



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

## **SPECIAL MEETING** **A G E N D A**

**December 7, 2022**  
**9:00 a.m.**

Meeting will be held at:

***Workforce Assistance Center – Executive Conference Room***  
***2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589***

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

### **1.0 Call to Order**

1.1 Pledge of Allegiance

### **2.0 Additions to the Agenda**

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

### **3.0 Public Comment**

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

### **4.0 Introductions and Recognitions**

### **5.0 Adoption of Board Agenda**

### **6.0 Consent Calendar**

6.1 Consideration of approval of the October 27, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

### **7.0 Closed Session**

7.1 Request for Closed Session: Public Employee Employment Pursuant to Government Code 54957 – Title of Position: Interim MCWIC Executive Director.

## **8.0 Action Items**

- 8.1 Consideration of approval of the Audit Report for the 2021-2022 audited financial statements submitted by Moss Adams.
- 8.2 Consideration of approval of the compensation package for the Interim MCWIC Executive Director.
- 8.3 Consideration of approval of the MCWIC year-to-date financial reports for period ending September 30, 2022.
- 8.4 Consideration of approval of a budget adjustment in the amount of \$100,000 for the Pathways to Careers project funded by the Kaiser Foundation for term date 10/1/22 to 9/30/23.
- 8.5 Consideration of approval of a budget adjustment in the amount of \$156,226 for the Quality Jobs, Equity, Strategy, and Training (QUEST) project funded by the National Dislocated Emergency Grant passed through the Employment Development Department (EDD) for term date 10/1/22 to 9/30/24 – \$117,575 to be applied to the current 2022-23 fiscal budget with remainder applied to the 2023-24 fiscal year budget.

## **9.0 Information Items**

- 9.1 WIOA Formula Quarterly Budget and Program Overview as of September 2022
- 9.2 Update on Sublessee changes to Workforce Assistance Center Sublease.

## **10.0 Written Communication**

### **11.0 Open Discussion/Reports/Information**

- 11.1 Board Members
- 11.2 Staff

### **12.0 Next Meeting**

January 26, 2023.

### **13.0 Adjournment**



MINUTES

**October 27, 2022**

*Convened at the Workforce Assistance Center - Conference Room  
2037 W. Cleveland Avenue, Madera, CA 93637  
(559) 662-4589*

**PRESENT:** Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez (7.1)

**ABSENT:** Gabriel Mejia, Tim Riche

**GUEST:**

**STAFF:** Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

**1.0 Call to Order**

*Meeting called to order at 3:03 p.m. by Chair Debi Bray.*

**1.1 Pledge of Allegiance**

**2.0 Additions to the Agenda**

*None.*

**3.0 Public Comment**

*None.*

**4.0 Introductions and Recognitions**

*None.*

**5.0 Adoption of Board Agenda**

*Mike Farmer moved to adopt the agenda, seconded by Ramona Davie.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach*

**6.0 Consent Calendar**

**6.1 Consideration of approval of the September 22, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.**

*Ramon Davie moved to approve, seconded by Roger Leach.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach*

**7.0 Closed Session**

*Mike Farmer moved to close open session and go into closed session at 3:06 p.m., seconded by Ramona Davie.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez*

**7.1 Request for Closed Session: Public Employment Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director**

*Roger Leach moved to adjourn closed session at 4:05 p.m., seconded by Mike Farmer.*

**a. Closed Session Report-out**

*No reportable actions were taken during closed session.*

**8.0 Action Items**

**8.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending August 31, 2022.**

*Financial statements for the period ending 8/31/22 were presented to the Board. Everything is going well. The second allocation allotment should be in within the next week or so. Cash balances are good through November. The Aged Receivables report does not reflect the Employment Development Department's (EDD) back-rent payment. Staff were not able to provide the Budget to Actuals Report within the agenda packet – the Report was handed out and reviewed with the Board. Direct client codes and costs were broken out at the bottom of the report. Staff will most likely bring budget adjustments to the Board at their next meeting.*

*Mattie Mendez moved to approve, seconded by Roger Leach.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez*

**9.0 Information Items**

**9.1 Workforce Development Board (WDB) of Madera County Update**

*Information provided within the agenda packet. The WDB will meet next on December 15, 2022.*

**9.2 Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update**

*Information provided within the agenda packet. Staff met with David Shinder in September to review the Local Plan and discuss the plan modification. Stakeholder forums to gather public input were scheduled: Economic Recovery and the Workforce System 10/11/22 (in person); Job Seeker Forum 10/24/22 (virtual); Business Forum 11/1/22 (virtual). Regional forums are also scheduled to gather public input for the regional plan modification. Each workforce area is gathering data for David Shinder.*

**9.3 Beaudette Inc. One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.**

*Information provided within the agenda packet. Staff provided the OSO quarterly report for the period of 7/1/22 through 9/30/22. Partners are working on cross trainings. Staff are working on creating videos for customers to use/view. Partner staff are training on using the Unite Us program.*

**9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County**

*Information provided within the agenda packet. The UI rates are staying relatively low. It jumped a 10<sup>th</sup> of a percent since the last report. Staff are not seeing large increases to UI claim numbers. Workforce has not been made aware of any business closures.*

**10.0 Written Communication**

*None.*

**11.0 Open Discussion/Reports/Information**

**11.1 Board Members**

- *Roger Leach expressed a concern for water supply shortages for Madera County residents. Mattie Mendez suggested that residents can call Self Help Enterprises for help in obtaining water and water tanks. Their services are provided for life sustaining purposes only.*

**11.2 Staff**

*None.*

**12.0 Next Meeting**

*December 7, 2022 – 9:00 a.m.*

**13.0 Adjournment**

*Roger Leach motioned to adjourn the meeting at 4:38 p.m., seconded by Ramona Davie.*



*Reports of Independent Auditors and  
Financial Statements with Supplementary Information*

**Madera County Workforce  
Investment Corporation**

*June 30, 2022*



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## Report of Independent Auditors

The Board of Directors  
Madera County Workforce Investment Corporation

Report on the Audit of the Financial Statements

### *Opinion*

We have audited the financial statements of Madera County Workforce Investment Corporation (the "Organization"), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Madera County Workforce Investment Corporation as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.



### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

#### *Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of grant expenses on page 19 is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards as required by Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is also not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the schedule of grant expenses and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2022, on our consideration of Madera County Workforce Investment Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Madera County Workforce Investment Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Madera County Workforce Investment Corporation's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Moss Adams LLP".

Fresno, California  
December 5, 2022

## **Financial Statements**

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**Madera County Workforce Investment Corporation**  
**Statement of Financial Position**  
**June 30, 2022**

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**ASSETS**

CURRENT ASSETS

Cash	\$ 377,991
Grants receivable	295,610
Accounts receivable	44,048
Prepaid expenses	<u>2,992</u>

Total current assets 720,641

PROPERTY AND EQUIPMENT, net

5,744

Total assets

\$ 726,385

**LIABILITIES AND NET ASSETS**

CURRENT LIABILITIES

Accounts payable	\$ 38,545
Accrued payroll and related expenses	<u>90,766</u>

Total current liabilities 129,311

NET ASSETS

With donor restrictions	36,113
Without donor restrictions	<u>560,961</u>

Total net assets 597,074

Total liabilities and net assets

\$ 726,385

**Madera County Workforce Investment Corporation**  
**Statement of Activities**  
**Year Ended June 30, 2022**

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>			
Grants and contracts	\$ 2,936,674	\$ 20,000	\$ 2,956,674
Contributions	509	-	509
Rental and other income	231,165	-	231,165
	<u>3,168,348</u>	<u>20,000</u>	<u>3,188,348</u>
Net assets released from restrictions	<u>7,810</u>	<u>(7,810)</u>	<u>-</u>
Total revenues, gains, and other support	<u>3,176,158</u>	<u>12,190</u>	<u>3,188,348</u>
<b>EXPENSES</b>			
Program services	2,944,484	-	2,944,484
Supporting services	183,245	-	183,245
Total expenses	<u>3,127,729</u>	<u>-</u>	<u>3,127,729</u>
CHANGE IN NET ASSETS	48,429	12,190	60,619
NET ASSETS, beginning of year	<u>512,532</u>	<u>23,923</u>	<u>536,455</u>
NET ASSETS, end of year	<u>\$ 560,961</u>	<u>\$ 36,113</u>	<u>\$ 597,074</u>

**Madera County Workforce Investment Corporation**  
**Statement of Functional Expenses**  
**Year Ended June 30, 2022**

	Program Services								
	Workforce Innovation and Opportunity Act	Madera County Department of Corrections Realignment Services	Madera County Juvenile Probation Department	State Prison to Employment (P2E) Services	California Department of Corrections and Rehabilitation	Foundation Grants	Total Program Services	Supporting Services	Total Expenses
Salaries	\$ 1,140,476	\$ 66,129	\$ 13,922	\$ 4,002	\$ 16,975	\$ -	\$ 1,241,504	\$ 20,314	\$ 1,261,818
Payroll taxes	101,246	5,539	1,159	432	1,344	-	109,720	1,348	111,068
Employee benefits	195,295	12,881	2,571	1,445	3,312	-	215,504	831	216,335
Materials and supplies	76,101	585	109	1	209	-	77,005	16,044	93,049
Overhead and operating expenses	363,612	18,894	3,182	662	6,752	7,288	400,390	144,708	545,098
Client program expenses	892,181	569	-	7,089	-	522	900,361	-	900,361
	<u>\$ 2,768,911</u>	<u>\$ 104,597</u>	<u>\$ 20,943</u>	<u>\$ 13,631</u>	<u>\$ 28,592</u>	<u>\$ 7,810</u>	<u>\$ 2,944,484</u>	<u>\$ 183,245</u>	<u>\$ 3,127,729</u>

See notes to financial statements.

**Madera County Workforce Investment Corporation**  
**Statement of Cash Flows**  
**Year Ended June 30, 2022**

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CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 60,619
Adjustment to reconcile change in net assets to net cash from operating activities:	
Depreciation	16,997
Change in operating assets and liabilities:	
Grants receivable	3,917
Accounts receivable	(27,195)
Prepaid expenses	(1,682)
Accounts payable	(47,547)
Accrued payroll and related expenses	4,929
	<hr/>
Net cash from operating activities	10,038
	<hr/>
NET CHANGE IN CASH	10,038
CASH, beginning of year	<hr/>
	367,953
CASH, end of year	<hr/>
	\$ 377,991
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# Madera County Workforce Investment Corporation

## Notes to Financial Statements

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### NOTE 1 – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Nature of activities** – Madera County Workforce Investment Corporation (the “Organization”) is a California nonprofit public benefit corporation incorporated in 2011. The Organization received its tax-exempt status as a 501(c)(3) organization from the Internal Revenue Service in 2012. The Organization is located in Madera, California and also serves surrounding communities in both Eastern Madera County and Chowchilla. The Organization was formed with the purpose of securing more private sector jobs for the unemployed and working poor, attracting greater employer participation in all aspects of local employment and training activities, and acting as an administrative entity to assist in the implementation of the Workforce Innovation and Opportunity Act (“WIOA”) in Madera County in a manner that is responsive to the needs of the private sector. The Organization is also authorized to receive contributions and to make donations to, and otherwise aid and support, legally permissible undertakings consistent with the above-stated purposes.

**Reporting entity** – The Organization is considered a component unit of the County of Madera (the “County”) by virtue of the Organization’s dependency on governmental funding and oversight by the Madera County Board of Supervisors. The Organization is discretely presented in the government-wide financial statements of the County to emphasize that it is legally separate from the County. The financial statements included in this report are intended to present the financial position and activities of only the Organization. They are not intended to present the financial position or activities of the County taken as a whole.

**Classification of net assets** – Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

*Without donor restrictions* – Net assets not subject to use or time restrictions. A portion of these net assets may be designated by the Board of Directors for specific purposes.

*With donor restrictions* – Net assets with donor restrictions include net assets subject to donor-imposed stipulations that may or will be met by actions of the Organization and/or the passage of time.

Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions.

**Grants and contracts** – Federal, state, and local governments have awarded grants to support the Organization’s program activities that are conditioned on performing certain services or incurring certain reimbursable expenditures. The largest of these grants is the WIOA grant, which supports the Organization’s adult, youth, and dislocated worker programs that aid the unemployed and other job seekers in obtaining jobs and training opportunities. The grants are cost-reimbursement grants, which are recognized when the Organization incurs allowable and reasonable qualifying expenses. Cost-reimbursement grants are recognized as revenues increasing net assets without donor restrictions because the conditions and restrictions are met in the same period.

**Method of accounting** – The Organization uses the accrual basis method of accounting in accordance with accounting principles generally accepted in the United States of America.



# Madera County Workforce Investment Corporation

## Notes to Financial Statements

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**Use of estimates** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Concentration of credit risk** – Accounts at each financial institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At June 30, 2022, there was uninsured cash balance of approximately \$194,000.

**Grants and accounts receivable** – Grants receivable are primarily awards from federal and State of California grants for services provided under cost reimbursement agreements. Management considers the amounts to be fully collectible; therefore, no allowance for doubtful accounts has been recorded in the accompanying financial statements.

Accounts receivable consist primarily of rental income in addition to reimbursed administrative fees charged to sub lessees. Receivables are written off through an allowance for doubtful accounts when the Organization determines the payments will not be received. Management believes all receivables are fully collectible and has historically experienced minimal write-offs; therefore, no allowance has been recorded at June 30, 2022. All accounts receivable are noninterest bearing.

**Contributions** – Unconditional contributions are recognized as revenue in the period received. The Organization reports conditional contributions as with donor restriction support if they are received with donor stipulations that restrict the specific use or the occurrence of a certain future event limits the use of the contribution.

**Functional expenses** – The costs of providing the Organization’s programs and supporting services have been summarized on a functional basis in the statements of activities and functional expenses. Indirect or shared costs are allocated among program services and support services by a method that measures the relative degree of benefit, such as hours worked. Accordingly, certain costs have been allocated to program and supporting services.

**Property and equipment** – It is the Organization’s policy to capitalize property and equipment over \$500. Purchased property and equipment is capitalized at cost. Donated property and equipment is recorded at fair value at the date of the gift. Expenditures that increase the life of the related assets are capitalized. Repairs and maintenance, including planned major maintenance activities, are charged to operations when incurred.

Depreciation is computed using the straight-line method over the following estimated useful lives:

Furniture and fixtures	5–10 years
Office and computer equipment	3–5 years

**Income taxes** – The Organization is a tax-exempt corporation under Section 501(c)(3) of the Internal Revenue Code and section 23701(d) of the State of California Corporate Code. The Organization is subject to taxation on any unrelated business income. The Organization does not believe its unrelated business income activities result in a material tax liability and therefore no tax provision has been recorded in the financial statements.

# Madera County Workforce Investment Corporation

## Notes to Financial Statements

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**Uncertain tax positions** – The Organization recognizes the effect of income tax positions only if those positions are more likely than not of being sustained. The Organization does not believe its financial statements include any uncertain tax positions.

**Accounting pronouncements not yet adopted** – On February 25, 2016, the Financial Accounting Standards Board (the “FASB”) issued Accounting Standards Update (“ASU”) 2016-02, *Leases*, and other subsequently issued related ASUs, which requires lessees to recognize a liability associated with obligations to make payments under the terms of the arrangement in addition to a right-of-use asset representing the lessee’s right to use, or control the use of the given asset assumed under the lease. The standard will be effective for nonpublic business entities for the fiscal year beginning after December 15, 2021. Early adoption is permitted. The Organization is currently evaluating this new standard and the impact it will have on its financial statements.

**Subsequent events** – Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements were available to be issued. The Organization recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statement of financial position, including the estimates inherent in the process of preparing the financial statements. The Organization’s financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the statement of financial position, but arose after the statement of financial position date and before financial statements were available to be issued.

The Organization has evaluated subsequent events through December 5, 2022, which is the date the financial statements were available to be issued.

### NOTE 2 – GRANTS RECEIVABLE

The following grants receivable from funding sources were due to the Organization as of June 30, 2022:

		% of Total
State of California, Employment Development Department	\$ 226,032	76.46%
Madera County Probation Department	59,531	20.14%
Other receivables	10,047	3.40%
	\$ 295,610	100%

# Madera County Workforce Investment Corporation

## Notes to Financial Statements

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### NOTE 3 – PROPERTY AND EQUIPMENT

Property and equipment, net consisted of the following at June 30, 2022:

Computer equipment	\$	149,116
Office equipment		20,226
Furniture and fixtures		<u>550</u>
		169,892
Less: accumulated depreciation		<u>(164,148)</u>
	\$	<u><u>5,744</u></u>

The Organization incurred \$16,997 in depreciation expense for the year ended June 30, 2022, which is included in the statements of activities and functional expenses.

### NOTE 4 – OBLIGATIONS UNDER OPERATING LEASES

The Organization leases office space and office equipment under operating leases, which require certain minimum monthly rental payments. The leases vary in terms and expire between October 2022 and December 2026.

The future minimum rental payments as of June 30, 2022, are as follows:

<u>Years Ending June 30,</u>		
2023	\$	237,314
2024		241,876
2025		237,830
2026		233,796
2027		<u>210,233</u>
	\$	<u><u>1,161,049</u></u>

Total rent expense included in the statements of activities and functional expenses for the year ended June 30, 2022 was \$219,861.

# Madera County Workforce Investment Corporation

## Notes to Financial Statements

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### NOTE 5 – RENTAL INCOME UNDER OPERATING LEASES

The Organization sub-leases a portion of its office facilities to related parties within the County and nonrelated parties. The sublease expiration dates range from December 2023 to December 2024. Future minimum rental income relating to subleased property as of June 30, 2022, is as follows:

<u>Years Ending June 30,</u>	
2023	\$ 156,832
2024	124,366
2025	<u>34,721</u>
	<u>\$ 315,919</u>

Rental income on all leases for the year ending June 30, 2022, was \$218,367, which includes utility and other administrative charges allocated proportionately to the sub-lessor based on square footage leased.

### NOTE 6 – RETIREMENT PLAN

The Organization maintains a 457 Retirement Plan (the “Plan”) covering all active full-time employees. All full-time employees are eligible to participate in the Plan after completing a six-month introductory period. If an employee contributes a minimum of 3% of their salary, the Organization will contribute 6% of the employee’s compensation for the year. If an employee chooses to opt-out within the first 30 days of enrollment, the Organization will contribute 2% of the employee’s compensation for the year. The employer contribution for the year ended June 30, 2022, was \$70,517 and is included within employee benefits on the statements of activities and functional expenses.

### NOTE 7 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following at June 30, 2022:

Wells Fargo Foundation – Basic Education & High School Equivalency Preparation for Adults	\$ 35,240
Wells Fargo Foundation – Veterans Assistance Project	528
Wells Fargo Foundation – Resources for Single Female Parent NonWorking Households	<u>345</u>
	<u>\$ 36,113</u>

### NOTE 8 – CONTINGENCIES, CONCENTRATIONS, AND UNCERTAINTIES

#### Federal and State Grants

Amounts received from grant agencies are subject to audit and adjustment by grantor agencies, principally the state and federal governments. Any disallowed claims, including amounts already collected, may constitute a liability of the Organization. There are no pending audits or proposed adjustments currently.

# Madera County Workforce Investment Corporation

## Notes to Financial Statements

### Economic Dependency

Approximately 91% of the Organization's total support and revenue is derived from state and federal grants. Grant and contract revenue for the year ended June 30, 2022, consisted of the following:

		<u>% of Total</u>
Programs:		
Workforce Innovation and Opportunity Act:		
Adult Program	\$ 1,528,566	51.70%
Dislocated Worker Program	518,105	17.52%
Youth Program	671,747	22.72%
COVID-19 Employment Recovery NDWG	19,184	0.65%
NEG September Wildfire Temporary Job	10,586	0.36%
Reintegration of Ex-Offenders - Pathway Home	<u>20,723</u>	<u>0.70%</u>
	2,768,911	93.65%
MCDC Realignment Services	104,597	3.54%
San Joaquin P2E IDS/SSEL	13,631	0.46%
MCDP Juvenile	20,943	0.71%
California Department of Correctional Rehabilitation	28,592	0.97%
Foundational Grants	<u>20,000</u>	<u>0.68%</u>
	<u>\$ 2,956,674</u>	<u>100%</u>

The Organization recognizes grant and contract revenue from related party organizations within the County for services performed under the terms of the grant or contract.

### NOTE 9 – LIQUIDITY AND FUNDS AVAILABLE

The following table reflects the Organization's financial assets as of June 30, 2022, reduced by amounts not available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year. Financial assets available to meet cash needs for general expenditures within one year as of June 30, 2022:

Cash	\$ 377,991
Grants receivable	295,610
Accounts receivable	<u>44,048</u>
Financial assets, at June 30, 2022	717,649
Less: those unavailable for general expenditure within one year	<u>-</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 717,649</u>

## **Madera County Workforce Investment Corporation** **Notes to Financial Statements**

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The Organization has a policy to structure their financial assets to be available as their general expenditures come due which is consistent with their spending policy. The Organization has certain donor restricted net assets that are available for general expenditures within one year of June 30, 2022, because the restrictions on the net assets are expected to be met by conducting the normal activities of the programs in the upcoming year.

## **Supplementary Information**

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**Madera County Workforce Investment Corporation**  
**Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2022**

<u>Federal Grantor/Pass-through Grantor/Program Title</u>	<u>Federal Assistance Listing Number</u>	<u>Pass-through Grantor's Identifying Number</u>	<u>Federal Expenditures</u>
Workforce Innovation and Opportunity Act - Cluster			
U.S. Department of Labor			
Passed through State of California Employment Development			
Department Workforce Services Division:			
Title I-A: Workforce Innovation and Opportunity Act - Adult	17.258	201/202/500	\$ 1,226,907
Governor's Discretionary - Disability Employment Accelerator	17.258	1172	154,208
Governor's Discretionary - ELL Pathways to Careers	17.258	1206	134,899
Title I-Y: Workforce Innovation and Opportunity Act - Youth	17.259	301	671,747
Title I-D: Workforce Innovation and Opportunity Act - Dislocated Workers	17.278	501/502	388,579
Dislocated Worker Discretionary - Rapid Response	17.278	540/541	128,898
Dislocated Worker Discretionary - Rapid Response Layoff Aversion	17.278	292/293	628
Governor's Discretionary - High Performing Board	17.258	1222	3,846
Passed through Stanislaus Workforce Development Board			
Governor's Discretionary - Stanislaus WIOA Veap Contract	17.258	n/a	3,706
Governor's Discretionary - RPI Slingshot	17.258	n/a	<u>5,000</u>
Total Workforce Innovation and Opportunity Act - Cluster			2,718,418
Other programs			
U.S. Department of Labor			
Passed through State of California Employment Development			
Department Workforce Services Division:			
COVID-19 Governor's Discretionary - COVID-19 Employment			
Recovery NDWG	17.277	1187	19,184
Governor's Discretionary - 2020 September Wildfire Temporary Jobs	17.277	6002	10,586
Passed through GRID Alternatives			
Reintegration of Ex-Offenders - Pathway Home	17.270	n/a	<u>20,723</u>
Total Expenditures of Federal Awards			<u><u>\$ 2,768,911</u></u>

See notes to schedule of expenditures of federal awards.



**Madera County Workforce Investment Corporation**  
**Notes to Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2022**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of presentation** – The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of Madera County Workforce Investment Corporation (the “Organization”) under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the schedule presents only a selected portion of the operations of the Organization, it is not intended to, and does not present, the financial position, changes in net position, or cash flows of Madera County Workforce Investment Corporation.

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included in the schedule. Pass-through entity identifying numbers are presented where available.

**Relationship to financial reports** – Information included in the accompanying Schedule is in substantial agreement with the information reported in the related financial reports for major programs.

**Subrecipients** – The Organization does not pass through funds to subrecipients.

**NOTE 2 – INDIRECT COSTS**

**Indirect costs** – The Organization has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Madera County Workforce Investment Corporation**  
**Schedule of Grant Expenses – Workforce Innovation and Opportunity Act**  
**Year Ended June 30, 2022**

	Adult Program	Dislocated Workers Program	Youth Program	COVID-19 Employment Recovery NDWG	Reintegration of Ex-Offenders - Pathway Home	NEG September Wildfire Temp Job	Total
Salaries	\$ 565,529	\$ 285,900	\$ 267,067	\$ -	\$ 14,785	\$ 7,195	\$ 1,140,476
Payroll taxes	50,562	25,267	23,612	-	1,177	628	101,246
Employee benefits	94,634	52,360	44,084	-	3,208	1,009	195,295
Materials and supplies	35,367	6,841	33,730	-	86	77	76,101
Overhead and operating expenses	206,944	78,196	75,328	-	1,467	1,677	363,612
Client program expenses	575,530	69,541	227,926	19,184	-	-	892,181
	<u>\$ 1,528,566</u>	<u>\$ 518,105</u>	<u>\$ 671,747</u>	<u>\$ 19,184</u>	<u>\$ 20,723</u>	<u>\$ 10,586</u>	<u>\$ 2,768,911</u>

## **Single Audit Reports**

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## Report of Independent Auditors on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Board of Directors  
Madera County Workforce Investment Corporation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Madera County Workforce Investment Corporation, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 5, 2022.

### Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Madera County Workforce Investment Corporation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Madera County Workforce Investment Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of Madera County Workforce Investment Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Madera County Workforce Investment Corporation's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Madera County Workforce Investment Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Madera County Workforce Investment Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Madera County Workforce Investment Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Moss Adams LLP".

Fresno, California  
December 5, 2022



# Report of Independent Auditors on Compliance for the Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance

The Board of Directors  
Madera County Workforce Investment Corporation

Report on Compliance for the Major Federal Program

## *Opinion on the Major Federal Program*

We have audited Madera County Workforce Investment Corporation's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on Madera County Workforce Investment Corporation's major federal program for the year ended June 30, 2022. Madera County Workforce Investment Corporation's major federal program is identified in the summary of auditors results section of the accompanying schedule of findings and questioned costs.

In our opinion, Madera County Workforce Investment Corporation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2022.

## *Basis for Opinion on the Major Federal Program*

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Madera County Workforce Investment Corporation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of Madera County Workforce Investment Corporation's compliance with the compliance requirements referred to above.

### *Responsibilities of Management for Compliance*

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Madera County Workforce Investment Corporation's federal programs.

### *Auditor's Responsibilities for the Audit of Compliance*

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Madera County Workforce Investment Corporation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Madera County Workforce Investment Corporation's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Madera County Workforce Investment Corporation's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Madera County Workforce Investment Corporation's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Madera County Workforce Investment Corporation's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Fresno, California  
December 5, 2022



**Madera County Workforce Investment Corporation**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2022**

**Section I – Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?      Yes   X   No

Significant deficiency(ies) identified?      Yes   X   None reported

Noncompliance material to financial statements noted?      Yes   X   No

**Federal Awards**

Internal control over major federal programs:

Material weakness(es) identified?      Yes   X   No

Significant deficiency(ies) identified?      Yes   X   None reported

Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?      Yes   X   No

**Identification of Major Federal Program and Type of Auditor's Report Issued on Compliance for the Major Federal Program**

<i>Federal Assistance Listing Number</i>	<i>Name of Federal Program/Cluster</i>	<i>Type of Auditor's Report Issued on Compliance for Major Federal Program</i>
Various	Workforce Innovation and Opportunity Act Cluster	Unmodified

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as "low-risk auditee"?   X   Yes      No

**Section II – Financial Statement Findings**

None reported.

**Section III – Federal Award Findings and Questioned Costs**

None reported.



**Madera County Workforce Investment Corporation**  
**Balance Sheet - Statement of Financial Position FY 2022-2023**

As of 9/30/2022

(In Whole Numbers)

	Current Fiscal Year	Prior Year Financials Ending Balance - unaudited
<b>CURRENT ASSETS</b>		
Cash and cash equivalents		
Cash in BA - Main	358,958	300,210
Cash in BA - Payroll	18,372	77,781
Total Cash and cash equivalents	377,330	377,991
Accounts Receivable		
Accounts Receivable	56,411	44,048
Grants/Program Contracts Receivable	96,025	295,610
Total Accounts Receivable	152,436	339,658
Prepaid Expenses		
Prepaid Expense	2,992	2,992
Total Prepaid Expenses	2,992	2,992
Total assets, net		
Computer & Software	149,116	149,116
Office Equipment	20,226	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(164,148)	(164,148)
Total Total assets, net	5,745	5,745
<b>Total CURRENT ASSETS</b>	<b>538,503</b>	<b>726,385</b>
<b>CURRENT LIABILITIES</b>		
Accounts Payable	7,536	38,545
Accrued payroll and related expenses	60,778	59,644
Vacation Payable	58,038	31,122
<b>Total CURRENT LIABILITIES</b>	<b>126,352</b>	<b>129,312</b>
<b>NET ASSETS</b>		
Temporary restricted and unrestricted		
Unrestricted	(377,100)	(549,672)
Restricted	(35,051)	(47,401)
Total Temporary restricted and unrestricted	(412,151)	(597,073)
<b>Total NET ASSETS</b>	<b>(412,151)</b>	<b>(597,073)</b>
<b>Total liabilities and net assets</b>	<b>538,503</b>	<b>726,385</b>



**Madera County Workforce Investment Corporation**  
**Statement of Cash Flows - Board Report - Statement of Cash Flow**  
**As of 9/30/2022**  
(In Whole Numbers)

	<b>Current Month</b>	<b>Current Fiscal Year 2022-2023</b>
<b>CASH FLOWS FROM OPERATING ACTIVITES</b>		
Change in Net Assets	(30,430)	(184,923)
Change in Operating Assets:		
Accounts Receivable		
Accounts Receivable	(63)	(12,363)
Grants/Program Contracts Receivable	(23,697)	199,585
Total Accounts Receivable	(23,759)	187,222
Total Change in Operating Assets:	(23,759)	187,222
Change in Operating Liabilities:		
Accounts payable		
Accounts Payable	7,030	(31,009)
Total Accounts payable	7,030	(31,009)
Accrued payroll and related expenses	(1,678)	28,050
Total Change in Operating Liabilities:	5,352	(2,959)
<b>Total CASH FLOWS FROM OPERATING ACTIVITES</b>	<b>(48,837)</b>	<b>(660)</b>
Net Change in Cash and Cash Equivalents	(48,837)	(660)
Cash and Cash Equivalents at the Beginning of the Year		
	426,168	377,991
Total Cash and Cash Equivalents at the Beginning of the Year	426,168	377,991
Cash and Cash Equivalents as of Current Period End Date	377,330	377,330

**Madera County Workforce Investment Corporation**  
**Budget to Actual Report**  
**From 7/1/2022 Through 9/30/2022**

Account Code	Account Title	budget Board			Budget Variance
		Approved 8.25.22	YTD Actual	YTD Enc	
01	Revenue				
4000	Grant Revenue (Federal)	\$ 3,263,434	\$ 365,803	\$ -	\$ 2,897,631
4300	Other Revenue (State or Local)	\$ 373,843	\$ 70,021	\$ -	\$ 303,822
4500	Interest Revenue	\$ -	\$ 1	\$ -	\$ (1)
4600	Sublease/Rental Income	\$ 280,000	\$ 56,366	\$ -	\$ 223,634
Total 01	Revenue	\$ 3,917,277	\$ 492,191	\$ -	\$ 3,425,086
02	Personnel Costs				
5100	Staff Salaries	\$ 1,339,068	\$ 342,402	\$ -	\$ 996,666
5107	Temporary Worker WEX/TJT	\$ -	\$ 5,280	\$ -	\$ (5,280)
5111	Employer Medicare Expense	\$ 19,417	\$ 4,860	\$ -	\$ 14,557
5112	Social Security Employer Exp	\$ 83,020	\$ 20,778	\$ -	\$ 62,242
5115	CA Unemployment Insurance Exp	\$ 9,308	\$ 272	\$ -	\$ 9,036
5116	CA Training Tax Expense	\$ 169	\$ 8	\$ -	\$ 161
5120	Workers Compensation Expense	\$ 5,354	\$ 911	\$ -	\$ 4,443
5130	Group Health Insurance Expense	\$ 213,699	\$ 37,630	\$ -	\$ 176,069
5140	Employers 457 Expense	\$ 80,343	\$ 17,935	\$ -	\$ 62,408
5160	Group Dental Insurance	\$ 12,825	\$ 2,346	\$ -	\$ 10,479
5170	Group Vision Insurance	\$ 2,853	\$ 572	\$ -	\$ 2,281
5180	Group Life Insurance	\$ 2,853	\$ 608	\$ -	\$ 2,245
5190	Employee Assistance Program Expe	\$ 855	\$ 129	\$ -	\$ 726
Total 02	Personnel Costs	\$ 1,769,764	\$ 433,732	\$ -	\$ 1,336,032
03	General Operating				
5200	Materials and Supplies	\$ 19,202	\$ 2,140	\$ -	\$ 17,062
5210	Facility Materials and Supplies	\$ 507	\$ 1,236	\$ -	\$ (729)
5300	Rent Expense	\$ 225,786	\$ 55,626	\$ -	\$ 170,160
5310	Common Area Maintenance	\$ 32,566	\$ 9,236	\$ -	\$ 23,330
5320	Telephone Expense	\$ 18,119	\$ 3,632	\$ -	\$ 14,487
5330	Utilities Expense	\$ 84,265	\$ 31,669	\$ -	\$ 52,596
5340	Property & Liability Insurance	\$ 8,587	\$ -	\$ -	\$ 8,587
5400	Postage Expense	\$ 3,038	\$ 517	\$ -	\$ 2,521
5410	Printing Expense	\$ 1,012	\$ -	\$ -	\$ 1,012
5420	Advertising Expense	\$ 1,500	\$ -	\$ -	\$ 1,500
5440	Dues, Subscriptions, Fees Expense	\$ 48,047	\$ 8,950	\$ -	\$ 39,097
5500	Auditing Fees	\$ 4,581	\$ -	\$ -	\$ 4,581
5510	Legal Fees	\$ 7,088	\$ 798	\$ -	\$ 6,290
5520	Contracting/Professional Services	\$ 30,687	\$ 300	\$ 13,125	\$ 17,262
5530	Taxes and Fees	\$ 257	\$ 82	\$ -	\$ 175
5600	Office Equipment	\$ 5,052	\$ -	\$ -	\$ 5,052
5610	Equipment Maintenance	\$ 18,002	\$ 2,103	\$ -	\$ 15,899

**Madera County Workforce Investment Corporation  
Budget to Actual Report  
From 7/1/2022 Through 9/30/2022**

Account Code	Account Title	Budget Board Approved			Budget Variance
		8.25.22	YTD Actual	YTD Enc	
5620	Equipment Rental	\$ 3,738	\$ 380	\$ -	\$ 3,358
5632	Information Technology	\$ 108,416	\$ 19,801	\$ 312	\$ 88,303
5640	Internet Expense	\$ 12,075	\$ 3,220	\$ -	\$ 8,855
5710	Staff Training Expense	\$ 5,072	\$ 49	\$ -	\$ 5,023
5720	Travel Expense	\$ 33,025	\$ 4,101	\$ -	\$ 28,924
5730	Conference, Conventions & Meeting	\$ -	\$ 1,947	\$ -	\$ (1,947)
5810	General Operating Services	\$ 4,007	\$ 1,593	\$ -	\$ 2,414
5820	Facility Maintenance Services	\$ 43,156	\$ 11,893	\$ -	\$ 31,263
Total 03	General Operating	\$ 717,785	\$ 159,272	\$ 13,437	\$ 545,075
04	Direct Client Costs				
5800	Program Services	\$ 1,306,298	\$ 84,109	\$ 519,675	\$ 702,514
Total 04	Direct Client Costs	\$ 1,306,298	\$ 84,109	\$ 519,675	\$ 702,514
Total Expenditures		\$ 3,793,847	\$ 677,113	\$ 533,112	\$ 2,583,622
Revenue Less Expenditures total		\$ 123,430	\$ (184,923)	\$ (533,112)	\$ 841,465

Note: GL 5107 Temporary Worker category is specific to the participants enrolled in the paid work experience and transitional job training program. Due to the nuance of the gl and the fact they are MCWIC employees, the costs are unable to be recorded in gl 5800. However, all activity is separately tracked by Activity Description Code within the accounting system and reflected on program activity reports. Budget will be adjusted by November between these two categories.

**Below is a breakout of Program Services #04 above by Activity Description:**

Account Code	Account Title	Budget Pending			Total Budget Variance - Original
		Board Approval	YTD Actual	YTD Enc	
<b>04</b>	<b>Direct Client Costs</b>				
0000	General Operations	\$ 160,888	\$ 2,752	\$ -	\$ 158,136
9021	Skills Training (ITA)	\$ 401,757	\$ 63,278	\$ 227,211	\$ 111,268
9022	On-The-Job (OJT) Training	\$ 193,899	\$ 634	\$ 14,852	\$ 178,413
9023	Transitional Job Training (TJT)	\$ 269,509	\$ 928	\$ 221,618	\$ 46,963
9039	Paid Work Experience	\$ 163,049	\$ 2,323	\$ 18,123	\$ 142,603
9052	Client Supportive Services	\$ 117,196	\$ 8,904	\$ 37,871	\$ 70,421
9551	Other WIOA Program Expenditures	\$ -	\$ 3,583	\$ -	\$ (3,583)
9554	Assessments	\$ -	\$ 955	\$ -	\$ (955)
9570	OS Youth Program Services	\$ -	\$ 751	\$ -	\$ (751)
Total 04	Direct Client Costs	\$ 1,306,298	\$ 84,109	\$ 519,675	\$ 702,514

Page: 2  


**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date  
 Aging Date - 9/30/2022  
 1200 - Accounts Receivable  
 From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
1000		9/1/2022	ARDoc1640	AJCC Facility Billing September 2022	483.60	0.00	483.60	0.00	0.00	0.00
Total 1000	Central Valley Opportunity Center				873.20	0.00	483.60	0.00	0.00	389.60
1004	State Center Community College District	9/1/2022	ARDoc1639	AJCC Facility Billing September 2022	763.00	0.00	763.00	0.00	0.00	0.00
Total 1004	State Center Community College District				763.00	0.00	763.00	0.00	0.00	0.00
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
Total 1005	Madera County Probation Department				0.10	0.00	0.00	0.00	0.00	0.10
1008	Department of Rehabilitation	3/31/2021	ARDoc1375	DOR AJCC - March 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		4/30/2021	ARDoc1380	DOR AJCC - April 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		7/1/2022	ARDoc1662	AJCC July Facility Invoice	509.23	0.00	0.00	0.00	0.00	509.23
1008		8/1/2022	ARDoc1663	AJCC Aug Facility Invoice	509.23	0.00	0.00	509.23	0.00	0.00
1008		9/1/2022	ARDoc1635	AJCC Facility Billing September 2022	509.23	0.00	509.23	0.00	0.00	0.00

**Madera County Workforce Investment Corporation**  
 Aged Receivables by Invoice Date  
 Aging Date - 9/30/2022  
 1200 - Accounts Receivable  
 From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
1000		9/1/2022	ARDoc1640	AJCC Facility Billing September 2022	483.60	0.00	483.60	0.00	0.00	0.00
<b>Total 1000</b>	Central Valley Opportunity Center				873.20	0.00	483.60	0.00	0.00	389.60
1004	State Center Community College District	9/1/2022	ARDoc1639	AJCC Facility Billing September 2022	763.00	0.00	763.00	0.00	0.00	0.00
<b>Total 1004</b>	State Center Community College District				763.00	0.00	763.00	0.00	0.00	0.00
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
<b>Total 1005</b>	Madera County Probation Department				0.10	0.00	0.00	0.00	0.00	0.10
1008	Department of Rehabilitation	3/31/2021	ARDoc1375	DOR AJCC - March 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		4/30/2021	ARDoc1380	DOR AJCC - April 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		7/1/2022	ARDoc1662	AJCC July Facility Invoice	509.23	0.00	0.00	0.00	0.00	509.23
1008		8/1/2022	ARDoc1663	AJCC Aug Facility Invoice	509.23	0.00	0.00	509.23	0.00	0.00
1008		9/1/2022	ARDoc1635	AJCC Facility Billing September 2022	509.23	0.00	509.23	0.00	0.00	0.00



**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1200 - Accounts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
Total 1008	Department of Rehabilitation				2,433.03	0.00	509.23	509.23	0.00	1,414.57
1065	Madera Adult School	8/4/2022	ARDoc1620	July Facility Invoice	7,342.61	0.00	0.00	7,342.61	0.00	0.00
1065		8/31/2022	ARDoc1642	AJCC Aug 2022 Facility Expenses	8,403.18	0.00	8,403.18	0.00	0.00	0.00
Total 1065	Madera Adult School				15,745.79	0.00	8,403.18	7,342.61	0.00	0.00
1073	EDD-DGS	10/31/2020	ARDoc1391	EDD AJCC - October 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		11/30/2020	ARDoc1392	EDD AJCC - November 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		12/31/2020	ARDoc1393	EDD AJCC - December 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		1/31/2021	ARDoc1394	EDD AJCC - January 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		2/28/2021	ARDoc1395	EDD AJCC - February 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1200 - Accounts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1073		3/31/2021	ARDoc1396	EDD AJCC - March 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		4/30/2021	ARDoc1397	EDD AJCC - April 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		5/31/2021	ARDoc1398	EDD AJCC - May 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		3/1/2022	ARDoc1557	EDD Rent July 2021 through March 2022 amendment Adjustment	8,681.55	0.00	0.00	0.00	0.00	8,681.55
1073		4/1/2022	ARDoc1558	EDD Rent April 2022 reg and amended	968.51	0.00	0.00	0.00	0.00	968.51
1073		4/25/2022	ARDoc1556	EDD Rent Amendment Adj Oct 2022-June 2021	251.19	0.00	0.00	0.00	0.00	251.19
1073		5/1/2022	ARDoc1576	EDD AJCC - May 2022	968.51	0.00	0.00	0.00	0.00	968.51
1073		6/1/2022	ARDoc1598	EDD AJCC, June 2022	968.51	0.00	0.00	0.00	0.00	968.51
1073		7/20/2022	ARDoc1606	EDD AJCC - Rent - July 2022	968.51	0.00	0.00	0.00	968.51	0.00
1073		8/1/2022	ARDoc1623	July Facility Invoice	968.51	0.00	0.00	968.51	0.00	0.00
1073		9/1/2022	ARDoc1638	AJCC Facility Billing September 2022	6,661.58	0.00	6,661.58	0.00	0.00	0.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1200 - Accounts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
Total 1073	EDD-DGS				27,988.87	0.00	6,661.58	968.51	968.51	19,390.27
1118	P. Steve Ramirez Vocational Training Centers	8/1/2022	ARDoc1621	July Facility Invoice	3,724.84	0.00	0.00	3,724.84	0.00	0.00
1118		9/1/2022	ARDoc1636	Facility Billing September 2022	3,724.84	0.00	3,724.84	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				7,449.68	0.00	3,724.84	3,724.84	0.00	0.00
1120	GRID Alternatives	4/30/2021	ARDoc1390	Grid Alternatives Pathway Home - March and April 2021	1,157.50	0.00	0.00	0.00	0.00	1,157.50
Total 1120	GRID Alternatives				1,157.50	0.00	0.00	0.00	0.00	1,157.50
				<b>Total 1200 - Accounts Receivable</b>	<b>56,411.17</b>	<b>0.00</b>	<b>20,545.43</b>	<b>12,545.19</b>	<b>968.51</b>	<b>22,352.04</b>

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1210 - Grants/Program Contracts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1005	Madera County Probation Department	5/31/2022	ARDoc1566	MC Juvenile OY Contract - April 2022	1,607.40	0.00	0.00	0.00	0.00	1,607.40
1005		5/31/2022	ARDoc1567	MC Juvenile YY Contract- April 2022	1,498.10	0.00	0.00	0.00	0.00	1,498.10
1005		5/31/2022	ARDoc1568	MC CCP Post Release Contract - April 2022	1,753.36	0.00	0.00	0.00	0.00	1,753.36
1005		5/31/2022	ARDoc1569	MC CCP In Custody Contract - April 2022	6,900.37	0.00	0.00	0.00	0.00	6,900.37
1005		5/31/2022	ARDoc1573	CESF Invoice April 2022	2,029.50	0.00	0.00	0.00	0.00	2,029.50
1005		5/31/2022	ARDoc1589	Juvenile Younger Youth - May 2022	4,895.53	0.00	0.00	0.00	0.00	4,895.53
1005		8/29/2022	ARDoc1629	July 2022 Realignment Services Invoice	5,040.34	0.00	0.00	5,040.34	0.00	0.00
1005		8/29/2022	ARDoc1630	July 2022 Juvenile Probation Invoice	3,044.21	0.00	0.00	3,044.21	0.00	0.00
1005		8/29/2022	ARDoc1633	CESF July 2022 Invoice	2,330.93	0.00	0.00	2,330.93	0.00	0.00
1005		9/19/2022	ARDoc1647	CCP Post Release and Pre-Release Contract August 2022	5,445.76	0.00	5,445.76	0.00	0.00	0.00
1005		9/19/2022	ARDoc1648	MC Emergency Covid Contract August 2022	2,057.57	0.00	2,057.57	0.00	0.00	0.00
1005		9/19/2022	ARDoc1649	MC JDF Contract August 2022	3,120.56	0.00	3,120.56	0.00	0.00	0.00
1005		10/25/2022	ARDoc1666	Sept Contract Billing	5,496.36	5,496.36	0.00	0.00	0.00	0.00
1005		10/25/2022	ARDoc1667	Sept Contract Billing	3,625.11	3,625.11	0.00	0.00	0.00	0.00
1005		10/25/2022	ARDoc1668	Sept Contract Billing	3,338.64	3,338.64	0.00	0.00	0.00	0.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1210 - Grants/Program Contracts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
Total 1005	Madera County Probation Department				52,183.74	12,460.11	10,623.89	10,415.48	0.00	18,684.26
1008	Department of Rehabilitation	3/31/2021	ARDoc1375	DOR AJCC - March 2021	(452.67)	0.00	0.00	0.00	0.00	(452.67)
1008		4/30/2021	ARDoc1380	DOR AJCC - April 2021	(452.67)	0.00	0.00	0.00	0.00	(452.67)
Total 1008	Department of Rehabilitation				(905.34)	0.00	0.00	0.00	0.00	(905.34)
1020	(CDCR) California Department Corrections and Rehab	8/29/2022	ARDoc1627	July 2022 Invoicing	12,255.31	0.00	0.00	12,255.31	0.00	0.00
1020		9/19/2022	ARDoc1643	CDCR August 2022	12,085.70	0.00	12,085.70	0.00	0.00	0.00
1020		10/25/2022	ARDoc1664	CDCR Sept Invoice	12,180.40	12,180.40	0.00	0.00	0.00	0.00
Total 1020	(CDCR) California Department Corrections and Rehab				36,521.41	12,180.40	12,085.70	12,255.31	0.00	0.00
1024	Fresno Regional Workforce Development Board	9/19/2022	ARDoc1646	ESP Contract August 2022	860.76	0.00	860.76	0.00	0.00	0.00
Total 1024	Fresno Regional Workforce Development Board				860.76	0.00	860.76	0.00	0.00	0.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1210 - Grants/Program Contracts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1072	Stanislaus County Department of Workforce Development	9/19/2022	ARDoc1644	VEAP Contract August 2022	2,091.80	0.00	2,091.80	0.00	0.00	0.00
1072		10/25/2022	ARDoc1669	Sept Contract Billing	<u>1,481.78</u>	<u>1,481.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1072	Stanislaus County Department of Workforce Development				3,573.58	1,481.78	2,091.80	0.00	0.00	0.00
1073	EDD-DGS	6/1/2021	ARDoc1407	EDD AJCC - June 2021- Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
Total 1073	EDD-DGS				944.00	0.00	0.00	0.00	0.00	944.00
1120	GRID Alternatives	4/30/2021	ARDoc1390	Grid Alternatives Pathway Home - March and April 2021	(1,157.50)	0.00	0.00	0.00	0.00	(1,157.50)
1120		7/21/2022	ARDoc1613	GRID Pathway Home - June 2022	1,585.70	0.00	0.00	0.00	1,585.70	0.00
1120		9/19/2022	ARDoc1645	Pathway Home Contract August 2022	1,440.98	0.00	1,440.98	0.00	0.00	0.00
1120		10/25/2022	ARDoc1665	Sept Contract Billing	<u>977.55</u>	<u>977.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 1120	GRID Alternatives				2,846.73	977.55	1,440.98	0.00	1,585.70	(1,157.50)

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 9/30/2022

1210 - Grants/Program Contracts Receivable

From 7/1/2022 Through 9/30/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
				Total 1210 - Grants/Program Contracts Receivable	96,024.88	27,099.84	27,103.13	22,670.79	1,585.70	17,565.42
Report Total					152,436.05	27,099.84	47,648.56	35,215.98	2,554.21	39,917.46

Madera County Workforce Investment Corporation  
 Aged Payables by Invoice Date - Aged Payables  
 From 7/1/2021 Through 9/30/2022

Aging Date - 9/30/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1009	UNITED TRUCK DRIVING SCHOOL	9/1/2022	APDoc8197	<u>0.00</u>	<u>1,950.00</u>	<u>0.00</u>	<u>1,950.00</u>
Total 1009	UNITED TRUCK DRIVING SCHOOL			0.00	1,950.00	0.00	1,950.00
1017	INSTITUTE OF TECHNOLOGY	9/1/2022	APDoc8192	<u>0.00</u>	<u>313.60</u>	<u>0.00</u>	<u>313.60</u>
Total 1017	INSTITUTE OF TECHNOLOGY			0.00	313.60	0.00	313.60
1023	DIAMOND COMMUNICATIONS INC.	9/21/2022	244460	<u>0.00</u>	<u>182.54</u>	<u>0.00</u>	<u>182.54</u>
Total 1023	DIAMOND COMMUNICATIONS INC.			0.00	182.54	0.00	182.54
1043	P. STEVE RAMIREZ VOCATIONAL TRAINING CENTERS	9/1/2022	APDoc8193	0.00	546.84	0.00	546.84
	P. STEVE RAMIREZ VOCATIONAL TRAINING CENTERS	9/1/2022	APDoc8195	0.00	1,094.00	0.00	1,094.00
	P. STEVE RAMIREZ VOCATIONAL TRAINING CENTERS	9/30/2022	APDoc8196	<u>37.36</u>	<u>0.00</u>	<u>0.00</u>	<u>37.36</u>
Total 1043	P. STEVE RAMIREZ VOCATIONAL TRAINING CENTERS			37.36	1,640.84	0.00	1,678.20
1098	BANK OF AMERICA - VISA	9/20/2022	APDoc8182	0.00	63.73	0.00	63.73
	BANK OF AMERICA - VISA	9/21/2022	APDoc8183	0.00	70.00	0.00	70.00
	BANK OF AMERICA - VISA	9/22/2022	APDoc8184	0.00	4.99	0.00	4.99
	BANK OF AMERICA - VISA	9/23/2022	APDoc8198	<u>0.00</u>	<u>449.70</u>	<u>0.00</u>	<u>449.70</u>
Total 1098	BANK OF AMERICA - VISA			0.00	588.42	0.00	588.42
1150	Madera Co Superintendent of Schools	9/23/2022	INV23-00111	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.00</u>
Total 1150	Madera Co Superintendent of Schools			0.00	100.00	0.00	100.00
1283		9/30/2022	APDoc8202	<u>27.31</u>	<u>0.00</u>	<u>0.00</u>	<u>27.31</u>
Total 1283				27.31	0.00	0.00	27.31
1530	AT&T MOBILITY	9/26/2022	287268600442X0	<u>0.00</u>	<u>494.24</u>	<u>0.00</u>	<u>494.24</u>
Total 1530	AT&T MOBILITY			0.00	494.24	0.00	494.24



Madera County Workforce Investment Corporation  
Aged Payables by Invoice Date - Aged Payables  
From 7/1/2021 Through 9/30/2022

Aging Date -  
9/30/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1724		9/30/2022	APDoc8204	<u>35.63</u>	<u>0.00</u>	<u>0.00</u>	<u>35.63</u>
Total 1724				35.63	0.00	0.00	35.63
1748	Western Exterminator Company	9/21/2022	26987186	<u>0.00</u>	<u>211.65</u>	<u>0.00</u>	<u>211.65</u>
Total 1748	Western Exterminator Company			0.00	211.65	0.00	211.65
1778	Cintas	9/1/2022	1903299349	0.00	135.31	0.00	135.31
	Cintas	9/16/2022	4131647268	0.00	151.16	0.00	151.16
	Cintas	9/30/2022	4133029552	<u>95.74</u>	<u>0.00</u>	<u>0.00</u>	<u>95.74</u>
Total 1778	Cintas			95.74	286.47	0.00	382.21
1938		9/30/2022	APDoc8201	<u>127.63</u>	<u>0.00</u>	<u>0.00</u>	<u>127.63</u>
Total 1938				127.63	0.00	0.00	127.63
2024	San Joaquin Valley College, Inc	9/1/2022	APDoc8194	<u>0.00</u>	<u>544.60</u>	<u>0.00</u>	<u>544.60</u>
Total 2024	San Joaquin Valley College, Inc			0.00	544.60	0.00	544.60
2114		9/15/2022	APDoc8186	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>	<u>150.00</u>
Total 2114				0.00	150.00	0.00	150.00
2123		9/15/2022	APDoc8188	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>75.00</u>
Total 2123				0.00	75.00	0.00	75.00
2124		9/15/2022	APDoc8185	<u>0.00</u>	<u>60.00</u>	<u>0.00</u>	<u>60.00</u>
Total 2124				0.00	60.00	0.00	60.00
2131		9/30/2022	APDoc8200	<u>30.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30.00</u>
Total 2131				30.00	0.00	0.00	30.00
2150		9/1/2022	APDoc8189	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>	<u>150.00</u>
Total 2150				0.00	150.00	0.00	150.00

Madera County Workforce Investment Corporation  
Aged Payables by Invoice Date - Aged Payables  
From 7/1/2021 Through 9/30/2022

Aging Date -  
9/30/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
2155		9/1/2022	APDoc8190	0.00	60.00	0.00	60.00
		9/15/2022	APDoc8191	0.00	90.00	0.00	90.00
Total 2155				0.00	150.00	0.00	150.00
2162		9/1/2022	APDoc8187	0.00	30.00	0.00	30.00
Total 2162				0.00	30.00	0.00	30.00
2164		9/15/2022	APDoc8199	0.00	117.00	0.00	117.00
Total 2164				0.00	117.00	0.00	117.00
366	OFFICE DEPOT BUSINESS DIVISION	9/19/2022	267962838001	0.00	43.67	0.00	43.67
	OFFICE DEPOT BUSINESS DIVISION	9/19/2022	267963651001	0.00	94.74	0.00	94.74
Total 366	OFFICE DEPOT BUSINESS DIVISION			0.00	138.41	0.00	138.41
Report Total				353.67	7,182.77	0.00	7,536.44

Madera County Workforce Investment Corporation  
Reconcile Cash Accounts

Summary

Cash Account: 1010 Cash In BA - Main  
Reconciliation ID: Bank Reconciliation for 1010 for 09.30.22  
Reconciliation Date: 9/30/2022  
Status: Open

Bank Balance	373,007.13	✓
Less Outstanding Checks/Vouchers	14,049.01	✓
Plus Deposits in Transit	0.00	
Plus or Minus Other Cash Items	0.00	
Plus or Minus Suspense Items	<u>0.00</u>	
Reconciled Bank Balance	358,958.12	
Balance Per Books	<u>358,958.12</u>	
Unreconciled Difference	<u><u>0.00</u></u>	✓

Click the Next Page toolbar button to view details.



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**Madera County Workforce Investment Corporation  
Reconcile Cash Accounts**

**Summary**

**Cash Account: 1020 Cash in BA - Payroll**  
**Reconciliation ID: Bank Reconciliation for 1020 for 09.30.22**  
**Reconciliation Date: 9/30/2022**  
**Status: Open**

Bank Balance	18,372.26	✓
Less Outstanding Checks/Vouchers	0.00	
Plus Deposits in Transit	0.00	
Plus or Minus Other Cash Items	0.00	
Plus or Minus Suspense Items	<u>0.00</u>	
Reconciled Bank Balance	18,372.26	
Balance Per Books	<u>18,372.26</u>	✓
Unreconciled Difference	<u><u>0.00</u></u>	✍

**Click the Next Page toolbar button to view details.**

## Budget Adjustment Request

Grant: Pathways to Careers – Kaiser Foundation Grant

Net Amount: \$100,000

Date of Adjustment: 10/1/2022

Requester: Jessica Roche

Board Approval Needed (as outlined in policy):  Yes or No

### Requested Budget Adjustment

New foundation grant received by Kaiser Foundation, so increase to budget will be \$100,000 as outlined on attached project budget.

### Rationale

New Foundation Grant Received

### Signatures

I request approval for this budget adjustment:	
Deputy Director <u><i>Markus M. Young</i></u>	Date <u>11/4/22</u>

Reviewed and Approved:	
Executive Director <u><i>Harriet Centras</i></u>	Date <u>11/4/22</u>

Northern California Region  
GRANT APPLICATION

Budget Template

Organization Name:  
Project Title:  
Budget Contact Name & Phone:

PROJECT BUDGET	TOTAL BUDGET	Other Revenue Sources	In-Kind (if applicable)	Request from Kaiser Permanente	Budget Justification (Narrative)
<b>PERSONNEL/STAFFING EXPENSES</b> (List title and % FTE on project)					
Career Specialist 15.00% FTE	\$ 9,641.00	\$ -	\$ -	\$ 9,641.00	Case manager direct time charged to grant
Program Manager 0.5%	\$ 391.00	\$ -	\$ -	\$ 391.00	Program Manager directly overseeing/approving
<b>Subtotal Personnel/Staffing Expenses</b>	\$ 10,032.00	\$ -	\$ -	\$ 10,032.00	Direct Time Charged (DTC) Personnel Costs
<b>Benefits (29.9 % of Personnel)</b>	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	Allocable Benefits based on DTC
<b>NON-PERSONNEL EXPENSES</b>					
Rent	\$ 1,113.00				Facility rent based on allocable DTC
Office Supplies	\$ 94.00				General Office Supplies based on allocable DTC
Equipment Supplies	\$ 250.00				Tablet for remote work
Communications (Telephone, Internet, etc.)	\$ 406.00				Communications based on allocable DTC
Travel	\$ 450.00				Staff travel mileage reimbursement- allowable IRS rate
Training/Conferences	\$ -				
Other Overhead Costs	\$ 896.00				Utilities, facility maintenance, CAM, etc. based on allocable DTC
Other:					
<b>1. Training/Work Based Training</b>	\$ 56,000.00				Vocational Training, Transitional Jobs Training, On the Job Training
<b>2. Supportive Services</b>	\$ 18,291.00				Tools, books, mileage, child care, degree translations, right to work docs, immigration fees, adult basic education, etc.
<b>INDIRECT/OVERHEAD EXPENSE</b> 37% of Direct Expenses* (Direct Expenses = Personnel + Non-Personnel)	\$ 9,468.00				Indirect includes allocable administrative costs based on allocable DTC
<b>OTHER COSTS</b>					
Subcontracts/Consultants					
Stipends					
<b>TOTAL EXPENSES</b> (Personnel + Non-Personnel + Other Costs)	\$ 100,000.00				

\*Maximum of 15% of project's total direct costs

Note: Total Expenses for "Request from Kaiser Permanente" should match the request amount.

## Pathways to Careers

**Status:** Approved

**Date:** 7/8/2022

### Organization Information

**Your Proposal ID is 141328.  
Please make a note of it for  
future reference.**

Organization Legal Name	Madera County Workforce Investment Corporation
Federal Tax ID or Employer Identification Number	45-5243432
(IRS): Classification	1000
(IRS): Affiliation	3
(IRS): Foundation Code	15
(IRS): Assets	500,000 to 999,999
(IRS): Income	1,000,000 to 4,999,999
(IRS): NTEE Code	J21
(IRS): NTEE Activity	Employment, Job-Related
Tax Status	501(c)(3)
Upload Your Organization's W9 Form	<a href="#">MCWIC W-9 2022.pdf</a>
Organization Website	<a href="http://www.maderaworkforce.org">www.maderaworkforce.org</a>
What year was your organization founded?	2012
What is your organization's mission statement?	The mission of the Madera County Workforce Investment Corporation is to provide a comprehensive array of business and career services that promote economic health and prosperity for Madera County.
Please provide a brief overview of your organization's history.	Madera County Workforce Investment Corporation (MCWIC) is the administrative and fiscal agent for the local workforce development area in Madera County. The Corporation was approved by the Secretary of State in May 2012 and is a private, non-profit with a 501c3 designation. Prior to that and for over 35 years, the Madera County Superintendent of Schools (MCSOS) was the designated administrative and fiscal agent of the workforce development system. Staff were employees of the MCSOS in the Workforce Development office, a division of MCSOS, until the transition and are now employees of the Corporation. Staff have extensive experience providing career services to assist job seekers in accessing education, training, employment and supportive services while matching employers with the skilled workers they need to compete in the global economy.
Does your organization have a Board of Directors?	Yes
Upload a document that lists your organization's current Board of Directors	<a href="#">Member List - MCWIC 2022.4.28.pdf</a>
Upload a listing of your Executive Officers or Leadership Team	<a href="#">MCWIC Management Team.pdf</a>

Organization Primary Address (line 1) 2037 W. Cleveland Avenue

Organization Primary Address (line 2)

Organization City Madera

Organization State California

Organization Zip Code 93637

#### Contact Information

Organization Mailing Address (line 1) PO Box 1205

Organization Mailing Address (line 2)

Organization Mailing City Madera

Organization Mailing State California

Organization Mailing Zip Code 93639

Organization CEO/Executive Director Contact Prefix Ms.

Organization CEO/Executive Director Contact First Name Tracie

Organization CEO/Executive Director Contact Last Name Scott-Contreras

Organization CEO/Executive Director Contact Title Executive Director

Organization CEO/Executive Director Contact Phone Number 559-662-4587

Organization CEO/Executive Director Contact Email tscott-contreras@maderaworkforce.org

#### Fiscal Sponsor Information

Does your application include a fiscal sponsor?  No

#### KP Involvement

Is your organization engaged in one or more active contractual agreements for supplier/vendor or member services with Kaiser Permanente?  No

Does Kaiser Permanente currently provide a significant amount of technical assistance, supplies, equipment, or other resources to support this organization and/or project?  No

Do any Kaiser Permanente employees or physicians serve as a Board member or employee of the organization?

#### Request Overview

Project Contact Prefix Ms.



Project Contact First Name	Maiknue		
Project Contact Last Name	Vang		
Project Contact Title	Deputy Director		
Project Contact Phone	559-662-4503		
Project Contact Email	mvang@maderaworkforce.org		
Please select the Kaiser Permanente Region in which your request will take place.	Northern California		
Please select the Kaiser Permanente Service Area where the activity to be funded will occur.	Northern CA - Central Valley		
Please select the Community Health Need which your project will address.	N/A		
Enter the exact grant amount requested from Kaiser Permanente.	100,000.00		
<b>Grant Term</b>	<b>Proposed start date of grant term</b>	<b>Proposed end date of grant term</b>	<b>Duration of grant term in months</b>
Enter Info	10/1/2022	9/30/2023	12
Please select the city or cities within the Kaiser Permanente service area where your project activities will take place.	<b>Option</b>	<b>Percentage</b>	<b>Primary</b>
	Oakhurst	3	
	Madera	85	Yes
	Coarsegold	2	
	Chowchilla	10	
What is the total cost of the project for which you are requesting support?	100,000.00		
Please attach the Project Budget	<a href="#">NCAL Budget Madera 2022.xls</a>		
Grant Range	Tier 3		

**Program Information**

Project Title	Pathways to Careers
How many people will be directly served by this funding?	15
Please describe how you engage community constituents in your organization's planning, goal-setting, or other activities that help determine the organization's overall direction.	MCWIC has a large network of strong partnerships in the community that understand the multiple challenges of working with a diverse population. These partnerships allow us to facilitate referrals and/or leverage resources and services to support access to education, training, and employment as well as wrap around supportive service assistance.
Please provide a 1-2 sentence executive summary of your project, including your organization's full name, the project title, goal(s), and target population and communities.	MCWIC will provide referrals, job readiness, vocational training, work experience, employment assistance, and wrap around services to individuals who do not qualify for Workforce Innovation and Opportunity Act (WIOA) services through the Pathways to Careers project. This may include individuals who are low income, have not registered for Selective Service, do not have a high school diploma/GED, are limited English proficient, and/or are undocumented.

Please provide a high-level overview of the project activities and explain how the project will address the identified Community Health Need.

MCWIC will use existing partnerships with CBOs to locate and implement targeted outreach at locations where target populations shop, socialize, and receive other services, including swap meets, health care centers, migrant Head Start centers, family resource centers, immigration programs, convenience and grocery stores, laundromats, churches, and other neighborhood locations. MCWIC will distribute marketing materials, provide program orientations and referrals, facilitate informational workshops outside regular business hours, and collaborate with migrant and immigration partners to connect with agricultural worksites in Madera County. Individuals will be prepared to access the broader workforce system and progress through education, training, and work based activities that lead to gainful and long term employment.

Please list key partners who have a significant role in this project, and indicate whether an MOU (Memorandum of Understanding) or a Letter of Agreement is in place.

We strive to maintain a presence in the community to strengthen existing relationships with adult schools, Community Colleges, community based organizations, libraries, human service programs, and immigration programs to better align services and resources. We will continue to facilitate access to critical services, including, but not limited to CalWORKs, housing, financial literacy, and behavioral health, as needed. In addition, MCWIC will connect participants to Central Valley Opportunity Center (CVOC), Department of Social Services (DSS), Employment Development Department (EDD) the State Center Adult Education Consortium (SCAEC), Madera Unified School District (MUSD)/Madera Adult School (MAS) and their Parent Resource Centers, Madera Community College (MCC), Educational Leadership Foundation (ELF) and their work authorization services, American Legal Clinic, United Farmworker Foundation (UFWF), United Way's 2-1-1, Reading and Beyond, and Employment Education and Outreach (EMPLEO) in order to provide a robust menu of wrap around services for each customer, based on their individual needs. These efforts will allow us to increase referrals, improve coordination of services, and expand education, training, work based learning and employment opportunities for individuals. MOUs are in place for CVOC, MUSD/MAS, DSS, EDD, SCAEC, and MCC. Other identified partners have a long standing relationship with us that would allow for an MOU or a letter of agreement should one be required.

Briefly describe the population(s) and location(s) who will be impacted by this project

Individuals who are low income, have not registered for Selective Service, do not have a high school diploma/GED, are limited English proficient, and/or are undocumented are historically lower level learners who require significant assistance and time to successfully complete adult literacy education. Specifically, these individuals may lack right to work documents; including the costs of the application, background check, or other additional fees associated with the process; basic skills deficiency, low levels of educational attainment and/or English language proficiency. While the majority of these populations are Spanish speaking, we are seeing more individuals that require language translation options at the AJCC; the need to translate professional /advanced degrees from their home countries, which would expedite the process in securing and retaining employment; lack of transportation assistance; previously experienced trauma that hinders integration and access to career opportunities; and underemployed with limited work history. Any one of these barriers present a significant challenge in accessing the broader workforce system. Services will be available to residents of Madera County with primary concentration on the city of Madera, Chowchilla, and parts of Eastern Madera County.

Is your project intended to benefit a particular racial or ethnic group? No

Is your project intended to benefit a particular No

age group?

Measurable Objectives: List up to 5 concise "SMART" objectives for the proposed request.	List of Objectives	Activities	Timeline	Outcomes	Measurement
Objective 1	Convene Partner meeting to discuss roles and processes.	Assess opportunities to identify and respond to needs and gaps in services.	October 2022	Establish monthly partner meeting to check progress and goals.	Attendance and participation of partners.
Objective 2	Conduct targeted outreach and marketing efforts.	Locate and implement targeted outreach at locations where target populations shop, socialize, and receive other services.	October/November 2022 and ongoing.	Increased referrals to and from community partners.	AJCC Referral Form
Objective 3	Participation in education, training, and/or work based learning activities.	Assess participants' needs and employment goals. Enroll participants in education, training, and/or work based learning opportunities as needed.	November 2022 through August 2023	60% of participants engaged in education, training, or work based learning activity will successfully complete the activity.	Measurable skill gains, certificate of completion, attainment of certification.
Objective 4	Connect to direct employment or entrepreneurship opportunities.	Identify employment opportunities for participants. Provide counseling and guidance on interviewing and resume development.	December 2022 through September 2023	50% of participants will secure employment and/or entrepreneurship opportunities.	Follow-up through phone, email, letter with the participant. Follow up with employer through release of information.

Describe how you will evaluate the success of the program, including the methods that will be used to collect and analyze the data measurements listed in your workplan.

MCWIC will monitor measurable skill gains, which are intended to capture important progressions of participants who are enrolled in education or training services. Increasing MSG for the targeted populations would equip them with the necessary educational levels and technical skills necessary to move into work based learning options where they would establish recent work history, demonstrate work success, and develop entry level skills. Training certifications will also be monitored to evaluate the success of the project. Additionally,

customer surveys and testimonials will be collected to further analyze the success of the project.

Provide a brief overview of your organization's goals for the next three years. How does this project fit in with those goals?

MCWIC prides itself on developing a high quality pipeline for businesses that promote economic health and prosperity for Madera County residents. We value customer empowerment, customer centered services, access for all, and professionalism and innovation. MCWIC staff have extensive knowledge and experience in the workforce development system and serving populations with multiple barriers to employment. This project will promote upward mobility and retention for individuals who otherwise may not be eligible for WIOA services; enabling the worker to become more competitive in the marketplace. Transitioning the targeted populations into work and participation in the labor market will increase the self-worth and esteem of participants as they become contributing citizens.

If there are any significant challenges or risks which could affect the success of the project, please describe and explain how you will mitigate those risks. What organizational or community assets will help you ensure success for the project?

Identified populations may require extensive one on one time and assistance. Undocumented individuals will be referred to CBOs that may assist with the immigration process, which make take longer than the term of the grant. We hope to reduce this wait time by connecting with CBOs that provide immigration services to identify individuals who are nearing the end of the immigration process for referrals to the project.

**Financial Information**

Indicate the start and end of your organization's fiscal year.

**Start**

**End**

Fiscal Year start/end

July

June

Did your organization have an operating surplus or an operating deficit on your income statement for the previous fiscal year?

Operating Surplus

Enter the dollar amount of the surplus for the previous fiscal year, using only numbers, no currency symbols.

72,846.00

What is the amount of your organization's total operating expenses for the current and previous fiscal year?

**Current**

**Previous**

Enter Info

3,073,364.00

3,155,754.00

From your balance sheet, what are your organization's current assets?

623,222.00

From your balance sheet, what are your organization's current liabilities?

90,766.00

From your balance sheet, what was your organization's total cash at the end of your previous fiscal year?

367,952.00

**Attestation**

Non-Discrimination Policy - Applicant: Does the applicant organization have a documented policy which prohibits discrimination in its programs, services, policies, hiring practices and administration on the basis of race, color, ethnicity, ancestry, national origin, age, gender, gender identity or expression, sexual

Yes

orientation, marital status, or physical or mental disability?

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Non-Proselytizing Policy - Applicant: If the applicant organization is a religious or faith-based organization, will any portion of the grant be used to support general operations, services and programs of the congregation/membership/students, or to advance religious doctrine or philosophy?

N/A - not a religious or faith-based organization

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Non-political activity policy: Will any portion of the grant be used for political advocacy, partisan activities, gifts to or on behalf of state and federal government officials, lobbying, election campaigns, or participation in fundraising events for the purpose of supporting a political action committee (PAC) or committee on political education (COPE)?

No

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Upload any additional information that you would like Kaiser Permanente to consider (annual report, strategic plan, relevant media coverage, success stories, etc.)

[Success Story - Zara.docx](#)  
[Success Story - Edgar.docx](#)

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## Budget Adjustment Request

**Request Date** 11/4/2022

**Grant/Contract:** Quest – Quality Jobs, Equity, Strategy, and Training, National Dislocated Worker Grant (NDWG)

**Net Amount:** \$117,575.00

**Effective Date of Adjustment:** 10/1/2022 to 6/30/2022

**Requester:** Jessica Roche

**Board Approval Needed (as outlined in policy):**  **Yes** or  **No**

### Requested Budget Adjustment

New QUEST grant received by EDD. Term of grant is 24 months from 10/1/2022 to 9/30/2024. Full amount of grant is \$156,226, so remaining \$38,651 will be carry over into FY 2023-2024

### Rationale

New grant received

### Signatures

I request approval for this budget adjustment:	
<b>Deputy Director</b> <u>Maitland M. Vang</u>	<b>Date</b> <u>11/8/22</u>

Reviewed and Approved:	
<b>Executive Director</b> <u>Harold Holt</u>	<b>Date</b> <u>11/8/22</u>

**2022 QUEST DR NDWG**  
**Exhibit D- Project Plan**  
**Madera County Workforce Investment Corporation**

Please note:  
 All performance and expenditure entries are to be listed cumulatively throughout the Period of Performance. Each cell in the Plan column must be equal to or greater than the preceding quarter's entry.

Period of Performance: 10/01/2022 - 9/30/2024	YEAR ONE				YEAR TWO			
	OCT-DEC 2022	JAN-MAR 2023	APR-JUNE 2023	JUL-SEP 2023	OCT-DEC 2023	JAN-MAR 2024	APR-JUN 2024	JUL-SEP 2024
	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
<b>Workforce Development Component</b>								
<b>Participant Performance</b>								
Receiving Career Services	1	6	11	16	21	25	25	25
Receiving Training Services	0	2	4	6	7	8	8	8
Receiving Supportive Services	0	2	6	8	11	13	15	18
<b>Expenditures</b>								
Career Services								
Training Services	\$ -	\$ 3,332	\$ 11,996	\$ 20,794	\$ 31,790	\$ 56,915	\$ 74,581	\$ 80,000
Supportive Services	\$ -	\$ 2,142	\$ 4,284	\$ 6,426	\$ 8,568	\$ 10,710	\$ 12,852	\$ 15,000
Operator Administrative Costs	\$ 1,302	\$ 3,906	\$ 5,859	\$ 7,812	\$ 9,765	\$ 11,718	\$ 13,671	\$ 15,623
Operator Program Costs	\$ 3,801	\$ 11,401	\$ 17,102	\$ 22,803	\$ 28,504	\$ 34,205	\$ 39,906	\$ 45,603
<b>TOTAL WORKFORCE DEVELOPMENT EXPENDITURES</b>	<b>\$ 5,103</b>	<b>\$ 20,781</b>	<b>\$ 39,241</b>	<b>\$ 57,835</b>	<b>\$ 78,627</b>	<b>\$ 113,548</b>	<b>\$ 141,010</b>	<b>\$ 156,226</b>

\$ -
\$ 80,000
\$ 15,000
\$ 15,623
\$ 45,603
\$ 156,226

**Application for Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grants (DWGs)**

The information in this suggested application **must** be submitted along with other required application materials as described in the QUEST DWG Training and Employment Guidance Letter (TEGL) no. 2-22. If more space is required than this suggested application provides, please attach up to five additional pages of information. Note that ETA will not review any information in excess of five additional pages.

<b>QUEST DWG Applicant and Project Information</b>	
Instructions: Please provide the information indicated in this table.	
<b>Legal Name of Grant Applicant: Madera County Workforce Investment Corporation</b>	
<b>Applicant Point of Contact</b>	
Name: Maiknue Vang	Title: Deputy Director
Email: mvang@maderaworkforce.org	Tel: 559-662-4503
<b>Type of Applicant</b> Select the box for eligible entity type below <input type="checkbox"/> State Workforce Agency Outlying Area Workforce Agency <input type="checkbox"/> Indian tribal governments as defined by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122(6))	
<b>Number of Participants Projected to be Served by the Proposed Project</b> (insert figure in the space right.)	25
<b>Participant Eligibility Attestation</b> <b>X</b> Confirm that your QUEST DWG project will only serve eligible individuals described below and in section 4.b.iii of the TEGL by checking the box at left. <ul style="list-style-type: none"> <li>• Individuals temporarily or permanently laid off as a consequence of the COVID-19 pandemic disaster.</li> <li>• Long-term unemployed individuals, as defined by the applicant.</li> <li>• Dislocated workers as defined by WIOA Section 3(15) Self-employed individuals who became unemployed or significantly underemployed due to the COVID-19 pandemic disaster.</li> </ul>	
<b>Priority Industries.</b> Indicate which industries the project will engage by checking the relevant boxes at right.	<input type="checkbox"/> Infrastructure <input checked="" type="checkbox"/> Care Economy <input type="checkbox"/> Climate and Environment <input checked="" type="checkbox"/> Other Growth Industry (Please name): Manufacturing, Transportation & Logistics, Retail/Hospitality/Tourism, Agriculture



<p><b>Project Service Area.</b> Describe the geographic areas to be served by the proposed grant. See section 4.d.iii of the TEGL for additional information.</p>	<p><input type="checkbox"/> Outlying Areas</p> <p><input checked="" type="checkbox"/> A subset of the state’s Local Workforce Development Areas (list the LWDAs):  <b>Madera County Local Workforce Development Area</b></p> <p><input type="checkbox"/> Counties/Parishes (list the counties/parishes):</p> <p><input type="checkbox"/> Other geographic areas such as Statewide and Native American Employment and Training areas (please define):</p>
<p><b>The rationale for Project Service Area:</b> Provide a brief (<i>no more than 250 words</i>) description of why the service area for this proposed project was chosen, including how providing services in the areas will address the goal of the QUEST DWG.</p>	<p>The COVID-19 pandemic had significant impact on Madera County. The Governor’s “Stay at Home” order resulted in the closure of businesses and schools, which limited access to training and post-secondary education options as well as potential work based learning sites. Hospitality and tourism, particularly in the eastern portion of the county was significantly impacted as businesses and facilities closed. We saw workers leaving the healthcare system and across various industries as well. We also saw a reduction in AJCC traffic and interest in education, training, and/or employment. While AJCC traffic is beginning to increase, we still see employment opportunities go unfilled. These funds would assist us in further supporting a skilled workforce by connecting impacted individuals to high-quality jobs.</p>
<p><b>Performance Goals:</b> Select the appropriate box at right to indicate an understanding that performance goals for the QUEST DWG mirror the negotiated goals established for the state’s WIOA Dislocated Worker Programs per section 4.j of the TEGL.</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No - Please explain:</p>

**Project Summary: Alignment with QUEST DWG Goal:** Instructions: Per section 4.d.iii, applicants must briefly describe their proposed project and how it will achieve the goal of the QUEST DWG. Please address:

- The strategic partners who have or will inform a successful project design.
- The individuals, communities, industries, and companies the project will engage or serve.
- The required, and any allowable, activities that will be used.
- How the proposed project will achieve the QUEST DWG goal

Please limit the Project Summary length to no more than 500 words.

MCWIC has a large network of strong partnerships in the community that understand the multiple challenges of working with a diverse population. These partnerships allow us to facilitate referrals and/or leverage resources and services to support access to education, training, and employment as well as wrap around supportive service assistance. MCWIC will connect participants to Central Valley Opportunity Center (CVOC), Department of Rehabilitation (DOR), Department of Social Services (DSS), Employment Development Department (EDD), Madera Adult School (MAS), Madera Community College (MCC), Educational Leadership Foundation (ELF), United Farmworker Foundation (UFWF), Community Action Partnership of Madera County (CAPMC), and Camarena Health to provide a comprehensive menu of services for each customer, based on their individual needs. These efforts will allow us to increase referrals, improve coordination of services, and expand education, training, work-based learning, and high-quality employment opportunities for individuals.

MCWIC will achieve the Quest DWG goal by connecting individuals who were most negatively impacted by the pandemic and/or continue to face challenges with finding quality jobs as the result of the economic effects of the pandemic to services such as assessment, case management, skill development, vocational training, work experience, employment assistance, and reemployment or placement in temporary employment. These may include dislocated workers, NDWG eligible young adults, long term unemployed, and individuals who have been temporarily or permanently laid off due to COVID who are limited English proficient, have a disability, do not have a high school diploma/GED, and /or are underemployed or looking to change careers or develop new skills. These targeted groups are often lower-level learners who require additional assistance and time to complete adult literacy education and/or training. Additionally, these individuals lack transportation and digital access, lack childcare, have a limited work history, are justice involved, or struggle to cope with previously experienced trauma that hinders integration, securement, and retainment of career opportunities. Any one of these barriers present a significant challenge in accessing the broader workforce system alone, but when coupled with the Pandemic, the impacts are magnified.

The healthcare industry was heavily impacted by the Pandemic and continue to struggle to find the qualified workforce to fill open positions. Additionally, the retail, hospitality, and tourism industry; particularly in Eastern Madera County, was significantly impacted by the closure of tour groups and facilities in Yosemite National Park as well as hotels and restaurants at a time when tourism historically ramped up in our area. The majority of impacted workers have been employed with their employer for 5+ years and have limited skills or knowledge that can be transferred to another sector. Smaller businesses, primarily in the hospitality and food industry sectors, have more lenient work qualifications and may not have required a HS diploma. Given this situation, many of those affected will require adult education, re-training and/or skill upgrade in order to enter, return to, or advance in high quality jobs and become competitive in the labor force. Other industries impacted by the Pandemic include occupations in Manufacturing, Agriculture, and Transportation and Logistics.

### Required Grant Activity: Developing Strategic Partnerships

Instructions: Briefly describe existing and planned partnerships that will inform the project design and ensure successful outcomes. Please note each partner's area of expertise (business, training and education, community service provider, other), and their expected contribution to the QUEST DWG project's successful design, implementation, and outcomes.

Please limit the following narrative to no more than 300 words.

MCWIC continuously strives to strengthen existing relationships with adult schools, Community Colleges, community-based organizations, libraries, human service programs, and immigration programs to better align services and resources. Additionally, we will facilitate access to critical services, including, but not limited to CalWORKs, housing, financial literacy, and behavioral health, as needed. EDD staff will assist with the prompt identification of individuals who have been impacted by COVID-related closures or reductions in labor force; CVOC, a WIOA 167 provider, will provide referrals, case management, and vocational training; DOR will assist with assistive technology, counseling, vocational training/higher education, supportive services, and job shadowing/job placement. DSS will offer assistance with Cal Fresh, Medical, Aid to Families with Dependent Children (AFDC), and Welfare to Work Programs; MAS will offer ESL/HISET combination classes, ESL, ABE, Civic and Citizenship Classes, as well as an Emergency Medical Technician course; MCC will provide CTE training, counseling, and job placement activities; ELF will assist with education, civic engagement, immigration services, and entrepreneurial and occupational license workshops; UFWF will provide information and resources around immigration reform and more equitable policies; CAPMC will support a wide variety of programs and services including childcare, transportation, domestic violence and victims services, to name a few, as well as assist in work based opportunities and hiring of QUEST DWG participants. Camarena Health will provide health services and hire and/or train QUEST DWG participants. Our partnerships will ensure that individuals are connected with the necessary resources and supports to fully participate in and complete QUEST NDWG activities that will result in re-entry into employment with high-quality jobs.

Instructions: Per section 4.d.iv of the TEG, applicants must provide the name of each partner (organization or individual) and their anticipated role in grant activities. Where applicable, applicants should also include a plan for how new partners are identified and included in the project as needed.

Partner Name	Partner Type (Employer/industry, education, economic development, community organization, etcetera.)	Partner Role(s) In Proposed Project
<i>Ex. Community Health Association</i>	<i>Community organization</i>	<i>Outreach to potential participants</i>
EDD	State Agency	Identify impacted participants. Outreach & referral.
DSS	County Agency	Outreach & referral, Cal Fresh, Medical, AFDC, Welfare to Work.
Camarena Health	Health Provider/Employer	Outreach & referral, health services, train/hire DWG participants.
CVOC	Community Organization/Education	Outreach & referral, case management, vocational training.
DOR	State VR/Education	Outreach & referral, case management, training/higher ed., supportive services, job shadowing/placement

MAS	Education	Outreach & referral, Adult Basic Ed., HiSET/GED
MCC	Education	Outreach & referral, CTE training, counseling, job placement
ELF	Community Organization	Outreach & referral, immigration services and educational workshops
UFWF	Community Organization	Outreach & referral, immigration resources
CAPMC	Community Organization/Employer	Outreach & referral, childcare, transportation, train/hire DWG participants.
<b>Strategic Partner Commitment Letters:</b> Select the relevant box at right to indicate whether commitment letters from at least two of the Strategic Partners are included in the grant application.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Required Grant Activity: Community and Potential Participant Outreach**  
 Instructions: Per section 4.d.v, briefly describe the plan to reach priority communities and participants, including how such outreach will be culturally and linguistically competent and designed to reach those who were most adversely affected by the COVID-19 pandemic.

Please limit the following narrative to no more than 200 words.

MCWIC will use existing partnerships with partners and CBOs to locate and implement targeted outreach at locations where target populations shop, socialize, and receive other services, including swap meets, health care centers, migrant Head Start centers, family resource centers, immigration programs, convenience and grocery stores, laundromats, churches, and other neighborhood locations. MCWIC will distribute marketing materials, provide program orientations and referrals, facilitate informational workshops outside regular business hours, and collaborate with migrant and immigration partners to connect with agricultural worksites in Madera County. Individuals will be prepared to access the broader workforce system and progress through education, training, and work-based activities that lead to gainful and long-term employment.

## **Required Grant Activity: Business Engagement**

Instructions: Per section 4.d.iv, please

- Describe the business engagement strategy including how the project will identify business needs and provide examples of the services and solutions the QUEST DWG will offer.
- Note how business engagement activities (both strategic and operational) support the goal of the QUEST DWG project.
- Highlight how the business engagement strategy aligns with any existing business engagement strategies and activities underway in the proposed project's geographic area.
- Identify any employers or industries that the QUEST DWG project anticipates engaging, and why they were selected.
- Note which, if any of the employers, currently offer jobs with family-sustaining wages, benefits, predictable hours and schedules, transparent and nondiscriminatory hiring and promotion practices, and support for workers' voices.

Please limit the following narrative to no more than 300 words.

The Workforce Business Division, a team of business facing staff representing the AJCC partners, collaborate on outreach efforts to increase job placement of the Center's customers. Business Specialists (BS) focus outreach on engaging new businesses to collect information to guide our work. We have established partnerships with the Chambers of Commerce, the Economic Development Commission, Sierra HR, and California Employer's Association to further market and outreach to businesses and co-sponsoring training opportunities. We will continue to utilize Constant Contact, social media, and YouTube to market and outreach to businesses on community events, resources and programs, business workshops, and training opportunities. We utilize labor market and business data from EconVue to prioritize outreach, follow up, and lay off aversion strategies. We will survey businesses to gather information and feedback on pressing issues and look to them for guidance on soft skills, workshop offerings, training needs and skill gaps, and career pathways. When appropriate, individuals will be connected to unsubsidized and/or temporary employment in Healthcare, Retail/Hospitality/Tourism, Transportation & Logistics, Manufacturing, and Agriculture. Our Job Fair last month indicated that immediate workers across these industries are still needed in response to the current COVID economy. Given the workforce shortage, businesses are reducing qualification requirements and offering hiring packages that include competitive wages, sign on bonuses, benefits, and flexible hours and schedules. For individuals desiring a change in career, training options (classroom and work-based) will be focused on sectors with immediate demand for workers in quality jobs with family sustaining wages and the potential for career advancement and long-term employment. Our work with the business community has resulted in successful Paid Work Experience (PWEX), Transitional Jobs Training (TJT) and On the Job Training (OJT) partnerships. This project will provide additional support to these partnerships and sustain the infrastructure for connecting businesses to participants.

**Required Grant Activity: Employment & Training Activities**

Applicants must describe the employment and training activities included in the proposed QUEST project design. These activities should enable participants impacted by the COVID-19 pandemic including its social and economic inequities to gain the skills and experience necessary to qualify for, obtain, and advance in safe and sustainable jobs, particularly high-quality jobs in growth industry sectors.

Please limit the following narrative to no more than 250 words.

Eligible participants will be directed through an accelerated and personalized service process at the AJCC. The initial process will identify the needs of each individual participant and develop the most appropriate mix of services, support, and training to assist individuals in obtaining and retaining employment and identifying opportunities for advancement within their chosen occupation. All participants will have access to a variety of services, including comprehensive assessment including the WorkKeys Central California Work Readiness Certificate, job readiness workshops, career counseling, direct job placement assistance, adult basic education and GED/HS Diploma assistance, supportive services, and training or skill upgrade combined with appropriate training options offered in the local area to support their re-entry into the labor force.

Individuals who need retraining or skill upgrade services may participate in OJT, occupational training using Individual Training Accounts (ITA), contract Ed training, as well as any supportive services necessary and reasonable for successful program completion. Participation in these activities will provide training in high-growth, high-wage, demand occupations; provide access to Adult Basic Education and HiSET (GED equivalent) classes; and provide actual hands-on work experience and additional job skills to be competitive and become successfully employed in their new occupation.

**Allowable Grant Activity: Disaster Relief Employment**

Instructions: If the applicant’s project design includes allowable disaster-relief employment, please

- Describe the jobs that will be created.
- Describe the impacts of the COVID-19 pandemic that created the need for these jobs.
- Describe how the work done in each job will directly address the health, employment, or economic impacts of the pandemic.
- Describe how the wage, employment duration, and other requirements defined in Training and Employment Guidance Letter 16-21 published on June 16, 2022, will be met.

Please limit the following narrative to no more than 300 words.

N/A

## **Achieving the QUEST Goal**

Applicants must demonstrate that proposed projects will achieve the goal of the QUEST DWG and enable participants adversely affected by the COVID-19 pandemic and the social and economic inequities that the pandemic exacerbated, to enter, return to, or advance in high-quality jobs in growth industries including infrastructure, environment and climate, the care economy, and other critical sectors defined by the applicant. The activities of the proposed QUEST DWG project should result in improved individual and community resilience to the ongoing effects of the COVID-19 pandemic.

Please limit the following narrative to no more than 300 words.

MCWIC will achieve the Quest DWG goal by connecting individuals who were most negatively impacted by the pandemic and/or continue to face challenges with finding quality jobs as the result of the economic effects of the pandemic to services such as assessment, case management, skill development, vocational training, work experience, employment assistance, and reemployment or placement in temporary employment. This project seeks to promote upward mobility and retention for individuals who otherwise may not have equal access to high quality jobs and enabling the worker to become more competitive in the marketplace. Transitioning the targeted populations into work and participation in the labor market will increase the self-worth and esteem of participants as they become contributing citizens.





## Agenda Item 9.1

Consent

Action

Information

**To: Madera County Workforce Investment Corporation**

**From: Maiknue Vang, Deputy Director**

**Date: December 7, 2022**

**Subject: WIOA Formula and Special Projects Quarterly Program Overview as of September 2022**

**Information:**

WIOA Formula and Special Projects Quarterly Program Overview report for period ending September 30, 2022. The report reflects data for the fiscal year 2022-2023.

**Financing:**

Workforce Innovation and Opportunity Act

**WIOA Formula and Special Projects Quarterly Program Overview as of September 2022**

Madera County Workforce Investment Corporation (MCWIC) is a nonprofit 501(c)(3) and is both the fiscal agent and the program operator for the Workforce Innovation and Opportunity Act (WIOA) in Madera County. MCWIC’s primary annual source of income is the WIOA funds, but the organization also operates miscellaneous grants and awards that assist in achieving MCWIC’s mission and goals, and are also used to leverage and complement the WIOA funding.

**WIOA Funding Requirements AB1149**

Senate Bill AB1149 requires that 20% of Adult and Dislocated Worker funding will support *direct training expenses* with a planned assumption of 10% leverage in order to meet the full requirement of 30%. Specific to YOA 2021 funds, MCWIC has met and exceeded the training requirement.

Summary of Leveraged Resources			
1. LWIA Name	MAD		
2. Date	9/30/2022		
3. Year of Appropriation	2021 AA211014 - Term 6/2023		
Program Year Funding and Training Expenditures			
		% Achieved	Amount
4. Adult and Dislocated Worker Formula Fund Allocations			\$ 1,347,221
5. Training Expenditure Requirement (direct & leveraged)			\$ 404,166
6. Formula Fund Training Expenditures (20% minimum per AB1149 = \$269,444)		20.79%	\$ 280,060
7a. Leveraged resources used for Training (10% = \$148,058)		17.58%	\$ 201,847
7b. Leveraged resources used for Supportive Services			\$ 35,010
8. Total amount spent on Training and Supportive Services (should equal or exceed Line 5)		38.37%	\$ 516,917
Leveraged Resources Detail			
8. Source (See page 2)	Total Amount	Training	Supportive Services
A - Pell Grant	\$ 23,170.00	\$ 22,610.00	\$ 560.00
B - Programs authorized by the WIOA (not Formula)	\$ 106,168.00	\$ 102,163.00	\$ 4,005.00
C - TAA	\$ -		
D - DOL NDWG	\$ -		
E - Match from employers, industry, and industry associations	\$ 34,024.00	\$ 34,024.00	
F - Match funds from Joint labor Management trusts	\$ -		
G - ETP grants	\$ -		
H - SS for training WIOA Formula	\$ 30,695.00	\$ 650.00	\$ 30,045.00
I - TANF SS	\$ -		
J - TANF TJT/WEX	\$ -		
K - Other local,state,fed funds	\$ 42,800.00	\$ 42,400.00	\$ 400.00
I - CWDB approved funds	\$ -		
<b>Total</b>	<b>\$ 236,857.00</b>	<b>\$ 201,847.00</b>	<b>\$ 35,010.00</b>
(should be equal to Lines 7a + 7b, above)			
Comments			
10			

## WIOA Funds Utilization

WIOA Section 129 requires that a 75% of youth allocations are spent on Out-of-School Youth (OSY) and also that a minimum of 20% of youth allocation is spent on Youth Work Based Learning (WBL), also outlined on EDD Workforce Services Directive (WSD) 17-07. MCWIC, under the direction of the Workforce Development Board of Madera County, focuses 100% of Youth allocation on OSY.

Funds utilization for Subgrant AA211014 were partially met for the 1 year. Although the 1<sup>st</sup> year of requirements were not met, there has been a substantial increase of client activity to the center, so management does not have a concern that the training requirements will not be met.

MCWIC FUNDS UTILIZATION STATUS - AA211014 YOA 2021							as of	9/30/2022
<b>Funds Utilization Status - 80% Obligation Requirement by 6/30/2022, waived by EDD</b>								
Formula Fund	Total Allocation	Allowable "Program" Funding 90% (less 10% admin)	80% Required Obligation Amount by End of 1st PY	Total Program Obligations Reported	Percentage of Total "Program" Obligations to 80% Requirement	Additional Obligations Needed by June 30, 2022		
Adult	\$ 1,119,203.00	\$ 1,007,282.70	\$ 805,826.16	\$ 930,649.21	115%	\$ (124,823.05)		
Youth	\$ 773,210.00	\$ 695,889.00	\$ 556,711.20	\$ 428,795.24	77%	\$ 127,915.96		
Dislocated Worker	\$ 228,018.00	\$ 205,216.20	\$ 164,172.96	\$ 145,197.20	88%	\$ 18,975.76		
<b>OSY Youth Expenditure Status</b>								
Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	75% OSY Requirement on "Program" Funding	OSY Expenditures Reported	Additional Expenditures Needed to meet 75% Requirement by end of 1st PY		
Youth	\$ 773,210.00	\$ 10,161.51	\$ 307,746.03	\$ 521,916.75	\$ 307,746.03	\$ 214,170.72		
<b>OSY Work Experience Expenditure Status</b>								
Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	20% WEX Requirement on "Program" Funding	WEX Expenditures Reported	Additional Expenditures Needed to meet 20% Requirement by End of 1st PY		
Youth	\$ 773,210.00	\$ 10,161.51	\$ 307,746.03	\$ 139,177.80	\$ 221,733.86	\$ (82,556.06)		
<b>NOTES:</b>								
AA211014 OSY WEX expenditure requirement has been exceeded and is current at 31%								

**MCWIC FUNDS UTILIZATION STATUS - AA311014 YOA 2022**

as of

**9/30/2022**

**Funds Utilization Status - 80% Obligation Requirement by 6/30/2022, End of First Program Year**

Formula Fund	Total Allocation	Allowable "Program" Funding 90% (less 10% admin)	80% Required Obligation Amount by End of 1st PY	Total Program Obligations Reported	Percentage of Total "Program" Obligations to 80% Requirement	Additional Obligations Needed by June 30, 2023
Adult	\$ 827,911.00	\$ 745,119.90	\$ 596,095.92	\$ -	0%	\$ 596,095.92
Youth	\$ 836,147.00	\$ 752,532.30	\$ 602,025.84	\$ -	0%	\$ 602,025.84
Dislocated Worker	\$ 603,688.00	\$ 543,319.20	\$ 434,655.36	\$ -	0%	\$ 434,655.36

**OSY Youth Expenditure Status**

Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	75% OSY Requirement on "Program" Funding	OSY Expenditures Reported	Additional Expenditures Needed to meet 75% Requirement
Youth	\$ 836,147.00	\$ -	\$ -	\$ 564,399.23	\$ -	\$ 564,399.23

**OSY Work Experience Expenditure Status**

Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	20% WEX Requirement on "Program" Funding	WEX Expenditures Reported	Additional Expenditures Needed to meet 20% Requirement by End of 1st PY
Youth	\$ 836,147.00	\$ -	\$ -	\$ 150,506.46	\$ -	\$ 150,506.46

**NOTES:**

Prior year allocations AA211014 are still open and expenditures are being applied against.

**WIOA Formula Funds Allocations for PY 2022**

Program Year	Adult	DW	Youth	Rapid Response	Rapid Response Layoff Aversion	Total
PY 2021	\$ 769,203	\$ 578,018	\$ 773,210	\$ 128,898	\$ 38,535	\$ 2,287,864
PY 2022	\$ 827,911	\$ 603,688	\$ 836,147	\$ 120,297	\$ 35,391	\$ 2,423,434
Decrease/Increase	7.63%	4.44%	8.14%	-6.67%	-8.16%	5.93%

## MCWIC Program Update

MCWIC has a combination of WIOA grants as well as State and Local contracts. Outside of the WIOA formula funding, these additional grants and contracts are competitively procured. The following is a chart of grants and contracts obtained during the fiscal year as well as the enrollment and activity by grant.

We have 14 individuals, 13 laborers and 1 heavy equipment operator, enrolled in the Wildfires NDWG project. Participants received work boots and gloves and work activities began on September 15. As we head into the Fall and Winter, weather conditions may impact the completion of work. A grant extension has been approved for 12 additional months, which will allow participants the time needed to complete all work.

We have been awarded a 12-month Kaiser Foundation grant in the amount of \$100,000. Funds are expected to be received late October and project will ensure that disconnected individuals who may not be eligible for Workforce Innovation and Opportunity Act funds, are provided access to the broader workforce system through referrals, job readiness, vocational training, work experience, employment assistance, and wrap around services.

Additionally, we have received notification of a regional grant award – the Regional Equity and Recovery Partnership (RERP), which will expand our partnership with the Madera Community College in their Industrial Maintenance and Manufacturing/Welding pathways and also include a vocational ESL (VESL) component.

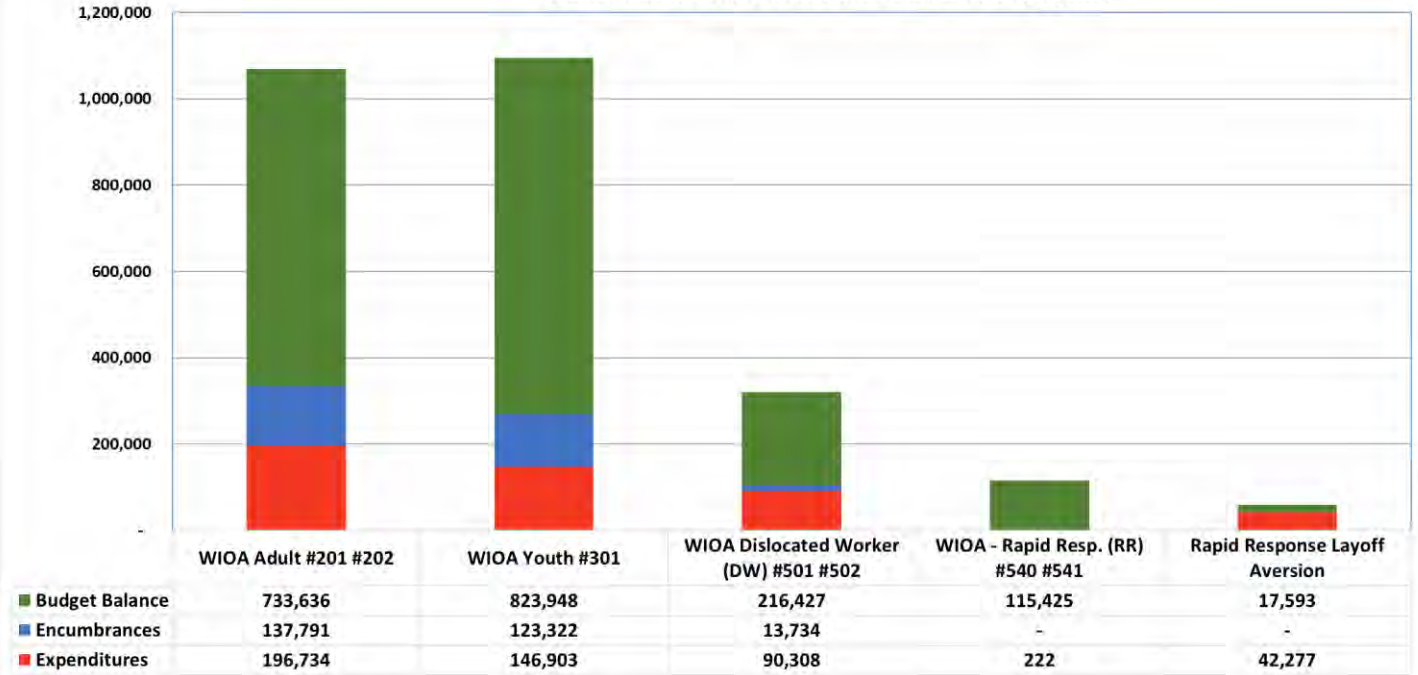
Allotment/Award amounts listed in the following charts are for the entire term of the contract. This amount may vary from the annual budget amount per FY if the term spans over the FY end period. Projects recently announced will be updated to charts once contracts are received.

<u>GRANTS and CONTRACT</u>	<u>Allotment/Award Amount</u>	<u>Term</u>	<u>Count Served as of 9.30.22</u>
<b>WIOA Formula Adult</b>	\$ 827,911.00	7/1/2022-6/30/2023	185 Enrolled
SCOPE: Provide employment, training, and supportive services assistance for eligible adult participants.			
<b>WIOA Formula Dislocated Worker (DW)</b>	\$ 603,688.00	7/1/2022-6/30/2023	16 Enrolled
SCOPE: Provide employment, training, and supportive service assistance for individuals who have been laid off due to a company downsize or closure.			
<b>WIOA Formula Youth</b>	\$ 83,614.00	4/1/2022-6/30/2023	45 Enrolled
SCOPE: Provide out-of-school youth between the ages of 18-24 with employment, training, and supportive service assistance.			
<b>WIOA Formula Rapid Response &amp; Layoff Aversion</b>	\$ 155,688.00	7/1/2022-6/30/2023	<ul style="list-style-type: none"> <li>•0 WARN Notices</li> <li>•2 in-person hiring events</li> <li>•12 recruitment flyers</li> <li>•0 hiring videos</li> <li>•23 text messages</li> <li>•2 OJTs</li> <li>•0 TJT</li> <li>•79 businesses served</li> </ul>
SCOPE: Provide timely and effective response to potential layoffs and business closures (WARN notices) as well as enable affected workers to return to work as quickly as possible following a layoff. All funds have been expended.			

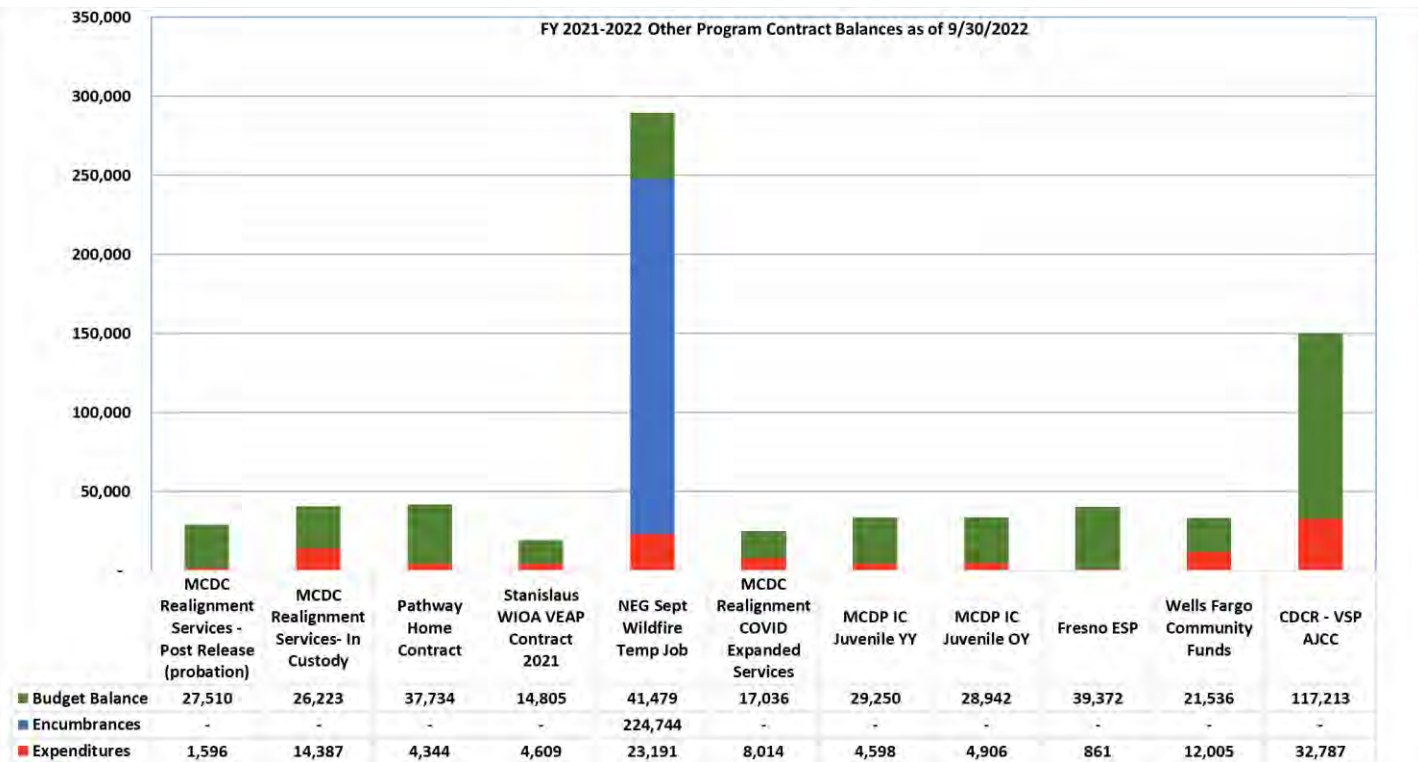
<b><u>GRANTS and CONTRACT</u></b>	<b><u>Allotment/Award Amount</u></b>	<b><u>Term</u></b>	<b><u>Count Served as of 9.30.22</u></b>
<b>GRID Pathway Home Project</b>  SCOPE: In collaboration with GRID Alternatives and the Madera County Department of Corrections, identify in-custody individuals interested in solar careers. Provide transitional services, post-release orientation, career exploration, skills evaluation, and case management for individuals enrolled in GRID Alternatives Central Valley Solar Installer training program.	\$ 147,847.00	7/1/2020-12/31/2023	63 Served/12 Enrolled
<b>Stanislaus Veterans Employment Assistance Program (VEAP)</b>  SCOPE: Funding to support staff person to conduct orientation and basic career services to connect Veterans to	\$ 23,120.00	7/1/2021-3/31/2023	8 Served/6 Enrolled
<b>Wildfires National DW Grant (NDWG)</b>  SCOPE: Funding to support temporary jobs working on recovery and cleanup efforts in the areas of Madera County impacted by the Creek Fire, including wages, other payroll costs, and worker's compensation coverage.	\$ 300,000.00	11/1/2020-12/31/2023	15 Enrolled
<b>Fresno Equity and Special Populations (ESP) Contract</b>  SCOPE: Madera County Workforce Investment Corporation (MCWIC) will collaborate with the Fresno Regional Workforce Development Board (FRWDB) to provide outreach and recruitment, orientation, eligibility, career aptitude/interest assessments, partner referrals, labor market information, supportive services, job ready/soft skills workshops, career counseling, referrals to vocational training, paid work experience, on-the-job training, job placement services, and follow-up services for the two targeted populations identified as ELL and Justice-Involved.	\$ 45,486.00	2/1/2022-6/30/2023	0
<b>Madera County AB109 CCP In-Custody</b>  SCOPE: Provide a 4-week workshop for In-Custody Pre-Release customers at Department of Corrections and facilitate periodic job fairs inside the facility. Additionally, provide a 3-hour group Orientation and CalJOBS system registration workshop to post-release individuals four times a month at the Center as well as coordinate monthly resource fairs with Probation at the Center.	\$ 56,627.00	7/1/2022-6/30/2023	10 Served
<b>Madera County AB109 CCP Probation</b>  SCOPE: Provide a 4-week workshop for In-Custody Pre-Release customers at Department of Corrections and facilitate periodic job fairs inside the facility. Additionally, provide a 3-hour group Orientation and CalJOBS system registration workshop to post-release individuals four times a month at the Center as well as coordinate monthly resource fairs with Probation at the Center.	\$ 34,762.00	7/1/2022-6/30/2023	11 Served

<u>GRANTS and CONTRACT</u>	<u>Allotment/Award Amount</u>	<u>Term</u>	<u>Count Served as of 9.30.22</u>
<b>Madera County Juvenile Probation Realignment- Older Youth</b>  SCOPE: Provide a 10-week workshop for In-Custody Pre-Release Older Youth and 7-day workshop for In-Custody Pre-Release younger youth at the Juvenile Detention Facility Monday through Friday. The workshop is designed to serve Individuals who are within 90 to 120 days of release from the Juvenile facility but may also be offered to any individual that Juvenile Detention Staff deem is appropriate.	\$ 35,646.00	1/1/2022-6/30/2023	8 in Workshops
<b>Madera County Juvenile Probation Realignment- Younger Youth</b>  SCOPE: Provide a 10-week workshop for In-Custody Pre-Release Older Youth and 7-day workshop for In-Custody Pre-Release younger youth at the Juvenile Detention Facility Monday through Friday. The workshop is designed to serve Individuals who are within 90 to 120 days of release from the Juvenile facility but may also be offered to any individual that Juvenile Detention Staff deem is appropriate.	\$ 35,646.00	1/1/2022-6/30/2023	14 in Workshops
<b>Madera County Coronavirus Emergency Funding</b>  SCOPE: Funding to support a part time staff person to conduct orientation and basic career services to participants at probation office locations throughout the county. Staff person will provide resources, referrals, and connect individuals to the AJCC.	\$ 33,843.00	5/1/2022-1/31/2023	Open
<b>CDCR-VSP</b>  SCOPE: Staff assist residents with employment readiness, skills development, job training, and employment services. Staff work with inmates nearing parole to provide connections to an AJCC program in their area of residence post-release, labor market data, referrals to appropriate community resources, and support the development of basic job search portfolio, based on needs and interests identified.	\$ 150,000.00	7/1/2022-6/30/2022	26 Orientation
<b>SS Ticket-toWork Contract</b>  SCOPE: Provide employment and training support to SSI/SSDI beneficiaries.	\$ 12,795.00	Open Ended	16 Tickets Assigned

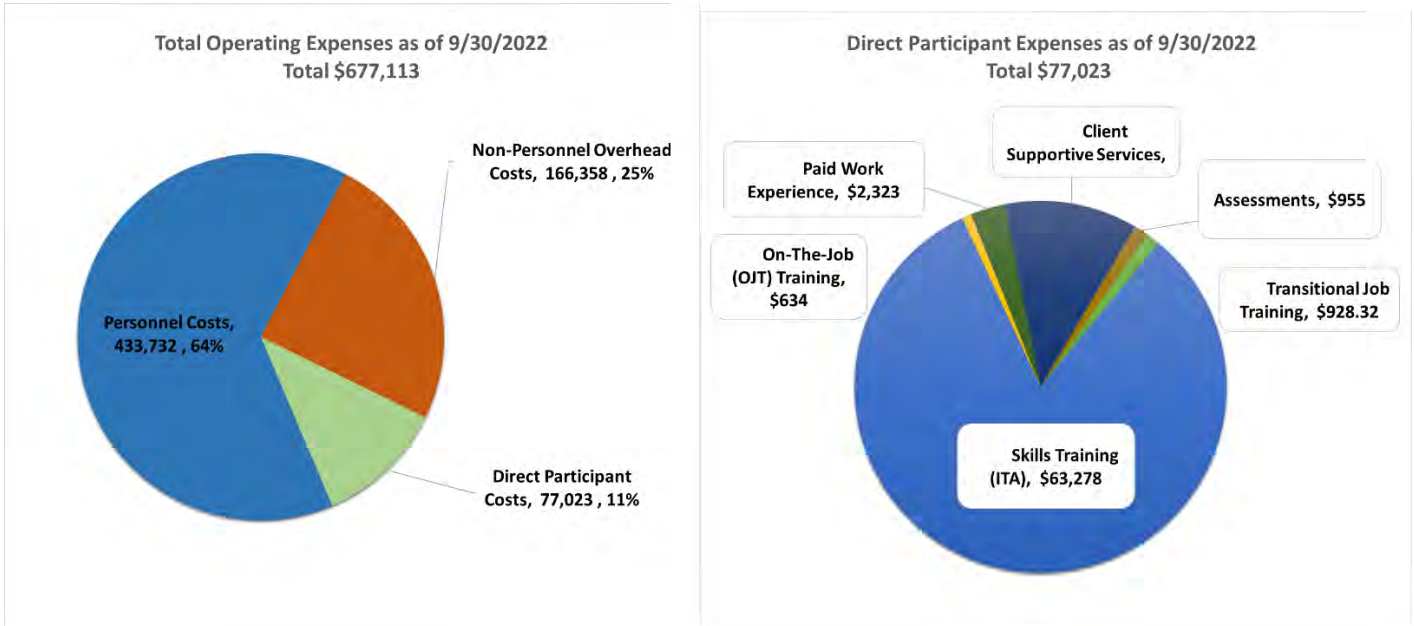
FY 2021-2022 EDD WIOA Formula Grant Balances as of 9/30/2022



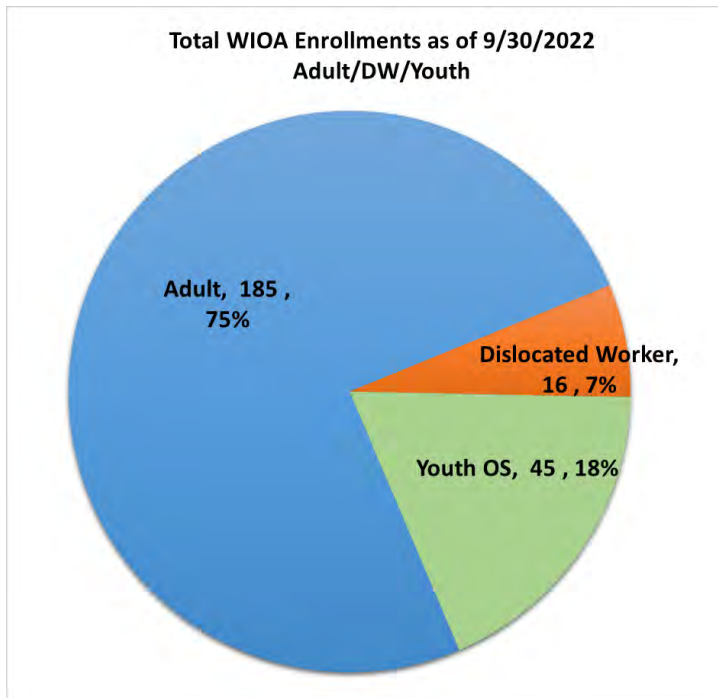
FY 2021-2022 Other Program Contract Balances as of 9/30/2022

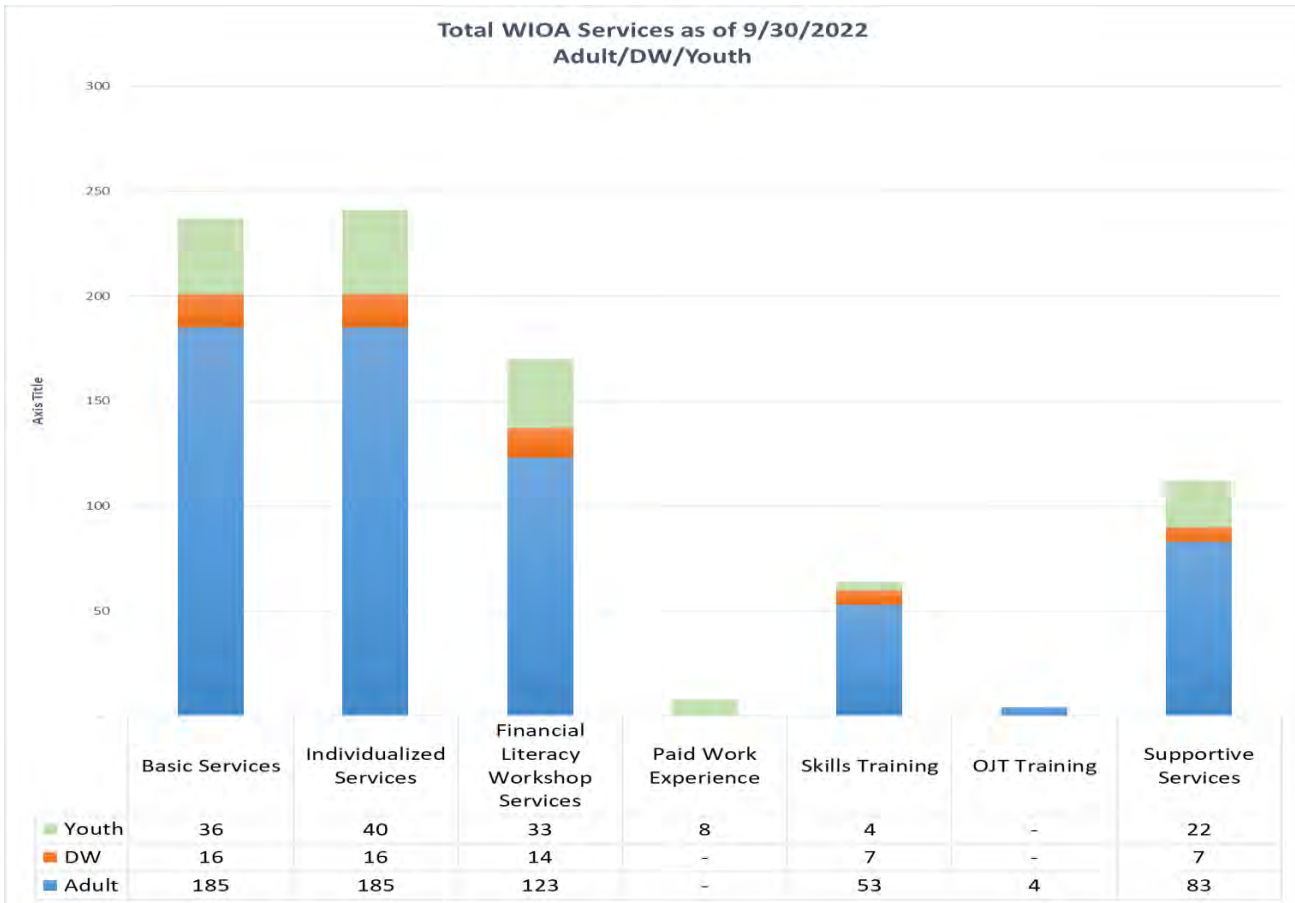






WIOA formula specific enrollments and activities are listed below:





The chart below displays the occupations for which clients have received training this fiscal year. All training determinations are based on an individual's service/employment plan as well as verifying current demand for the occupation resulting from the specific training. Services provided to individuals are to develop the right skills for today's labor market and to also provide a clear career path for those entering or re-entering the labor market.

All trainings noted below are only those started this fiscal year and do not include any carry-in from prior year. Also note the O'Net code 47-0000 includes the 15 enrolled Wildfire Grant temporary jobs.

O'Net Occupation Activity as of 9.30.22	Count
29-0000 Healthcare Practitioners and Technical Occupations	8
31-0000 Healthcare Support Occupations	2
37-0000 Building and Grounds Cleaning and Maintenance Occupations	3
43-0000 Office and Administrative Support Occupations	8
53-0000 Transportation and Material Moving Occupations	17
Supportive Services Undetermined	1
47-0000 Construction and Extraction Occupations	48
41-0000 Sales and Related Occupations	3
33-0000 Protective Service Occupations	2
21-0000 Community and Social Services Occupations	1
51-0000 Production Occupations	1
35-0000 Food Preparation and Serving Related Occupations	3
<b>Grand Total</b>	<b>97</b>



**MADERA COUNTY  
WORKFORCE  
INVESTMENT CORPORATION**

**Agenda Item 9.2**

Consent

Action

Information

**To: Madera County Workforce Investment Corporation**  
**From: Jessica Roche, Controller**  
**Date: December 7, 2022**  
**Subject: Update on Sublease changes to Workforce Assistance Center Sublease**

**Information:**

Sublease for P. Steve Ramirez is being amended to reflect a reduction in space from 1,757 to 1,352 (405 SF). The reduction will be a decrease to revenue received in the amount of \$550 per month, \$6,600 annually.

Staff are continuing to advertise and discuss available space with other businesses and agencies. Currently 11 vacant cubicles are available which total 592 direct SF (not including common).

**Financing:**

Workforce Innovation and Opportunity Act