



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

August 18, 2022

***Convened at Madera County Workforce Assistance Center and via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637***

Zoom Meeting: <https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;>
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

PRESENT: Bobby Kahn (7.1), Chuck Riojas, Deborah Martinez (6.0), Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti (5.0), Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

ABSENT: Brett Frazier, Cindy Vail, Debi Bray, Joe Perez, Ladislao Lopez, Mark Choe, Mike Fursman

GUEST: Amelia Meza, Carol Hammond, Gary Beaudette, Joe Giles, Lucia Robles

STAFF: Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:02 p.m. by Vice Chair Omair Javaid.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Tracie Scott-Contreras, Executive Director, introduced Dr. Lucia Robles and Joe Giles. They will be the newest Workforce Development Board (WDB) members after today's meeting. Amelia Meza, Division of Apprenticeship Standards, Carol Hammond, Employment Development Department (EDD) Regional Advisor, and Gary Beaudette, Beaudette Consulting Inc. were also introduced.

5.0 Adoption of Board Agenda

Rob Poythress moved to adopt the agenda, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Chuck Riojas, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

6.0 Consent Calendar

- 6.1 Ratification of the reaffirmation of Resolution 2021-01 authorizing remote teleconferencing for the period of July 20, 2022, through August 18, 2022, in accordance with Assembly Bill 361.**
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of August 19, 2022, through September 17, 2022, in accordance with Assembly Bill 361.**
- 6.3 Consideration of approval of the July 18, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.**
- 6.4 Consideration of approval of the June 16, 2022, WDB meeting minutes.**
- 6.5 Consideration of approval of the resignation of Marie Harris, Madera Community College, from the WDB.**

6.6 Ratification of the Out of School (OSY) Youth Incentives Policy which will provide \$25 incentive awards to enrolled OSY participants who achieve specific benchmarks in one or more of the following categories:

- 1. Completion of Financial Capabilities Workshop**
- 2. Completion of Essential Workforce Skills Workshop**

The WDB thanked Marie Harris for her time on the Board.

Rob Poythress moved to approve the Consent Calendar seconded by Laura Gutile.

Vote: Approved – unanimous

Yes: Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.0 Action Items

7.1 Consideration of approval of Madera WDB's Equity Statement and Equity Principles.

Staff provided the proposed WDB Equity Statement and Equity Principles in draft form. Work on the equity statements came out of regional work with other workforce areas. The equity statements presented were revised to fit Madera's area. This work came out of working with an organization called Jobs for the Future which provides technical assistance for the California WDB to move the regional work forward. Staff requested input from Board members. Sourced data would include participant outcome data. It could be reviewed quarterly or annually to see if there are any groups that are being impacted in a negative way. This will allow staff to review and make adjustments in order to serve that population more effectively. Staff typically look at source data in an equal opportunity review annually. Staff anticipate that outcome data would be presented around October following the end of the program year. It was suggested that the Board consider using an equity lens instead of equity mindedness which looks at it from a perspective of being evidence-based and being equity advancing. It was suggested that the item can be tabled so that input can be provided before being finalized.

Bobby Kahn moved to table item 7.1 so that input can be submitted, seconded by Laura Gutile.

Vote: Tabled – unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.2 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of April 1, 2022, through June 30, 2022.

A lot of time was spent on aligning, coordinating and integrating programs and services. Much work was done getting all partners on the same platform and getting everyone on a shared Google Drive which provides real-time access to various partner documents. Statistics on the 5 key performance indicators were reviewed. Moving forward, the annual goals will be broken down into monthly goals so that the data can be reviewed and acted upon to accomplish goals. Performance goals have been a big part of Partner meetings. Cross training videos and documents are being used and placed on the Google Drive for everyone to access and learn from. Work will be done on reporting out on goals and success stories. There is a continuous improvement plan and work is being done to ensure work is aligned with the plan. Everyone is doing a good job with involving others, having good communication flow and good attendance at Partner meetings.

Chuck Riojas moved to approve, seconded by Laura Gutile.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.3 Consideration of approval of the nomination and application of Joseph Giles, Labor Sector, to the WDB and authorization to forward his application to the Board of Supervisors for an appointment to the WDB for a 3-year term.

Santos Garcia resigned from the WDB due to his increasingly busy schedule as the Mayor. Joseph Giles has been part of the construction trade since he was 18 years old.

Nicole Mosqueda moved to approve, seconded by Mike Lopez.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.4 Consideration of approval of the nomination and application of Lucia Robles, Madera Community College, to the WDB and authorization to forward her application to the Madera County Board of Supervisor for a 3-year term.

Dr. Harris' duties were realigned and are no longer aligned with continuing to work on the Workforce Board. Dr. Robles was nominated to take her seat. She is the VP of Equity and Institutional Effectiveness. Staff have already had an opportunity to work with her.

Bobby Kahn moved to approve, seconded by Mattie Mendez.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information included within the agenda packet. The MCWIC will meet next on August 25, 2022. Minutes for the May and June meetings were included in the packet.

8.2 WIOA Formula and Special Projects Quarterly Program Overview as of June 2022

Information included within the agenda packet. Information provided through June 30, 2022. AB1149 requires that 20% of Adult and Dislocated Worker funds support direct training and that 10% be leveraged to equal 30%. The 20% and 10% requirement goals were exceeded for the first year. The funds utilization for 2020 requirements were met for the second year. No funds needed to be returned to the State. The funds utilization for 2021 were partially met. The 80% expenditure requirement was exceeded by 6/30/2022 however the Youth requirement was not met for the first year so a corrective action plan will need to be put into place. There were not as many PWEX opportunities in 2020-2021 due to the pandemic. Recently, more youth have come to the Center for services. Staff anticipate that there will not be an issue meeting the requirements for the second year. Staff initially anticipated that there would be an increase to funding of approximately 12%, however, the increase was closer to 5.93%. There were increases to Rapid Response and Rapid Response Lay-off Aversion funds. The Corrections Workforce Specialist is working at Valley State Prison. The Specialist is working at the prison with the Transitions team to provide services to inmates. Staff are working with the Fresno WDB on the Equity and Special Populations (ESP) grant. This grant will serve 10 English Language Learner (ELL), immigrant, and re-entry individuals to access training and employment in solar, construction, and forestry sectors. Staff submitted 2 additional worksites for the Wildfire grant. There are currently 15 individuals enrolled and scheduled to being temporary work at the end of August. The project is projected to end 12/31/22 but staff have been informed that there may be an extension to the grant. Enrollment and expenditure information and breakdowns were provided.

8.3 Local and Regional Plan PY 2021-24 Two Year Plan Modifications

Information included within the agenda packet. Local and Regional plans are worked on and submitted every 4 years. A biennial review and modification is required every 2 years in order to ensure that the plans are current and up to date with current workforce needs. David Shinder will provide technical support for both plans. 3 stakeholder sessions are scheduled to gather community and partner input. An in-person Job Seeker forum is scheduled for October 11, 2022 to be followed by a virtual job seeker forum on October 22, 2022 and a virtual business form on November 1, 2022. The WDB will receive information and invitations to all 3 events. Work on the Regional workforce plan is being led by Stanislaus County. Once every area has

prepared their plan modification, those plans are forwarded to Stanislaus in order to be packaged together with the regional plan and submitted to the State. Both plans are due to the State by March 31, 2023.

8.4 WDB Private Sector Member Recruitment

Information included within the agenda packet. The WDB is short 1 private sector member. Staff requested input or information on possible members.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information included within the agenda packet. There was a slight increase for Madera County numbers. There was a spike in numbers in early June and August. The rate appears to be staying steady. Staff are making sure to reach out to business who may be downsizing.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

- *Tracie Scott-Contreras: Tracie announced that she will be retiring as of early 2023. She has been working in Workforce since 1985. Tracie stated that Maiknue is being considered as her replacement and she is confident that the WDB will be able to build confidence in Maiknue as she starts to play a more active role in meetings.*

11.0 Next Meeting

October 20, 2022

12.0 Adjournment

Meeting adjourned at 3:54 p.m.