



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

## MINUTES

**March 23, 2023**

***Convened at the Workforce Assistance Center - Conference Room  
2037 W. Cleveland Avenue, Madera, CA 93637  
(559) 662-4589***

**PRESENT:** Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

**ABSENT:** Debi Bray, Mattie Mendez

**GUEST:** Kimberly Allen

**STAFF:** Nicki Martin, Jessica Roche, Maiknue Vang, Bertha Vega

### **1.0 Call to Order**

*Meeting called to order at 3:06 p.m. by Vice Chair Gabriel Mejia.*

#### **1.1 Pledge of Allegiance**

### **2.0 Additions to the Agenda**

*None.*

### **3.0 Public Comment**

*Roger Leach shared that the National Day of Prayer breakfast will take place on May 4, 2023, at 7:00 a.m. at the fairgrounds in Hatfield Hall. Tickets can be purchased through the Madera Chamber. A group of attendees will travel throughout Madera and pray at different locations – including a stop at the Workforce Assistance Center.*

### **4.0 Introductions and Recognitions**

*Kimberly Allen was introduced. Kimberly was the successful candidate for the Corrections Workforce Specialist position. She will be working at Valley State Prison to provide Workforce services. She brings extensive experience in the field to the job.*

### **5.0 Adoption of Board Agenda**

*Roger Leach moved to adopt the agenda, seconded by Tim Riche.*

*Vote: Approved – Unanimous*

*Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

### **6.0 Consent Calendar**

#### **6.1 Consideration of approval of the February 23, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.**

*Ramona Davie moved to approve, seconded by Mike Farmer.*

*Vote: Approved – Unanimous*

*Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

## **7.0 Action Items**

### **7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending January 31, 2023.**

*Staff presented the monthly financials and stated that all the past due amounts from the previous month's reports have all been resolved. Trainings and expenses are on track and looking good.*

*Roger Leach moved to approve, seconded by Mike Farmer.*

*Vote: Approved – Unanimous*

*Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

### **7.2 Review of Form 990 2021 tax returns by the MCWIC Board of Directors in preparation for submittal to the IRS**

*All non-profit boards must review the Form 990 prior to submitting to the IRS. Jessica Roche, Controller, worked with the auditors to create the attached checklist. Salary information within the report reflects actual salaries.*

*Roger Leach moved to approve, seconded by Ramona Davie.*

*Vote: Approved – Unanimous*

*Yes: Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

## **8.0 Information Items**

### **8.1 Update on Workforce Development Board (WDB) of Madera County**

*Information provided within the agenda packet.*

### **8.2 Update on Madera Community Hospital Impacted Employees**

*Information provided within the agenda packet. Staff are continuing to follow up with impacted employees. Staff are sending follow-up surveys and gathering information on re-employment data that gets reported to the State every Thursday. The numbers are slowly coming in. There are 12 individuals who staff have been able to track and who have come to the Center for services. Some of those individuals do not have high school diplomas and will be working towards obtaining one. Some individuals are still in the eligibility process. Staff have heard that the hospital has applied for bankruptcy. The CEO and approximately 40 staff were still on hand finalizing things and hoping to work towards opening but none of their efforts have come to fruition. Camarena held a medical job fair and hired 4 nurse practitioners. Camarena doesn't have the same need for RNs or techs as their organization runs differently than hospitals. MUSD also hired a few employees. Workforce is working towards bringing a Medical Assistant training to Madera.*

### **8.3 Update on the Workforce Innovation and Opportunity Act PY 2021-2024 Local and Regional Biennial Plan Modifications**

*Information provided within the agenda packet. The Local and Regional Plans have been placed on the Madera County Board of Supervisors' April 4, 2023, agenda for final approval and signature.*

### **8.4 WDB High Performing Board**

*Information provided within the agenda packet. A Draft directive was released and is open for comments until April 28, 2023. The region has provided comments on the criteria being used to qualify for High Performing Board (HPB) status. Madera didn't meet the dislocated worker (DW) median earnings goal for PY2021 and may not qualify for HPB status. Performance data required for the*

*application was during the pandemic when fewer people came in for services or they registered for services and couldn't complete or find jobs due to closures, childcare or life changing priorities. The region is asking that the performance requirement be relaxed. There would not be a significant impact if Madera didn't qualify as the pot of funds is not very large and is divided among 42 workforce areas.*

**8.5 Local Area Subsequent Designation and Local Board Recertification PY 23-25**

*Information provided within the agenda packet.*

**8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County**

*Information provided within the agenda packet.*

**8.7 Form 700 Due April 1, 2023**

*Information provided within the agenda packet. The Form 700 is meant for employees of public entities – which MCWIC is not. Staff will research the need to have the MCWIC Board complete the Form.*

**9.0 Written Communication**

*None.*

**10.0 Open Discussion/Reports/Information**

**10.1 Board Members**

*None.*

**10.2 Staff**

*Maiknue Vang reported that Jessica and she participated in the California Workforce Association's (CWA) Day at the Capitol in Sacramento. This was policy day at the Capitol. There were approximately 42 workforce professionals participating and were advocating for a budget increase to the Breaking Barriers funds. Madera has received these funds in the past. They were also asking that Youthbuild funds be expanded to be awarded to rural areas instead of just in large cities. They met with Assemblywoman Dahle and Soria as well as Assemblyman Patterson. They also met with the legislative aide for Senator Caballero.*

**11.0 Next Meeting**

*April 27, 2023*

**12.0 Adjournment**

*Roger Leach moved to adjourn the meeting at 3:54 pm., seconded by Ramona Davie.*