



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

MINUTES

January 26, 2023

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia (4.0), Mattie Mendez, Tim Riche

ABSENT:

GUEST:

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang, Bertha Vega

1.0 Call to Order

Meeting called to order at 3:00 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Staff informed the Board that Julian Torres, was the successful candidate for the Career Specialist position.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt the agenda, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the December 7, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Mike Farmer moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

7.0 Closed Session

Roger Leach moved to close open session and go into closes session at 3:03 p.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

7.1 Request for Closed Session: Public Employee Employment Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director.

Tim Riche moved to adjourn closed session at 4:04 p.m., seconded by Roger Leach.

Roger Leach moved to close open session and go into closes session at 3:03 p.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

a. Closed Session Report-out

The MCWIC Board voted unanimously to appoint Maiknue Vang as the Executive Director for the Madera County Workforce Investment Corporation effective February 1, 2023, and asked Maiknue Vang if she accepts the position. Ms. Vang accepted the position of Executive Director and thanked the Board for their confidence in her.

8.0 Action Items

8.1 Consideration of approval of the compensation package for the MCWIC Executive Director.

The MCWIC Board considered Maiknue's years of service along with what they felt was a competitive salary and proposed a beginning salary of \$115,000 annually. Maiknue was in agreement with the proposed salary. It was recommended that staff provide the Executive Director contract to the attorneys for review. Staff will work with the attorneys to finalize the contract. Debi Bray, Gabriel Mejia and Mattie Mendez will review the contract once it's returned from the attorneys.

Gabriel Mejia moved to offer Maiknue Vang \$115,000 Executive Director annual salary, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

8.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending October 31, 2022.

8.3 Consideration of approval of the MCWIC year-to-date financial reports for period ending November 30, 2022.

The monthly year to date financials were provided for review. The budget is moving along well and as expected. A detailed break-out of expenses is provided on the Budget to Actual report. Staff are starting to give out youth incentives. Youth receive an incentive once they are enrolled in a training program and staff receive their attendance.

Tim Riche moved to approve items 8.2 and item 8.3, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

9.0 Information Items

9.1 Workforce Development Board (WDB) of Madera County Update

Information provided in the agenda packet.

9.2 Madera Community Hospital (MCH) Closure and Rapid Response Update

Information provided in the agenda packet. Staff had to work quickly to coordinate and plan the Rapid Response (RR) for MCH. The WARN notice was received 2 days before Christmas. Many staff and partners were out of the office at the time. The RR team included staff from Behavioral Health and proved to be very beneficial for many of the affected MCH staff. 772 MCH employees were affected, and 11 RR orientations were held. Staff partnered with the Fresno WDB to organize a health job fair. Tracie was on a state call that included the new Secretary of Labor as well as the Assistant Director. The impact being seen in rural healthcare was discussed. While on the call, Tracie inquired as to whether the State would be providing resources and funding to bridge the gaps in healthcare in the rural areas – at least for emergency care. The Director asked that they have a conversation offline so that he could take the information to a future meeting with Health and Human Services later in the week. Mattie Mendez stated that Community Action Partnership of Madera County (CAPMC) has funding to assist with mortgage, rent and utilities. Interested individuals can call for information. CAPMC provides this assistance to residents of Areas 1 & 3. The remaining areas may receive assistance through the Coalition for Community Justice organization.

9.3 Local and Regional Workforce Plan Modification Update

Information provided in the agenda packet.

9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided in the agenda packet.

10.0 Written Communication

None.

11.0 Open Discussion/Reports/Information

11.1 Board Members

None.

11.2 Staff

Maiknue Vang reminded the Board that there will be a retirement celebration for Tracie on February 23, 2023.

12.0 Next Meeting

February 23, 2023

13.0 Adjournment

Roger Leach moved to adjourn at 4:48 p.m., seconded by Tim Riche.