



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Executive Committee

SPECIAL MEETING AGENDA

**May 10, 2023
11:30 a.m.**

Meeting will be held in person and via teleconference at:

Workforce Assistance Center, 2037 W. Cleveland Avenue, Madera, CA 93637

200 W 4th Street, Madera, Suite 4006, Madera, CA 93637

730 N I Street, Suite 202, Madera, CA 93637

17149 Road 400, Madera, CA 93636

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at <http://www.maderaworkforce.org/workforce-board-meetings/>. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.

7.0 Action Items

7.1 Consideration of approval of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).

8.0 Information Items

9.0 Written Communication

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

11.0 Next Meeting

To be determined

12.0 Adjournment

Transfer of Funds Request

1. Local Area Madera County

2. Subgrant Number AA311014 3. Request Date 3/31/2023

4. Program Year 2022 5. Transfer Request No 01

6. Direction of Transfer (Check One):

Adult to Dislocated Worker	Dislocated Worker to Adult
<input type="checkbox"/> 201 → 299	<input type="checkbox"/> 501 → 499
<input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 502 → 500

7. Amount of Transfer \$180,000

8. Contact Person Jessica Roche

9. Contact Person’s Telephone Number 559-662-4590

10. All transfer requests must be approved and signed off by the Local Board.

Date of Local Board meeting to discuss transfer _____

Date of Local Board meeting to approve transfer _____

11. By signing below, the Local Area Administrator/Designee requests a transfer of funds and certifies that this transfer request was approved at the Local Board Meeting on the date indicated above.

Signature _____

Name Maiknue Vang

Title Executive Director

Date _____

12. Taking into account the factors described under the Transfer of Funds Procedures section on page 5 of the directive, describe the Local Board’s reasoning to request a transfer of funds.

Due to the recovery of the pandemic and reduced unemployment numbers, we have minimal eligible dislocated workers coming in for assistance. In regards to the Adult eligible clients, we are seeing a slight increase, but the participants coming in are in need of more intensive assistance prior to training.

Transfer of Funds Request Participant Plan

Local Area: MAD - Planning Guide for PY 2022	Prepared Date <u>7/1/2022</u>
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Enter the number of individuals in each category.

TOTALS FOR PY 20__	ADULT	DW
1. Registered Participants Carried in from PY 2021	185	17
2. New Registered Participants for PY 2022	200	25
3. Total Registered Participants for PY 2022 (Line 1 plus 2)	385	42
4. Exiters for PY 2022	175	20
5. Registered Participants Carried Out to PY 2023 (Line 3 minus 4)	210	22

PROGRAM SERVICES (based on line 3 count)		
6. Career Services	735	79
a. Basic Career Services (WIA Core Services)	385	41
b. Individualized Career Services (WIA Intensive Services)	350	38
7. Training Services	55	15

EXIT STATUS (based on line 4 count)		
8. Entered Employment	63	15
9. Training-Related	26	10
10. Entered Military Service	1	0
11. Entered Apprenticeship Program	1	1
12. Exited for Exclusionary Reasons	15	2

Maiknue Vang, Deputy Director

559-662-4503

Contact Person, Title

Telephone Number

Comments:

Transfer of Funds Request Participant Plan

Local Area: <u>MAD</u>	Prepared Date <u>03.31.2023</u>
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Enter the number of individuals in each category.

TOTALS FOR PY 20__	ADULT	DW
1. Registered Participants Carried in from PY 2021	162	19
2. New Registered Participants for PY 2022	200	15
3. Total Registered Participants for PY 2022 (Line 1 plus 2)	362	34
4. Exiters for PY 2022	125	20
5. Registered Participants Carried Out to PY 2023 (Line 3 minus 4)	237	14

PROGRAM SERVICES (based on line 3 count)		
6. Career Services	562	64
a. Basic Career Services (WIA Core Services)	200	30
b. Individualized Career Services (WIA Intensive Services)	362	34
7. Training Services	95	15

EXIT STATUS (based on line 4 count)		
8. Entered Employment	63	15
9. Training-Related	26	10
10. Entered Military Service	1	0
11. Entered Apprenticeship Program	1	1
12. Exited for Exclusionary Reasons	15	2

Jessica Roche, Controller	559-662-4590
Contact Person, Title	Telephone Number

Comments:

The Adult and Dislocated Worker eligible clients are needing more staff intensive case management services when enrolled in the program. Unemployment is still low, but is starting to increase as the economy tries to recover from the pandemic. With the struggling economy, client assistance will continue to be more intensive than it was in prior years.

Transfer of Funds Request Budget Plan

Local Area <u>MAD</u>	Date Prepared <u>3/31/2023</u>
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Subgrant Number <u>AA311014</u>	Grant	Adult to DW	DW to Adult
Year of Appropriation <u>2022</u>	Code	<input type="checkbox"/> 201 → 299	<input type="checkbox"/> 501 → 499
		<input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 502 → 500

FUNDING IDENTIFICATION	ADULT	DW
1. Formula Allocation	827,911	603,688
2. Prior Adjustments - Plus or Minus	0	0
3. Previous Amounts Transferred	0	0
4. Current Amount to be Transferred	180,000	(180,000)
5. TOTAL FUNDS AVAILABLE (Lines 1 through 4)	1,007,911	423,688

TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (Lines 6a through 6c)	907,120	381,319
a. Career Services (WIA Core Services / Intensive Services)	515,538	260,582
b. Training Services	201,582	84,738
c. Other	190,000	36,000
7. Administration	100,791	42,369
8. TOTAL (Lines 6 plus 7)	1,007,911	423,688

QUARTERLY TOTAL EXPENDITURE PLAN (cumulative)		
9. September 2022	0	12,344
10. December 2022	13,478	14,609
11. March 2023	219,869	16,354
12. June 2023	442,549	71,354
13. September 2023	742,549	221,354
14. December 2023	965,229	236,354
15. March 2024	1,007,911	423,688
16. June 2024	1,007,911	423,688

COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)	10.00%	10.00%

<u>Jessica Roche, Controller</u>	<u>559-662-4590</u>
Contact Person, Title	Telephone Number

Comments

Expenditure plan numbers above are taken from prior expenditure reports filed to date. The remaining quarters are estimated accordingly based on projected increased customer flow for Adult Formula funding.