

AGENDA

January 26, 2023 3:00 p.m.

Meeting will be held at:

Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at http://www.maderaworkforce.org/mcwic-meetings-and-agenda/. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the December 7, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

7.0 Closed Session

7.1 Request for Closed Session: Public Employee Employment Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director.

8.0 Action Items

- 8.1 Consideration of approval of the compensation package for the MCWIC Executive Director.
- 8.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending October 31, 2022.

8.3 Consideration of approval of the MCWIC year-to-date financial reports for period ending November 30, 2022.

9.0 Information Items

- 9.1 Workforce Development Board (WDB) of Madera County Update
- 9.2 Madera Community Hospital (MCH) Closure and Rapid Response Update
- 9.3 Local and Regional Workforce Plan Modification Update
- 9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

10.0 Written Communication

11.0 Open Discussion/Reports/Information

- 11.1 Board Members
- 11.2 Staff

12.0 Next Meeting

February 23, 2023

13.0 Adjournment



SPECIAL MEETING MINUTES

December 7, 2022

Convened at the Workforce Assistance Center - Conference Room 2037 W. Cleveland Avenue, Madera, CA 93637 (559) 662-4589

PRESENT: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

ABSENT: Roger Leach, Mattie Mendez

GUEST:

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 9:02 a.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Marisol Rivera was introduced to the Board. She was the successful candidate for the Program Supervisor position and is excited about her new role.

5.0 Adoption of Board Agenda

Staff requested that action item 8.1 be considered before closed session.

Mike Farmer moved to adopt the agenda with the amendment, seconded by Gabriel Mejia.

Vote: Approved - unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the October 27, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Tim Riche moved to approve, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

7.0 Closed Session

Gabriel Mejia moved to close open session and go into closed session at 9:24 a.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

7.1 Request for Closed Session: Public Employee Employment Pursuant to Government Code 54957

– Title of Position: Interim MCWIC Executive Director.

Gabriel Mejia moved to adjourn closed session at 10:09 a.m., seconded by Ramona Davie.

Vote: Approved - unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

a. Closed Session Report-out

MCWIC Chair Debi Bray stated that MCWIC has a succession plan in place is not naming an Interim Executive Director. The Deputy Director, Maiknue Vang, will be invited to provide a 10-minute presentation on her goals, objectives and what her plans would be if she stepped into the Executive Director position at the January, 2023, Board meeting. The Board will take the hiring process into consideration at the January 2023 Board meeting.

8.0 Action Items

8.1 Consideration of approval of the Audit Report for the 2021-2022 audited financial statements submitted by Moss Adams.

Doug Sampson presented the audited financial statements for the year ended June 30, 2022, to the Board. In addition, Moss Adams was engaged to conduct the audit under government auditing standards and uniform guidance standards. The Report of Independent Auditors provides information on what auditor responsibilities are and also provides the auditor opinion on the audited financial statements. MCWIC is receiving an unmodified/unqualified clean opinion over the financial statements that follow the report which include the Statement of Net Position, Statement of Activities, Functional Expenses and Cash Flows. The second page of the report speaks about supplementary information which include a Schedule of Expenditures of Federal Awards and Schedule of Grant Expenses. MCWIC also received an unmodified/unqualified clean opinion for these statements. The Statement of Financial Position shows net assets of almost \$600,000 as on June 30, 2022. The Statement of Activities categorizes the broad revenues, gains and supports of the organization. The Statement of Functional Expenses takes the classification of the expense categories and provides details for the categories. The Statement of Cash Flows is a reconciliation of the year's activities. The ending balance on this report matches the cash balance. The Notes to the Financial Statements was reviewed. There were no significant changes in the notes from the prior year. The Schedule of Expenditures of Federal Awards provides information on federal funds received by the MCWIC. Because MCWIC expends more than \$750,000 in federal awards, the audit must be conducted under government auditing standards and uniform guidance standards which requires auditors to check the organizations compliance with those standards. This schedule lists the Federal Assistance Listing Number, Passthrough Grantor's Identifying Number and Federal Expenditures for the period. This schedule also received an unmodified/unqualified opinion. The Schedule of Grant Expenses breaks out the expenses by categories. This statement received an unmodified/unqualified opinion. The Single Auditing Report has 2 sections - the Report on Internal Controls over Financial Reporting and the Compliance with Laws and Regulations. Moss Adams does not opine on MCWIC's internal controls over financial reporting or compliance of laws and regulations. Any findings over those sections would be mentioned in this report. The auditor did not come across any significant deficiencies or material weaknesses in MCWIC's internal controls over financial reporting. The Report of Independent Auditors on Compliance

for the Major Federal Program and Report on Internal control over Compliance Required by the Uniform Guidance is a mixed report. Moss Adams does opine on the compliance over the major federal program. MCWIC received an unmodified/unqualified opinion. The Schedule of Findings and Questioned Costs is a summary of the audit reports. The Board thanked Doug and Jessica for their work.

Tim Riche moved to accept the audited financial statements, seconded by Gabriel Mejia.

Vote: Approved - unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

8.2 Consideration of approval of the compensation package for the Interim MCWIC Executive Director.

No action was taken on agenda item 8.2.

8.3 Consideration of approval of the MCWIC year-to-date financial reports for period ending September 30, 2022.

The financial statements as of September 30, 2022, were presented and reviewed. Everything looks good. Allocations were received. The reports provided are based on unaudited financials. The budget adjustments presented on the reports do not include the adjustment request on the agenda. Due to participant paid work experience (PWEX) being done in-house, some line-item budget adjustments will need to be made. Previously, when the PWEX was contracted out, payroll would have been reflected in general ledger code 5800 but it will now be tracked internally and will show under the same line item as MCWIC employees. Information on participant PWEX wages can be found in the Note section of the Budget to Actual Report. The Employment Development Department (EDD) lease payments have been received.

Mike Farmer moved to approve the financial reports as presented, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

8.4 Consideration of approval of a budget adjustment in the amount of \$100,000 for the Pathways to Careers project funded by the Kaiser Foundation for term date 10/1/22 to 9/30/23.

MCWIC has received the grant funds from the Kaiser Foundation and is requesting approval of a budget amendment to include the funds in the budget. Staff are being assigned to the project. The grant funds are non-WIOA funds and can be used to provide services that WIOA would not cover.

Gabriel Mejia moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

8.5 Consideration of approval of a budget adjustment in the amount of \$156,226 for the Quality Jobs, Equity, Strategy, and Training (QUEST) project funded by the National Dislocated Emergency Grant passed through the Employment Development Department (EDD) for term date 10/1/22 to 9/30/24 – \$117,575 to be applied to the current 2022-23 fiscal budget with remainder applied to the 2023-24 fiscal year budget.

Staff are requesting approval to amend the current 2022-23 budget in the amount of \$117,575 which starts as of October 1, 2022. Funds were received last week. The remaining balance will be applied to the 2023-24 budget.

Ramona Davie moved to approve, Seconded by Gabriel Mejia.

Vote: Approved - unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Gabriel Mejia, Tim Riche

9.0 Information Items

9.1 WIOA Formula Quarterly Budget and Program Overview as of September 2022

Information provided within the agenda packet. Everything is going well. Madera met their training requirement.

9.2 Update on Sublessee changes to Workforce Assistance Center Sublease.

Information provided within the agenda packet.

10.0 Written Communication

None.

11.0 Open Discussion/Reports/Information

11.1 Board Members

- Debi Bray thanked Tracie and Maiknue for the cookies and eggrolls.
- Mike Farmer announced the birth of his grandson.

11.2 Staff

- Tracie stated that the Social Committee has started organizing events again. Everyone is excited.
- Maiknue state that there will be a small retirement reception for Tracie's retirement in February. She thanked the Board for their confidence in her.

12.0 Next Meeting

January 26, 2023.

13.0 Adjournment

Meeting adjourned at 10:43 a.m.

Balance Sheet - Statement of Financial Position FY 2022-2023

As of 10/31/2022 (In Whole Numbers)

	Current Fiscal Year	Prior Year Financials Ending Balance
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	423,299	300,210
Cash in BA - Payroll	17,936	77,781
Total Cash and cash equivalents	441,235	377,991
Accounts Receivable	111,233	377,331
Accounts Receivable	46,282	44,048
Grants/Program Contracts Receivable	86,916	295,610
Total Accounts Receivable	133,198	339,658
Prepaid Expenses	133,130	233,030
Prepaid Expense	2,992	2,992
Total Prepaid Expenses	2,992	2,992
Total assets, net		_,
Computer & Software	149,116	149,116
Office Equipment	20,226	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(164,148)	(164,148)
Total Total assets, net	5,745	5,745
Total CURRENT ASSETS	583,169	726,385
CURRENT LIABILITIES		
Accounts Payable	26,088	38,545
Accrued payroll and related expenses	62,298	59,644
Vacation Payable	56,652	31,122
Total CURRENT LIABILITIES	145,038	129,312
NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(403,081)	(549,672)
Restricted	(35,051)	(47,401)
Total Temporary restricted and unrestricted	(438,131)	(597,073)
Total NET ASSETS	(438,131)	(597,073)
Total liabilities and net assets	583,169	726,385

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Madera County Workforce Investment Corporation Statement of Cash Flows - Board Report - Statement of Cash Flow As of 10/31/2022

(In Whole Numbers)

	Current Month	Current Fiscal Year 2022-2023
CASH FLOWS FROM OPERATING ACTIVITES		
Change in Net Assets		
	9,444	(158,942)
Change in Operating Assets:		
Accounts Receivable		
Accounts Receivable	26,666	(2,234)
Grants/Program Contracts Receivable	9,109	208,694
Total Accounts Receivable	35,775	206,460
Total Change in Operating Assets:	35,775	206,460
Change in Operating Liabilities:		
Accounts payable		
Accounts Payable	18,552	(12,457)
Total Accounts payable	18,552	(12,457)
Accrued payroll and related expenses	134	28,184
Total Change in Operating Liabilities:	18,686	15,727
Total CASH FLOWS FROM OPERATING ACTIVITES	63,905	63,245
Net Change in Cash and Cash Equivalents	63,905	63,245
Cash and Cash Equivalents at the Beginning of the Year		
	377,330	377,991
Total Cash and Cash Equivalents at the Beginning of the Year	377,330	377,991
Cash and Cash Equivalents as of Current Period End Date	441,235	441,235

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Madera County Workforce Investment Corporation Budget to Actual From 7/1/2022 Through 10/31/2022

Account Code	Account Title		idget-Board Approved	Vī	TD Actual		TD Enc	Variance - Original		
Code	Account Title		Арргочец	- <u>L</u>	D ACLUAI		TD EIIC		Original	
01	Revenue									
4000	Grant Revenue (Federal)	\$	3,263,434	\$	569,798	\$	+	\$	2,693,636	
4300	Other Revenue (State or Local)	\$	473,843	\$	92,029	\$	=	\$	381,814	
4500	Interest Revenue	\$	3.5	\$	1	\$	5	\$	1	
4600	Sublease/Rental Income	<u></u>	280,000	\$	87,550	\$		\$	192,450	
Total 01	Revenue	_\$_	4,017,277	\$	749,379	\$	2	\$	3,267,898	
02	Personnel Costs	_	4 256 020	_	204 027	_			064.004	
5100	Staff Salaries	\$	1,356,828	\$	391,927	\$	-	\$	964,901	
5105	Vacation	\$	-	\$	55,520	\$	-	\$	(55,520)	
5107	Temporary Worker WEX/TJT	\$	40.505	\$	5,280	\$	Ħ	\$	(5,280)	
5111	Employer Medicare Expense	\$	19,595	\$	6,476	\$	5	\$	13,119	
5112	Social Security Employer Exp	\$	83,783	\$	27,688	\$	=	\$	56,095	
5115	CA Unemployment Insurance Exp	\$	9,395	\$	670	\$	<u> </u>	\$	8,725	
5116	CA Training Tax Expense	\$	170	\$	19	\$	•	\$	151	
5120	Workers Compensation Expense	\$	5,403	\$	1,348	\$	=	\$	4,055	
5130	Group Health Insurance Expense	\$	215,694	\$	49,617	\$	7	\$	166,077	
5140	Employers 457 Expense	\$	81,081	\$	23,570	\$	=	\$	57,511	
5160	Group Dental Insurance	\$	12,945	\$	3,071	\$	~	\$	9,874	
5170	Group Vision Insurance	\$	2,879	\$	749	\$	-	\$	2,130	
5180	Group Life Insurance	\$	2,879	\$	798	\$	=	\$	2,081	
5190	Employee Assistance Program Exp	\$	863	\$	174	\$		\$	689	
Total 02	Personnel Costs	\$	1,791,515	\$	566,906	\$	8	\$	1,224,609	
03	General Operating									
5200	Materials and Supplies	\$	19,296	\$	2,418	\$	-	\$	16,878	
5210	Facility Materials and Supplies	\$	512	\$	1,352	\$	2	\$	(840)	
5300	Rent Expense	\$	227,121	\$	74,898	\$	*	\$	152,223	
5310	Common Area Maintenance	\$	32,759	\$	13,972	\$	≅	\$	18,787	
5320	Telephone Expense	\$	18,226	\$	4,866	\$	Ē	\$	13,360	
5330	Utilities Expense	\$	84,360	\$	39,868	\$	=	\$	44,492	
5340	Property & Liability Insurance	\$	8,667	\$	(27)	\$	~	\$	8,667	
5400	Postage Expense	\$	3,056	\$	517	\$	*	\$	2,539	
5410	Printing Expense	\$	1,021	\$	(20)	\$	67	\$	954	
5420	Advertising Expense	\$	1,500	\$	750	\$	8	\$	1,500	
5440	Dues, Subscriptions, Fees Expense	\$	48,223	\$	9,580	\$	~	\$	38,643	
5500	Auditing Fees	\$	4,653	\$	940	\$	-	\$	4,653	
5510	Legal Fees	\$	7,168	\$	798	\$	×	\$	6,370	
5520	Contracting/Professional Services	\$	30,855	\$	555	\$	13,125	\$	17,175	
5530	Taxes and Fees	\$	259	\$	82	\$	9	\$	177	

Madera County Workforce Investment Corporation Budget to Actual From 7/1/2022 Through 10/31/2022

5600	Office Equipment	\$ 5,099	\$ -	\$ <u></u>	\$ 5,099
5610	Equipment Maintenance	\$ 18,135	\$ 3,027	\$ <u>12</u>	\$ 15,108
5620	Equipment Rental	\$ 3,772	\$ 380	\$ +	\$ 3,392
5632	Information Technology	\$ 109,378	\$ 23,562	\$ =	\$ 85,816
5640	Internet Expense	\$ 12,132	\$ 4,337	\$ ≅:	\$ 7,795
5710	Staff Training Expense	\$ 5,137	\$ 49	\$ <u> </u>	\$ 5,088
5720	Travel Expense	\$ 33,029	\$ 4,407	\$ 2	\$ 28,622
5730	Conference, Conventions & Meetings	\$ 140	\$ 1,947	\$ #	\$ (1,947)
5810	General Operating Services	\$ 4,013	\$ 2,150	\$ #:	\$ 1,863
5820	Facility Maintenance Services	\$ 43,372	\$ 15,095	\$ Ti:	\$ 28,277
Total 03	General Operating	\$ 721,743	\$ 203,859	\$ 13,192	\$ 504,692
04	Direct Client Costs				
5800	Program Services	\$ 1,380,589	\$ 137,556	\$ 363,854	\$ 879,179
Total 04	Direct Client Costs	\$ 1,380,589	\$ 137,556	\$ 363,854	\$ 879,179
Total Exper	nditures	\$ 3,893,847	\$ 908,320	\$ 377,046	\$ 2,608,481
Report Tota	al	\$ 123,430	\$ 158,942	\$ 377,046	\$ 659,418

Note: GL 5107 Temporary Worker category is specific to the participants enrolled in the paid work experience and transitional job training program. Due to the nuance of the gl and the fact they are MCWIC employees, the costs are unable to be recorded in gl 5800. However, all activity is seprately tracked by Activity Description Code within the accounting system and reflected on program activity reports. Budget will be adjusted by November between thse two categories.

Below is a breakout of Program Services #04 above by Activity Description:

Budget Pending									Total Budget		
Account Co	od Account Title	Board Approval		ΥT	YTD Actual) Enc	Variance - Original			
04	Direct Client Costs										
0000	General Operations	\$	160,888	\$	1,770	\$	*	\$	159,119		
9021	Skills Training (ITA)	\$	401,757	\$	78,861	\$	130,608	\$	248,288		
9022	On-The-Job (OJT) Training	\$	193,899	\$	2,009	\$	6,727	\$	185,163		
9023	Transitional Job Training (TJT)	\$	269,509	\$	30,761	\$	191,785	\$	46,963		
9039	Paid Work Experience	\$	163,049	\$	2,323	\$	15,390	\$	145,336		
9052	Client Supportive Services	\$	135,487	\$	15,428	\$	19,344	\$	100,715		
9056	Incentives	\$	-	\$	58	\$	-	\$	(58)		
9551	Other WIOA Program Expenditures	\$	=	\$	3,583	\$	-	\$	(3,583)		
9554	Assessments	\$	2	\$	2,013	\$	2	\$	(2,013)		
9570	OS Youth Program Services	\$	<u></u>	\$	751	\$		\$	(751)		
Total 04	Direct Client Costs	\$	1,324,589	\$	137,556	\$	363,854	\$	879,179		

Madera County Workforce Investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2021 Through 10/31/2022

Aging Date -10/31/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1007	ADVANCED CAREER INSTITUTE ADVANCED CAREER INSTITUTE	10/1/2022 APDoc8265	0.00	2,692.46	0.00	2,692.46
	ADVANCED CAREER INSTITUTE	10/1/2022 APDoc8266	0.00	<u>2,030.98</u>	0.00	2,030.98
Total 1007	ADVANCED CAREER INSTITUTE		0.00	4,723.44	0.00	4,723.44
1012	FIRST 5 FAMILY RESOURCE CENTER	10/28/2022 2022-23-06	0.00	60.00	0.00	60.00
Total 1012	FIRST 5 FAMILY RESOURCE CENTER		0.00	60.00	0.00	60.00
1017	INSTITUTE OF TECHNOLOGY	10/1/2022 APDoc8269	0.00	169.50	0.00	169.50
Total 1017	INSTITUTE OF TECHNOLOGY		0.00	169.50	0.00	169.50
1098	BANK OF AMERICA - VISA	10/17/2022 APDoc8253	0.00	57.90	0.00	57.90
	BANK OF AMERICA - VISA	10/21/2022 APDoc8257	0.00	36.60	0.00	36.60
	BANK OF AMERICA - VISA	10/23/2022 APDoc8256	0.00	630.00	0.00	630.00
Total 1098	BANK OF AMERICA - VISA		0.00	724.50	0.00	724.50
1235	BULLARD UNIFORMS INC	10/27/2022 212306	0.00	230.73	0.00	230.73
Total 1235	BULLARD UNIFORMS INC		0.00	230.73	0.00	230.73
1283		10/31/2022 APDoc8282	27.31	0.00	0.00	27.31
Total 1283			27.31	0.00	0.00	27.31
1495	Clovis Unified School District- Clovis Adult	10/6/2022 71123028	0.00	2,205.00	0.00	2,205.00
Total 1495	Clovis Unified School District- Clovis Adult		0.00	2,205.00	0.00	2,205.00
1530	AT&T MOBILITY	10/18/2022 28726860044X10	0.00	493.60	0.00	493.60
Total 1530	AT&T MOBILITY		0.00	493.60	0.00	493.60
1601	FCCC: Foundation for California Community Colleges	10/14/2022 Madera-2307	0.00	<u>7,295.6</u> 9	0.00	7,295.69

Madera County Workforce Investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2021 Through 10/31/2022

Aging Date -10/31/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 1601	FCCC: Foundation for California Community Colleges		0.00	7,295.69	0.00	7,295.69
1616	Creekside Land Company LLC	10/19/2022 350	0.00	_5,830.36	0.00	<u>5,830.36</u>
Total 1616	Creekside Land Company LLC		0.00	5,830.36	0.00	5,830.36
1748	Western Exterminator Company	10/21/2022 27314359	0.00	213.65	0.00	213.65
Total 1748	Western Exterminator Company		0.00	213.65	0.00	213.65
1771		10/31/2022 APDoc8255	54.25	0.00	0.00	54.25
		10/31/2022 APDoc8283	23.50	0.00	_0.00	23.50
Total 1771			77.75	0.00	0.00	77.75
1778	Cintas	10/28/2022 4135790708	0.00	95.74	0.00	95.74
Total 1778	Cintas		0.00	95.74	0.00	95.74
181		10/31/2022 APDoc8254	67.18	0.00	0.00	67.18
Total 181			67.18	0.00	0.00	67.18
1896	Sachdeva Orthodontics	10/1/2022 APDoc8279	0.00	<u>1,374.9</u> 6	0.00	1,374.96
Total 1896	Sachdeva Orthodontics		0.00	1,374.96	0.00	1,374.96
1939	American Business Machines	10/20/2022 649026	0.00	84.66	0.00	84.66
Total 1939	American Business Machines		0.00	84.66	0.00	84.66
1940	Canon Financial Services	10/12/2022 29323306	0.00	629.17	0.00	629.17
Total 1940	Canon Financial Services		0.00	629.17	0.00	629.17
2006		10/31/2022 APDoc8281	10.88	0.00	0.00	10.88
Total 2006			10.88	0.00	0.00	10.88
2024	San Joaquin Valley College, Inc	10/1/2022 APDoc8270	0.00	76.82	0.00	76.82

Madera County Workforce Investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2021 Through 10/31/2022

Aging Date -10/31/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 2024	San Joaquin Valley College, Inc		0.00	76.82	0.00	76.82
2114		10/15/2022 APDoc8263	0.00	90.00	0.00	90.00
Total 2114			0.00	90.00	0.00	90.00
2142		10/1/2022 APDoc8276	0.00	135.00	0.00	135.00
Total 2142			0.00	135.00	0.00	135.00
2150		10/15/2022 APDoc8275	0.00	120.00	0.00	120.00
Total 2150			0.00	120.00	0.00	120.00
2151		10/1/2022 APDoc8277 10/15/2022 APDoc8278	0.00	225.00 120.00	0.00	225.00
Total 2151		10/13/2022 AFD000276	-		0.00	120.00
			0.00	345.00	0.00	345.00
2155		10/15/2022 APDoc8264	0.00	100.00	0.00	100.00
Total 2155			0.00	100.00	0.00	100.00
2156		10/15/2022 APDoc8262	0.00	30.00	0.00	30.00
Total 2156			0.00	30.00	0.00	30.00
2162		10/1/2022 APDoc8273	0.00	40.00	0.00	40.00
		10/15/2022 APDoc8274	0.00	_80.00	0.00	_80.00
Total 2162			0.00	120.00	0.00	120.00
2166	David J Boyle Electric Shop, LLC	10/24/2022 7483	0.00	294.00	0.00	294.00
Total 2166	David J Boyle Electric Shop, LLC		0.00	294-00	0.00	294.00
2168		10/15/2022 APDoc8271	0.00	117.00	0.00	117.00
Total 2168			0.00	117.00	0.00	117.00
2169		10/15/2022 APDoc8261	0.00	105.00	0.00	105.00

Madera County Workforce Investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2021 Through 10/31/2022

Aging Date -10/31/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 2169			0.00	105.00	0.00	105.00
366	OFFICE DEPOT BUSINESS DIVISION	10/21/2022 271179526001	0.00	241.42	0.00	241.42
Total 366	OFFICE DEPOT BUSINESS DIVISION		0.00	241.42	0.00	241.42
Report Total			183.12	25,905.24	0.00	26,088.36

Note: Blacked out Vendor Names include both staff and participant names and are to be kept private and secure



Aged Receivables by Invoice Date Aging Date - 10/31/2022 From 7/1/2022 Through 10/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
Total 1000	Central Valley Opportunity Center				389.60	0.00	0.00	0.00	0.00	389.60
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
1005		5/31/2022	ARDoc1566	MC Juvenile OY Contract - April 2022	1,607.40	0.00	0.00	0.00	0.00	1,607.40
1005		5/31/2022	ARDoc1567	MC Juvenile YY Contract- April 2022	1,498.10	0.00	0.00	0.00	0.00	1,498.10
1005		5/31/2022	ARDoc1568	MC CCP Post Release Contract - April 2022	1,753.36	0.00	0.00	0.00	0.00	1,753.36
1005		5/31/2022	ARDoc1569	MC CCP In Custody Contract - April 2022	6,900.37	0.00	0.00	0.00	0.00	6,900.37
1005		5/31/2022	ARDoc1573	CESF Invoice April 2022	2,029.50	0.00	0.00	0.00	0.00	2,029.50
1005		5/31/2022	ARDoc1589	Juvenile Younger Youth - May 2022	4,895.53	0.00	0.00	0.00	0.00	4,895.53
1005		8/29/2022	ARDoc1629	July 2022 Realignment Services Invoice	5,040.34	0.00	0.00	0.00	5,040.34	0.00
1005		8/29/2022	ARDoc1630	July 2022 Juvenile Probation Invoice	3,044.21	0.00	0.00	0.00	3,044.21	0.00
1005		8/29/2022	ARDoc1633	CESF July 2022 Invoice	2,330.93	0.00	0.00	0.00	2,330.93	0.00
1005		9/19/2022	ARDoc1648	MC Emergency Covid Contract August 2022	2,057.57	0.00	0.00	2,057.57	0.00	0.00

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Aged Receivables by Invoice Date Aging Date - 10/31/2022 From 7/1/2022 Through 10/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1005		9/19/2022	ARDoc1649	MC JDF Contract August 2022	3,120.56	0.00	0.00	3,120.56	0.00	0.00
1005		10/25/2022	ARDoc1666	Sept Contract Billing	5,496.36	0.00	5,496.36	0.00	0.00	0.00
1005		10/25/2022	ARDoc1667	Sept Contract Billing	3,625.11	0.00	3,625.11	0.00	0.00	0.00
1005		10/25/2022	ARDoc1668	Sept Contract Billing	3,338.64	0.00	3,338.64	0.00	0.00	0.00
1005		11/15/2022	ARDoc1681	CCP Oct 2022 invoice	3,869.17	3,869.17	0.00	0.00	0.00	0.00
1005		11/15/2022	ARDoc1682	CESF October 2022 invoice	2,424.35	2,424.35	0.00	0.00	0.00	0.00
1005		11/15/2022	ARDoc1683	JDF October 2022 Invoice	3,223.39	3,223.39	0.00	0.00	0.00	0.00
Total 1005	Madera County Probation Department				56,254.99	9,516.91	12,460.11	5,178.13	10,415.48	18,684.36
1008	Department of Rehabilitation	9/1/2022	ARDoc1635	AJCC Facility Billing September 2022	509.23	0.00	0.00	509.23	0.00	0.00
1008		10/1/2022	ARDoc1654	AJCC Facility October 2022	509.23	0.00	509.23	0.00	0.00	0.00
Total 1008	Department of Rehabilitation				1,018.46	0.00	509.23	509.23	0.00	0.00
1020	(CDCR) Californa Department Corrections and Rehab	8/29/2022	ARDoc1627	July 2022 Invoicing	0.01	0.00	0.00	0.00	0.01	0.00
1020		10/25/2022	ARDoc1664	CDCR Sept Invoice	12,180.40	0.00	12,180,40	0.00	0.00	0.00
1020		11/15/2022	ARDoc1680	CDCR Oct 2022 Invoice	12,491.43	12,491.43	0.00	0.00	0.00	0.00
Total 1020	(CDCR) Californa Department Corrections and Rehab				24,671.84	12,491.43	12,180.40	0.00	0.01	0.00

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Aged Receivables by Invoice Date Aging Date - 10/31/2022 From 7/1/2022 Through 10/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1024	Fresno Regional Workforce Development Board	9/19/2022	ARDoc1646	ESP Contract August 2022	860.76	0.00	0.00	860.76	0.00	0.00
Total 1024	Fresno Regional Workforce Development Board				860.76	0.00	0.00	860.76	0.00	0.00
1065 1065	Madera Adult School	8/4/2022 11/1/2022	ARDoc1620 ARDoc1672	July Facility Invoice Facility Expense Oct 2022	7,342.61 6,617.46	0.00 6,617.46	0.00 0.00	0.00	7,342.61 0.00	0.00 0.00
1065		11/9/2022	ARDoc1671	Facility Expenses Sept 2022	9,919.65	9,919.65	0.00	0.00	0.00	0.00
Total 1065	Madera Adult School				23,879.72	16,537.11	0.00	0.00	7,342.61	0.00
1072	Stanislaus County Department of Workforce Development	10/25/2022	ARDoc1669	Sept Contract Billing	1,481.78	0.00	1,481.78	0.00	0.00	0.00
1072		11/15/2022	ARDoc1685	VEAP Oct 2022 invoice	1,474.33	1,474.33	0.00	0.00	0.00	0.00
Total 1072	Stanislaus County Department of Workforce Development				2,956.11	1,474.33	1,481.78	0.00	0.00	0.00
1073	EDD-DGS	10/1/2022	ARDoc1653	Phone Agreement M68609-7100 July thru Oct billing	1,095.00	0.00	1,095.00	0.00	0.00	0.00
1073		10/1/2022	ARDoc1657	AJCC Facility October 2022	6,661.58	0.00	6,661.58	0.00	0.00	0.00

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Aged Receivables by Invoice Date Aging Date - 10/31/2022 From 7/1/2022 Through 10/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
Total 1073	EDD-DGS				7,756.58	0.00	7,756.58	0.00	0.00	0.00
1118	P. Steve Ramirez Vocational Training Centers	8/1/2022	ARDoc1621	July Facility Invoice	3,724.84	0.00	0.00	0.00	0.00	3,724.84
1118		9/1/2022	ARDoc1636	Facility Billing September 2022	3,724.84	0.00	0.00	3,724.84	0.00	0.00
1118		10/1/2022	ARDoc1655	AJCC Facility October 2022	3,724.84	0.00	3,724.84	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				11,174.52	0.00	3,724.84	3,724.84	0.00	3,724.84
1120	GRID Alternatives	7/21/2022	ARDoc1613	GRID Pathway Home - June 2022	1,585.70	0.00	0.00	0.00	0.00	1,585.70
1120		10/25/2022	ARDoc1665	Sept Contract Billing	977.55	0.00	977.55	0.00	0.00	0.00
1120		11/15/2022	ARDoc1684	GRID October 2022 Invoice	1,671.93	1,671.93	0.00	0.00	0.00	0.00
Total 1120	GRID Alternatives				4,235.18	1,671.93	977.55	0.00	0.00	1,585.70
Report Tota	ıl				133,197.76	41,691.71	39,090.49	10,272.96	17,758.10	24,384.50

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Madera County Workforce Investment Corporation Reconcile Cash Accounts

Summary

Cash Account: 1010 Cash in BA - Main

Reconciliation ID: Bank Reconciliation for 1010 for 10.31.22

Reconciliation Date: 10/31/2022

Status: Open

Bank Balance	423,837.67	
Less Outstanding Checks/Vouchers	538.47	-
Plus Deposits in Transit	0.00	
Plus or Minus Other Cash Items	0.00	
Plus or Minus Suspense Items	0.00	
Reconciled Bank Balance	423,299.20	
Balance Per Books	423,299.20	
Unreconciled Difference	0.00	

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Madera County Workforce Investment Corporation Reconcile Cash Accounts

Summary

Cash Account: 1020 Cash in BA - Payroll

Reconciliation ID: Bank Reconciliation for 1020 for 10.31.22

Reconciliation Date: 10/31/2022

Status: Open

Bank Balance	17,936.09
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	17,936.09
Balance Per Books	17,936.09
Unreconciled Difference	0.00

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Balance Sheet - Statement of Financial Position FY 2022-2023

As of 11/30/2022

(In Whole Numbers)

	Current Fiscal Year	Prior Year Financials Ending Balance
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	515,814	300,210
Cash in BA - Payroll	15,796	77,781
Total Cash and cash equivalents	531,610	377,991
Accounts Receivable		
Accounts Receivable	53,231	44,048
Grants/Program Contracts Receivable	90,464	295,610
Total Accounts Receivable	143,695	339,658
Prepaid Expenses		
Prepaid Expense	2,992	2,992
Total Prepaid Expenses	2,992	2,992
Total assets, net		
Computer & Software	149,116	149,116
Office Equipment	20,226	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(164,148)	(164,148)
Total Total assets, net	5,745	5,745
Total CURRENT ASSETS	684,042	726,385
CURRENT LIABILITIES		
Accounts Payable	36,590	38,545
Accrued payroll and related expenses	57,045	59,644
Vacation Payable	55,164	31,122
Total CURRENT LIABILITIES	148,799	129,312
NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(400,192)	(549,672)
Restricted	(135,051)	(47,401)
Total Temporary restricted and unrestricted	(535,243)	(597,073)
Total NET ASSETS	(535,243)	(597,073)
Total liabilities and net assets	684,042	726,385

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Statement of Cash Flows - Daily Cash Balance Report As of 11/30/2022

	Current Year FY 2022-2023
CASH FLOWS FROM OPERATING ACTIVITES	
Change in Net Assets Change in Operating Assets:	(61,830.42)
Accounts Receivable	(9,183.27)
Grants/Program Contracts Receivable	205,145.74
Total Change in Operating Assets: Change in Operating Liabilities:	195,962.47
Accounts Payable	(1,955.96)
Other	21,443.21
Total Change in Operating Liabilities:	19,487.25
Total CASH FLOWS FROM OPERATING ACTIVITES	153,619.30
Net Change in Cash and Cash Equivalents	153,619.30
Cash and Cash Equivalents at the Beginning of the Year	
	377,990.68
Total Cash and Cash Equivalents at the Beginning of the Year	377,990.68
Cash and Cash Equivalents as of Current Period End Date	531,609.98

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Madera County Workforce Investment Corporation Budget to Actual From 7/1/2022 Through 11/30/2022

Account			udget Board			Total Budget Variance -		
Code	Account Title		Approved	roved YTD Actual		YTD Enc	_	Original
01	Revenue							
4000	Grant Revenue (Federal)	\$	3,263,434	\$	758,821	\$ 12:	\$	2,504,613
4100	Contribution Income	\$	-	\$	8	\$ 320	\$	8
4300	Other Revenue (State or Local)	\$	473,843	\$	218,134	\$: . :	\$	255,710
4500	Interest Revenue	\$	-	\$	1	\$	\$	1
4600	Sublease/Rental Income	\$	280,000	\$	106,779	\$ 85	\$	173,221
Total 01	Revenue	\$	4,017,277	\$	1,083,742	\$ 	\$	2,933,535
02	Personnel Costs							
5100	Staff Salaries	\$	1,356,828	\$	552,042	\$: = 3	\$	804,786
5107	Temporary Worker WEX/TJT	\$		\$	5,280	\$ 1.00 × 1.	\$	(5,280)
5111	Employer Medicare Expense	\$	19,595	\$	8,090	\$ ≘ ∂	\$	11,505
5112	Social Security Employer Exp	\$	83,783	\$	34,591	\$ ₩.	\$	49,192
5115	CA Unemployment Insurance Exp	\$	9,395	\$	961	\$ **	\$	8,434
5116	CA Training Tax Expense	\$	170	\$	27	\$ æ::	\$	143
5120	Workers Compensation Expense	\$	5,403	\$	1,836	\$ 	\$	3,567
5130	Group Health Insurance Expense	\$	215,694	\$	62,544	\$ 150	\$	153,150
5140	Employers 457 Expense	\$	81,081	\$	29,325	\$ 97	\$	51,756
5160	Group Dental Insurance	\$	12,945	\$	3,881	\$ 黨	\$	9,064
5170	Group Vision Insurance	\$	2,879	\$	947	\$ -	\$	1,932
5180	Group Life Insurance	\$	2,879	\$	1,007	\$ 37	\$	1,872
5190	Employee Assistance Program Exper	ns \$	863	\$	218	\$.	\$	645
Total 02	Personnel Costs	\$	1,791,515	\$	700,748	\$	\$	1,090,767
03	General Operating		*1					
5200	Materials and Supplies	\$	19,296	\$	3,330	\$	\$	15,966
5210	Facility Materials and Supplies	\$	512	\$	1,872	\$ -	\$	(1,360)
5300	Rent Expense	\$	227,121	\$	93,075	\$ <u></u>	\$	134,046
5310	Common Area Maintenance	\$	32,759	\$	13,972	\$ 4	\$	18,787
5320	Telephone Expense	\$	18,226	\$	6,031	\$ <u> </u>	\$	12,195
5330	Utilities Expense	\$	84,360	\$	46,822	\$ *	\$	37,538
5340	Property & Liability Insurance	\$	8,667	\$	6,890	\$	\$	1,777
5400	Postage Expense	\$	3,056	\$	517	\$ =	\$	2,539
5410	Printing Expense	\$	1,021	\$	220	\$ 67	\$	954
5420	Advertising Expense	\$	1,500	\$	(4)	\$ 2	\$	1,500
5440	Dues, Subscriptions, Fees Expense	\$	48,223	\$	9,730	\$ *	\$	38,493
5500	Auditing Fees	\$	4,653	\$	20,000	\$ =	\$	(15,347)
5510	Legal Fees	\$	7,168	\$	798	\$ 8	\$	6,370
5520	Contracting/Professional Services	\$	30,855	\$	705	\$ 13,125	\$	17,025
5530	Taxes and Fees	\$	259	\$	82	\$ -	\$	177

Madera County Workforce Investment Corporation Budget to Actual From 7/1/2022 Through 11/30/2022

		-,	,	,			
5600	Office Equipment	\$	5,099	\$	-	\$ 969	\$ 4,130
5610	Equipment Maintenance	\$	18,135	\$	3,724	\$ 1.5	\$ 14,411
5620	Equipment Rental	\$	3,772	\$	380	\$ -	\$ 3,392
5632	Information Technology	\$	109,378	\$	26,833	\$ 	\$ 82,545
5640	Internet Expense	\$	12,132	\$	5,454	\$ -	\$ 6,678
5710	Staff Training Expense	\$	5,137	\$	49	\$ -	\$ 5,088
5720	Travel Expense	\$	33,029	\$	4,659	\$ =	\$ 28,370
5730	Conference, Conventions & Meetings	\$	€.0	\$	1,947	\$ -	\$ (1,947)
5810	General Operating Services	\$	4,013	\$	2,716	\$ 22	\$ 1,297
5820	Facility Maintenance Services	\$	43,372	\$	17,769	\$ -	\$ 25,603
Total 03	General Operating	\$	721,743	\$	267,355	\$ 14,161	\$ 440,227
04	Direct Client Costs						
5800	Program Services	\$	1,380,589	\$	177,469	\$ 346,936	\$ 856,184
Total 04	Direct Client Costs	\$	1,380,589	\$	177,469	\$ 346,936	\$ 856,184
Total Expen	ditures	\$	3,893,847	\$	1,145,573	\$ 361,097	\$ 2,387,178
Revenue Le	ss Expenditure	\$	123,430	\$	(61,830)	\$ (361,097)	\$ 546,357

Note: GL 5107 Temporary Worker category is specific to the participants enrolled in the paid work experience and transitional job training program. Due to the nuance of the gl and the fact they are MCWIC employees, the costs are unable to be recorded in gl 5800. However, all activity is seprately tracked by Activity Description Code within the accounting system and reflected on program activity reports. Budget will be adjusted by December between these two categories so information is displayed correctly.

Below is	a breakout of Program Services #04	abov	e by Activit	iy D	escription	;			
		Bud	get Pending					Total	Budget
Account Cod Account Title		Board Approval		YTD Actual		YTD Enc		Variance - Origina	
04	Direct Client Costs								
0000	General Operations	\$	160,888	\$	1,205	\$	i 	\$	159,119
9021	Skills Training (ITA)	\$	457,757	\$	113,839	\$	120,061	\$	248,288
9022	On-The-Job (OJT) Training	\$	193,899	\$	3,087	\$	8,448	\$	185,163
9023	Transitional Job Training (TJT)	\$	269,509	\$	30,761	\$	191,785	\$	46,963
9039	Paid Work Experience	\$	163,049	\$	2,323	\$	7,036	\$	145,336
9052	Client Supportive Services	\$	135,487	\$	18,999	\$	19,606	\$	100,715
9056	Incentives	\$: <u>=</u> 2	\$	108	\$		\$	(58
9551	Other WIOA Program Expenditures	\$	3€3	\$	3,583	\$		\$	(3,583)
9554	Assessments	\$	926	\$	2,815	\$	-	\$	(2,013)
9570	OS Youth Program Services	_\$	5 <u>#</u>	\$	751	\$	= 1	\$	(751)
Total 04	Direct Client Costs	\$	1,380,589	\$	177,469	\$	346,936	\$	856,184



Madera County Work Investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2022 Through 11/30/2022

Aging Date -11/30/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1007	ADVANCED CAREER INSTITUTE ADVANCED CAREER INSTITUTE	11/1/2022 APDoc8348 11/1/2022 APDoc8358	0.00 0.00	4,098.10 3,308.60	0.00 0.00	4,098.10 3,308.60
Total 1007	ADVANCED CAREER INSTITUTE		0.00	7,406.70	0.00	7,406.70
1017	INSTITUTE OF TECHNOLOGY	11/1/2022 APDoc8357	0.00	611.10	0.00	611.10
Total 1017	INSTITUTE OF TECHNOLOGY		0.00	611.10	0.00	611.10
1098	BANK OF AMERICA - VISA BANK OF AMERICA - VISA	11/23/2022 APDoc8368 11/30/2022 APDoc8367	0.00 5.00	21.17 0.00	0.00 0.00	21.17 5.00
Total 1098	BANK OF AMERICA - VISA		5.00	21.17	0.00	26.17
1305	SHOE SHAK INC	11/17/2022 APDoc8349	0.00	105.81	0.00	105.81
Total 1305	SHOE SHAK INC		0.00	105.81	0.00	105.81
1530	AT&T MOBILITY	11/18/2022 287268600442X1	0.00	493.60	0.00	493.60
Total 1530	AT&T MOBILITY		0.00	493.60	0.00	493.60
1566	Moss Adams LLP Moss Adams LLP	11/1/2022 102344310 11/30/2022 102355249	0.00 12,500.00	7,500.00 0.00	0.00 0.00	7,500.00 12,500.00
Total 1566	Moss Adams LLP		12,500.00	7,500.00	0.00	20,000.00
1635	Compnology, LLC	11/29/2022 ∏7153	0.00	78.51	0.00	78.51
Total 1635	Compnology, LLC		0.00	78.51	0.00	78.51
1748	Western Exterminator Company	11/18/2022 28478943	0.00	213.65	0.00	213.65
Total 1748	Western Exterminator Company		0.00	213.65	0.00	213.65
1889	HUB International	11/17/2022 2956384	0.00	4,367.00	0.00	4,367.00
Total 1889	HUB International		0.00	4,367.00	0.00	4,367.00
1896	Sachdeva Orthodontics	11/1/2022 APDOC8365	0.00	1,077.36	0.00	1,077.36

Madera County Workfc Avestment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2022 Through 11/30/2022

Aging Date -11/30/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 1896	Sachdeva Orthodontics		0.00	1,077.36	0.00	1,077.36
1939	American Business Machines American Business Machines	11/2/2022 651784 11/22/2022 654681	0.00 0.00	15.00 143.05	0.00 0.00	15.00 143.05
Total 1939	American Business Machines		0.00	158.05	0.00	158.05
1940	Canon Financial Services	11/12/2022 29483534	0.00	523.60	0.00	523.60
Total 1940	Canon Financial Services		0.00	523.60	0.00	523.60
2006		11/30/2022 APDoc8366	13.56	0.00	0.00	13.56
Total 2006		I	13.56	0.00	0.00	13.56
2030	Vanguard Cleaning Systems of the	11/17/2022 65880	0.00	377.76	0.00	377.76
	Southern Valley Vanguard Cleaning Systems of the Southern Valley	11/28/2022 65919	0.00	_56.66	0.00	_56.66
Total 2030	Vanguard Cleaning Systems of the Southern Valley		0.00	434.42	0.00	434.42
2114		11/1/2022 APDoc8364	0.00	105.00	0.00	105.00
Total 2114		I	0.00	105.00	0.00	105.00
2123		11/1/2022 APDoc8354	0.00	15.00	0.00	15.00
Total 2123			0.00	15.00	0.00	15.00
2139		11/15/2022 APDoc8352	0.00	45.00	0.00	45.00
Total 2139			0.00	45.00	0.00	45.00
2150		11/15/2022 APDoc8353	0.00	120.00	0.00	120.00
Total 2150			0.00	120.00	0.00	120.00
2151		11/15/2022 APDoc8361	0.00	120.00	0.00	120.00

Madera County Workf investment Corporation Aged Payables by Invoice Date - Aged Payables From 7/1/2022 Through 11/30/2022

Aging Date -11/30/2022

Vendor ID	Vendor Name	Date Invoiced Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
Total 2151			0.00	120.00	0.00	120.00
2155		11/15/2022 APDoc8362	0.00	110.00	0.00	110.00
Total 2155			0.00	110.00	0.00	110.00
2162		11/15/2022 APDoc8347	0.00	10.00	0.00	10.00
Total 2162			0.00	10.00	0.00	10.00
2169		11/15/2022 APDoc8351	0.00	90.00	0.00	90.00
Total 2169			0.00	90.00	0.00	90.00
2170		11/15/2022 APDoc8355 11/30/2022 APDoc8356	0.00 30.00	120.00 0.00	0.00 0.00	120.00 30.00
Total 2170			30.00	120.00	0.00	150.00
2171		11/15/2022 APDoc8350	0.00	165.00	0.00	165.00
Total 2171			0.00	165.00	0.00	165.00
2172		11/1/2022 APDoc8359 11/15/2022 APDoc8360 11/29/2022 APDoc8363	0.00 0.00 0.00	10.00 90.00 50.00	0.00 0.00 0.00	10.00 90.00 50.00
Total 2172			0.00	150.00	0.00	150.00
Report Total			12,548.56	24,040.97	0.00	36,589.53

^{*}Blacked out vendor names are to protect the identity of staff and participant names.

Mage: 3

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
Total 1000	Central Valley Opportunity Center				389.60	0.00	0.00	0.00	0.00	389.60
1004	State Center Community College District	11/1/2022	ARDoc1677	Facility Expense Nov 2022	763.00	0.00	763.00	0.00	0.00	0.00
Total 1004	State Center Community College District				763.00	0.00	763.00	0.00	0.00	0.00
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
1005		5/31/2022	ARDoc1566	MC Juvenile OY Contract - April 2022	1,607.40	0.00	0.00	0.00	0.00	1,607.40
1005		5/31/2022	ARDoc1567	MC Juvenile YY Contract- April 2022	1,498.10	0.00	0.00	0.00	0.00	1,498.10
1005		5/31/2022	ARDoc1568	MC CCP Post Release Contract - April 2022	1,753.36	0.00	0.00	0.00	0.00	1,753.36
1005		5/31/2022	ARDoc1569	MC CCP In Custody Contract - April 2022	6,900.37	0.00	0.00	0.00	0.00	6,900.37
1005		5/31/2022	ARDoc1573	CESF Invoice April 2022	2,029.50	0.00	0.00	0.00	0.00	2,029.50
1005		5/31/2022	ARDoc1589	Juvenile Younger Youth - May 2022	4,895.53	0.00	0.00	0.00	0.00	4,895.53
1005		8/29/2022	ARDoc1629	July 2022 Realignment Services Invoice	5,040.34	0.00	0.00	0.00	0.00	5,040.34

Aged Receivables by Invoice Date
Aging Date - 11/30/2022
From 7/1/2022 Through 11/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description Total Current		Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1005		8/29/2022	ARDoc1630	July 2022 Juvenile Probation Invoice	3,044.21	0.00	0.00	0.00	0.00	3,044.21
1005		8/29/2022	ARDoc1633	CESF July 2022 Invoice	2,330.93	0.00	0.00	0.00	0.00	2,330.93
1005		9/19/2022	ARDoc1648	MC Emergency Covid Contract August 2022	2,057.57	0.00	0.00	0.00	2,057.57	0.00
1005		9/19/2022	ARDoc1649	MC JDF Contract August 2022	3,120.56	0.00	0.00	0.00	3,120.56	0.00
1005		11/15/2022	ARDoc1681	CCP Oct 2022 invoice	3,869.17	0.00	3,869.17	0.00	0.00	0.00
1005		11/15/2022	ARDoc1682	CESF October 2022 invoice	2,424.35	0.00	2,424.35	0.00	0.00	0.00
1005		11/15/2022	ARDoc1683	JDF October 2022 Invoice	3,223.39	0.00	3,223.39	0.00	0.00	0.00
1005		11/30/2022	ARDoc1698	Nov 2022 Monthly Invoice	4,723.93	4,723.93	0.00	0.00	0.00	0.00
1005		11/30/2022	ARDoc1699	Nov 2022 Monthly Invoice	5,776.21	5,776.21	0.00	0.00	0.00	0.00
1005		11/30/2022	ARDoc1700	Nov 2022 Monthly Invoice	3,308.85	3,308.85	0.00	0.00	0.00	0.00
Total 1005	Madera County Probation Department				57,603.87	13,808.99	9,516.91	0.00	5,178.13	29,099.84
1008	Department of Rehabilitation	9/1/2022	ARDoc1635	AJCC Facility Billing September 2022	509.23	0.00	0.00	0.00	509.23	0.00
1008		10/1/2022	ARDoc1654	AJCC Facility October 2022	509.23	0.00	0.00	509.23	0.00	0.00
1008		11/1/2022	ARDoc1673	Facility Expense Nov 2022	509.23	0.00	509.23	0.00	0.00	0.00
Total 1008	Department of Rehabilitation				1,527.69	0.00	509.23	509.23	509.23	0.00

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Customer ID	Customer Name	Invoice Date	Invoice Number			Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1020	(CDCR) Californa Department Corrections and Rehab	8/29/2022	ARDoc1627	July 2022 Invoicing	0.01	0.00	0.00	0.00	0.00	0.01
1020		11/15/2022	ARDoc1680	CDCR Oct 2022 Invoice	12,491.43	0.00	12,491.43	0.00	0.00	0.00
1020		11/30/2022	ARDoc1696	Nov 2022 Monthly Invoice	12,295.28	12,295.28	0.00	0.00	0.00	0.00
Total 1020	(CDCR) Californa Department Corrections and Rehab				24,786.72	12,295.28	12,491.43	0.00	0.00	0.01
1024	Fresno Regional Workforce Development Board	11/30/2022	ARDoc1697	Nov 2022 Monthly Invoice	1,887.28	1,887.28	0.00	0.00	0.00	0.00
Total 1024	Fresno Regional Workforce Development Board				1,887.28	1,887.28	0.00	0.00	0.00	0.00
1065	Madera Adult School	8/4/2022	ARDoc1620	July Facility Invoice	7,342.61	0.00	0.00	0.00	0.00	7,342.61
1065		11/1/2022	ARDoc1672	Facility Expense Oct 2022	6,617.46	0.00	6,617.46	0.00	0.00	0.00
1065		11/9/2022	ARDoc1671	Facility Expenses Sept 2022	9,919.65	0.00	9,919.65	0.00	0.00	0.00
1065		12/1/2022	ARDoc1695	AJCC Facility Shared Resources Billing November 2022	5,467.18	5,467.18	0.00	0.00	0.00	0.00
Total 1065	Madera Adult School				29,346.90	5,467.18	16,537.11	0.00	0.00	7,342.61

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1072	Stanislaus County Department of Workforce Development	11/30/2022	ARDoc1702	Nov 2022 Monthly Invoice	1,739.82	1,739.82	0.00	0.00	0.00	0.00
Total 1072	Stanislaus County Department of Workforce Development				1,739.82	1,739.82	0.00	0.00	0.00	0.00
1073	EDD-DGS	10/1/2022	ARDoc1653	Phone Agreement M68609-7100 July thru Oct billing	1,095.00	0.00	0.00	1,095.00	0.00	0.00
1073		11/1/2022	ARDoc1676	Facility Expense Nov 2022	6,661.58	0.00	6,661.58	0.00	0.00	0.00
1073		11/1/2022	ARDoc1679	Telephone Service Contract Nov 2022	210.00	0.00	210.00	0.00	0.00	0.00
Total 1073	EDD-DGS				7,966.58	0.00	6,871.58	1,095.00	0.00	0.00
1118	P. Steve Ramirez Vocational Training Centers	8/1/2022	ARDoc1621	July Facility Invoice	3,724.84	0.00	0.00	0.00	0.00	3,724.84
1118		9/1/2022	ARDoc1636	Facility Billing September 2022	3,724.84	0.00	0.00	0.00	3,724.84	0.00
1118		11/1/2022	ARDoc1674	Facility Expense Nov 2022	3,724.84	0.00	3,724.84	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				11,174.52	0.00	3,724.84	0.00	3,724.84	3,724.84
1120	GRID Alternatives	7/21/2022	ARDoc1613	GRID Pathway Home - June 2022	1,585.70	0.00	0.00	0.00	0.00	1,585.70

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Da Past Due
1120		11/15/2022	ARDoc1684	GRID October 2022 Invoice	1,671.93	0.00	1,671.93	0.00	0.00	0.00
1120		11/30/2022	ARDoc1701	Nov 2022 Monthly Invoice	3,251.61	3,251.61	0.00	0.00	0.00	0.00
Total 1120	GRID Alternatives				6,509.24	3,251.61	1,671.93	0.00	0.00	1,585.70
Report Tota	al 🐷				143,695.22	38,450.16	52,086.03	1,604.23	9,412.20	42,142.60



Madera County Workforce Investment Corporation Reconcile Cash Accounts

Summary

Cash Account: 1010 Cash in BA - Main

Reconciliation ID: Bank Reconciliation for 1010 for 11.30.22

Reconciliation Date: 11/30/2022

Status: Open

Bank Balance	520,432.32	/
Less Outstanding Checks/Vouchers	4,618.10	1
Plus Deposits in Transit	0.00	
Plus or Minus Other Cash Items	0.00	
Plus or Minus Suspense Items	0.00	
Reconciled Bank Balance	515,814.22	
Balance Per Books	515,814.22	1
Unreconciled Difference	0.00	Q

Click the Next Page toolbar button to view details.

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All

Madera County Workforce Investment Corporation Reconcile Cash Accounts

Summary

Cash Account: 1020 Cash in BA - Payroll

Reconciliation ID: Bank Reconciliation for 1020 for 11.30.22

Reconciliation Date: 11/30/2022

Status: Open

Bank Balance	15,795.76
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	15,795.76
Balance Per Books	15,795.76
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

All



☐ Consent	☐ Action	
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To: Madera County Workforce Investment Corporation

From: Tracie Scott-Contreras, Executive Director

Date: January 26, 2023

Subject: Workforce Development Board (WDB) of Madera County Update

Information:

The WDB met on December 21, 2022. The agenda is provided for the Board's review. Their next meeting is scheduled to take place on February 15, 2023.

Financing:



AGENDA

December 15, 2022 3:00 p.m.

Meeting will be held as a

Teleconference Meeting & In Person (limited seating available)

Workforce Assistance Center

2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

Per California Assembly Bill 361, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will be held via conference call and can be accessed as follows: https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09 Please call: 1-669-900-9128; Meeting ID: 812 7420 6285; Password: 274155.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at http://www.maderaworkforce.org/workforce-board-meetings/. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

ELECTRONIC MEETING INSTRUCTIONS

The Workforce Development Board of Madera County uses Zoom as the tool to facilitate electronic meetings. Our desire is to ensure orderly Zoom meetings and to help attendees have confidence in how the meeting will be facilitated and that all members and public will be effectively heard. The following instructions provide consistent methods that will lead us to realizing that desire.

- We highly recommend use of the Zoom client app, as this tool greatly enhances the attendee's experience and provides readily accessible controls.
- Remain muted until speaking and mute again when finished speaking.
- Ensure your name shows on your connection.
- Votes will be facilitated with a roll call.
- When connecting to Zoom, if using the phone is preferred over computer audio, we request you connect to the Zoom meeting first and then choose Phone for the preferred audio connection. Input the meeting and participant IDs to relate your phone audio to your Zoom connection.
- Please avoid having both computer audio and phone audio activated as this can cause sound problems.
- If connecting via phone only, *6 will toggle mute/unmute.
- Public comments will only be taken when a hand is raised. On the phone-only connection, *9 raises the hand. You must be recognized by the presiding officer of the meeting before speaking.



AGENDA

December 15, 2022 3:00 p.m.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

- 6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of November 17, 2022, through December 15, 2022, in accordance with Assembly Bill 361.
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of December 16, 2022, through January 15, 2022, in accordance with Assembly Bill 361.
- 6.3 Consideration of approval of the November 7, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.
- 6.4 Consideration of approval of the October 20, 2022, WDB meeting minutes.
- 6.5 Consideration of approval of the revised Debt Collection policy which replaces the Workforce Investment Act (WIA) with the Workforce Innovation and Opportunity Act (WIOA) and includes state-imposed requirements which are indicated by **bold**, **italic** type.
- 6.6 Consideration of approval of the revised Audit Resolution policy which replaces WIA with WIOA and includes state-imposed requirements which are indicated by **bold, italic** type.
- 6.7 Consideration of approval of the resignation of Cindy Vail, Vail Insurance, from the WDB.

7.0 Action Items

- 7.1 Consideration of approval of the WDB of Madera County Local Workforce Plan PY 2021-24 Two Year Modification to include WDB Chair signature and authorization for staff to forward to the county local elected official (CLEO) for approval and signature.
- 7.2 Consideration of approval of the final local area negotiated performance goals for program years 2022-23 and 2023-24.
- 7.3 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.
- 7.4 Consideration of approval of the application of Donald Foster, Golden Valley Chamber of Commerce, to the WDB for a 3-year term.

8.0 Information Items

8.1 Internal Tracking of Equity Outcomes Update

- 8.2 Madera County Workforce Investment Corporation (MCWIC) Update
- 8.3 WIOA Formula Quarterly Budget and Program Overview as of September 2022
- 8.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

9.0 Written Communication

10.0 Open Discussion/Reports/Information

- 11.1 Board Members
- 11.2 Staff

11.0 Next Meeting

February 16, 2023

12.0 Adjournment



☐ Consent	Action	
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To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Deputy Director

Date: January 26, 2023

Subject: MCH Closure and Rapid Response Update

Information:

We received a WARN notification for the closure of the Madera Community Hospital effective as early as December 30, 2022. 772 employees across all positions were impacted at various locations across Madera, Chowchilla, and Mendota sites. Our Rapid Response (RR) team, comprised of MCWIC, EDD, DSS, Behavioral Health, Cost U Less Insurance, and Covered California, conducted 11 RR orientations and have seen approximately 300 impacted employees. Our team has been working diligently to connect these individuals to programs and services needed as well as rapid re-employment opportunities.

In partnership with Fresno Regional WDB, we hosted a job fair at the Center on January 11, from 9am-12pm for MCH employees. We had 12 employers in attendance who were ready to hire for multiple health related positions. Additionally, Camarena Health, St. Agnes, and Community Health Systems have held job fairs in response to the layoff. Our Business Specialists have been available to further assist with RR services at these events.

Additionally, UC Merced reached out to our office to share open and available clinical and nonclinical positions at their institution in support of the impacted employees. All resources and reemployment opportunities have been shared with impacted employees through our text messaging platform.

Financing:



☐ Consent	Action	
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To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Deputy Director

Date: January 26, 2023

Subject: Local and Regional Workforce Plan Modification Update

Information:

The draft local plan modification was presented by David Shinder to the WDB on December 15, 2022. The plan narrative was approved by the Board and released for a 30-day public comment period beginning January 4, 2023. All public comments or significant changes received will be summarized and included with the plan narrative for review and approval by the WDB in February and the Board of Supervisors in March. If there are no public comments or significant changes received, the plan will move to the Board of Supervisors for review and approval in February.

The draft regional plan will be available January 27, 2023, and will be released for a 30-day public comment period on February 6, 2023. Local and regional plans are due to the State by March 31, 2023, and will be delivered in one package that will include the regional plan and all local plans associated with the San Joaquin Valley and Associated Counties Regional Planning Unit.

Financing:



Consent	Action	
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To: Madera County Workforce Investment Corporation

From: Tracie Scott-Contreras, Executive Director

Date: January 26, 2023

Subject: UI Claim Information

Information:

The most recent data on UI Claims for the period of October 22, 2022, January 7, 2023, for Madera County is being provided for the Board's review.

Financing:

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool	County Claims	County Demographics	County Industry	Statewide Demographics	Statewide Industry
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			Week	dy Initi	County	′					0		
	Octobe	er	November				December					January	l '
	2022	2	2022			2022					2023	ļ '	
											(Week		
	(Week End	ding)	(Week Ending)			(Week Ending)					Ending)		
County	22	29	5	12	19	26	3	10	17	24	31	7	١.
Madera	204	288	327	351	322	202	297	328	269	251	325	623	'

Claim Type
UI Claims
PUA Claims

County Madera

Claims by Y.. Multipl..

Claims by Week (Sele.. Multiple values

The data provided in these reports are the number of initial claim counts. It includes new claims, additional claims, and transitional claims. Data includes regular Unemployment Insurance program and federal extended benefit programs. Data for claimants who live outside of California, but collect benefits, and invalid addresses in California are not included in these numbers.

- A new claim is the first claim for a benefit year period (for the regular UI program it is 52 weeks). You can only
 have one new claim during a benefit year period.
- An additional claim is when a second claim is filed during the same benefit year and there is intervening work
 between the current claim and the previous claim. For example, an individual files a new claim, goes back to
 work, gets laid off and files another claim before the benefit year period of the first claim expires. An individual
 can have multiple additional claims during the same benefit year if individual you meet the eligibility
 requirements.
- A transitional claim is when a claimant is still collecting benefits at the end of their benefit year period and had sufficient wage earnings during that year to begin a new claim once the first benefit year period ends.