



MINUTES

December 15, 2022

***Convened at Madera County Workforce Assistance Center and via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637***

Zoom Meeting: [https://us02web.zoom.us/j/81274206285?pwd=enROtmo3RTRidG5EcnhTM2Y2TXRWdz09](https://us02web.zoom.us/j/81274206285?pwd=enROtmo3RTRidG5EcnhTM2Y2TXRWdz09;);
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

PRESENT: Brett Frazier, Chuck Riojas, Darren Rose, Debi Bray (7.1), Joe Perez, Jorge DeNava, Ladislao Lopez, Lanie Suderman, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

ABSENT: Cindy Vail, Deborah Martinez, Dr. Lucia F. Robles, Joseph Giles, Mark Choe, Mattie Mendez, Michelle Brunetti, Mike Fursman

GUEST: Amelia Meza, David Shinder, Donald Foster, Gary Beaudette,

STAFF: Bertha Vega, Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:10 a.m. by WDB Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

6.0 Consent Calendar

- 6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of November 17, 2022, through December 15, 2022, in accordance with Assembly Bill 361.**
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of December 16, 2022, through January 15, 2022, in accordance with Assembly Bill 361.**
- 6.3 Consideration of approval of the November 7, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.**
- 6.4 Consideration of approval of the October 20, 2022, WDB meeting minutes.**
- 6.5 Consideration of approval of the revised Debt Collection policy which replaces the Workforce Investment Act (WIA) with the Workforce Innovation and Opportunity Act (WIOA) and includes state-imposed requirements which are indicated by *bold, italic* type.**
- 6.6 Consideration of approval of the revised Audit Resolution policy which replaces WIA with WIOA and includes state-imposed requirements which are indicated by *bold, italic* type.**
- 6.7 Consideration of approval of the resignation of Cindy Vail, Vail Insurance, from the WDB.**

Laura Gutile moved to approve the consent calendar, seconded by Omair Javaid.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Darren Rose, Debi Bray (7.1), Joe Perez, Jorge DeNava, Ladislao Lopez, Lanie Suderman, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.0 Action Items

7.1 Consideration of approval of the WDB of Madera County Local Workforce Plan PY 2021-24 Two Year Modification to include WDB Chair signature and authorization for staff to forward to the county local elected official (CLEO) for approval and signature.

Staff have been working with David Shinder, a consultant, on the Local Plan 2-year modification. The plan is due to the State by March 31, 2023. A draft copy of the agenda is provided for review and approval. The plan will be provided to the public during a 30-day public comment period beginning January 4, 2023. If there are no public comments or changes to the plan, it will be submitted to the Board of Supervisors for approval. The Plan will be brought back to the WDB at their February 2023 meeting if comments are submitted or if there are significant changes made to the Plan. David Shinder provided information on the workforce plan and the process that goes into the development of the modification. The Workforce Innovation and Opportunity Act (WIOA) requires that local workforce boards develop strategic plans every 4 years. Federal requirements state that the workforce plans be updated at the halfway point – 2 years after approval of the local plan. Staff and David did a comprehensive review of the plan to make sure that it's as current as possible and also to recalibrate the local forecasting in order to make sure that projections were as accurate as possible. Staff also made sure to engage and include input from the members of the community, partners and community stakeholders via forums. 3 sessions were held – 1 in person and 2 virtually. The first topic asked for input regarding what the role of the workforce system is in terms of recovery. The remaining 2 sessions focused on business needs and job seeker needs. The information gathered from the sessions was embedded into the modification. Short summaries of progress made with the plan were inserted into the existing plan as part of the modification. Staff spent a significant amount of time reviewing the plan and adding information around services that may have changed, new partnerships or changes to existing partnerships, and new projects that may have started. Staff start working on a new plan approximately 1 year before the current plan expires. The current plan goes through June 30, 2025. David commended Tracie, Maiknue and staff for the excellent work they are doing.

Laura Gutile moved to approve, seconded by Omair Javaid.

Vote: Approved – unanimous

Brett Frazier, Chuck Riojas, Darren Rose, Debi Bray, Joe Perez, Jorge DeNava, Ladislao Lopez, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.2 Consideration of approval of the final local area negotiated performance goals for program years 2022-23 and 2023-24.

Staff presented the final negotiated performance goals for the program years 2022-23 and 2023-24. Local areas are required to negotiate performance goals every 2 years. Staff had a call with the State in September 2022. Goals are based on several items such as the Statistical Adjustment Model (SAM) for the area, the State's negotiated performance goals as well as previous performance results. The State was focusing on increasing median earnings and credential attainment. Information on Madera's previous performance outcomes as well as the negotiated goals was reviewed. Some of Madera's proposed goals were accepted but the majority of the final goals were higher than proposed. Staff are confident that they will be able to meet or exceed the goals. Local areas can be placed on improvement plans if they don't meet the same goal 2 years in a row. Goals are considered met if the metric is 90% or higher.

Debi Bray moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Darren Rose, Debi Bray, Joe Perez, Jorge DeNava, Ladislao Lopez, Lanie Suderman, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

7.3 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.

Gary Beaudette provided a review of the OSO report for the period of July 1, 2022, through September 30, 2022. The Workforce Partners meet monthly via Zoom and focus on aligning and integrating programs and updating each other. The Partners discuss what they are working on and try to set goals. Gary wants to gather data to share with the partners. Data will help Partners goal setting. Attendance for the Partner Meetings has been good. Everyone is working on cross-training videos. Internal and external communications is going to be the next focus point. Work is going into using the Unite Us program and checking to see who is using it. A goal is to get everyone to use a single referral system so that participants and businesses don't get lost in the process. Many partners are reaching their goals.

Laura Gutile moved to approve, seconded by Omair Javaid

Vote: Approved – Majority

Yes: Brett Frazier, Chuck Riojas, Darren Rose, Joe Perez, Jorge DeNava, Ladislao Lopez, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

Abstain: Debi Bray

7.4 Consideration of approval of the application of Donald Foster, Golden Valley Chamber of Commerce, to the WDB for a 3-year term.

Donald Foster was nominated by the Golden Valley Chamber of Commerce and will represent the Madera Ranchos area on the WDB. Donald has lots of experience in the Ranchos area. He has worked as an Executive Chef and was transferred into the area. He has worked at Table Mountain Casino in the past before starting his own business.

Laura Gutile moved to approve, seconded by Darren Rose.

Vote: Approved – Unanimous

Yes: Brett Frazier, Chuck Riojas, Darren Rose, Debi Bray, Joe Perez, Jorge DeNava, Ladislao Lopez, Laura Gutile, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli

8.0 Information Items

8.1 Internal Tracking of Equity Outcomes Update

Information provided within the agenda packet. Previously, the WDB asked staff for information on how participant performance would be tracked. An example of the type of data that came be pulled for performance reports was provided.

8.2 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet. The MCWIC minutes and agenda were provided for the board's review.

8.3 WIOA Formula Quarterly Budget and Program Overview as of September 2022

Information provided within the agenda packet. The quarterly budget and program overview through the end of September 2022 was reviewed.

8.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet. There was a bit of an uptick the week ending December 3, 2022. There will be some impacted individuals when Pak N Save closes. Staff have already worked with the employee from Sugar Pine restaurant.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

11.1 Board Members

- *Brett Frazier thanked staff for providing data to the WDB.*

11.2 Staff

- *Maikhue Vang stated that there will be a retirement celebration for Tracie on February 23, 2023 – Save the Date!*

11.0 Next Meeting

February 16, 2023

12.0 Adjournment

Meeting adjourned at 4:17 p.m.