt staff

Description	Annually
Master Degree	\$ 1,000

Longevity - Madera County Office of Education (MCOE) staff carried over on January 1, 2013 only

Commencing with the 9th year of service

9th Year of Service	12th Year of Service	15th Year of Service	18th Year of Service
\$500 per annum level	\$750 per annum level	\$1,000 per annum level	\$1,500 per annum level

Madera County Workforce Investment Corporation
Balance Sheet - Statement of Financial Position FY 2022-2023

As of 4/30/2023
(In Whole Numbers)

	Current Fiscal Year	Prior Year Financials Ending Balance
	<hr/>	<hr/>
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	596,354	300,210
Cash in BA - Payroll	16,631	77,781
Total Cash and cash equivalents	<hr/> 612,985	<hr/> 377,991
Accounts Receivable		
Accounts Receivable	19,512	44,048
Grants/Program Contracts Receivable	57,210	295,610
Total Accounts Receivable	<hr/> 76,721	<hr/> 339,658
Prepaid Expenses		
Prepaid Expense	2,992	2,992
Total Prepaid Expenses	<hr/> 2,992	<hr/> 2,992
Total assets, net		
Computer & Software	149,116	149,116
Office Equipment	21,195	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(164,148)	(164,148)
Total Total assets, net	<hr/> 6,713	<hr/> 5,745
Total CURRENT ASSETS	<hr/> 699,412	<hr/> 726,385
 CURRENT LIABILITIES		
Accounts Payable	29,615	38,545
Accrued payroll and related expenses	59,608	59,644
Vacation Payable	44,116	31,122
Total CURRENT LIABILITIES	<hr/> 133,339	<hr/> 129,312
 NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(441,915)	(549,672)
Restricted	(124,158)	(47,401)
Total Temporary restricted and unrestricted	<hr/> (566,073)	<hr/> (597,073)
Total NET ASSETS	<hr/> (566,073)	<hr/> (597,073)
 Total liabilities and net assets	<hr/> 699,412	<hr/> 726,385

Madera County Workforce Investment Corporation
Statement of Cash Flows - Board Report - Statement of Cash Flow
As of 4/30/2023
(In Whole Numbers)

	Current Month	Current Fiscal Year 2022-2023
CASH FLOWS FROM OPERATING ACTIVITES		
Change in Net Assets	77,452	(31,000)
Change in Operating Assets:		
Accounts Receivable		
Accounts Receivable	5,433	24,536
Grants/Program Contracts Receivable	(3,078)	238,400
Total Accounts Receivable	2,355	262,936
Total Change in Operating Assets:	2,355	262,936
Change in Operating Liabilities:		
Accounts payable		
Accounts Payable	(2,799)	(8,930)
Total Accounts payable	(2,799)	(8,930)
Accrued payroll and related expenses	(2,451)	12,958
Total Change in Operating Liabilities:	(5,249)	4,028
Total CASH FLOWS FROM OPERATING ACTIVITES	74,558	235,964
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property and Equipment	0	(969)
Total Purchase of Property and Equipment	0	(969)
Total CASH FLOWS FROM INVESTING ACTIVITIES	0	(969)
Net Cash used in Investing Activities	0	(969)
Net Change in Cash and Cash Equivalents	74,558	234,995
Cash and Cash Equivalents at the Beginning of the Year	538,428	377,991
Total Cash and Cash Equivalents at the Beginning of the Year	538,428	377,991
Cash and Cash Equivalents as of Current Period End Date	612,985	612,985

Madera County Workforce Investment Corporation
 Budget to Actual
 From 7/1/2022 Through 4/30/2023

GL Code	Account Title	Budget Board Approved 8.25.22	1st Quarter Actuals (Jul-Sep)	2nd Quarter Actual (Oct-Dec)	3rd Quarter Actual (Jan-Mar)	YTD Actual	YTD Enc	Budget Variance
01	Revenue							
4000	Grant Revenue (Federal)	\$ 3,263,434	\$ 365,803	\$ 564,416	\$ 628,876	\$ 1,809,822	\$ -	\$ 1,453,612
4100	Contribution Income	\$ -	\$ -	\$ 8	\$ 65	\$ 173	\$ -	\$ (173)
4100	Contribution In-Kind (goods)	\$ -	\$ -	\$ -	\$ 133	\$ 133	\$ -	\$ (133)
4300	Other Revenue (State or Local)	\$ 473,843	\$ 70,021	\$ 160,300	\$ 52,622	\$ 307,780	\$ -	\$ 166,063
4500	Interest Revenue	\$ -	\$ 1	\$ 1	\$ 1	\$ 2	\$ -	\$ (2)
4600	Sublease/Rental Income	\$ 280,000	\$ 72,903	\$ 52,874	\$ 51,234	\$ 190,088	\$ -	\$ 89,912
Total 01	Revenue	\$ 4,017,277	\$ 508,728	\$ 777,599	\$ 732,930	\$ 2,307,997	\$ -	\$ 1,709,280
02	Personnel Costs							
5100	Staff Salaries	\$ 1,356,828	\$ 342,403	\$ 296,578	\$ 309,169	\$ 1,044,839	\$ -	\$ 311,989
5107	Temporary Worker WEX/TJT	\$ -	\$ 5,280	\$ 11,015	\$ 12,493	\$ 34,872	\$ -	\$ (34,872)
5111	Employer Medicare Expense	\$ 19,595	\$ 4,860	\$ 4,834	\$ 4,980	\$ 16,198	\$ -	\$ 3,397
5112	Social Security Employer Exp	\$ 83,783	\$ 20,778	\$ 20,670	\$ 21,295	\$ 69,261	\$ -	\$ 14,522
5115	CA Unemployment Insurance Exp	\$ 9,395	\$ 272	\$ 2,740	\$ 4,180	\$ 7,590	\$ -	\$ 1,805
5116	CA Training Tax Expense	\$ 170	\$ 8	\$ 76	\$ 116	\$ 211	\$ -	\$ (41)
5120	Workers Compensation Expense	\$ 5,403	\$ 911	\$ 2,113	\$ 3,201	\$ 6,225	\$ -	\$ (822)
5130	Group Health Insurance Expense	\$ 215,694	\$ 37,630	\$ 37,841	\$ 35,656	\$ 123,616	\$ -	\$ 92,078
5140	Employers 457 Expense	\$ 81,081	\$ 17,935	\$ 17,061	\$ 17,047	\$ 57,304	\$ -	\$ 23,777
5160	Group Dental Insurance	\$ 12,945	\$ 2,346	\$ 2,346	\$ 2,431	\$ 7,933	\$ -	\$ 5,012
5170	Group Vision Insurance	\$ 2,879	\$ 572	\$ 572	\$ 532	\$ 1,864	\$ -	\$ 1,015
5180	Group Life Insurance	\$ 2,879	\$ 608	\$ 608	\$ 599	\$ 2,014	\$ -	\$ 865
5190	Employee Assistance Program Expense	\$ 863	\$ 129	\$ 131	\$ 133	\$ 438	\$ -	\$ 425
Total 02	Personnel Costs	\$ 1,791,515	\$ 433,732	\$ 396,585	\$ 411,832	\$ 1,372,365	\$ -	\$ 419,150
03	General Operating							
5200	Materials and Supplies	\$ 19,296	\$ 2,140	\$ 1,804	\$ 4,392	\$ 9,718	\$ -	\$ 9,578
5210	Facility Materials and Supplies	\$ 512	\$ 1,236	\$ 721	\$ 405	\$ 2,423	\$ -	\$ (1,911)
5300	Rent Expense	\$ 227,121	\$ 55,626	\$ 55,626	\$ 55,307	\$ 187,183	\$ -	\$ 39,938
5310	Common Area Maintenance	\$ 32,759	\$ 9,236	\$ 4,736	\$ -	\$ 22,746	\$ -	\$ 10,013
5320	Telephone Expense	\$ 18,226	\$ 3,632	\$ 5,991	\$ 2,247	\$ 13,156	\$ -	\$ 5,070



Page: 1

Madera County Workforce Investment Corporation
Budget to Actual
From 7/1/2022 Through 4/30/2023

5330	Utilities Expense	\$ 84,360	\$ 31,669	\$ 21,721	\$ 18,054	\$ 76,833	\$ -	\$ 7,527
5340	Property & Liability Insurance	\$ 8,667	\$ -	\$ 6,890	\$ -	\$ 6,890	\$ -	\$ 1,777
5400	Postage Expense	\$ 3,056	\$ 517	\$ -	\$ 1,055	\$ 2,113	\$ -	\$ 943
5410	Printing Expense	\$ 1,021	\$ -	\$ -	\$ 2,695	\$ 2,695	\$ -	\$ (1,674)
5420	Advertising Expense	\$ 1,500	\$ -	\$ -	\$ 300	\$ 311	\$ -	\$ 1,190
5440	Dues, Subscriptions, Fees Expense	\$ 48,223	\$ 8,950	\$ 1,438	\$ 1,300	\$ 11,938	\$ -	\$ 36,285
5450	Publications	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ -	\$ -
5500	Auditing Fees	\$ 28,500	\$ -	\$ 20,000	\$ 8,500	\$ 28,500	\$ -	\$ -
5510	Legal Fees	\$ 7,168	\$ 798	\$ -	\$ 318	\$ 1,116	\$ -	\$ 6,052
5520	Contracting/Professional Services	\$ 30,855	\$ 300	\$ 2,243	\$ 9,237	\$ 12,914	\$ 9,187	\$ 8,754
5530	Taxes and Fees	\$ 259	\$ 82	\$ 5	\$ 200	\$ 287	\$ -	\$ (28)
5600	Office Equipment	\$ 5,099	\$ -	\$ 969	\$ -	\$ 969	\$ -	\$ 4,130
5610	Equipment Maintenance	\$ 18,135	\$ 2,103	\$ 2,268	\$ 3,424	\$ 8,738	\$ -	\$ 9,397
5620	Equipment Rental	\$ 3,772	\$ 380	\$ 380	\$ 380	\$ 1,139	\$ -	\$ 2,633
5530	Taxes and Fees	\$ -	\$ -	\$ -	\$ -	\$ 3,407	\$ -	\$ -
5632	Information Technology	\$ 109,378	\$ 19,801	\$ 10,203	\$ 22,768	\$ 56,409	\$ -	\$ 52,969
5640	Internet Expense	\$ 12,132	\$ 3,220	\$ 2,642	\$ 3,192	\$ 9,974	\$ -	\$ 2,158
5650	Computer Hardware	\$ -	\$ -	\$ 465	\$ -	\$ 465	\$ -	\$ (465)
5710	Staff Training Expense	\$ 5,137	\$ 49	\$ 349	\$ 1,080	\$ 1,478	\$ -	\$ 3,659
5720	Travel Expense	\$ 24,182	\$ 4,101	\$ 803	\$ 4,598	\$ 9,633	\$ -	\$ 14,549
5730	Conference, Conventions & Meetings	\$ -	\$ 1,947	\$ 258	\$ 1,218	\$ 5,159	\$ -	\$ (5,159)
5810	General Operating Services	\$ 20,353	\$ 5,927	\$ 1,666	\$ 6,603	\$ 14,459	\$ -	\$ 5,894
5820	Facility Maintenance Services	\$ 43,429	\$ 11,893	\$ 9,107	\$ 7,556	\$ 29,107	\$ -	\$ 14,322
5980	Fixed Assets - Expense Offset	\$ -	\$ -	\$ (969)	\$ -	\$ (969)	\$ -	\$ 969
Total 03 General Operating		\$ 753,140	\$ 163,606	\$ 149,315	\$ 154,955	\$ 518,911	\$ 9,187	\$ 228,573
04	Direct Client Costs							
5800	Program Services	\$ 1,349,192	\$ 79,775	\$ 119,786	\$ 218,123	\$ 447,722	\$ 319,058	\$ 582,412
Total 04 Direct Client Costs		\$ 1,349,192	\$ 79,775	\$ 119,786	\$ 218,123	\$ 447,722	\$ 319,058	\$ 582,412
Total Expenditures		\$ 3,893,847	\$ 677,113	\$ 665,686	\$ 784,910	\$ 2,338,998	\$ 328,245	\$ 1,230,135
Revenue Less Expenditure		\$ 123,430	\$ (168,385)	\$ 111,913	\$ (51,980)	\$ (31,000)	\$ (328,245)	\$ 479,144

Notes: GL 5107 Temporary Workers are direct client expenses and not operational staff. Budget offset is reflected in Direct Client Costs - Program Services, 9039 Paid Work Experience, and will be adjusted at FY end.

Madera County Workforce Investment Corporation
 Budget to Actual
 From 7/1/2022 Through 4/30/2023

Breakout of Program Services #04 above by Activity Description:

GL Code	Account Title	Budget Board			Budget Variance
		Approved 8.25.22	YTD Actual	YTD Enc	
04	Direct Client Costs				
9020	Training - Other	\$ -	\$ -	\$ -	\$ -
9021	Skills Training (ITA)	\$ 572,528	\$ 242,978	\$ 159,143	\$ 170,407
9022	On-The-Job (OJT) Training	\$ 193,899	\$ 21,470	\$ 22,300	\$ 150,128
9023	Transitional Job Training (TJT)	\$ 269,509	\$ 130,626	\$ 78,042	\$ 60,841
9039	Paid Work Experience	\$ 163,049	\$ 2,323	\$ 33,132	\$ 127,594
9052	Client Supportive Services	\$ 135,487	\$ 44,395	\$ 26,441	\$ 64,652
9056	Incentives	\$ 10,000	\$ 858	\$ -	\$ 9,142
9554	Assessments	\$ 4,720	\$ 5,073	\$ -	\$ (353)
Total 04	Direct Client Costs	\$ 1,349,192	\$ 447,722	\$ 319,058	\$ 582,412

Breakout of program temporary worker payroll for WEX and TJT:

GL Code	Activity Description Code	Account Title	YTD Actual
5107	9039	Temporary Worker WEX/TJT	\$ 34,872
5111	9039	Employer Medicare Expense	\$ 509
5112	9039	Social Security Employer Exp	\$ 2,176
5115	9039	CA Unemployment Insurance Exp	\$ 1,264
5116	9039	CA Training Tax Expense	\$ 35
5120	9039	Workers Compensation Expense	\$ 898
PWEX Costs (MCWIC Temp Worker and FCCC WEX Combined)			\$ 42,077

Madera County Workforce Investment Corporation
 Aged Payables by Invoice Date - Aged Payables
 From 7/1/2022 Through 4/30/2023

Aging Date - 4/30/2023

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1007	ADVANCED CAREER INSTITUTE	4/1/2023	APDoc8838	0.00	1,186.34	0.00	1,186.34
	ADVANCED CAREER INSTITUTE	4/1/2023	APDoc8885	0.00	80.82	0.00	80.82
Total 1007	ADVANCED CAREER INSTITUTE			0.00	1,267.16	0.00	1,267.16
1012	FIRST 5 FAMILY RESOURCE CENTER	4/24/2023	2022-23-20	0.00	60.00	0.00	60.00
Total 1012	FIRST 5 FAMILY RESOURCE CENTER			0.00	60.00	0.00	60.00
1013	CENTRAL VALLEY OPPORTUNITY CENTER	4/1/2023	APDoc8839	0.00	371.00	0.00	371.00
	CENTRAL VALLEY OPPORTUNITY CENTER	4/1/2023	APDoc8840	<u>0.00</u>	<u>511.00</u>	<u>0.00</u>	<u>511.00</u>
Total 1013	CENTRAL VALLEY OPPORTUNITY CENTER			0.00	882.00	0.00	882.00
1017	INSTITUTE OF TECHNOLOGY	4/1/2023	APDoc8841	0.00	66.60	0.00	66.60
	INSTITUTE OF TECHNOLOGY	4/1/2023	APDoc8882	0.00	642.85	0.00	642.85
	INSTITUTE OF TECHNOLOGY	4/1/2023	APDoc8883	0.00	741.75	0.00	741.75
	INSTITUTE OF TECHNOLOGY	4/1/2023	APDoc8884	0.00	715.40	0.00	715.40
Total 1017	INSTITUTE OF TECHNOLOGY			0.00	2,166.60	0.00	2,166.60
1098	BANK OF AMERICA - VISA	4/11/2023	APDoc8852	0.00	300.00	0.00	300.00
	BANK OF AMERICA - VISA	4/13/2023	APDoc8849	0.00	25.12	0.00	25.12
	BANK OF AMERICA - VISA	4/14/2023	APDoc8850	0.00	10.81	0.00	10.81
	BANK OF AMERICA - VISA	4/14/2023	APDoc8851	0.00	7.42	0.00	7.42
	BANK OF AMERICA - VISA	4/25/2023	APDoc8869	0.00	70.00	0.00	70.00
	BANK OF AMERICA - VISA	4/27/2023	APDoc8871	0.00	(336.97)	0.00	(336.97)
	BANK OF AMERICA - VISA	4/27/2023	APDoc8890	0.00	6.47	0.00	6.47
	BANK OF AMERICA - VISA	4/30/2023	APDoc8891	3,406.56	0.00	0.00	3,406.56
Total 1098	BANK OF AMERICA - VISA			3,406.56	82.85	0.00	3,489.41
1141	WEX Bank (Chevron and Texaco)	4/24/2023	88630563	0.00	49.23	0.00	49.23
Total 1141	WEX Bank (Chevron and Texaco)			0.00	49.23	0.00	49.23

 Page: 1

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 4/30/2023

Aging Date -
4/30/2023

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1187	CWA - CALIFORNIA WORKFORCE ASSOCIATION	4/13/2023	CWAW23-042023-0524	0.00	749.00	0.00	749.00
	CWA - CALIFORNIA WORKFORCE ASSOCIATION	4/13/2023	CWAW23-042023-0525	<u>0.00</u>	<u>749.00</u>	<u>0.00</u>	<u>749.00</u>
Total 1187	CWA - CALIFORNIA WORKFORCE ASSOCIATION			0.00	1,498.00	0.00	1,498.00
1283	████████████████████	4/30/2023	APDoc8889	24.10	0.00	0.00	24.10
Total 1283	████████████████████			24.10	0.00	0.00	24.10
1399	████████████████████	5/1/2023	APDoc8823	(1,148.01)	0.00	0.00	(1,148.01)
Total 1399	████████████████████			(1,148.01)	0.00	0.00	(1,148.01)
1498	CAMARENA HEALTH	4/1/2023	APDoc8844	0.00	1,472.00	0.00	1,472.00
	CAMARENA HEALTH	4/1/2023	APDoc8845	0.00	1,408.00	0.00	1,408.00
Total 1498	CAMARENA HEALTH			0.00	2,880.00	0.00	2,880.00
1530	AT&T MOBILITY	4/18/2023	287268600442x0	0.00	506.24	0.00	506.24
Total 1530	AT&T MOBILITY			0.00	506.24	0.00	506.24
1616	Creekside Land Company LLC	4/25/2023	351	0.00	10,961.59	0.00	10,961.59
Total 1616	Creekside Land Company LLC			0.00	10,961.59	0.00	10,961.59
1724	████████████████████	4/1/2023	APDoc8853	0.00	20.69	0.00	20.69
	████████████████████	4/1/2023	APDoc8854	0.00	31.30	0.00	31.30
	████████████████████	4/30/2023	APDoc8856	6.55	0.00	0.00	6.55
Total 1724	████████████████████			6.55	51.99	0.00	58.54
1748	Western Exterminator Company	4/21/2023	35607675	0.00	213.65	0.00	213.65
Total 1748	Western Exterminator Company			0.00	213.65	0.00	213.65
1778	Cintas	4/28/2023	4153989061	<u>0.00</u>	<u>95.74</u>	<u>0.00</u>	<u>95.74</u>

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 4/30/2023

*Aging Date -
4/30/2023*

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 1778	Cintas			0.00	95.74	0.00	95.74
1874	UNUM Life Insurance Company of America	5/1/2023	APDoc8822	(199.50)	0.00	0.00	(199.50)
Total 1874	UNUM Life Insurance Company of America			(199.50)	0.00	0.00	(199.50)
1876	████████████████████	4/30/2023	APDoc8887	52.14	0.00	0.00	52.14
Total 1876	████████████████████			52.14	0.00	0.00	52.14
1938	████████████████████	4/30/2023	APDoc8888	120.00	0.00	0.00	120.00
Total 1938	████████████████████			120.00	0.00	0.00	120.00
1939	American Business Machines	4/27/2023	680274	0.00	150.36	0.00	150.36
	American Business Machines	4/27/2023	680418	0.00	63.71	0.00	63.71
Total 1939	American Business Machines			0.00	214.07	0.00	214.07
2024	San Joaquin Valley College, Inc	4/1/2023	APDoc8842	0.00	666.40	0.00	666.40
	San Joaquin Valley College, Inc	4/1/2023	APDoc8843	0.00	654.06	0.00	654.06
Total 2024	San Joaquin Valley College, Inc			0.00	1,320.46	0.00	1,320.46
2101	Beaudette Consulting Inc.	4/21/2023	1425	0.00	984.38	0.00	984.38
Total 2101	Beaudette Consulting Inc.			0.00	984.38	0.00	984.38
2139	████████████████████	4/15/2023	APDoc8892	0.00	60.00	0.00	60.00
Total 2139	████████████████████			0.00	60.00	0.00	60.00
2155	████████████████████	4/1/2023	APDoc8879	0.00	120.00	0.00	120.00
	████████████████████	4/15/2023	APDoc8880	0.00	100.00	0.00	100.00
Total 2155	████████████████████			0.00	220.00	0.00	220.00
2162	████████████████████	4/15/2023	APDoc8857	0.00	80.00	0.00	80.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 4/30/2023

*Aging Date -
4/30/2023*

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 2162				0.00	80.00	0.00	80.00
2165		4/1/2023	APDoc8833	0.00	105.00	0.00	105.00
Total 2165				0.00	105.00	0.00	105.00
2174		4/1/2023	APDoc8829	0.00	75.00	0.00	75.00
		4/15/2023	APDoc8830	0.00	60.00	0.00	60.00
		4/21/2023	APDoc8864	0.00	50.00	0.00	50.00
Total 2174				0.00	185.00	0.00	185.00
2183		4/15/2023	APDoc8859	0.00	70.00	0.00	70.00
Total 2183				0.00	70.00	0.00	70.00
2184		4/1/2023	APDoc8875	0.00	80.00	0.00	80.00
		4/15/2023	APDoc8876	0.00	80.00	0.00	80.00
Total 2184				0.00	160.00	0.00	160.00
2185		4/1/2023	APDoc8835	0.00	60.00	0.00	60.00
		4/1/2023	APDoc8836	0.00	120.00	0.00	120.00
		4/15/2023	APDoc8837	0.00	120.00	0.00	120.00
		4/21/2023	APDoc8861	0.00	50.00	0.00	50.00
Total 2185				0.00	350.00	0.00	350.00
2198		4/1/2023	APDoc8886	0.00	1,496.82	0.00	1,496.82
Total 2198				0.00	1,496.82	0.00	1,496.82
2199		4/15/2023	APDoc8858	0.00	70.00	0.00	70.00
Total 2199				0.00	70.00	0.00	70.00
2201		4/15/2023	APDoc8877	0.00	40.00	0.00	40.00
Total 2201				0.00	40.00	0.00	40.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 4/30/2023

*Aging Date -
4/30/2023*

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
2202	[REDACTED]	4/15/2023	APDoc8881	0.00	40.00	0.00	40.00
Total 2202	[REDACTED]			0.00	40.00	0.00	40.00
2203	[REDACTED]	4/15/2023	APDoc8832	0.00	130.00	0.00	130.00
Total 2203	[REDACTED]			0.00	130.00	0.00	130.00
2206	[REDACTED]	4/15/2023	APDoc8878	0.00	70.00	0.00	70.00
Total 2206	[REDACTED]			0.00	70.00	0.00	70.00
2210	[REDACTED]	4/15/2023	APDoc8831	0.00	150.00	0.00	150.00
	[REDACTED]	4/21/2023	APDoc8860	0.00	50.00	0.00	50.00
	[REDACTED]	4/30/2023	APDoc8893	150.00	0.00	0.00	150.00
Total 2210	[REDACTED]			150.00	200.00	0.00	350.00
2214	[REDACTED]	4/15/2023	APDoc8834	0.00	75.00	0.00	75.00
Total 2214	[REDACTED]			0.00	75.00	0.00	75.00
2217	[REDACTED]	4/21/2023	APDoc8862	0.00	50.00	0.00	50.00
Total 2217	[REDACTED]			0.00	50.00	0.00	50.00
2218	[REDACTED]	4/21/2023	APDoc8863	0.00	50.00	0.00	50.00
Total 2218	[REDACTED]			0.00	50.00	0.00	50.00
2219	[REDACTED]	4/21/2023	APDoc8865	0.00	50.00	0.00	50.00
Total 2219	[REDACTED]			0.00	50.00	0.00	50.00
2220	[REDACTED]	4/21/2023	APDoc8866	0.00	50.00	0.00	50.00
Total 2220	[REDACTED]			0.00	50.00	0.00	50.00
2221	[REDACTED]	4/21/2023	APDoc8867	0.00	50.00	0.00	50.00
Total 2221	[REDACTED]			0.00	50.00	0.00	50.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 4/30/2023

*Aging Date -
4/30/2023*

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
2222	[REDACTED]	4/21/2023	APDoc8868	0.00	50.00	0.00	50.00
Total 2222	[REDACTED]			0.00	50.00	0.00	50.00
366	OFFICE DEPOT BUSINESS DIVISION	4/25/2023	310350512001	0.00	79.22	0.00	79.22
Total 366	OFFICE DEPOT BUSINESS DIVISION			0.00	79.22	0.00	79.22
367	[REDACTED]	4/26/2023	APDoc8870	0.00	238.24	0.00	238.24
Total 367	[REDACTED]			0.00	238.24	0.00	238.24
Report Total				<u>2,411.84</u>	<u>27,203.24</u>	<u>0.00</u>	<u>29,615.08</u>

Note: Blacked out vendor names are to protect the identity of staff and customers, per Boards request.

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 4/30/2023

From 7/1/2022 Through 4/30/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
Total 1000	Central Valley Opportunity Center				389.60	0.00	0.00	0.00	0.00	389.60
1004	State Center Community College District	4/1/2023	ARDoc1759	AJCC Facility Invoice April 2023	763.00	0.00	763.00	0.00	0.00	0.00
Total 1004	State Center Community College District				763.00	0.00	763.00	0.00	0.00	0.00
1005	Madera County Probation Department	4/26/2023	ARDoc1768	CCP March 2023 Invoice	5,279.59	0.00	5,279.59	0.00	0.00	0.00
1005		4/26/2023	ARDoc1769	JDF March 2023 Invoice	2,871.25	0.00	2,871.25	0.00	0.00	0.00
1005		5/24/2023	ARDoc1784	MCDC CCP April 2023 Invoice	5,763.04	5,763.04	0.00	0.00	0.00	0.00
1005		5/24/2023	ARDoc1785	MCDC JDC April Invoice	3,361.00	3,361.00	0.00	0.00	0.00	0.00
Total 1005	Madera County Probation Department				17,274.88	9,124.04	8,150.84	0.00	0.00	0.00
1008	Department of Rehabilitation	4/1/2023	ARDoc1755	AJCC Facility Invoice April 2023	509.23	0.00	509.23	0.00	0.00	0.00
Total 1008	Department of Rehabilitation				509.23	0.00	509.23	0.00	0.00	0.00

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 4/30/2023

From 7/1/2022 Through 4/30/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1020	(CDCR) California Department Corrections and Rehab	4/17/2023	ARDoc1764	CDCR March 2023 Invoice	5,889.80	0.00	5,889.80	0.00	0.00	0.00
1020		5/24/2023	ARDoc1782	CDCR April 2023 Invoice	11,400.89	11,400.89	0.00	0.00	0.00	0.00
Total 1020	(CDCR) California Department Corrections and Rehab				17,290.69	11,400.89	5,889.80	0.00	0.00	0.00
1024	Fresno Regional Workforce Development Board	3/24/2023	ARDoc1748	ESP February Invoice	1,666.15	0.00	0.00	1,666.15	0.00	0.00
1024		4/17/2023	ARDoc1766	ESP March 2023 Invoice	1,262.07	0.00	1,262.07	0.00	0.00	0.00
1024		5/24/2023	ARDoc1789	Fresno ESP April 2023 Invoice	72.10	72.10	0.00	0.00	0.00	0.00
Total 1024	Fresno Regional Workforce Development Board				3,000.32	72.10	1,262.07	1,666.15	0.00	0.00
1065	Madera Adult School	4/19/2023	ARDoc1767	Facility Expenses Mar 2023	2,392.32	0.00	2,392.32	0.00	0.00	0.00
Total 1065	Madera Adult School				2,392.32	0.00	2,392.32	0.00	0.00	0.00
1073	EDD-DGS	1/31/2023	ARDoc1738	AJCC Phone Charges January 2023	210.00	0.00	0.00	0.00	210.00	0.00
1073		2/1/2023	ARDoc1734	AJCC Billing Feb 2023 - phone contract	210.00	0.00	0.00	0.00	210.00	0.00

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 4/30/2023

From 7/1/2022 Through 4/30/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1073		3/1/2023	ARDoc1746	Phone Equipment Rental March	210.00	0.00	0.00	210.00	0.00	0.00
1073		4/1/2023	ARDoc1758	AJCC Facility Invoice April 2023	6,822.10	0.00	6,822.10	0.00	0.00	0.00
1073		4/1/2023	ARDoc1761	Phone Equipment Rental March 2023	210.00	0.00	210.00	0.00	0.00	0.00
Total 1073	EDD-DGS				<u>7,662.10</u>	<u>0.00</u>	<u>7,032.10</u>	<u>210.00</u>	<u>420.00</u>	<u>0.00</u>
1118	P. Steve Ramirez Vocational Training Centers	1/1/2023	ARDoc1705	AJCC Facility January 2023	2,866.24	0.00	0.00	0.00	0.00	2,866.24
1118		4/1/2023	ARDoc1756	AJCC Facility Invoice April 2023	2,866.24	0.00	2,866.24	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				<u>5,732.48</u>	<u>0.00</u>	<u>2,866.24</u>	<u>0.00</u>	<u>0.00</u>	<u>2,866.24</u>
1120	GRID Alternatives	4/26/2023	ARDoc1770	GRID March 2023 Invoice	2,095.63	0.00	2,095.63	0.00	0.00	0.00
1120		5/24/2023	ARDoc1786	GRID April Invoice	<u>1,284.98</u>	<u>1,284.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1120	GRID Alternatives				<u>3,380.61</u>	<u>1,284.98</u>	<u>2,095.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
1127	Madera County Library, CALIFA	3/27/2023	ARDoc1753	MC Library Jan 2023 Invoice	4,620.00	0.00	0.00	4,620.00	0.00	0.00
1127		3/27/2023	ARDoc1754	MC Library Feb 2023 Invoice	4,312.00	0.00	0.00	4,312.00	0.00	0.00
1127		4/17/2023	ARDoc1765	MC Library March 2023 Invoice	5,082.00	0.00	5,082.00	0.00	0.00	0.00
1127		5/24/2023	ARDoc1783	Library April invoice	<u>4,312.00</u>	<u>4,312.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 4/30/2023

From 7/1/2022 Through 4/30/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
Total 1127	Madera County Library, CALIFA				18,326.00	4,312.00	5,082.00	8,932.00	0.00	0.00
Report Total					76,721.23	26,194.01	36,043.23	10,808.15	420.00	3,255.84

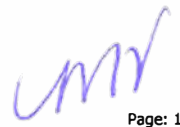
Summary

Cash Account: 1010 Cash in BA - Main
Reconciliation ID: Bank Reconciliation for 1010 for 04.30.23
Reconciliation Date: 4/30/2023
Status: Open

Bank Balance	618,656.52
Less Outstanding Checks/Vouchers	22,302.14
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	596,354.38
Balance Per Books	<u>596,354.38</u>
Unreconciled Difference	<u><u>0.00</u></u>



Click the Next Page toolbar button to view details.



Summary

Cash Account: 1020 Cash in BA - Payroll
Reconciliation ID: Bank Reconciliation for 1020 for 04.30.23
Reconciliation Date: 4/30/2023
Status: Open

Bank Balance	16,631.10
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	16,631.10
Balance Per Books	<u>16,631.10</u>
Unreconciled Difference	<u><u>0.00</u></u>



Click the Next Page toolbar button to view details.



Madera County Workforce Investment Corporation
Balance Sheet - Statement of Financial Position FY 2022-2023

As of 5/31/2023

(In Whole Numbers)

	Current Fiscal Year	Prior Year Financials Ending Balance
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	530,747	300,210
Cash in BA - Payroll	15,587	77,781
Total Cash and cash equivalents	546,334	377,991
Accounts Receivable		
Accounts Receivable	23,310	44,048
Grants/Program Contracts Receivable	78,414	295,610
Total Accounts Receivable	101,724	339,658
Prepaid Expenses		
Prepaid Expense	2,992	2,992
Total Prepaid Expenses	2,992	2,992
Total assets, net		
Computer & Software	149,116	149,116
Office Equipment	21,195	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(164,148)	(164,148)
Total Total assets, net	6,713	5,745
Total CURRENT ASSETS	657,764	726,385
CURRENT LIABILITIES		
Accounts Payable	0	38,545
Accrued payroll and related expenses	69,414	59,644
Vacation Payable	36,813	31,122
Total CURRENT LIABILITIES	106,227	129,312
NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(441,473)	(549,672)
Restricted	(110,064)	(47,401)
Total Temporary restricted and unrestricted	(551,537)	(597,073)
Total NET ASSETS	(551,537)	(597,073)
Total liabilities and net assets	657,764	726,385

Madera County Workforce Investment Corporation
Statement of Cash Flows - Board Report - Statement of Cash Flow
As of 5/31/2023
(In Whole Numbers)

	Current Month	Current Fiscal Year 2022-2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	(14,536)	(45,536)
Change in Operating Assets:		
Accounts Receivable		
Accounts Receivable	(3,798)	20,738
Grants/Program Contracts Receivable	(21,205)	217,196
Total Accounts Receivable	(25,003)	237,934
Total Change in Operating Assets:	(25,003)	237,934
Change in Operating Liabilities:		
Accounts payable		
Accounts Payable	(29,615)	(38,545)
Total Accounts payable	(29,615)	(38,545)
Accrued payroll and related expenses	2,503	15,461
Total Change in Operating Liabilities:	(27,112)	(23,085)
Total CASH FLOWS FROM OPERATING ACTIVITIES	(66,651)	169,313
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property and Equipment	0	(969)
Total Purchase of Property and Equipment	0	(969)
Total CASH FLOWS FROM INVESTING ACTIVITIES	0	(969)
Net Cash used in Investing Activities	0	(969)
Net Change in Cash and Cash Equivalents	(66,651)	168,344
Cash and Cash Equivalents at the Beginning of the Year	612,985	377,991
Total Cash and Cash Equivalents at the Beginning of the Year	612,985	377,991
Cash and Cash Equivalents as of Current Period End Date	546,334	546,334

Madera County Workforce Investment Corporation
 Budget to Actual
 From 7/1/2022 Through 5/31/2023

GL Code	Account Title	Budget Board Approved 8.25.22	1st Quarter Actuals (Jul-Sep)	2nd Quarter Actual (Oct-Dec)	3rd Quarter Actual (Jan-Mar)	YTD Actual	YTD Enc	Budget Variance
01	Revenue							
4000	Grant Revenue (Federal)	\$ 3,263,434	\$ 365,803	\$ 564,416	\$ 628,876	\$ 2,036,105	\$ -	\$ 1,227,329
4100	Contribution Income	\$ -	\$ -	\$ 8	\$ 65	\$ 190	\$ -	\$ (190)
4100	Contribution In-Kind (goods)	\$ -	\$ -	\$ -	\$ 133	\$ 133	\$ -	\$ (133)
4300	Other Revenue (State or Local)	\$ 473,843	\$ 70,021	\$ 160,300	\$ 52,622	\$ 333,205	\$ -	\$ 140,638
4500	Interest Revenue	\$ -	\$ 1	\$ 1	\$ 1	\$ 2	\$ -	\$ (2)
4600	Sublease/Rental Income	\$ 280,000	\$ 72,903	\$ 52,874	\$ 51,234	\$ 208,659	\$ -	\$ 71,341
Total 01	Revenue	\$ 4,017,277	\$ 508,728	\$ 777,599	\$ 732,930	\$ 2,578,294	\$ -	\$ 1,438,983
02	Personnel Costs							
5100	Staff Salaries	\$ 1,356,828	\$ 342,403	\$ 296,578	\$ 309,169	\$ 1,147,348	\$ -	\$ 209,480
5107	Temporary Worker WEX/TJT	\$ -	\$ 5,280	\$ 11,015	\$ 12,493	\$ 43,187	\$ -	\$ (43,187)
5111	Employer Medicare Expense	\$ 19,595	\$ 4,860	\$ 4,834	\$ 4,980	\$ 17,993	\$ -	\$ 1,602
5112	Social Security Employer Exp	\$ 83,783	\$ 20,778	\$ 20,670	\$ 21,295	\$ 76,934	\$ -	\$ 6,849
5115	CA Unemployment Insurance Exp	\$ 9,395	\$ 272	\$ 2,740	\$ 4,180	\$ 8,085	\$ -	\$ 1,310
5116	CA Training Tax Expense	\$ 170	\$ 8	\$ 76	\$ 116	\$ 225	\$ -	\$ (55)
5120	Workers Compensation Expense	\$ 5,403	\$ 911	\$ 2,113	\$ 3,201	\$ 8,384	\$ -	\$ (2,981)
5130	Group Health Insurance Expense	\$ 215,694	\$ 37,630	\$ 37,841	\$ 35,656	\$ 138,044	\$ -	\$ 77,650
5140	Employers 457 Expense	\$ 81,081	\$ 17,935	\$ 17,061	\$ 17,047	\$ 63,440	\$ -	\$ 17,641
5160	Group Dental Insurance	\$ 12,945	\$ 2,346	\$ 2,346	\$ 2,431	\$ 8,743	\$ -	\$ 4,202
5170	Group Vision Insurance	\$ 2,879	\$ 572	\$ 572	\$ 532	\$ 2,071	\$ -	\$ 808
5180	Group Life Insurance	\$ 2,879	\$ 608	\$ 608	\$ 599	\$ 2,214	\$ -	\$ 666
5190	Employee Assistance Program Expense	\$ 863	\$ 129	\$ 131	\$ 133	\$ 485	\$ -	\$ 378
Total 02	Personnel Costs	\$ 1,791,515	\$ 433,732	\$ 396,585	\$ 411,832	\$ 1,517,152	\$ -	\$ 274,364
03	General Operating							
5200	Materials and Supplies	\$ 19,296	\$ 2,140	\$ 1,804	\$ 4,392	\$ 10,151	\$ -	\$ 9,145
5210	Facility Materials and Supplies	\$ 512	\$ 1,236	\$ 721	\$ 405	\$ 2,547	\$ -	\$ (2,035)
5300	Rent Expense	\$ 227,121	\$ 55,626	\$ 55,626	\$ 55,307	\$ 205,618	\$ -	\$ 21,503
5310	Common Area Maintenance	\$ 32,759	\$ 9,236	\$ 4,736	\$ -	\$ 22,746	\$ -	\$ 10,013
5320	Telephone Expense	\$ 18,226	\$ 3,632	\$ 5,991	\$ 2,247	\$ 14,380	\$ -	\$ 3,846

Madera County Workforce Investment Corporation
Budget to Actual
From 7/1/2022 Through 5/31/2023

5330	Utilities Expense	\$ 84,360	\$ 31,669	\$ 21,721	\$ 18,054	\$ 84,404	\$ -	\$ (44)
5340	Property & Liability Insurance	\$ 8,667	\$ -	\$ 6,890	\$ -	\$ 6,890	\$ -	\$ 1,777
5400	Postage Expense	\$ 3,056	\$ 517	\$ -	\$ 1,055	\$ 2,113	\$ -	\$ 943
5410	Printing Expense	\$ 1,021	\$ -	\$ -	\$ 2,695	\$ 2,695	\$ -	\$ (1,674)
5420	Advertising Expense	\$ 1,500	\$ -	\$ -	\$ 300	\$ 314	\$ -	\$ 1,187
5440	Dues, Subscriptions, Fees Expense	\$ 48,223	\$ 8,950	\$ 1,438	\$ 1,300	\$ 29,596	\$ -	\$ 18,627
5450	Publications	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ -	\$ (125)
5500	Auditing Fees	\$ 28,500	\$ -	\$ 20,000	\$ 8,500	\$ 28,500	\$ -	\$ -
5510	Legal Fees	\$ 7,168	\$ 798	\$ -	\$ 318	\$ 1,116	\$ -	\$ 6,052
5520	Contracting/Professional Services	\$ 30,855	\$ 300	\$ 2,243	\$ 9,237	\$ 13,064	\$ 9,187	\$ 8,604
5530	Taxes and Fees	\$ 259	\$ 82	\$ 5	\$ 200	\$ 287	\$ -	\$ (28)
5600	Office Equipment	\$ 5,099	\$ -	\$ 969	\$ -	\$ 969	\$ -	\$ 4,130
5610	Equipment Maintenance	\$ 18,135	\$ 2,103	\$ 2,268	\$ 3,424	\$ 9,625	\$ -	\$ 8,510
5620	Equipment Rental	\$ 3,772	\$ 380	\$ 380	\$ 380	\$ 1,139	\$ -	\$ 2,633
5630	Software Expense	\$ -	\$ -	\$ -	\$ -	\$ 3,407	\$ -	\$ (3,407)
5632	Information Technology	\$ 109,378	\$ 19,801	\$ 10,203	\$ 22,768	\$ 59,669	\$ -	\$ 49,709
5640	Internet Expense	\$ 12,132	\$ 3,220	\$ 2,642	\$ 3,192	\$ 10,894	\$ -	\$ 1,238
5650	Computer Hardware	\$ -	\$ -	\$ 465	\$ -	\$ 465	\$ -	\$ (465)
5710	Staff Training Expense	\$ 5,137	\$ 49	\$ 349	\$ 1,080	\$ 1,576	\$ -	\$ 3,561
5720	Travel Expense	\$ 24,182	\$ 4,101	\$ 803	\$ 4,598	\$ 10,669	\$ -	\$ 13,513
5730	Conference, Conventions & Meeting	\$ -	\$ 1,947	\$ 258	\$ 1,218	\$ 5,159	\$ -	\$ (5,159)
5810	General Operating Services	\$ 20,353	\$ 5,927	\$ 1,666	\$ 6,603	\$ 14,689	\$ -	\$ 5,664
5820	Facility Maintenance Services	\$ 43,429	\$ 11,893	\$ 9,107	\$ 7,556	\$ 31,639	\$ -	\$ 11,790
5980	Fixed Assets - Expense Offset	\$ -	\$ -	\$ (969)	\$ -	\$ (969)	\$ -	\$ 969
Total 03 General Operating		\$ 753,140	\$ 163,606	\$ 149,315	\$ 154,955	\$ 573,473	\$ 9,187	\$ 170,479
04	Direct Client Costs							
5800	Program Services	\$ 1,349,192	\$ 79,775	\$ 119,786	\$ 218,123	\$ 533,206	\$ 288,188	\$ 527,798
Total 04 Direct Client Costs		\$ 1,349,192	\$ 79,775	\$ 119,786	\$ 218,123	\$ 533,206	\$ 288,188	\$ 527,798
Total Expenditures		\$ 3,893,847	\$ 677,113	\$ 665,686	\$ 784,910	\$ 2,623,831	\$ 297,375	\$ 972,641
Revenue Less Expenditure		\$ 123,430	\$ (168,385)	\$ 111,913	\$ (51,980)	\$ (45,536)	\$ (297,375)	\$ 466,342

Notes: GL 5107 Temporary Workers are direct client expenses and not operational staff. Budget offset is reflected in Direct Client Costs - Program Services, 9039 Paid Work Experience, and will be adjusted at FY end.

Madera County Workforce Investment Corporation
Budget to Actual
From 7/1/2022 Through 5/31/2023

Breakout of Program Services #04 above by Activity Description:

GL Code	Account Title	Budget Board			Budget Variance
		Approved 8.25.22	YTD Actual	YTD Enc	
04	Direct Client Costs				
9020	Training - Other	\$ -	\$ -	\$ -	\$ -
9021	Skills Training (ITA)	\$ 572,528	\$ 300,301	\$ 140,224	\$ 132,003
9022	On-The-Job (OJT) Training	\$ 193,899	\$ 21,470	\$ 32,470	\$ 139,959
9023	Transitional Job Training (TJT)	\$ 269,509	\$ 152,067	\$ 56,600	\$ 60,841
9039	Paid Work Experience	\$ 163,049	\$ 2,323	\$ 29,018	\$ 131,708
9052	Client Supportive Services	\$ 135,487	\$ 50,492	\$ 29,875	\$ 55,120
9056	Incentives	\$ 10,000	\$ 1,008	\$ -	\$ 8,992
9554	Assessments	\$ 4,720	\$ 5,545	\$ -	\$ (825)
Total 04	Direct Client Costs	\$ 1,349,192	\$ 533,206	\$ 288,188	\$ 527,798

Breakout of program MCWIC temporary worker payroll for WEX and TJT:

GL Code	Activity Description Code	Account Title	YTD Actual
5800	9039	Paid Work Experience	
5107	9039	Temporary Worker WEX/TJT	\$ 43,187
5111	9039	Employer Medicare Expense	\$ 630
5112	9039	Social Security Employer Exp	\$ 2,692
5115	9039	CA Unemployment Insurance Exp	\$ 1,563
5116	9039	CA Training Tax Expense	\$ 44
5120	9039	Workers Compensation Expense	\$ 1,191
PWEX Costs (MCWIC Temp Worker and FCCC WEX Combined)			\$ 49,306

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2022 Through 5/31/2023

Aging Date - 5/31/2023

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Date Invoiced</u>	<u>Invoice Number</u>	<u>Amount Due</u>	<u>1 - 30 Days Past Due</u>	<u>31 - 60 Days Past Due</u>	<u>Total</u>
------------------	--------------------	----------------------	-----------------------	-------------------	-----------------------------	------------------------------	--------------

No Data to Report



Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 5/31/2023

From 7/1/2022 Through 5/31/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
1000		5/1/2023	ARDoc1777	AJCC Facility Invoice May 2023	483.60	0.00	483.60	0.00	0.00	0.00
Total 1000	Central Valley Opportunity Center				873.20	0.00	483.60	0.00	0.00	389.60
1004	State Center Community College District	5/1/2023	ARDoc1776	AJCC Facility Invoice May 2023	763.00	0.00	763.00	0.00	0.00	0.00
Total 1004	State Center Community College District				763.00	0.00	763.00	0.00	0.00	0.00
1005	Madera County Probation Department	5/24/2023	ARDoc1784	MCDC CCP April 2023 Invoice	5,763.04	0.00	5,763.04	0.00	0.00	0.00
1005		5/24/2023	ARDoc1785	MCDC JDC April Invoice	3,361.00	0.00	3,361.00	0.00	0.00	0.00
1005		7/18/2023	ARDoc1824	MC Probation JDF Invoice May 2023	4,139.24	4,139.24	0.00	0.00	0.00	0.00
1005		7/18/2023	ARDoc1826	MC Probation CCP May 2023 Invoices	6,164.15	6,164.15	0.00	0.00	0.00	0.00
Total 1005	Madera County Probation Department				19,427.43	10,303.39	9,124.04	0.00	0.00	0.00
1008	Department of Rehabilitation	5/1/2023	ARDoc1773	AJCC Facility Invoice May 2023	509.23	0.00	509.23	0.00	0.00	0.00
Total 1008	Department of Rehabilitation				509.23	0.00	509.23	0.00	0.00	0.00

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 5/31/2023

From 7/1/2022 Through 5/31/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1020	(CDCR) California Department Corrections and Rehab	4/17/2023	ARDoc1764	CDCR March 2023 Invoice	5,889.80	0.00	0.00	5,889.80	0.00	0.00
1020		5/24/2023	ARDoc1782	CDCR April 2023 Invoice	11,400.89	0.00	11,400.89	0.00	0.00	0.00
1020		6/13/2023	ARDoc1800	May 2023 Invoices	<u>10,193.38</u>	<u>10,193.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1020	(CDCR) California Department Corrections and Rehab				27,484.07	10,193.38	11,400.89	5,889.80	0.00	0.00
1024	Fresno Regional Workforce Development Board	3/24/2023	ARDoc1748	ESP February Invoice	1,666.15	0.00	0.00	0.00	1,666.15	0.00
1024		4/17/2023	ARDoc1766	ESP March 2023 Invoice	1,262.07	0.00	0.00	1,262.07	0.00	0.00
1024		5/24/2023	ARDoc1789	Fresno ESP April 2023 Invoice	<u>72.10</u>	<u>0.00</u>	<u>72.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1024	Fresno Regional Workforce Development Board				3,000.32	0.00	72.10	1,262.07	1,666.15	0.00
1065	Madera Adult School	5/19/2023	ARDoc1780	Facility Expenses Apr 2023	1,488.89	0.00	1,488.89	0.00	0.00	0.00
1065		6/6/2023	ARDoc1791	AJCC Facility Invoice June 2023	<u>4,428.09</u>	<u>4,428.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1065	Madera Adult School				5,916.98	4,428.09	1,488.89	0.00	0.00	0.00
1073	EDD-DGS	1/31/2023	ARDoc1738	AJCC Phone Charges January 2023	210.00	0.00	0.00	0.00	0.00	210.00

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 5/31/2023

From 7/1/2022 Through 5/31/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1073		2/1/2023	ARDoc1734	AJCC Billing Feb 2023 - phone contract	210.00	0.00	0.00	0.00	0.00	210.00
1073		5/1/2023	ARDoc1775	AJCC Facility Invoice May 2023	6,822.10	0.00	6,822.10	0.00	0.00	0.00
1073		5/1/2023	ARDoc1778	Phone Equipment Rental May 2023	210.00	0.00	210.00	0.00	0.00	0.00
Total 1073	EDD-DGS				7,452.10	0.00	7,032.10	0.00	0.00	420.00
1118	P. Steve Ramirez Vocational Training Centers	1/1/2023	ARDoc1705	AJCC Facility January 2023	2,866.24	0.00	0.00	0.00	0.00	2,866.24
1118		5/1/2023	ARDoc1774	AJCC Facility Invoice May 2023	2,866.24	0.00	2,866.24	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				5,732.48	0.00	2,866.24	0.00	0.00	2,866.24
1120	GRID Alternatives	4/26/2023	ARDoc1770	GRID March 2023 Invoice	2,095.63	0.00	0.00	2,095.63	0.00	0.00
1120		5/24/2023	ARDoc1786	GRID April Invoice	1,284.98	0.00	1,284.98	0.00	0.00	0.00
1120		7/5/2023	ARDoc1805	May 2023 Invoice Pathway Home	1,362.03	1,362.03	0.00	0.00	0.00	0.00
Total 1120	GRID Alternatives				4,742.64	1,362.03	1,284.98	2,095.63	0.00	0.00
1127	Madera County Library, CALIFA	5/24/2023	ARDoc1783	Library April invoice	4,312.00	0.00	4,312.00	0.00	0.00	0.00
1127		7/5/2023	ARDoc1803	May 2023 Invoice	4,928.00	4,928.00	0.00	0.00	0.00	0.00
Total 1127	Madera County Library, CALIFA				9,240.00	4,928.00	4,312.00	0.00	0.00	0.00

Madera County Workforce Investment Corporation

Aged Receivables by Invoice Date

Aging Date - 5/31/2023

From 7/1/2022 Through 5/31/2023

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1130	EDC of Fresno County	7/5/2023	ARDoc1802	May 2023 Invoice GJC	16,582.68	16,582.68	0.00	0.00	0.00	0.00
Total 1130	EDC of Fresno County				16,582.68	16,582.68	0.00	0.00	0.00	0.00
Report Total					101,724.13	47,797.57	39,337.07	9,247.50	1,666.15	3,675.84

Summary

Cash Account: 1010 Cash in BA - Main
Reconciliation ID: Bank Reconciliation for 1010 for 05.31.23
Reconciliation Date: 5/31/2023
Status: Open

Bank Balance	578,415.65
Less Outstanding Checks/Vouchers	47,668.52
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	530,747.13
Balance Per Books	<u>530,747.13</u>
Unreconciled Difference	<u><u>0.00</u></u>



Click the Next Page toolbar button to view details.



Summary

Cash Account: 1020 Cash in BA - Payroll
Reconciliation ID: Bank Reconciliation for 1020 for 05.31.23
Reconciliation Date: 5/31/2023
Status: Open

Bank Balance	15,587.25
Less Outstanding Checks/Vouchers	0.00
Plus Deposits In Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	15,587.25
Balance Per Books	<u>15,587.25</u>
Unreconciled Difference	<u><u>0.00</u></u>



Click the Next Page toolbar button to view details.





**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 8.1

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: July 27, 2023

Subject: Success Stories

Information:

Successful program participants have been invited to share information about their experience working with the workforce system and how their participation contributed to positive outcomes.

Financing:

Workforce Innovation and Opportunity Act



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 8.2

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: July 27, 2023
Subject: Update on Workforce Development Board (WDB) of Madera County

Information:

The WDB met on June 14, at the Camarena Wellness Center at Tesoro Viejo. The meeting included a workshop on The Real Work of Workforce Boards and was facilitated by Bob Lanter, Executive Director of the California Workforce Association (CWA). This training provided a deeper understanding of the current public workforce system, the workforce board's role in community development, and how board members may address critical economic opportunities in Madera County.

Financing:

Workforce Innovation and Opportunity Act/James Irvine Doudation

WORKFORCE DEVELOPMENT BOARD RETREAT

Facilitator:
Bob Lanter
Executive Director



AGENDA ITEM 7.3



THE REAL ROLE OF WORKFORCE BOARDS

Workforce boards are charged with the responsibility of identifying challenges that relate to talent development and economic prosperity and then assisting communities in developing strategies to combat these challenges. We'll build an understanding of what exactly workforce development is at its core. We'll learn how we can utilize the leadership gathered within board members to build talent pipelines to meet industry demands and serve vulnerable communities where board members live and work.



DATE:
JUNE 14, 2023

AGENDA:
10:00 A.M. - 10:30 A.M.
WDB BOARD MEETING

10:30 A.M. - 12:00 P.M.
MORNING SESSION

12:00 - 12:30 P.M.
LUNCH

12:30 P.M. - 2:00 P.M.
AFTERNOON SESSION.



WHERE:

CAMARENA HEALTH
WELLNESS CENTER
AT TESORO VIEJO

4148 TOWN CENTER BOULEVARD
MADERA, CA 93636



RSVP

559-662-4589

nmartin@maderaworkforce.org





Agenda Item 8.3

Consent Action Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: July 27, 2023
Subject: Small Business Development Center (SBDC) Ribbon Cutting Event

Information:

The Workforce Assistance Center celebrated the opening of the SBDC office in Madera with a ribbon-cutting ceremony on May 31st. SBDC provides resources, support, and guidance to small businesses and entrepreneurs. Our partnership with SBDC reinforces our commitment to fostering economic growth and supporting individuals in achieving their business goals.

Stay tuned for upcoming trainings, events, and workshops hosted by SBDC at the Center. For information about SBDC, contact Rich Mostert, Director, at (559) 324-6413 or visit ValleyCommunitySBDC.com



Financing:

Workforce Innovation and Opportunity Act



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 8.4

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: July 27, 2023
Subject: Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023

Information:

Beaudette Inc. is the One-Stop Operator (OSO) for our local area – a role that is required in the law and by state policy. The OSO plans, develops agendas, and facilitates monthly partner meetings in our area. The OSO provides quarterly reports on progress to the Workforce Development Board. The quarterly report for the period of 1/1/23 to 3/31/23 is attached for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

Madera Workforce Development Board AJCC Q3 22-23 Report:

Report created by One Stop Operator, Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center partnership meets monthly. The following agencies are invited to participate in each meeting, which are planned and facilitated by Beaudette Consulting Inc.:

Madera County Partners:

California Indian Manpower Consortium, Inc.	Madera County Workforce Investment Corporation
Central Valley Opportunity Center	Madera Unified School District Madera Adult School
Housing Authority of Madera County	Reading and Beyond
Job Corps	State Center Adult Education Consortium
Madera Community College Center	State of California Department of Rehabilitation
Madera County Department of Social Services	State of California Employment Development Department
Madera County Economic Development Commission	



Our Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
 - January 18th, 2023, [Link](#)
 - February 8th, 2023, [Link](#)
 - March 8th, 2023, [Link](#)
 - Karina Vera - State Center Adult Education Consortium
 - Danielle Beckett – EDD
 - Pang Vangyi – State Center Adult Education Consortium
 - Jose Delgado – Housing Authority
 - Joe Perez – DOR
 - Bertha Vega – Madera Workforce
 - Alycia Falley – Department of Social Services
 - Shirley Gregory – Madera Adult School
 - Sherri Watkins – SCAEC
 - Jessica Roche – Madera Workforce
 - Maiknue Vang – Madera Workforce
 - Alicia Aguire - EDD

Q3 Highlights:

- Partners staying united together through the challenges of the Covid pandemic, adjusting, and keeping a positive attitude through various changes.
- Partners sharing job opportunities cross-collaboratively
- Open communication, discussing best practices and lessons learned
- Willingness to help each other
- Safe environment to express ideas or ask for help

Opportunities:

- Attendance: Getting the decision makers, and all partners to attend
- Engagement with business partners and local businesses engaged in the business services and relaying information on what skills they are hiring for
- Utilize the One-Stop-Operator for consulting on problems, continuous improvement practices (6-Sigma) or Industry training best practices
- Partners to provide performance data: I have been collecting Key Performance Indicator data by each specific agency on the following. As you will see below, the data is to be used to identify agency goals versus performance. This allows us as an AJCC to identify problems, ask for help, as well as celebrate success. This being said, it is important that all partners enter in their applicable performance data and goals for the fiscal year.

2 Madera County Workforce				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job ?	56	253	197
2	How many people did your organization place into educational or occupational skills training ?	129	281	152
3	How many people did your organization help to earn a postsecondary certificate or degree ?	90	135	45
4	How many people did your organization provide guidance on how to make career choices ?	103	813	710
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers ?	56	58	2

3 Madera Adult School				
#	Key Performance Indicator	22-23 Goal	22-23 Actual	GAP Goal vs Actual 22-23
1	How many people did your organization help find a job ?	387	392	5
2	How many people did your organization place into educational or occupational skills training ?	17	0	-17
3	How many people did your organization help to earn a postsecondary certificate or degree ?	17	11	-6
4	How many people did your organization provide guidance on how to make career choices ?		0	0
5	How many jobs did your organization help businesses fill when they were seeking to hire skilled workers ?		0	0

Strategy and Approach Moving Forward into Q4

- **Define:**
 - CA State / WIOA Requirements
 - Define AJCC Collective Goals
 - Partners should also define their agencies internal goals
 - Define Partner Services Current State
 - Identify and define problems or challenges for any or all partners
 - Client / Customer demands, needs, requirements
- **Measure:**
 - Compliance to State / WIOA Requirements
 - Current performance vs AJCC Goals
 - Continue to monitor and measure performance
- **Analyze:**
 - Gaps between current state and Goals
 - Opportunities to close the gaps
 - Analyze current methods and practices and identify inefficiencies and or opportunities
 - New opportunities for continuous improvement
- **Improve:**
 - Develop improvement plans
 - Try / Experiment with improvement solutions that close the gaps mentioned in the above steps
- **Control / Sustain:**
 - Develop methods to ensure that best practices are standardized
 - Succession planning
 - Cross-functional training
 - Implement the PDCA Continuous Improvement Cycle



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 8.5

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: July 27, 2023
**Subject: EDD Funds Utilization Status Report for period ending March 31, 2023, for
PY 21-22 and PY 22-23**

Information:

Staff have verified that the data within the Funds Utilization Report matches what was submitted to EDD for period ending March 31st. For the Enclosure 1, 80% Obligation Requirement, staff are confident that the 80% requirement will be met as of June 30, 2023, and have no concerns of funds being returned back to EDD. All other measures have been met or exceeded. Staff have added highlighted notes within the document presented.

Financing:

Workforce Innovation and Opportunity Act



Gavin Newsom, Governor
California Labor and Workforce Development Agency



June 5, 2023

Maiknue Vang, Executive Director
Madera County Workforce Investment Corp
2037 West Cleveland Avenue
Madera, CA 93637

Dear Vang:

FUNDS UTILIZATION STATUS REPORT - PERIOD ENDING MARCH 31, 2023, FOR PY 21-22 AND PY 22-23

This letter is to provide a funds utilization status of your Local Area's Adult, Youth, and Dislocated Worker formula funds for Program Year (PY) 2021-22 and PY 2022-23. A similar letter is being sent to all Local Area administrators to assist them with the management of their formula funds. Each Local Area is responsible for ensuring that the following expenditure requirements are met by the end of the grant term dates:

- Expend a minimum of 50 percent of the Youth "program" funds on out-of-school (OS) youth activities.
- Expend a minimum of 20 percent of the Youth "program" funds on work experience activities.
- Expend no more than 20 percent of combined Adult and Dislocated Worker allotments on Incumbent Worker Training.
- Expend no more than 10 percent of combined Adult and Dislocated Worker allotments on Transitional Jobs activities.
- Expend no more than 10 percent of combined Adult and Dislocated Worker allotments on Pay-for-Performance contracts.
- Expend a minimum of 30 percent of combined Adult and Dislocated Worker allotments on Training Services.

Local Areas are also required to obligate at least 80 percent of their program dollars by the end of the first program year for which they were allotted. We are including benchmark data regarding this requirement in Enclosure 1. Please refer to Workforce Services Directive *Funds Utilization Requirements for WIOA Funds* (WSD15-08), dated November 18, 2015, for more information on this requirement.

Enclosure 2 reflects your expenditure levels for OS youth activities and work experience within your Local Area for PY 21-22. Each Local Area is responsible for meeting the 75 percent OS youth minimum expenditure level but for PY 21-22 the requirement has been lowered to 50 percent, please see Waiver for Out-of-School Youth Expenditures PY 21-22 (WSIN21-12), dated September 2, 2021, and the 20 percent youth work experience minimum expenditure level.

Maiknue Vang, Executive Director
June 5, 2023
Page 2

Expenditure levels are calculated based on “program” funds (total allotment less administrative expenditures). If your Local Area does not meet the 50 percent OS youth expenditure requirement by June 30, 2023, then you must submit a corrective action plan to your assigned Regional Advisor within six months after the end of the program year. A corrective action plan is included as Attachment 2 to Workforce Services Directive *WIOA Youth Program Requirements* (WSD17-07), dated January 16, 2018.

Enclosure 3 reflects expenditure levels for Incumbent Worker Training, Transitional Jobs, and Pay-for-Performance contracts.

Enclosure 4 reflects your expenditure levels towards the 30 percent training expenditure imposed by California Unemployment Insurance Code section 14211, as amended by AB 1149. This requirement is specific to Adult and Dislocated Worker WIOA formula funds. Local Boards may apply designated leveraged resources used for training and supportive services (up to 10 percent of the combined total of their Adult and Dislocated Worker formula fund allocation) toward meeting the minimum training expenditure requirement. This analysis assumes the use of the 10 percent cap. Please refer to *WIOA Training Expenditure Requirement* (WSD18-10), dated January 31, 2019, for more information.

All data enclosed is as of March 31, 2023, reporting period and was obtained from expenditure reports submitted by each Local Area through CalJOBSSM. Please review the data and make adjustments, if necessary, within your program to ensure meeting the expenditure requirements going forward into the subsequent program years.

If you have any questions or require assistance with financial reporting, please contact EDD WSB Financial Management Unit at WSBFinancialManagementUnit@edd.ca.gov. If you have questions or require technical assistance relative to the programs, please contact your Regional Advisor.

Sincerely,

/s/KIMBERLEE MEYER
Chief
Central Office Workforce Services Division

Enclosures

cc: Gustavo Alatorre, Regional Advisor



**FUNDS UTILIZATION STATUS - 80 PERCENT OBLIGATION REQUIREMENT
PY 22-23 REPORTING PERIOD MARCH 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Formula Fund	Total Allocation	Allowable "Program" Funding 90% (-10% Admin)	80% Required Obligation Amount	Total Program Obligations Reported Period End March 31, 2023	Percentage of Total "Program" Obligations to 80% Requirement	Additional Obligations Needed by June 30, 2023
Adult	\$ 827,911.00	\$ 745,119.90	\$ 596,095.92	\$ 278,286.11	46.68%	\$ 317,809.81
Youth	\$ 836,147.00	\$ 752,532.30	\$ 602,025.84	\$ 111,936.43	18.59%	\$ 490,089.41
Dislocated Worker	\$ 603,688.00	\$ 543,319.20	\$ 434,655.36	\$ 20,288.75	4.67%	\$ 414,366.61

NOTES by Staff:

As of March 31, 2023, percentage of total obligations to 80% requirement is low, however, with the increase in expenditures and obligations being applied in the final quarter of the fiscal year, staff are confident that the 80% requirement will be met by June 30, 2023.

**Out-Of-School Youth & Work Experience Expenditure Status
PY 21-22 Report Period MARCH 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Out-of-School Youth

Grant Code	Total Youth Allocation	Admin Expenditures	Program Expenditures	50% Out-of-School Requirement on "Program" Funding	Out-of-School Expenditures as of March 31, 2023	Additional Expenditures Needed to meet 50% Requirement by June 30, 2023	Percentage of Required Out of School Expenditures
301	\$ 773,210.00	\$ 54,640.87	\$ 698,132.35	\$ 347,944.50	\$ 698,132.35	\$ -	201%

Work Experience - Youth

Grant Code	Total Youth Allocation	Admin Expenditures	Program Expenditures	20% Work Experience Requirement on "Program" Funding	Work Experience Expenditures as of March 31, 2023	Additional Expenditures Needed to meet 20% Requirement by June 30, 2023	Percentage of Required Out of School Expenditures
301	\$ 773,210.00	\$ 54,640.87	\$ 698,132.35	\$ 139,177.80	\$ 503,236.36	\$ -	362%

Notes by Staff:

Both measures have been met and exceeded.

**WIOA Formula Funds Expenditure Status
PY 21-22 Report Period March 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

MAD Expense Category / Type	Reported Category Expenditures			Allocation	Requirement		
	Adult Expenses <small>Grant Codes: 201, 202, 499, 500</small>	Dislocated Worker Expenses <small>Grant Codes: 501, 502, 200, 299</small>	Total Expenses <small>(Adult + DW)</small>	Total Allocation <small>(Adult + DW)</small>	Percent Spent	Max Expenditure Allowed	Within Requirement
Incumbent Worker Training	.00	.00	\$ -	\$ 1,347,268	0.00%	20%	YES
Transitional Jobs	.00	.00	\$ -	\$ 1,347,268	0.00%	10%	YES
Pay-for-Performance	.00	.00	\$ -	\$ 1,347,268	0.00%	10%	YES

**WIOA Training Expenditure Requirement Status
PY 21-22 - Report Period March 31, 2023**

**MAD
MADERA COUNTY WORKFORCE INVESTMENT CORP**

Adult/Dislocated Worker (DW) Total Allocation	Minimum Training Expenditure Requirement (30% of Adult & DW Total Allocation)	Training Expenditures Reported as of March 31, 2023	Supported Services Reported as of March 31, 2023	Transitional Job Expenditures Reported as of March 31, 2023	Max Amount Allowed for Leveraged Resources (10%)*	Total Amount Spent on Training with 10% Max Amount Allowed*	Shortfall/Excess Towards Meeting 30% Requirement By June 30, 2023	Percentage of Allocation Spent on Training
1,347,268.00	\$ 404,180.40	299,852.93	35,236.58	.00	\$ 134,726.80	\$ 469,816.31	\$ 65,635.91	35%

* Assuming 10% of Leveraged Resources will be reported

Notes by Staff:

Percentage of allocation spent on training has exceeded the requirement by 5%



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 8.6

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: July 7, 2023

Subject: Unemployment Insurance (UI) Claim Information

Information:

The most recent data on UI Claims for the period of May 20, 2023, through July 15, 2023, for Madera County is being provided for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool	County Claims	County Demographics	County Industry	Statewide Demographics	Statewide Industry
-----------------	----------------------	---------------------	-----------------	------------------------	--------------------

Weekly Initial Claims by County

County	May 2023 (Week Ending)		June 2023 (Week Ending)				July 2023 (Week Ending)		
	20	27	3	10	17	24	1	8	15
Madera	211	199	259	257	269	205	189	231	225

Claim Type
 UI Claims
 PUA Claims

County
 Madera

Claims by Y.. Multipl..

Claims by Week (Sele..
 Multiple values

The data provided in these reports are the number of initial claim counts. It includes new claims, additional claims, and transitional claims. Data includes regular Unemployment Insurance program and federal extended benefit programs. Data for claimants who live outside of California, but collect benefits, and invalid addresses in California are not included in these numbers.

- A new claim is the first claim for a benefit year period (for the regular UI program it is 52 weeks). You can only have one new claim during a benefit year period.
- An additional claim is when a second claim is filed during the same benefit year and there is intervening work between the current claim and the previous claim. For example, an individual files a new claim, goes back to work, gets laid off and files another claim before the benefit year period of the first claim expires. An individual can have multiple additional claims during the same benefit year if individual you meet the eligibility requirements.
- A transitional claim is when a claimant is still collecting benefits at the end of their benefit year period and had sufficient wage earnings during that year to begin a new claim once the first benefit year period ends.



2023-2024

BOARD MEETINGS

Meeting Location:
Madera County Workforce Assistance Center
2037 W. Cleveland Avenue
Madera, CA 93637
559-662-4589

Monthly: 4th Thursday of the month @ 3:00 p.m.
July 27, 2023
August 24, 2023
September 28, 2023
October 26, 2023
<i>*November 23, 2023 – Closed</i>
December 28, 2023
January 25, 2024
February 22, 2024
March 28, 2024
April 25, 2024
May 23, 2024
June 27, 2024

** HOLIDAY SCHEDULE*