WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

A G E N D A

October 20, 2022
3:00 p.m.

Meeting will be held as a
Teleconference Meeting & In Person (limited seating available)
Workforce Assistance Center
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

Per California Assembly Bill 361, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will be held via conference call and can be accessed as follows: https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09
Please call: 1-669-900-9128; Meeting ID: 812 7420 6285; Password: 274155.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at http://www.maderaworkforce.org/workforce-board-meetings/. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

ELECTRONIC MEETING INSTRUCTIONS

The Workforce Development Board of Madera County uses Zoom as the tool to facilitate electronic meetings. Our desire is to ensure orderly Zoom meetings and to help attendees have confidence in how the meeting will be facilitated and that all members and public will be effectively heard. The following instructions provide consistent methods that will lead us to realizing that desire.

- We highly recommend use of the Zoom client app, as this tool greatly enhances the attendee's experience and provides readily accessible controls.
- Remain muted until speaking and mute again when finished speaking.
- Ensure your name shows on your connection.
- Votes will be facilitated with a roll call.
- When connecting to Zoom, if using the phone is preferred over computer audio, we request you connect to the Zoom meeting first and then choose Phone for the preferred audio connection. Input the meeting and participant IDs to relate your phone audio to your Zoom connection.
- Please avoid having both computer audio and phone audio activated as this can cause sound problems.
- If connecting via phone only, *6 will toggle mute/unmute.
- Public comments will only be taken when a hand is raised. On the phone-only connection, *9 raises the hand. You must be recognized by the presiding officer of the meeting before speaking.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

A G E N D A

October 20, 2022
3:00 p.m.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of September 18, 2022, through October 17, 2022, in accordance with Assembly Bill 361.

6.2 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of October 18, 2022, through November 16, 2022, in accordance with Assembly Bill 361.

6.3 Consideration of approval of the September 12, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.

6.4 Consideration of approval of the October 12, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.

6.5 Consideration of approval of the August 18, 2022, WDB meeting minutes.

6.6 Consideration of approval of the resignation of Bobby Kahn, Madera County Economic Development Commission, from the WDB.

6.7 Consideration of approval of the re-appointment of Lanie Suderman, Visit Yosemite | Madera County, to the Workforce Development Board for an additional 3-year term: 11/12/22 to 11/12/25.

6.8 Consideration of approval of the re-appointment of Mark Choe, The Pines Resort, to the Workforce Development Board for an additional 3-year term: 11/12/22 to 11/12/25.

6.9 Consideration of approval of the revised Out of School (OSY) Youth Incentives policy to include clarification language connecting incentives directly to employment and training and updates to the required documentation section.

7.0 Discussion Items

7.1 Informational presentation on Measure T by the Madera County Transportation Commission.

8.0 Action Items

8.1 Consideration of approval of Madera WDB's Equity Statement and Equity Principles.

8.2 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.

8.3 Consideration of approval of the application of Darren Rose, Madera County Economic Development Commission, to the WDB for a 3-year term.

8.4 Consideration of approval of the final local area negotiated performance goals for program years 2022-23 and 2023-24.

8.5 Consideration of endorsement of Measure T by the WDB.

9.0 Information Items

9.1 Madera County Workforce Investment Corporation (MCWIC) Update

9.2 MCWIC Finalized Fiscal Year 2022-2023 Budget

9.3 Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update

9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

10.0 Written Communication

11.0 Open Discussion/Reports/Information

11.1 Board Members

11.2 Staff

12.0 Next Meeting

December 15, 2022

13.0 Adjournment

RESOLUTION NO. 2021-01

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

ADOPTING FINDINGS THAT THERE IS A PROCLAIMED STATE OF EMERGENCY AND THAT MEETING IN PERSON POSES IMMINENT HEALTH AND SAFETY RISKS TO ATTENDEES AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE BOARD FOR THE PERIOD OF SEPTEMBER 18, 2022 through OCTOBER 17, 2022

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in the State of California; and

WHEREAS in light of ongoing concerns about public health and safety, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act (the "Brown Act") in order to allow local government bodies to conduct open meetings safely during the coronavirus pandemic. On June 11, 2021, the Governor issued Executive Order N-08-21, extending the suspension of these provisions to allow local government bodies to continue to conduct their meetings remotely through September 30, 2021; and

WHEREAS, on September 10, 2021, the Legislature took additional action to allow local agencies to forego compliance with the Brown Act teleconferencing requirements under specific circumstances after the expiration of the Governor's order by adopting AB 361, which amends the Brown Act's requirements for teleconferencing during a proclaimed state of emergency and when certain other conditions are met and certain findings are made. Because the bill contained an urgency clause, it took effect upon Governor Newsom's signature on September 16, 2021; and

WHEREAS, the Brown Act, as amended, allows local agencies to make an initial determination to hold open meetings via teleconferencing when there is a proclaimed state of emergency and any of the following circumstances exist:

1. State or local officials have imposed or recommended social distancing

2. The local agency holds a meeting for the purposed of determining by majority vote if meeting in person would pose imminent health and safety risks to attendees
3. The local agency holds a meeting after having determined by majority vote that, as a result of the emergency, meeting in person would pose imminent risks to the health or safety of attendees.

The local agency must reconsider whether the state of emergency continues to impact the ability of the members to meet safely in person or whether local or state officials continue to impose or recommend social distancing every 30 days; and

WHEREAS the rates of transmission of COVID-19 and variants, and to protect the health and safety of the public, the Workforce Development Board (WDB) of Madera County wishes to take the actions necessary to comply with the Brown Act, as amended and to continue to hold its Board meetings remotely via teleconference.

NOW, THEREFORE, BE IT RESOLVED that the WDB hereby finds that pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020, there is a proclaimed State of Emergency in the State of California; and

BE IT FURTHER RESOLVED that the WDB finds that meeting in person in the next 30 days would pose imminent health and safety risks to attendees; and

BE IT FURTHER RESOLVED that the WDB approves meeting vie teleconference for all Regular and Special and Regular meetings of the WDB for 30 days following this resolution, in accordance with the Government Code section 54953(e) and other applicable provisions of the Brown Act.

Regularly passed and adopted this 12th day of September 2022 by the following vote:

AYES: 4

NAYES: 0

ABSENT: 1

Chair
Workforce Development Board of Madera County

ATTEST:

Executive Director
Workforce Development Board of Madera County

RESOLUTION NO. 2021-01

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

ADOPTING FINDINGS THAT THERE IS A PROCLAIMED STATE OF EMERGENCY AND THAT MEETING IN PERSON POSES IMMINENT HEALTH AND SAFETY RISKS TO ATTENDEES AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE BOARD FOR THE PERIOD OF
OCTOBER 18, 2022 through NOVEMBER 16, 2022

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in the State of California; and

WHEREAS in light of ongoing concerns about public health and safety, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act (the "Brown Act") in order to allow local government bodies to conduct open meetings safely during the coronavirus pandemic. On June 11, 2021, the Governor issued Executive Order N-08-21, extending the suspension of these provisions to allow local government bodies to continue to conduct their meetings remotely through September 30, 2021; and

WHEREAS, on September 10, 2021, the Legislature took additional action to allow local agencies to forego compliance with the Brown Act teleconferencing requirements under specific circumstances after the expiration of the Governor's order by adopting AB 361, which amends the Brown Act's requirements for teleconferencing during a proclaimed state of emergency and when certain other conditions are met and certain findings are made. Because the bill contained an urgency clause, it took effect upon Governor Newsom's signature on September 16, 2021; and

WHEREAS, the Brown Act, as amended, allows local agencies to make an initial determination to hold open meetings via teleconferencing when there is a proclaimed state of emergency and any of the following circumstances exist:

1. State or local officials have imposed or recommended social distancing

2. The local agency holds a meeting for the purposed of determining by majority vote if meeting in person would pose imminent health and safety risks to attendees
3. The local agency holds a meeting after having determined by majority vote that, as a result of the emergency, meeting in person would pose imminent risks to the health or safety of attendees.

The local agency must reconsider whether the state of emergency continues to impact the ability of the members to meet safely in person or whether local or state officials continue to impose or recommend social distancing every 30 days; and

WHEREAS the rates of transmission of COVID-19 and variants, and to protect the health and safety of the public, the Workforce Development Board (WDB) of Madera County wishes to take the actions necessary to comply with the Brown Act, as amended and to continue to hold its Board meetings remotely via teleconference.

NOW, THEREFORE, BE IT RESOLVED that the WDB hereby finds that pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020, there is a proclaimed State of Emergency in the State of California; and

BE IT FURTHER RESOLVED that the WDB finds that meeting in person in the next 30 days would pose imminent health and safety risks to attendees; and

BE IT FURTHER RESOLVED that the WDB approves meeting vie teleconference for all Regular and Special and Regular meetings of the WDB for 30 days following this resolution, in accordance with the Government Code section 54953(e) and other applicable provisions of the Brown Act.

Regularly passed and adopted this 12TH day of October 2022 by the following vote:

AYES: 3

NAYES: 0

ABSENT: 2

Chair
Workforce Development Board of Madera County

ATTEST:

Executive Director
Workforce Development Board of Madera County

AGENDA ITEM 6.3

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

Executive Committee

SPECIAL MEETING

MINUTES

September 12, 2022

Convened at Madera County Workforce Assistance Center – via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637
Zoom Meeting: https://us02web.zoom.us/j/88970603705?pwd=RW5tcmhDZk1uTVM3andaMkliZzlyQT09
Phone: 1-669-900-9128; Meeting ID: 889 7060 3705; Password: 943253.

PRESENT: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

ABSENT: Pat Gordan

GUEST:

STAFF: Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 1:33 p.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Adoption of the agenda was approved by consensus.

6.0 Consent Items

6.1 Consideration to reaffirm Resolution 2021-01 authorizing remote teleconferencing for the period of September 18, 2022 through October 17, 2022 in accordance with Assembly Bill 361.

Rob Poythress moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous.

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

7.0 Action Items

None.

8.0 Next Meeting

To be determined.

9.0 Adjournment

Meeting adjourned at 1:36 p.m.

AGENDA ITEM 6.4

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Executive Committee

SPECIAL MEETING

MINUTES

October 12, 2022

Convened at Madera County Workforce Assistance Center – via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637
Zoom Meeting: https://us02web.zoom.us/j/88970603705?pwd=RW5tcmhDZk1uTVM3andaMkliZzlyQT09
Phone: 1-669-900-9128; Meeting ID: 889 7060 3705; Password: 943253.

PRESENT: Brett Frazier, Nichole Mosqueda, Pat Gordan

ABSENT: Omair Javaid, Robert Poythress

GUEST:

STAFF: Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 9:02 a.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

Tracie Scott-Contreras, Executive Director, stated that Madera Workforce was awarded a $100,000 grant by the Kaiser Foundation. These funds will allow Workforce to provide services to individuals who may not always qualify for Workforce Innovation and Opportunity Act (WIOA) funding.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Pat Gordon moved to adopt the agenda, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Nichole Mosqueda, Pat Gordon

6.0 Consent Items

6.1 Consideration to reaffirm Resolution 2021-01 authorizing remote teleconferencing for the period of October 18, 2022 through November 16, 2022 in accordance with Assembly Bill 361.

Rob Poythress moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous.

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

7.0 Action Items

None.

8.0 Next Meeting

To be determined.

9.0 Adjournment

Meeting adjourned at 3:09 a.m.

AGENDA ITEM 6.5

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

August 18, 2022

Convened at Madera County Workforce Assistance Center and via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637
Zoom Meeting: https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

PRESENT: Bobby Kahn (7.1), Chuck Riojas, Deborah Martinez (6.0), Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti (5.0), Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

ABSENT: Brett Frazier, Cindy Vail, Debi Bray, Joe Perez, Ladislao Lopez, Mark Choe, Mike Fursman

GUEST: Amelia Meza, Carol Hammond, Gary Beaudette, Joe Giles, Lucia Robles

STAFF: Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:02 p.m. by Vice Chair Omair Javaid.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Tracie Scott-Contreras, Executive Director, introduced Dr. Lucia Robles and Joe Giles. They will be the newest Workforce Development Board (WDB) members after today's meeting. Amelia Meza, Division of Apprenticeship Standards, Carol Hammond, Employment Development Department (EDD) Regional Advisor, and Gary Beaudette, Beaudette Consulting Inc. were also introduced.

5.0 Adoption of Board Agenda

Rob Poythress moved to adopt the agenda, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Chuck Riojas, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

6.0 Consent Calendar

6.1 Ratification of the reaffirmation of Resolution 2021-01 authorizing remote teleconferencing for the period of July 20, 2022, through August 18, 2022, in accordance with Assembly Bill 361.

6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of August 19, 2022, through September 17, 2022, in accordance with Assembly Bill 361.

6.3 Consideration of approval of the July 18, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.

6.4 Consideration of approval of the June 16, 2022, WDB meeting minutes.

6.5 Consideration of approval of the resignation of Marie Harris, Madera Community College, from the WDB.

6.6 Ratification of the Out of School (OSY) Youth Incentives Policy which will provide $25 incentive awards to enrolled OSY participants who achieve specific benchmarks in one or more of the following categories:

1. **Completion of Financial Capabilities Workshop**
2. **Completion of Essential Workforce Skills Workshop**

The WDB thanked Marie Harris for her time on the Board.

Rob Poythress moved to approve the Consent Calendar seconded by Laura Gutile.

Vote: Approved – unanimous

Yes: Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.0 Action Items

7.1 Consideration of approval of Madera WDB's Equity Statement and Equity Principles.

Staff provided the proposed WDB Equity Statement and Equity Principles in draft form. Work on the equity statements came out of regional work with other workforce areas. The equity statements presented were revised to fit Madera's area. This work came out of working with an organization called Jobs for the Future which provides technical assistance for the California WDB to move the regional work forward. Staff requested input from Board members. Sourced data would include participant outcome data. It could be reviewed quarterly or annually to see if there are any groups that are being impacted in a negative way. This will allow staff to review and make adjustments in order to serve that population more effectively. Staff typically look at source data in an equal opportunity review annually. Staff anticipate that outcome data would be presented around October following the end of the program year. It was suggested that the Board consider using an equity lens instead of equity mindedness which looks at it from a perspective of being evidence-based and being equity advancing. It was suggested that the item can be tabled so that input can be provided before being finalized.

Bobby Kahn moved to table item 7.1 so that input can be submitted, seconded by Laura Gutile.

Vote: Tabled – unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.2 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of April 1, 2022, through June 30, 2022.

A lot of time was spent on aligning, coordinating and integrating programs and services. Much work was done getting all partners on the same platform and getting everyone on a shared Google Drive which provides real-time access to various partner documents. Statistics on the 5 key performance indicators were reviewed. Moving forward, the annual goals will be broken down into monthly goals so that the data can be reviewed and acted upon to accomplish goals. Performance goals have been a big part of Partner meetings. Cross training videos and documents are being used and placed on the Google Drive for everyone to access and learn from. Work will be done on reporting out on goals and success stories. There is a continuous improvement plan and work is being done to ensure work is aligned with the plan. Everyone is doing a good job with involving others, having good communication flow and good attendance at Partner meetings.

Chuck Riojas moved to approve, seconded by Laura Gutile.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.3 Consideration of approval of the nomination and application of Joseph Giles, Labor Sector, to the WDB and authorization to forward his application to the Board of Supervisors for an appointment to the WDB for a 3-year term.

Santos Garcia resigned from the WDB due to his increasingly busy schedule as the Mayor. Joseph Giles has been part of the construction trade since he was 18 years old.

Nicole Mosqueda moved to approve, seconded by Mike Lopez.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

7.4 Consideration of approval of the nomination and application of Lucia Robles, Madera Community College, to the WDB and authorization to forward her application to the Madera County Board of Supervisor for a 3-year term.

Dr. Harris' duties were realigned and are no longer aligned with continuing to work on the Workforce Board. Dr. Robles was nominated to take her seat. She is the VP of Equity and Institutional Effectiveness. Staff have already had an opportunity to work with her.

Bobby Kahn moved to approve, seconded by Mattie Mendez.

Vote: Approved - unanimous

Yes: Yes: Bobby Kahn, Chuck Riojas, Deborah Martinez, Jorge DeNava, Lanie Suderman, Laura Gutile, Marie Harris, Mattie Mendez, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Robert Poythress, Wendy Lomeli

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information included within the agenda packet. The MCWIC will meet next on August 25, 2022. Minutes for the May and June meetings were included in the packet.

8.2 WIOA Formula and Special Projects Quarterly Program Overview as of June 2022

Information included within the agenda packet. Information provided through June 30, 2022. AB1149 requires that 20% of Adult and Dislocated Worker funds support direct training and that 10% be leveraged to equal 30%. The 20% and 10% requirement goals were exceeded for the first year. The funds utilization for 2020 requirements were met for the second year. No funds needed to be returned to the State. The funds utilization for 2021 were partially met. The 80% expenditure requirement was exceeded by 6/30/2022 however the Youth requirement was not met for the first year so a corrective action plan will need to be put into place. There were not as many PWEX opportunities in 2020-2021 due to the pandemic. Recently, more youth have come to the Center for services. Staff anticipate that there will not be an issue meeting the requirements for the second year. Staff initially anticipated that there would be an increase to funding of approximately 12%, however, the increase was closer to 5.93%. There were increases to Rapid Response and Rapid Response Lay-off Aversion funds. The Corrections Workforce Specialist is working at Valley State Prison. The Specialist is working at the prison with the Transitions team to provide services to inmates. Staff are working with the Fresno WDB on the Equity and Special Populations (ESP) grant. This grant will serve 10 English Language Learner (ELL), immigrant, and re-entry individuals to access training and employment in solar, construction, and forestry sectors. Staff submitted 2 additional worksites for the Wildfire grant. There are currently 15 individuals enrolled and scheduled to being temporary work at the end of August. The project is projected to end 12/31/22 but staff have been informed that there may be an extension to the grant. Enrollment and expenditure information and breakdowns were provided.

8.3 Local and Regional Plan PY 2021-24 Two Year Plan Modifications

Information included within the agenda packet. Local and Regional plans are worked on and submitted every 4 years. A biennial review and modification is required every 2 years in order to ensure that the plans are current and up to date with current workforce needs. David Shinder will provide technical support for both plans. 3 stakeholder sessions are scheduled to gather community and partner input. An in-person Job Seeker forum is scheduled for October 11, 2022 to be followed by a virtual job seeker forum on October 22, 2022 and a virtual business form on November 1, 2022. The WDB will receive information and invitations to all 3 events. Work on the Regional workforce plan is being led by Stanislaus County. Once every area has

prepared their plan modification, those plans are forwarded to Stanislaus in order to be packaged together with the regional plan and submitted to the State. Both plans are due to the State by March 31, 2023.

8.4 WDB Private Sector Member Recruitment

Information included within the agenda packet. The WDB is short 1 private sector member. Staff requested input or information on possible members.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information included within the agenda packet. There was a slight increase for Madera County numbers. There was a spike in numbers in early June and August. The rate appears to be staying steady. Staff are making sure to reach out to business who may be downsizing.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

- *Tracie Scott-Contreras: Tracie announced that she will be retiring as of early 2023. She has been working in Workforce since 1985. Tracie stated that Maiknue is being considered as her replacement and she is confident that the WDB will be able to build confidence in Maiknue as she starts to play a more active role in meetings.*

11.0 Next Meeting

October 20, 2022

12.0 Adjournment

Meeting adjourned at 3:54 p.m.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

OUT OF SCHOOL YOUTH INCENTIVES POLICY

EDD Revision Date: n/a
WDB Review Date: 7/18/22 (Exec), 10/20/22

PURPOSE:

This document establishes the Workforce Development Board of Madera County's policy on the authorization of monetary incentive payments to WIOA Title I Youth participants when specific benchmarks have been achieved that directly support their transition to training, ~~education,~~ and ~~or~~ work experience activities.

The incentives are intended to promote and increase program participation by acknowledging the achievement of specific benchmarks that provide necessary skills that ultimately lead to full-time unsubsidized employment and retention.

REFERENCES:

- Workforce Services Directive (WSD) 17-07, WIOA Youth Program Requirements
- Training & Employment Guidance Letter (TEGL) WIOA No. 21-16
- Title 2 Code of Federal Regulations (CFR) Part 200
- Title 20 Code of Federal Regulations (CFR) 681.640

BACKGROUND:

Per 20 CFR 681.640 and WSD 17-07~~TEGL 21-16~~, incentive payments with WIOA funds must be connected to recognition of achievement of milestones in the program directly tied to training activities and work experiences. ~~, education, or training.~~ Such incentives for achievement could include improvements marked by acquisition of a credential or other successful outcomes.

Incentive payments must comply with the Cost Principles in 2 CFR Part 200 and as such, incentive payments cannot be in the form of entertainment vouchers, such as movie or sporting event tickets, gift cards to movie theaters, or other venues whose sole purpose is entertainment. Additionally, internal controls must be established to safeguard any cash or other forms of payments used to award incentive payments.

POLICY:

The Workforce Development Board of Madera County will provide incentive awards to enrolled Out of School Youth participants who achieve specific benchmarks in one or more of the following categories:

1. Completion of Financial Capabilities Workshop
2. Completion of Essential Workforce Skills Workshop

The WDB of Madera County will provide incentive awards for achievement of benchmarks as identified and confirmed by the designated Career Specialist. If the participant is interested in entering a work experience activity, participants will be encouraged to use the incentive to open a bank account for direct deposits.

Incentive payments are to observe the following guidelines:

- awarded in recognition and achievement directly tied to training ~~, education,~~ or work experience activities;
- tied to the goals of the WIOA Title I Youth Program;
- aligned with other Workforce Innovation and Opportunity Act of 2014 (WIOA) Title I youth program policies;
- provided in accordance with the requirements and cost principles in 2 CFR Part 200; and
- provided in a timely fashion, so that participants receive the incentive payments within 15 working days of outcome attainment.

The Career Specialist will develop the terms and conditions for meeting specific benchmarks and a plan to obtain the benchmarks with the participant. The Career Specialist will be responsible for ensuring that the criteria for the incentive award have been met, provide documentation, and complete the necessary request forms for issuing the incentives.

Benchmark definitions, award amounts and documentation requirements are as follows:

1. Completion of Financial Capabilities Workshop

Definition

Attendance and successful completion of all required Financial Capabilities activities and workshop as identified by the Career Specialist.

Award Amount

$25.00 check (maximum, one-time payment)

Documentation required

- ~~Attendance sheet and~~ Certificate of Completion for workshop
- Enrollment and 1st time-record for training or work experience activity

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2. Completion of Essential Workforce Skills Workshop

Definition

Attendance and successful completion of all required Essential Workforce Skills modules and activities as identified by the Career Specialist.

Award Amount

$25.00 check (maximum, one-time payment)

Documentation required

- ~~Attendance sheet and~~ Certificate of Completion for workshop
- Enrollment and 1st time-record for training or work experience activity

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ACTION:

This policy is effective on the date of approval by the Workforce Development Board of Madera County and will remain in effect from the date of issue until such time that a revision is required.

INQUIRIES:

If you have questions, please contact the Executive Director or designee at (559) 662-4500.

Madera County Transportation Authority

Measure T

Addressing Regional & Local Transportation Needs

RENEWING LOCAL FUNDING FOR TRANSPORTATION

MEASURE T

Presentation Overview

- Our Region
- 1990 and 2006 Measure T Programs
- Renewal Investment Plan Development Process and Highlights
- Questions

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Our Region

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Our Madera County

Madera County Region

- 2,150 sq. miles
- Current Population-158,660
- Year 2046 Population -207,000

2 Incorporated Cities

- Madera Population – 67,200---42%
- Chowchilla Population – 19,000---12%

Madera County-Unincorporated

- Population-72,460
- Population % - 46%

Rural Unincorporated Communities

- Oakhurst Population - 5,400 – 3.4%
- Coarsegold – 1,585, North Fork – 3,360, Ahwahnee - 2,500, Raymond - 970, La Vina - 203, Fairmead – 2,100, Bass Lake - 600

The Measure T Renewal Investment Plan must balance the transportation interests of the different regional stakeholders in order to receive the support of two-thirds of Madera County voters in November 2022

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

1990 & 2006
Measure T Programs

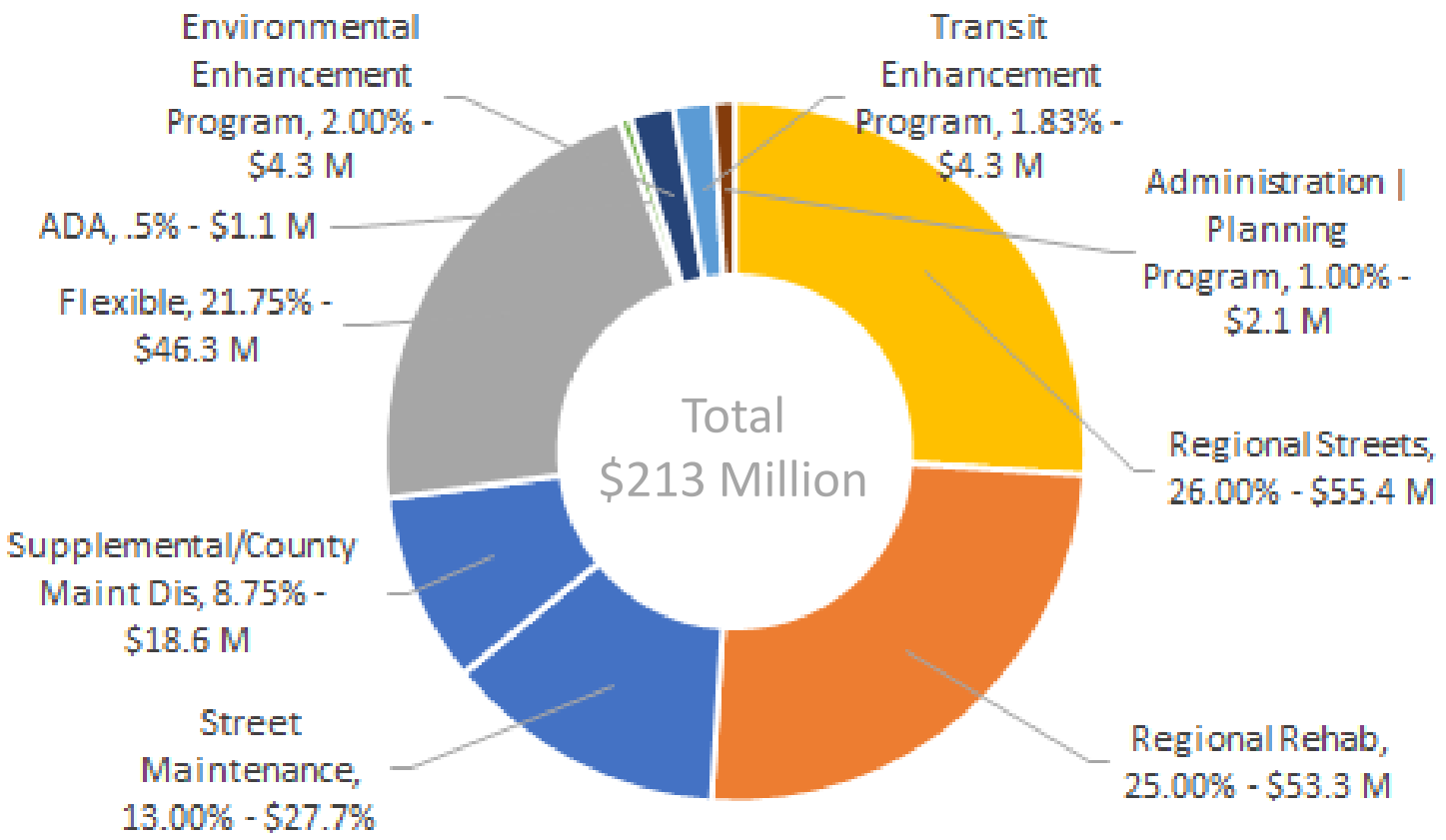
RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Original Measure A 1990 - 2005

- Measure A “sunset” in September 2005
- Raised over **$65 million** for local projects
- Leveraged an additional **$50 million** in State and Federal funds
- Provided a total of **$115 million** in transportation funding for Madera County

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Measure T – 2007 thru 2027 (Current Measure)



Voters Approved the Measure T with a 73% "YES" Vote

Generates $213 Million in Measure T Proceeds

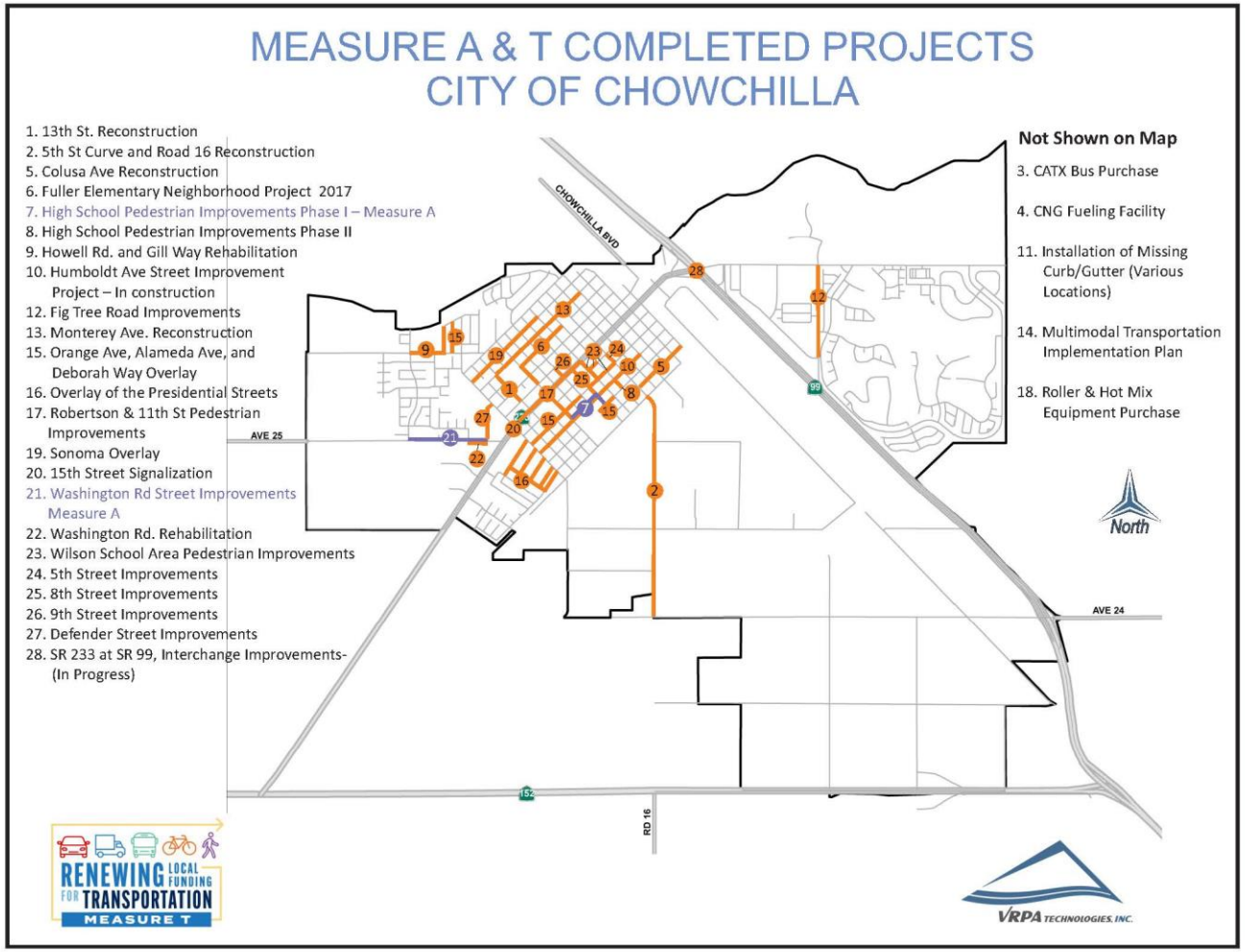
April 1, 2007 thru March 31, 2027

Generates over $226 Million in Matching Funds

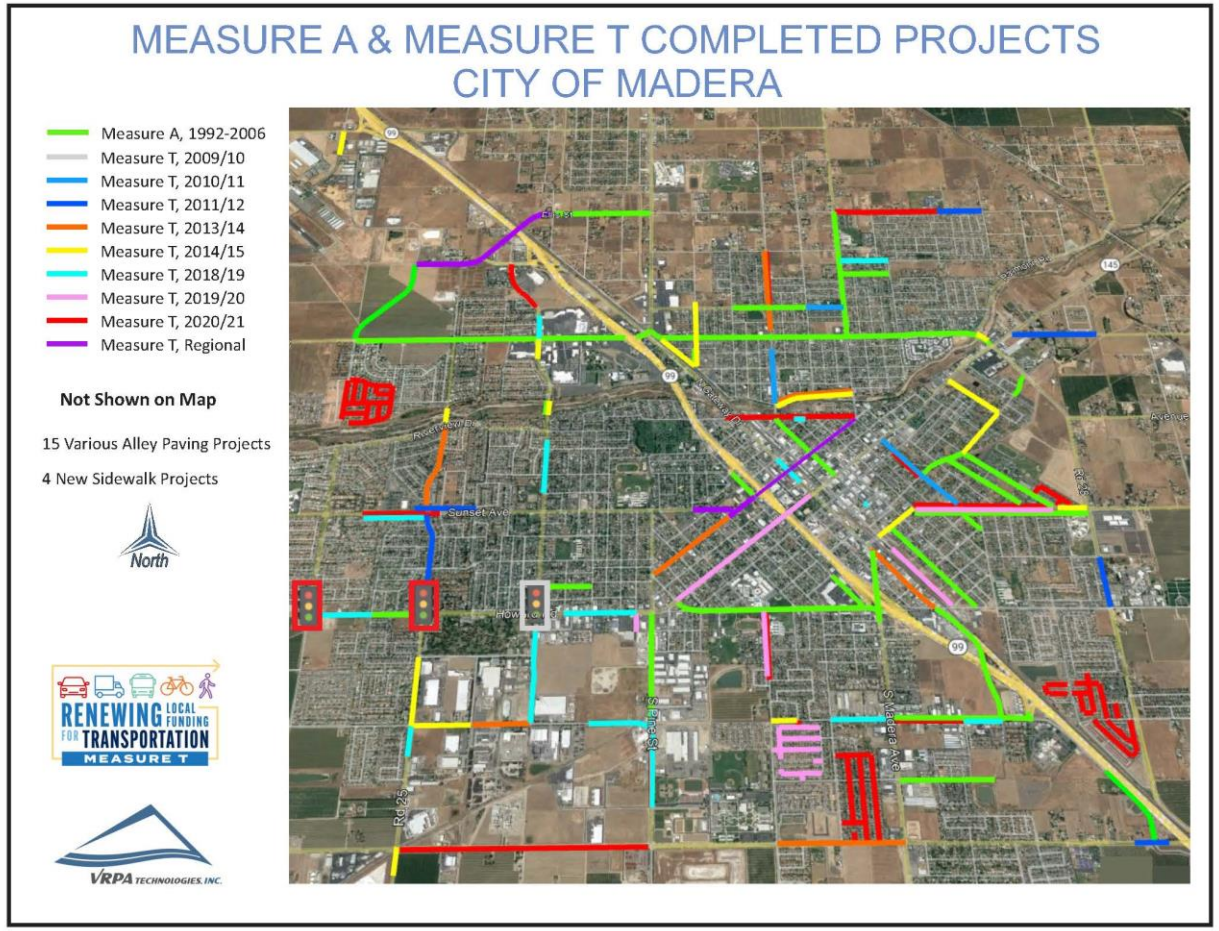
As of June 30, 2020

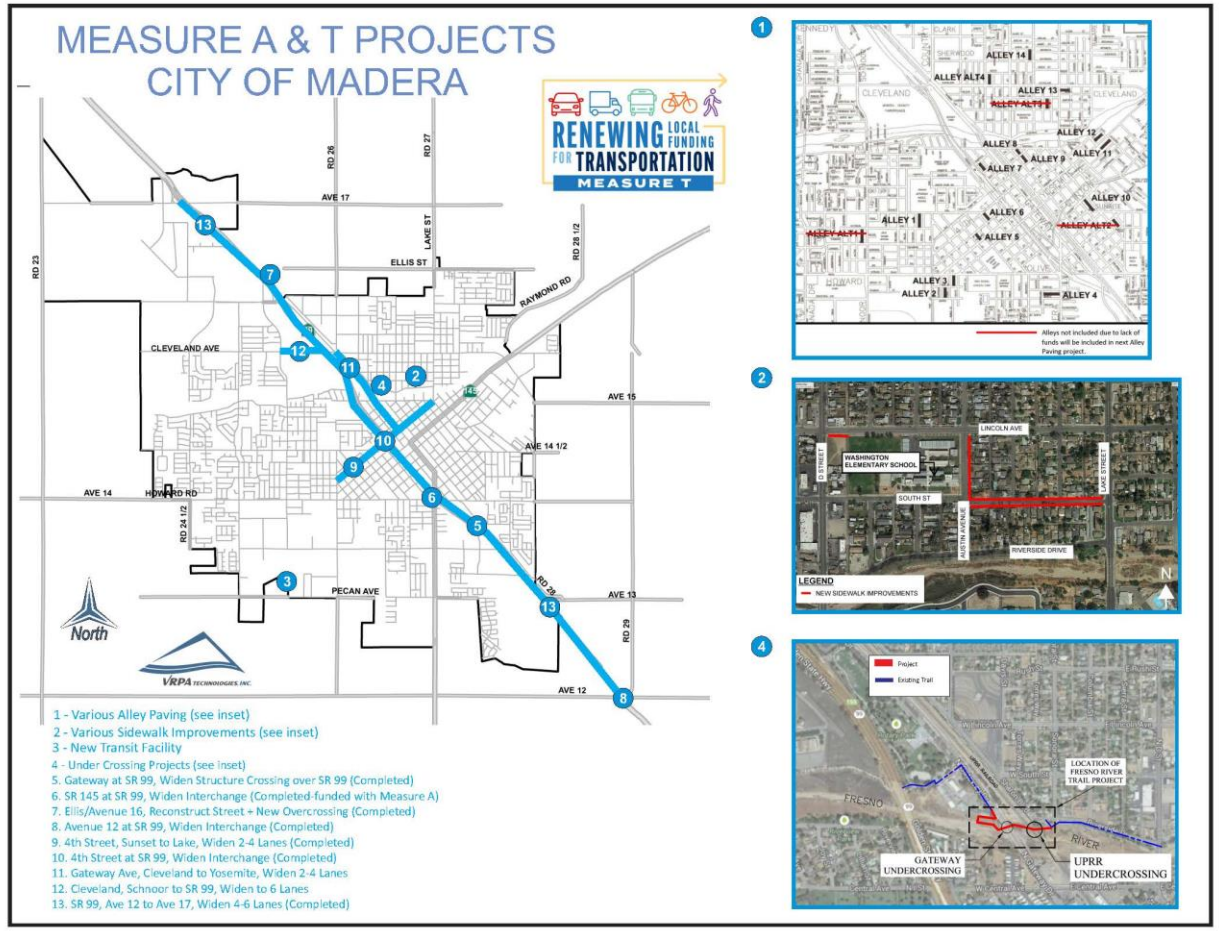
RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Locally Funded – Measure A & Current Measure T Projects – City of Chowchilla

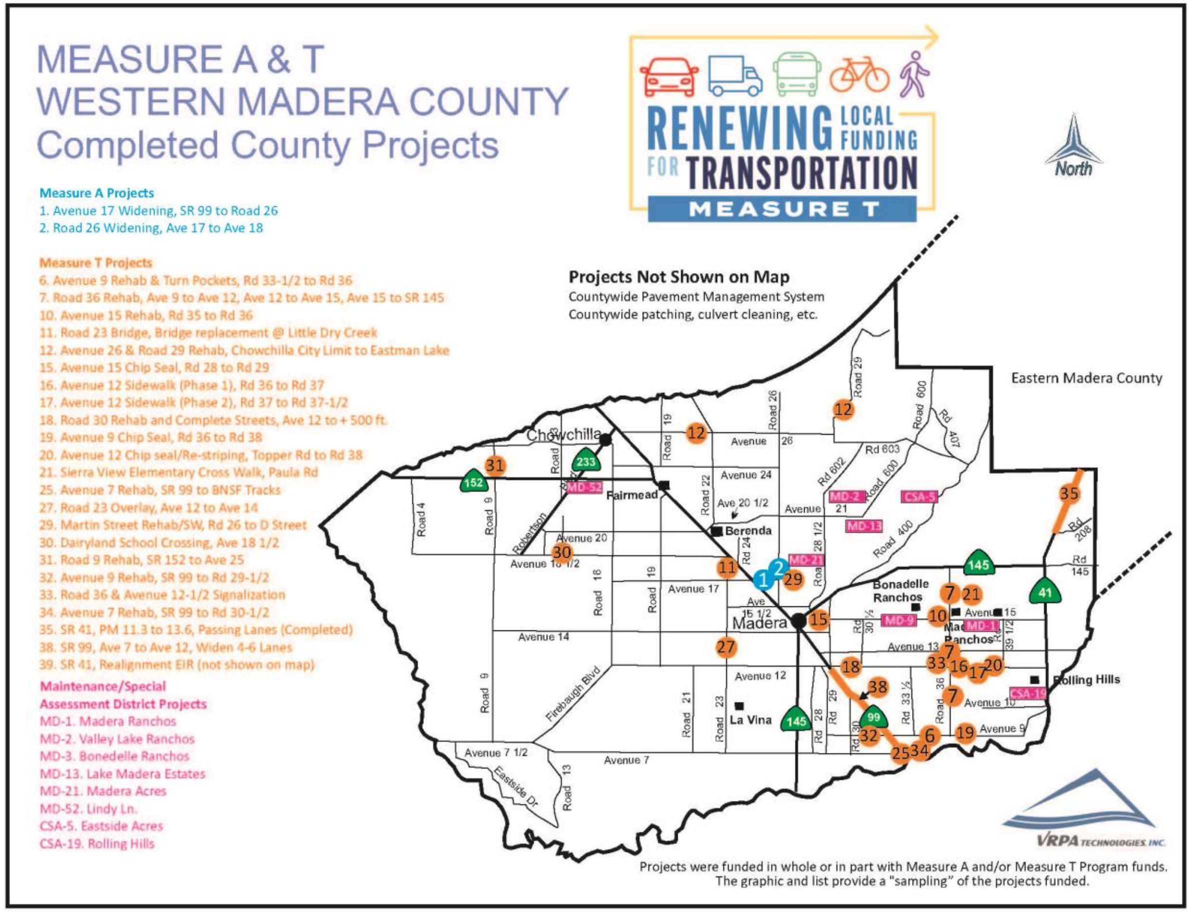


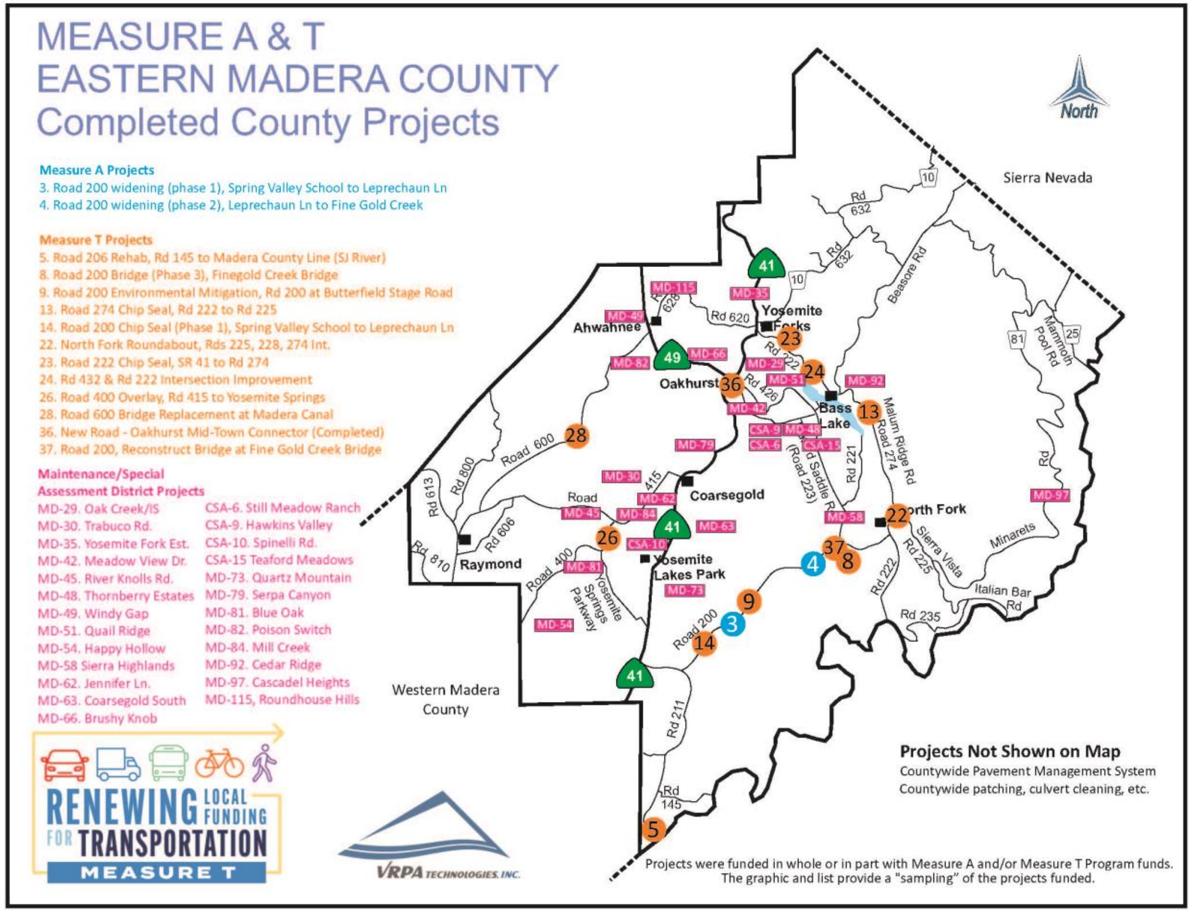
Locally Funded – Measure A & Current Measure T Projects – City of Madera





Locally Funded – Measure A & Current Measure T Projects





Measure T Enables Local Agencies to Fund Other Projects

- Local agencies apply for other federal and state funding, freeing-up Measure T funding for other projects
- Measure T provides matching funds to address federal and State funding requirements
- If Measure T is not renewed, Local Agencies will be forced to program Street & Road Funds (gas tax or general fund) as matching funds to other federal and State street & road funding, which will reduce funding available for other Local Agency street and road maintenance projects

Measure T Renewal Investment Plan Development Process and Highlights

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Greatest Remaining Need is Fixing Our Streets

Federal and State Government's Funding Priority is Public Transit and Bikes/Pedestrian Improvements

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

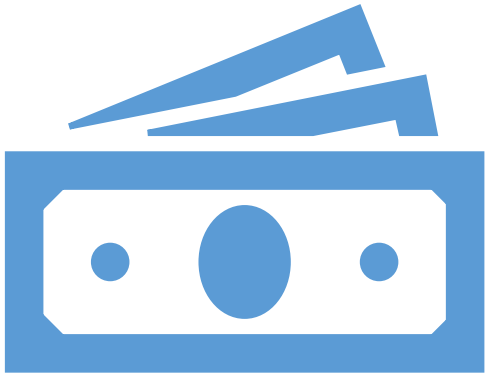
Why Must Measure T Fix Our Roads?

✓ **Future State and Federal Funding Outlook**

- The Federal Transportation bill made substantial shifts in its priorities toward transit & bike & pedestrian projects & programs
- The state budget is now focusing on transit & bike & pedestrian modes
- The focus is <u>not</u> on streets/roads & highways, nor on neighborhood road maintenance
- Measure T3 will need to provide the funds that are required to improve the quality of our neighborhood road network

Federal Infrastructure Bill

Federal Infrastructure Bill Program	Allocation
Active Transportation	$1 billion
Bridge Program (Formula)	$275 million
Carbon Reduction Program (Formula)	$6.42 billion
Charging/Fueling Infrastructure Grants	$2.5 billion
Competitive Bridge Grant Program	$3.27 billion
Congestion Relief Program	$250 million
Culvert Removal, Replacement, Restoration	$5.5 billion
Heathy Streets Program	$500 million
HSIP (Formula)	$15.6 million
INFRA	$4.8 billion
Metropolitan Planning (Formula)	$2.27 billion
National Electric Vehicle (Formula)	$5 billion
National Highway Freight (Formula)	$7.15 billion
National Infrastructure Assistance	$15 billion
PROTECT (Discretionary/Formula)	$8.7 billion
Local/Regional Project Assistance Program	$7.5 billion
Reconnecting Communities Pilot	$500 million
Reducing Truck Emissions at Port Facilities	$250 million
Rural Surface Transportation Grants	$2 billion
Safe Streets/Road for AI.	$6 billion
Stopping Threats on Pedestrians	$250 million
Strengthening Mobility/ Revolutionizing Transportation (SMART)	$1 billion
TAP	$7.2 billion
Transportation Infrastructure Finance/Innovation Act (TIFIA)	$1.25 billion
Total:	104.2 Billion



Proposed State of California Budget

Category	Proposed Total
Statewide Transit and Rail	$2 billion
Southern Calif Transit/Rail Projects	$1.25 billion
Grade Separation Projects	$500 million
Active Transportation Projects	$500 million
Climate Adaptation Projects	$400 million
Highways to Boulevards Pilot Program	$150 million
Bicycles/Pedestrian Projects	$100 million
Total:	4.9 billion

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Until Ended by Voters - Measure T3

- 30 Year - $866 million
- Investment Plan will be Revisited at Least Every 15 Years to Address Changes in Transportation Needs
- Will Not Increase Taxes
- Allows the Region to:
  - Address Our Long-term Maintenance Needs
  - Provide $$ for additional transportation Improvements

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Why Until Ended By Voters?

Investment in fixing local streets and roads will pay huge dividends, now and in the future

- Investing in the road system can lower the cost of maintaining the system for future generations
- A well-maintained system will benefit public transit & active transportation
- A well-maintained road system results in lower air quality emissions

Polling indicates that Until Ended By Voters enjoy widespread support (77+%)

The need for better roads cuts across all geographic areas, all economic spectrums, and all ethnicities

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Allocation Principles

Local Choice, Local Control

Flexibility

Fix it First

No Neighborhood Left Behind

Improve Safety

Equity

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Public Engagement Strategies

- 13 Steering Committee Meetings
- 2 Public Opinion Polls
- Stakeholder Presentations
- Community wide survey
- RTP/SCS Workshops and Community Meetings
- Countywide Mailers to Every Household
- Virtual Meetings/Interviews
- Social Media Noticing

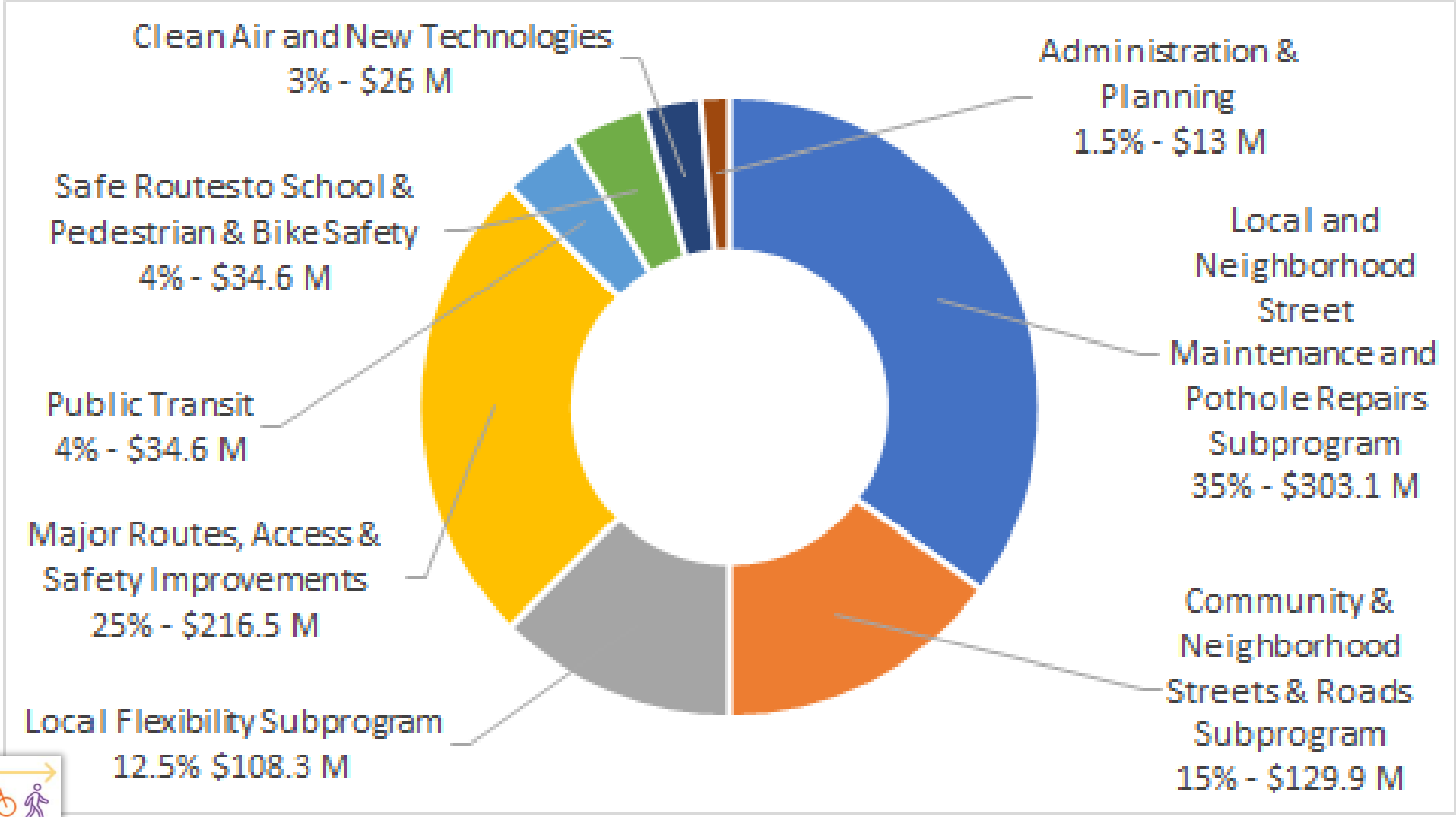
RENEWING LOCAL FUNDING FOR TRANSPORTATION MEASURE T

More Opportunity for Public Engagement

- Future projects important to each community can continue to be identified over time
- Working with local agencies to identify transportation needs through various planning and programming processes including the annual Capital Improvement Program (CIP) process and during the biennial Measure T Renewal Strategic Plan Update (SP)

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Allocations by Program



RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Local & Neighborhood Street Maintenance and Pothole Repairs Subprogram

$300.3 Million – 35%

- Fix Potholes and Repair Streets and Roads - #1 Priority of Voters and Others Surveyed
- Goal is to Improve Pavement Condition from "Poor" to "Good" Throughout the Region
- Fixing the worst roads and paving dirt roads and shoulders will greatly reduce dust and particulate matter
- Measure T will continue to be accessible to provide "Matching Funds" to Assessment/Special Districts for Maintenance and Repair

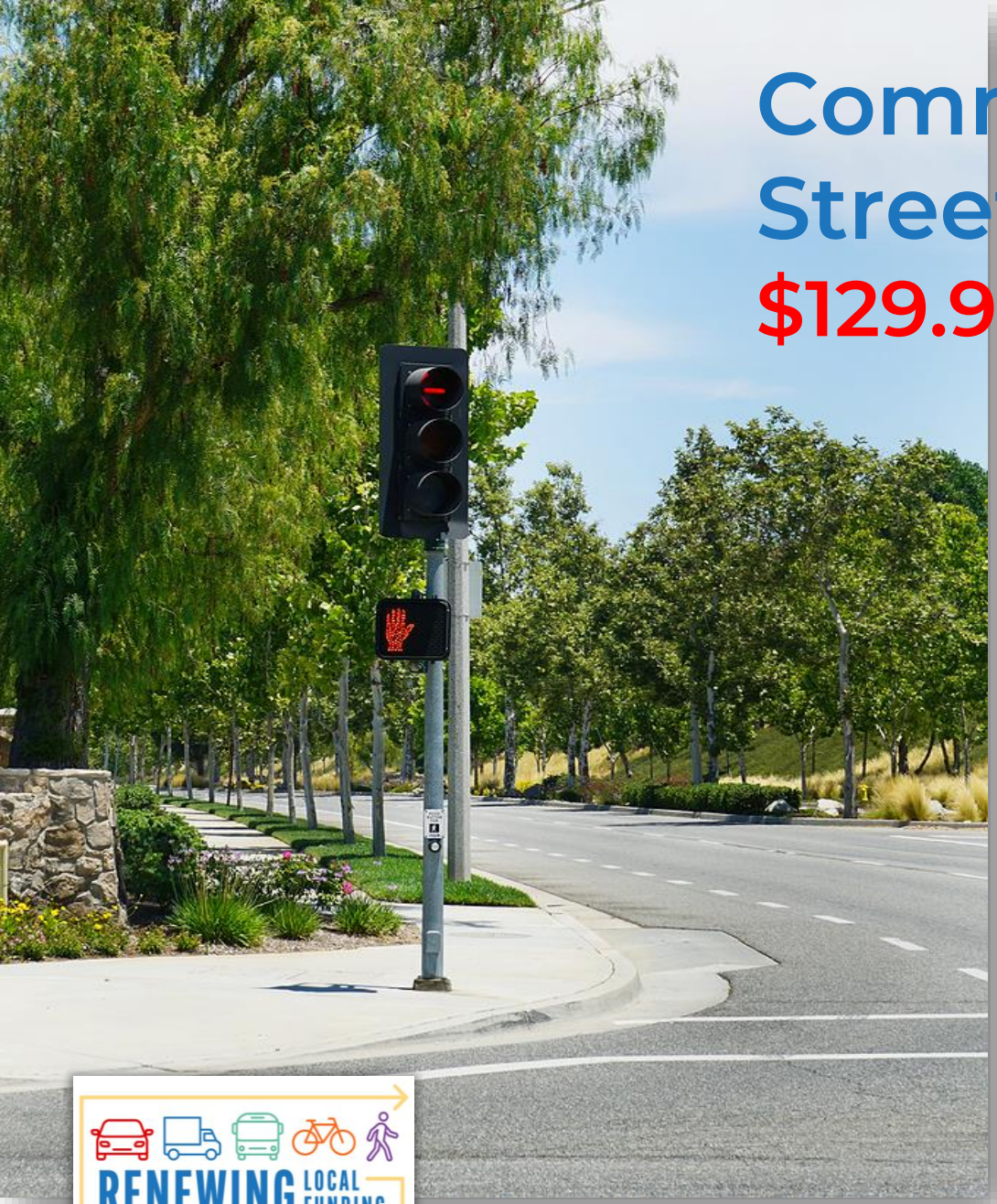
RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Local Flexibility Subprogram

$108.3 Million – 12.5%

- All Types of Transportation Improvements Such As:
  - Traffic Signals
  - Safety Improvements
  - Curb, Gutter, and Sidewalk Repairs
  - Bike and Pedestrian Improvements
  - Public Transit Services

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T



Community and Neighborhood Streets and Roads Subprogram

$129.9 Million – 15%

- Add additional lanes to existing streets and roads for congestion relief and improved safety.
- Improve sidewalks.
- Complete Streets (improvements that accommodate autos, bicycles, pedestrians, and transit services).
- Traffic control devices to enhance student and public safety.
- Separating street traffic from rail traffic (grade separation projects).
- Bridge improvements.

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Safe Routes to School & Pedestrian and Bike Safety Program

$34.6 Million – 4%

- Safe Routes to School Projects
- Access Improvements for People With Disabilities
- Significant State and Federal Funding Leveraging and Matching Opportunities

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Public Transit Program

$34.6 Million – 4%

- Continued Affordable Services for People Who Rely on Transit Including Students, Seniors, Veterans, and People With Disabilities
- Zero/Low Emission Bus Conversions
- Other Substantial Funding Sources from State and Federal Agencies
- Steering Committee doubled the allocation of Measure T Renewal funds to public transit

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Clean Air & New Technologies Program

$26 Million – 3%

- Reduce Vehicle Miles Traveled
- Clean Energy Projects
- Smart traffic technology will help reduce congestion and exhaust from idling vehicles stuck in traffic

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Major Routes, Access & Safety Improvements Program

$216.5 Million – 25%

- Focus on Operating the System – Congestion Relief
- Interchange Modifications
- Smart Corridors – Managed Lanes
- Regional Corridor Improvements Connecting the Cities and Communities

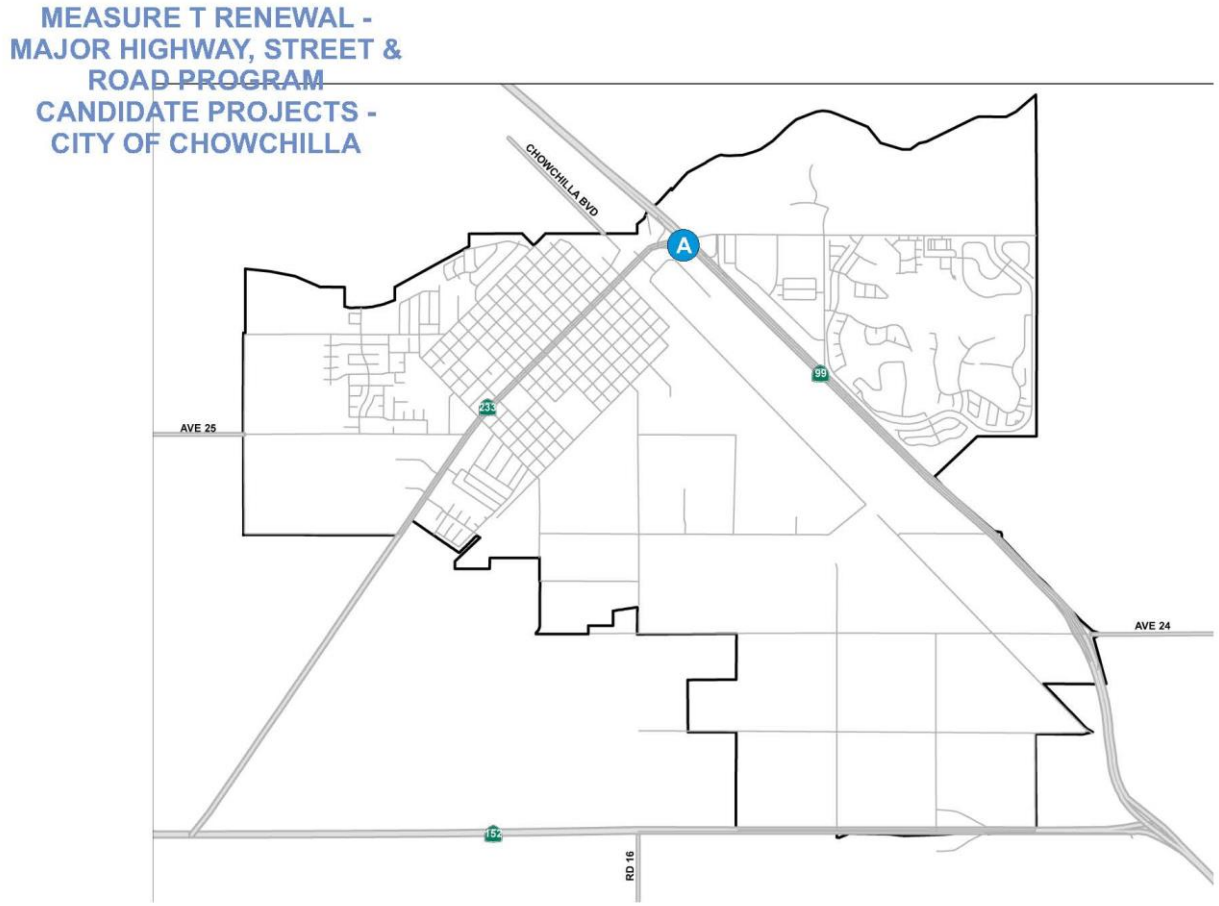
RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

MT3 - Major Routes Access & Safety Improvements Program

Phase 1 (Year 1-15) Project List

MAP ID	Agency	Route	Location	Description	Total Project Cost	Other Funding Available	MT3 Short-Term Funding Allocation
A	Caltrans/City of Chowchilla	SR 99/SR 233 Bridge	East and west of SR 233 and SR 99 IC	Bridge with Pedestrian improvements over SR 99 in Chowchilla with improvements to Round-A-Bouts	$9,000,000	$2,000,000	$7,000,000
B	City of Madera	Cleveland Avenue	Road 26 to State Route 99	Interchange/Grade Separation Planning Study	$5,000,000	$0	$5,000,000
C	City of Madera	Ellis Street	Krohn to Road 26/Country Club (from RTP)	Develop to full arterial standard	$6,200,000	$1,200,000	$5,000,000
D	City of Madera	Gateway Drive	Bridge Improvements	Bridge Improvements	$17,539,656	$7,000,000	$10,539,656
E	City of Madera	Road 28/Tozer	Avenue 14 to Clinton	Corridor Completion Improvement	$6,000,000	$1,200,000	$4,800,000
F	City of Madera	Westberry	Westberry Bridge	Bridge Improvements	$12,500,000	$3,000,000	$9,500,000
G	City of Madera	Yosemite and Tozer	Intersection	Intersection Capacity Improvement	$1,000,000	$500,000	$500,000
H	Madera County	Avenue 12	Road 36 to Road 38	Traffic Calming/Complete Street Project	$20,000,000	$15,000,000	$5,000,000
I	Madera County	Avenue 12	Road 30 1/2 to Road 36	2 Lanes to 4 Lanes	$21,000,000	$16,800,000	$4,200,000
J	Madera County	Avenue 12	Road 38 to Road 40	2 Lanes to 4 Lanes	$10,000,000	$8,000,000	$2,000,000
K	Madera County	Avenue 12	Road 40 to Riverwalk Blvd	2 Lanes to 6 Lanes	$10,000,000	$8,000,000	$2,000,000
L	Madera County	Avenue 12	Riverwalk Blvd to SR 41	4 Lanes to 8 Lanes	$10,000,000	$8,000,000	$2,000,000
M	Madera County	Mountain Area Evacuation Routes	Oakhurst Area Plan Routes/North Fork-Cascadel	Safety and Fire Evacuation Routes Projects & Planning Study	$48,000,000	$28,000,000	$20,000,000
N	Caltrans/Madera County	SR 99	Avenue 17 - Avenue 21	Goods Movement Improvements - Environmental, Design & Right-of-way	$25,000,000	$0	$25,000,000
				TOTAL:	**$201,239,656**	**$98,700,000**	**$102,539,656**

Phase 1 City of Chowchilla Projects

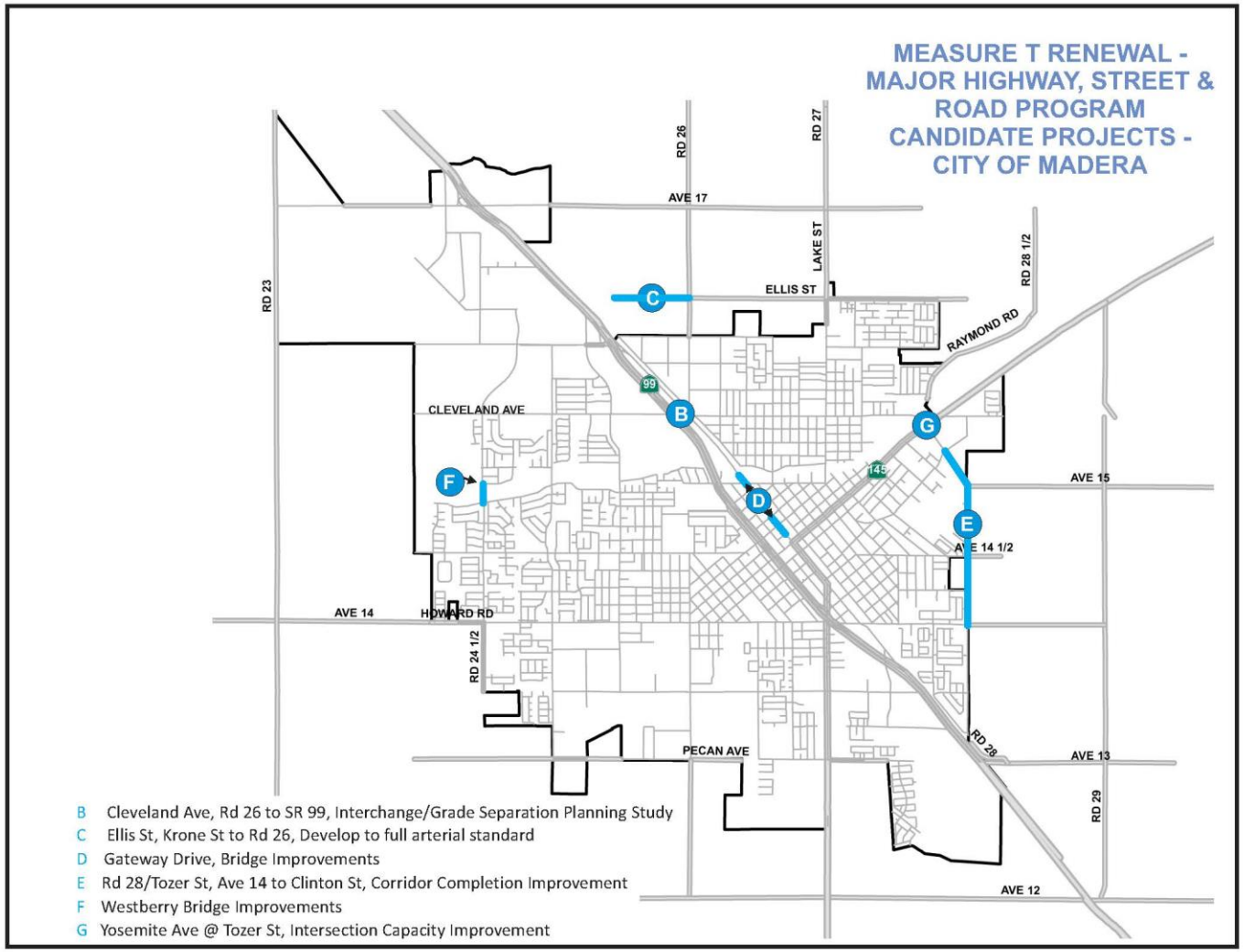


A SR99/SR 233, Bridge with Pedestrian improvements over SR 99 in Chowchilla with improvements to Round-A-Bouts

CITY OF CHOWCHILLA CALIFORNIA
GATEWAY TO PROSPERITY
INCORPORATED FEB 7, 1923

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

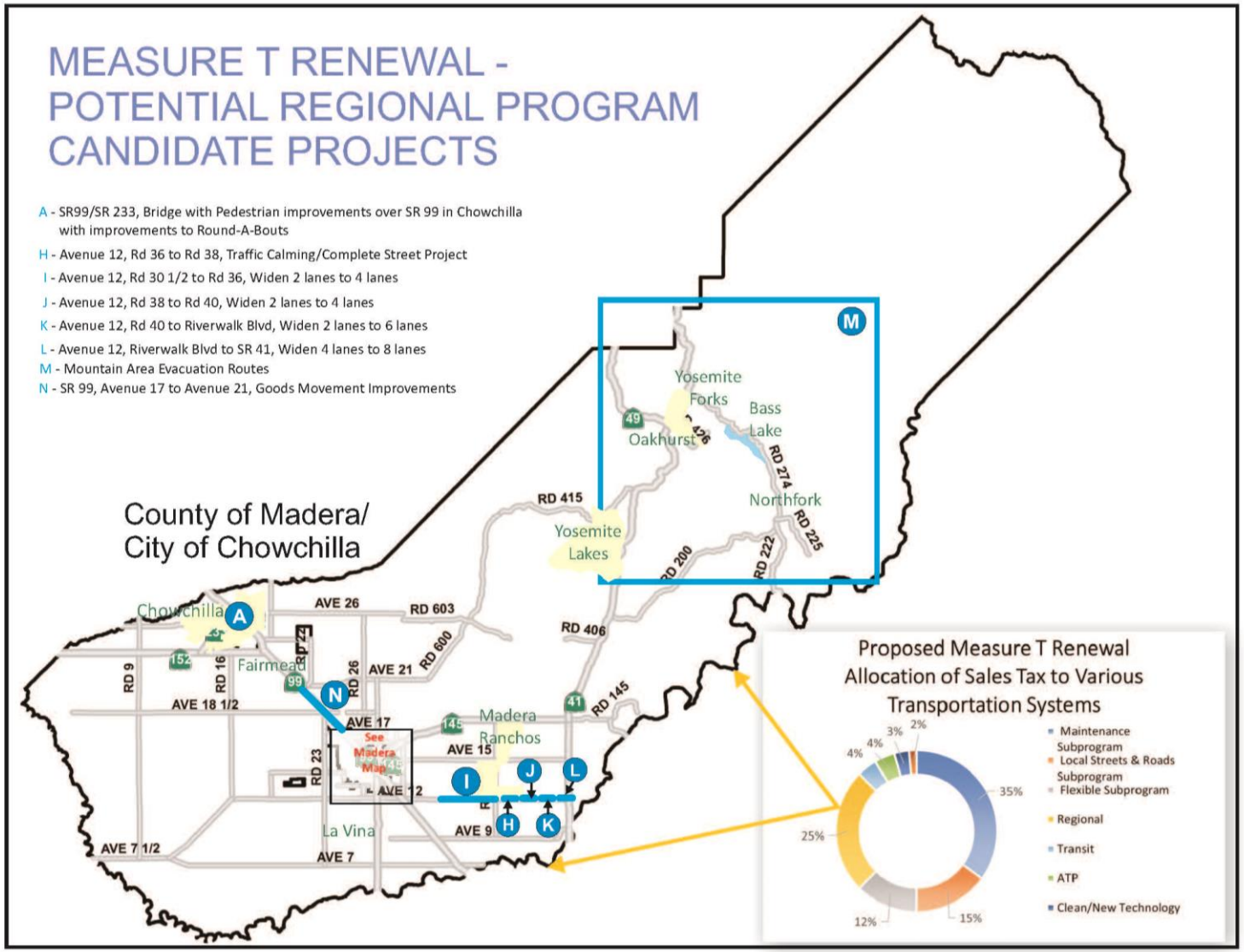
Phase 1 City of Madera Projects



The City of MADERA VALLEY CENTRAL

RENEWING LOCAL FUNDING FOR TRANSPORTATION MEASURE T

Phase 1 County Area Projects



Measure T
Local Agency Allocation
2022 Measure T Renewal – 30 Year Projection

Program/Subprogram	% Allocation	Total 30-Year MT3 Funding	County 49.44%	Madera 41.83%	Chowchilla 8.73%
Community & Neighborhood Streets & Roads	62.50%	$ 541,250,000	$ 267,594,000	$ 226,404,875	$ 47,251,125
Local and Neighborhood Street Maintenance and Pothole Repairs Subprogram	35.00%	$ 303,100,000	$ 149,852,640	$ 126,786,730	$ 26,460,630
Community & Neighborhood Streets & Roads Subprogram	15.00%	$ 129,900,000	$ 64,222,560	$ 54,337,170	$ 11,340,270
Local Flexibility Subprogram	12.50%	$ 108,250,000	$ 53,518,800	$ 45,280,975	$ 9,450,225
Major Routes, Access & Safety Improvements	25.00%	$ 216,500,000			
Public Transit	4.00%	$ 34,640,000	$ 17,126,016	$ 14,489,912	$ 3,024,072
Safe Routes to School & Pedestrian & Bike Safety	4.00%	$ 34,640,000	$ 17,126,016	$ 14,489,912	$ 3,024,072
Clean Air and New Technologies	3.00%	$ 25,980,000	$ 12,844,512	$ 10,867,434	$ 2,268,054
Administration & Planning	1.50%	$ 12,990,000			
	100.00%	**$ 866,000,000**			
		Total:	$ 314,690,544	$ 266,252,133	$ 55,567,323

Note: Population percentages will change over time

Why 2022?

Polling is incredibly high

Approval in 2022 may allow MCTA and the local agencies to bond or borrow against future revenues to develop “shelf-ready” projects to begin repairs & improvements ASAP. Bonding may lower the cost of repairs (debt service costs almost always are lower than construction escalation costs)

Presidential Elections (2024) Tend to be Divisive

Residents are clear; “Fix Our Roads” is No. 1 Priority

Support in 2024 is unknown & if MT3 does not pass, the Measure will Expire

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Accountability Provisions

- Annual Audits Prepared by Outside Professional Firms
- Performance Measures
- Pavement Condition Index (PCI) Tracking
- Citizen Oversight Committee (COC) – Reviews Strategic Plan & Annual Audits
- Compliance with PUC 180000
- Plan Amendments are Approved by the Authority Board under the Current Measure T & the Renewal

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Equity

- A Goal of 70 Pavement Condition Index (PCI) Countywide
- Low Transit Fares for Seniors, Students, and People with Disabilities
- Major Road and Highway Projects Throughout the County
- Leverage Measure T funding with Maintenance District matching funds

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Investment Plan Highlights

Addresses the #1 Priority of Voters and Others Surveyed:

Fix Potholes and Repair Streets

Allows for

Early Delivery

of Critical Improvements Through Bonding or Borrowing

Provides Over $108 Million in Local Control Funding so that Each Agency Can Best Meet Their Transportation Needs

Provides Over $34 Million to the Three Transit Agencies

Provides Matching Funds to the Substantial Investments that Active Transportation is Receiving at the State and Federal Levels

Helps Address Safety Issues and Congestion Choke Points

Will Not Increase Taxes

Invests $866 Million

in Our Local Economy

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Questions

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

Patricia Taylor, Executive Director
Madera County Transportation Commission
Phone: (559) 675-0721, Ext. 1
Email: patricia@maderactc.org
https://www.maderactc.org/measuret

Georgiena Vivian, President
VRPA Technologies, Inc. (MT3 Consultant)
Phone: (559) 259-9257
Email: gvivian@vrpatechnologies.com

RENEWING LOCAL FUNDING FOR TRANSPORTATION
MEASURE T

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

EQUITY STATEMENT

The Workforce Development Board of Madera County is committed to equity, diversity, inclusion, and access in every aspect of its operations and programs

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

EQUITY PRINCIPLES

- The Workforce Board will use an equity lens and a customer-centered and holistic approach for the design and implementation of programs and processes

- The Workforce Board will maintain a shared environment that creates space for continual learning and promotes practices of awareness

- The Workforce Board will build trust to strengthen relationships with the community ~~members~~, stakeholders, businesses, and customers ~~and~~ to deepen understanding of opportunities and address challenges

- The Workforce Board will use sourced data to make informed decisions and demonstrate progress

- The Workforce Board will create paths to opportunities by meeting customers where they are which will provide the ability to connect~~ing~~ them with ~~to~~ the necessary tools, resources, and support mechanisms ~~for people~~ to succeed

Commented [NM1]: How will WDB report progress?

Commented [NM2]: Define "where thy are" in different words

Madera Workforce Development Board AJCC Q1 22-23 Report:

Report created by One Stop Operator Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center partnership meets monthly. The following agencies are invited to participate in each meeting, which are planned and facilitated by Beaudette Consulting Inc.

- State Center Adult Education Consortium
- Employment Development Department
- Reading and Beyond
- Department of Social Services
- Madera County Workforce Investment Corporation
- Madera Community College Center
- Central Valley Opportunity Center
- Housing Authority of Madera County
- Madera County Economic Development Commission
- California Indian Manpower Consortium, Inc.
- Madera Adult School
- Job Corps

1. Aligning and Integrating Programs → 2. Increasing Demand Driven Skills Attainment → 3. Increasing Upward Mobility for all Californians

Our Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
  - July 13th, 2022
  - August 10, 2022
  - September 21st, 2022

This Quarters Meeting Topic Overview:

- Introductions – Roll Call
- How is your agency doing? How do you know?
  - (We share key performance indicators and goals during this portion in order to quantify success, problems, or to open up communication to ask for help)
- Partner Announcements: Staff changes
- Partner Events: reviews or notice of upcoming events
- Strategic Plan: review or updates
- Business Services: report outs, or decisions
- Continuous Improvement Plan: status updates, report-outs
- Open Discussion

    - Decisions, problems, or ideas
- Action Items (examples include)
    - Cross-training videos (internal and external facing)
    - Enter performance data into our shared Google Spreadsheets
    - Send agenda meeting topics to Gary
    - To send out information to all of the partners
    - Mock panel interview volunteer sign-ups

This Quarters Highlights:

Through discussions, I would say a major focus for all the partners is improving the career pathway, from high school to community college, to a meaningful career.

- Great communication flow
- High attendance – representation
- Willingness to help each other
- Safe environment to express ideas or ask for help
- Cross-Training Videos (internal facing)

Opportunities:

- Utilization of the Google Share Drive
    - Inputting data for agency specific performance metrics
- Continue referral platform integration on-boarding (Unite Us)
- Coming prepared to meetings with performance data
- Engage with business partners and local businesses engaged in the business services and relaying information on what skills they are hiring for.

Next Steps

- Create Cross-Training Videos (customer facing)
- Report out on WDB Goal Progress.
- Continuous Improvement visibility: I believe that an opportunity is to put our Continuous Improvement projects into a project management board such as Trello, so we can keep track of our progress.
- Celebrating Success: I would like to also in our next partner meeting got decide on how we should celebrate goals that we achieve, it doesn't have to cost money, but just a nice way to recognize the teams' accomplishments.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Director Application

NAME: DARREN C. ROSE	**TITLE** EXECUTIVE DIRECTOR
EMPLOYER: MADERA COUNTY ECONOMIC DEVELOPMENT COMMISSION	
ADDRESS: 2425 W. CLEVELAND AVE, STE 101	
PHONE: [redacted]	**FAX:**
EMAIL: drose@maderacountyedc.com	**ALTERNATE EMAIL:** [redacted]

ORGANIZATIONS YOU BELONG TO:	**HOW LONG?**
1. ROTARY CLUB OF FRESNO	8 YEARS 2007-2011, 2018-PRESENT
2. FRESNO CHAMBER OF COMMERCE	5 YEARS
3. PUBLIC RELATIONS SOCIETY	8 YEARS
4.	
5.	

REFERENCES:	**PHONE:**
BOBBY KAITIN	[redacted]
BRETT FRAZIER	[redacted]
ROB POYTHRESS	[redacted]
MARGARET ARECHIGA	[redacted]
PETER SCHNEIDER	[redacted]

WHY DO YOU WANT TO BE A MEMBER OF THE WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY?

TO UNDERSTAND AND ENGAGE ON MADERA COUNTY WORKFORCE ISSUES AS IT RELATES TO ECONOMIC DEVELOPMENT.

DO YOU HAVE ANY RELEVANT EXPERIENCE WITH WORKFORCE DEVELOPMENT, ECONOMIC DEVELOPMENT, EDUCATION, OR TRAINING PROGRAMS? ☒ **YES** ☐ **NO**
IF YES, PLEASE EXPLAIN:

SERVED ON A SUBCOMMITTEE FOR THE FRESNO WORKFORCE INVESTMENT BOARD FROM 1999-2001.

PLEASE LIST ANY OTHER INFORMATION THAT YOU FEEL WOULD BE PERTINENT.

I AM THE NEWLY APPOINTED EXECUTIVE DIRECTOR OF THE MADERA EDC.

SIGNATURE _____ **DATE** 10-12-2022

PY22-23 SAM ESTIMATED LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	64.6%	62.7%	69.6%
Employment Rate 4th Quarter After Exit	62.0%	71.2%	66.0%
Median Earnings 2nd Quarter After Exit	$ 5,961	$ 9,788	$ 4,094
Credential Attainment 4th Quarter After Exit	69.0%	68.3%	45.3%
Measurable Skill Gains	39.9%	66.1%	57.8%

PY 2021 PRELIMINARY LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	68.3%	65.1%	72.8%
Employment Rate 4th Quarter After Exit	65.5%	62.9%	68.8%
Median Earnings 2nd Quarter After Exit	$ 6,326	$ 8,968	$ 4,910
Credential Attainment 4th Quarter After Exit	78.2%	67.1%	56.5%
Measurable Skill Gains	67.6%	67.1%	50.0%

PY 2020 ACTUAL LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	62.6%	60.5%	65.0%
Employment Rate 4th Quarter After Exit	60.3%	71.4%	74.6%
Median Earnings 2nd Quarter After Exit	$ 5,568	$ 7,801	$ 5,273
Credential Attainment 4th Quarter After Exit	76.2%	94.7%	69.2%
Measurable Skill Gains	49.6%	61.9%	50.0%

PY 2019 ACTUAL LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	66.8%	78.6%	75.0%
Employment Rate 4th Quarter After Exit	68.4%	84.6%	70.0%
Median Earnings 2nd Quarter After Exit	$ 5,939	$ 7,534	$ 4,466
Credential Attainment 4th Quarter After Exit	77.8%	76.9%	71.4%
Measurable Skill Gains	48.8%	68.0%	30.5%

PY 2018 ACTUAL LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	64.9%	76.6%	65.7%
Employment Rate 4th Quarter After Exit	66.7%	77.3%	76.5%
Median Earnings 2nd Quarter After Exit	$ 4,714	$ 7,513	$ 4,149
Credential Attainment 4th Quarter After Exit	65.9%	93.3%	94.7%
Measurable Skill Gains	24.2%	39.1%	26.2%

PY 2017 ACTUAL LEVELS OF PERFORMANCE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	66.5%	78.7%	52.1%
Employment Rate 4th Quarter After Exit	69.9%	78.0%	66.7%
Median Earnings 2nd Quarter After Exit	$ 4,935	$ 7,395	$ 4,214
Credential Attainment 4th Quarter After Exit	84.6%	83.3%	66.7%
Measurable Skill Gains	42.6%	63.0%	43.9%

Madera Negotiated Goals 2020-2021:

	Adult	DW	Youth
Employment Rate Q2	67%	78.5%	71%
Employment Rate Q4	66%	74%	71%
Median Earnings Q2 After Exit	$6,000	$7,850	$4,500
Credential Attainment Q4 After Exit	60%	60%	60%
Measurable Skill Gains	45%	62.6%	50%

Madera Actual Levels of Performance PY 2020:

	Adult	DW	Youth
Employment Rate Q2	62.6%	60.5%	65%
Employment Rate Q4	60.3%	71.4%	74.6%
Median Earnings Q2 After Exit	$5,568	$7,801	$5,273
Credential Attainment Q4 After Exit	76.2%	94.7%	69.2%
Measurable Skill Gains	49.6%	61.9%	50%

Madera Preliminary Levels of Performance PY 2021:

	Adult	DW	Youth
Employment Rate Q2	68.34%	65.14%	72.78%
Employment Rate Q4	65.50%	62.92%	68.84%
Median Earnings Q2 After Exit	$6,326.08	$8,968.45	$4,910.21
Credential Attainment Q4 After Exit	78.18%	67.13%	56.54%
Measurable Skill Gains	67.59%	63.73%	63.03%

**Goal Met - “Meeting” defined as achieving 90% of established goal.

**Goal Exceeded - “Exceeding” defined as achieving above 100% of established goal.

	2022-23 State Negotiated Goals	2022-23 SAM Estimated Levels of Performance	2022-23 Madera Proposed Goals	2022-23 Madera Negotiated Goals
Adult				
Employment Rate Q2	64%	64.6%	64.6%	64.6%
Employment Rate Q4	61%	62%	62%	62%
Median Earnings Q2 After Exit	$7,000	$5,961	$5,961	$5,961
Credential Attainment Q4 After Exit	65.5%	69%	69%	79%
Measurable Skill Gains	55%	39.9%	39.9%	53%
Dislocated Worker				
Employment Rate Q2	68%	62.7%	62.7%	65%
Employment Rate Q4	66.5%	71.2%	71.2%	77%
Median Earnings Q2 After Exit	$8,508	$9,788	$7,850	$7,850
Credential Attainment Q4 After Exit	68.6%	68.3%	68.3%	79%
Measurable Skill Gains	55%	66.1%	66.1%	68%
Youth				
Employment Rate Q2	67.7%	69.6%	67.7%	67.7%
Employment Rate Q4	65.7%	66%	66%	75%
Median Earnings Q2 After Exit	$3,870	$4,094	$4,094	$5,800
Credential Attainment Q4 After Exit	60.4%	45.3%	45.3%	70%
Measurable Skill Gains	57.8%	57.8%	55%	56.5%

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Agenda Item 9.1

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Workforce Development Board of Madera County**

From: **Tracie Scott-Contreras, Executive Director**

Date: **October 20, 2022**

Subject: **Madera County Workforce Investment Corporation (MCWIC) Update**

Information:

The MCWIC will meet next on October 27, 2022. The agenda for the September 22, 2022 meeting as well as the minutes for the July 28, 2022 and August 25, 2022 meetings are included for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

AGENDA ITEM 9.1

A G E N D A

September 22, 2022
3:00 p.m.

Meeting will be held at the
Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at http://www.maderaworkforce.org/mcwic-meetings-and-agenda/. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the August 25, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending July 31, 2022.

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

8.2 Local Area Performance Goals Update

8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

9.0 Written Communication

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

11.0 Next Meeting

October 20, 2022

12.0 Adjournment

MINUTES

August 25, 2022

Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589

PRESENT: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

ABSENT: Gabriel Mejía

GUEST:

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:06 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Roger Leach moved to adopt the agenda, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the July 28, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending June 30, 2022.

There is nothing out of the ordinary in the reports. The reports presented are preliminary year-end financial statements. On-site auditing is scheduled for the second week of September. No adjustments have needed to be made. Cash reserve went down slightly primarily due to the purchase of surveillance cameras and lower than usual employer assessment fees due to the pandemic. Everything looks good. Notes for some of the

overspent budget line items are provided on the report. Employment Development Department's (EDD) sublease was processed and is moving forward. The State has it now and will place it into the system. Madera should receive a payment in approximately 2-4 weeks. Funds that MCWIC receives for the sublease can only be used towards the lease or facilities. facility expenses will be offset for the payment. The payment is noted in the outstanding accounts receivable report on the Balance Sheet.

Roger Leach moved to approve, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

7.2 Consideration of approval of the finalized budget for the 2021-2022 fiscal year.

The agenda erroneously listed the finalized budget for the 2021-2022 on the agenda but it should have been listed for the 2022-2023 fiscal year. Staff are requesting approval of the finalized budget for the 2022-2023 fiscal year. Jessica Roche, Controller, presented the finalized budget. The Summary Sheet provides an overview of revenues and expenditures. Revenues are broken out by the type of revenue and by category. Round 1 funds are received on July 1st. Round 2 funds are received on October 1st. Funds from the October round cannot be used for any expenses prior to October. State and local funds are included within the budget documents. Grants Contract Prior Year Carry IN are funds that are carried in from one fiscal year to the next – these funds are not WIOA funds. The formula carry-IN funds are the balance of WIOA funds as of 6/30/22. Grants contracts 2-year carry-over are the amounts reserved because the grant goes beyond 6/30/23. The WIOA formula transfer is reserved and set aside to operate in fiscal year 2023-2024. The State requires that 80% of allocated funds be expended in a year. Areas are allowed to carry-over 20%. This is due to how the State allocates funds due to the Federal fiscal year budget starting on October 1. The WIOA reserve is reduced from the 2022-2023 allocation to have funds to operate the program at the beginning of the following year. The expenses section shows costs that are specifically charged to a grant. Shared cost are items such as utilities. Expenses leveraged by WIOA formula shows how much WIOA funds may have been used in conjunction with grant funds. The summary sheets provide details for each grant. The expenses are also broken out for direct and shared expenses and fiscal versus program. Program WIOA enrollments costs are only charged to the WIOA Formula grant, and the allocation of those costs are based on prior year enrollment in those grants. Facilities costs are allocated by square foot. The training budget document shows the budgeted amounts for Individual Training Account (ITA), On the Job Training (OJT), Transitional Job Training (TJT), Paid Work Experience (PWEX) and Supportive Services. These figures can be adjusted as needed. Fringe Benefits Estimates outlines how fringe benefits and taxes are calculated.

Mattie Mendez to approve the 2022-2023 fiscal year budget, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

7.3 Consideration of approval of the revised MCWIC Business Policies and Procedures policy to include updates to the retention policy section.

Revisions in the MCWIC Business Policies and Procedures policy were made to the Record Retention section. The revisions made will align the policy with industry standards. Employment Apps (not hired) was changed to 2 years from 4 years; Personnel Files (after termination) changed form 7 years to 4 years; Payroll Records after termination was changed from 10 years to 7 years.

Mike Farmer moved to approve, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Mattie Mendez, Tim Riche

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet. The WDB met on August 18, 2022. Their next meeting will take place on October 20, 2022.

8.2 WIOA Formula and Special Projects Quarterly Program Overview as of June 2022

Information provided within the agenda packet. WIOA formula and special projects data is required by the State. The 30% training expenditure requirement was exceeded as well as the 10% leverage requirement. Leverage resources details were broken out and provided. The required amounts are budgeted but if funds are available, more funds can be spent on training. The Funds Utilization Requirements table reflects the status as of 2020. WIOA allotments were fully expended, and no funds needed to be returned to the State. The Funds Utilization report for 2021 show that Madera partially met the requirements. The 80% expenditure was met; however, the Youth requirements was not met in the first year. This was mostly due to the pandemic causing business to close or hire less. Madera will have to submit a Corrective Action Plan. The Youth numbers are increasing, and staff don't anticipate that this will be an issue for the coming year. The Funds Allocation for 2023 provides information on funding for Adult, Dislocated Worker (DW), Youth and Rapid Response categories. The funds represent a slight increase of 5.93%. There 15 individuals enrolled in the Wildfire grant. The project manager for the Wildfire grant informed MCWIC that they will most likely seek an extension for the grant. Grants and Contracts information was reviewed. The Fresno Equity and Special Populations contract is just starting and does not have any participants enrolled at this time. Madera was notified of some regional grant awards: the EDA Good Jobs Challenge with Fresno EDC. This regional contract was one of two awarded in California out of 509 nationwide applications. Fresno, Madera, Tulare and Kings counties are partnering on this grant. Staff were also notified for the Regional Equity and Recovery project grant. This grant involves the Madera Community College and will create 2 cohorts of maintenance mechanics and manufacturing and welding pathways. These cohorts will include a vocational ESL instructor who will assist ELL students to access this training. The charts provided include information on expenditures for various grants and categories as well as enrollments. It was requested that staff include homeless statistics on reports in future. Madera Workforce has in the past reached out to Fresno Continuum of Care but were not successful in forming a partnership. Staff are hoping to reach out again and become more involved. Currently, Madera County does not have an in-patient or out-patient rehabilitation center. This forces many people to have to travel to Merced or Fresno for services.

8.3 Local and Regional Plan PY 2021-24 Two Year Plan Modifications

Information provided within the agenda packet. Board members will be receiving invitation to various forums for the plans.

8.4 Beaudette Inc.'s Madera County America's Job Center of California (AJCC) One Stop Operator (OSO) report for the period of April 1, 2022, through June 30, 2022.

Information provided within the agenda packet.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Mattie Mendez: Community Action Partnership of Madera County (CAPMC) is providing mortgage, rental and utility assistance services.*
- *Debi Bray: Valley Children's Hospital is sponsoring the first day of the County Fair. Children will be able to attend the fair for free on the first day. The Chamber will be holding the Salute to Education during the County Fair on opening night.*

10.2 Staff

None.

11.0 Next Meeting

September 22, 2022

12.0 Adjournment

Roger Leach moved to adjourn at 4:23 p.m., seconded by Mike Farmer.

AGENDA ITEM 9.1

MINUTES

July 28, 2022

Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589

PRESENT: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

ABSENT: Mattie Mendez, Gabriel Mejía

GUEST:

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:01 by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Staff requested approval to add agenda item 8.3 Consideration of approval of the revised Program Supervisor job description and the Exempt Salary schedule to include the Program Supervisor position.

Mike Farmer moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt with the addition of agenda item 8.3, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the June 23, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

7.0 Closed Session

Roger Leach moved to close open session and go into closed session at 3:06 p.m., seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

7.1 Request for Closed Session: Public Employee Performance Evaluation Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director

Roger Leach moved to adjourn closed session at 3:26 p.m., seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

a. Closed Session Report-out
No reportable actions were taken during closes session.

8.0 Action Items

8.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending May 31, 2022.

The standard monthly financial reports were presented. Staff are close to finishing year-end close out. The State reports are already completed, and staff are now working on the MCWIC reports. There isn't anything unusual to report. Madera will be able to meet the State's 80% expenditure requirement. Expenditures for facility and materials are high because of the high level of purchases for personal protective equipment (PPE) due to the pandemic. Advertisement expenses were bumped up mostly for advertisements for the youth program.

Ramona Davie moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

8.2 Consideration of approval of the MCWIC Executive Director's goals for the period of July 1, 2022 to June 30, 2023.

Tracie presented her goals to the Board. Most of the focus is on continuing to work on succession planning and the recruitment and hiring of the new management position. Tracie will be working with Maiknue on becoming more involved in various organization and Boards. Staff will be working on the Biennial Plan Modification which is due to the State in March 2023. Staff will be working with a technical workforce specialist on the plan. Madera has worked with him in the past. He and Maiknue will be working closely together. The public input sessions have been scheduled. The Plan will be presented to the Workforce Development Board (WDB) in February 2023 and to the Board of Supervisors after that. Madera will also be involved with the work for the regional biennial plan modification. Staff will be involved with performance negotiations and will meet with the State to discuss the process to determine what Madera Workforce's goals will be related to mandatory WIOA outcomes. Tracie and staff will continue to work on fund diversification. Madera has been successful in receiving grants that are not WIOA specific in the meantime. Work will continue to be done on a policy for reserve funding. Tracie will work on staff development so staff can continue to build skills. A couple of front lobby staff will move into a Workforce Technician II positions from Workforce Technician I positions. Their duties will be expanded within the organization. Staff development trainings are still available through a regional grant. Madera may have an opportunity to participate and send staff to a workforce development apprenticeship program which will contain college level courses/units and will include hours worked while in the office. It will be a year-long process. The program will consist of on-line classes and work hours that will be done in the office. Once the program is completed, staff will become journeyman workforce development professionals.

Tim Riche moved to approve, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

8.3 Consideration of approval of the revised Program Supervisor job description and the Exempt Salary schedule to include the Program Supervisor position

Staff will be recruiting for an additional member of management in preparation of Tracie's departure from MCWIC. Staff felt the program supervisor position would be a good start. The position is a slightly more entry level, exempt position. It gives the opportunity to bring someone onboard at a more entry lever manager position. Some minor edits were made to the job description. This position was previously removed from the salary schedule in 2018. The edits included removing reference to WIA, adding MIS and ETPL responsibilities. Some duties previously listed under Other Duties were moved to Essential Duties. This position will include supervision of staff.

Roger Leach moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Mike Farmer, Roger Leach, Tim Riche

9.0 Information Items

9.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet. The WDB will meet next on August 18, 2022.

9.2 Program Update

Information provided within the agenda packet. Information provided through 5/31/22. The Corrections Workforce Specialist working at the prison Transition program and has gotten gate clearance and has been reporting to the prison for work. The Fresno Employment Development Department (EDD) Equity and Special Populations grant has been finalized. This is an 18-month project with Madera expected to provide services to 10 participants that are ELL or re-entry. The 2 worksites identified for the Wildfire grant, Whiskey Falls and Beasore Area, have been approved by the State. Eligibility was conducted for 14 individuals for this grant. The CalJOBS state site was down for approximately 2 weeks which delayed the eligibility process for those individuals. There is a possibility that the Wildfire grant will be extended another 12 months.

9.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet. Unemployment numbers are ticking up slightly but not significantly. Unemployment remains low. Many employers are recruiting.

10.0 Written Communication

None.

11.0 Open Discussion/Reports/Information

11.1 Board Members

None

11.2 Staff

- *Tracie Scott-Contreras: Staff will be busy in the Fall with the Federal single audit in September. The audit is conducted by an outside CPA firm with their staff being on-site for a week. The State monitoring for fiscal and procurement will take place in November or December.*
- *Jessica Roche: The Single Audit is required by Madera County and needs to be provided to them before December 1st. The financials are to be done by the end of December but can be done by March with an extension if necessary.*

12.0 Next Meeting

August 25, 2022

13.0 Adjournment

Roger Leach moved to adjourn at 3:57, seconded by Tim Riche.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Agenda Item 9.2

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Workforce Development Board of Madera County**

From: **Tracie Scott-Contreras, Executive Director**

Date: **October 20, 2022**

Subject: **MCWIC Finalized Fiscal Year 2022-2023 Budget**

Information:

The final budget, as approved by the Madera County Workforce Investment Corporation Board of Directors, is attached for the Board's review. Training amounts have been budgeted at or above the percentages mandated by State statute.

Financing:

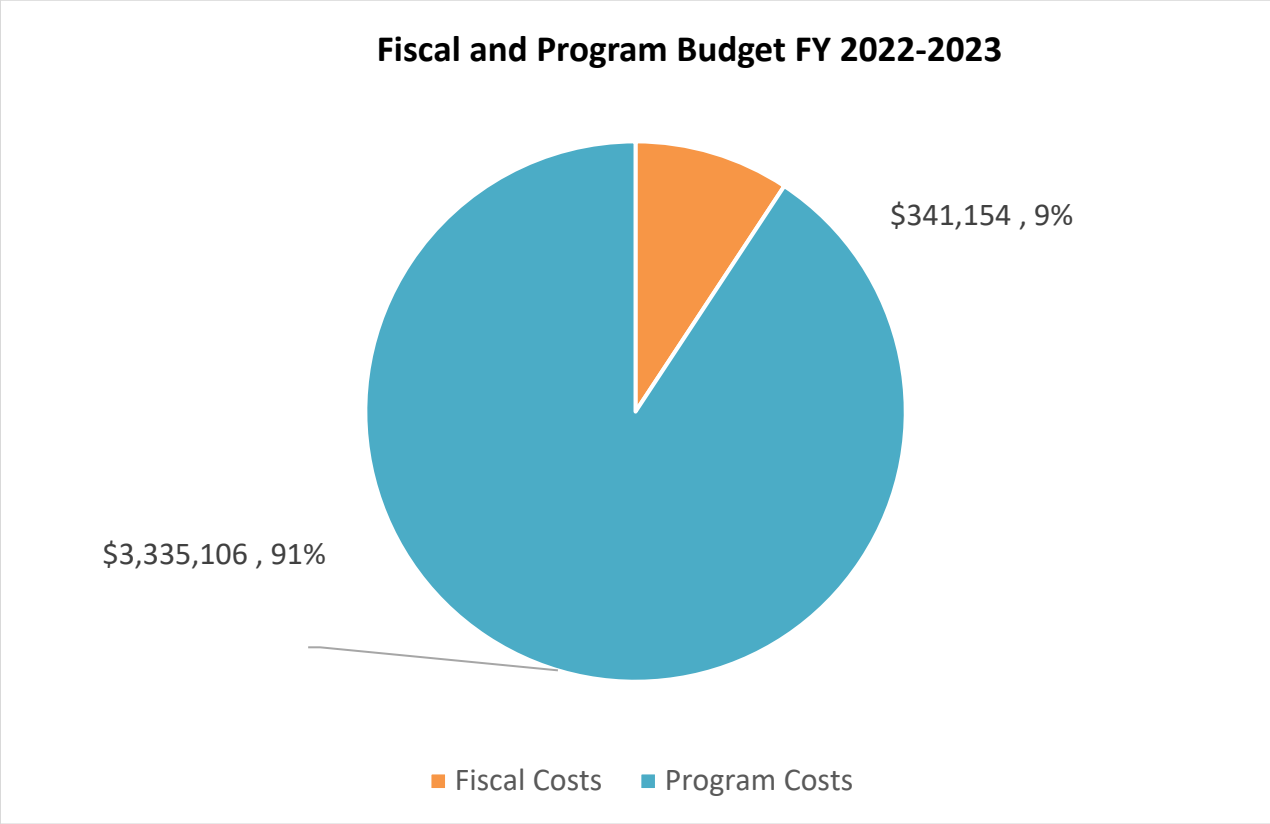
Workforce Innovation and Opportunity Act

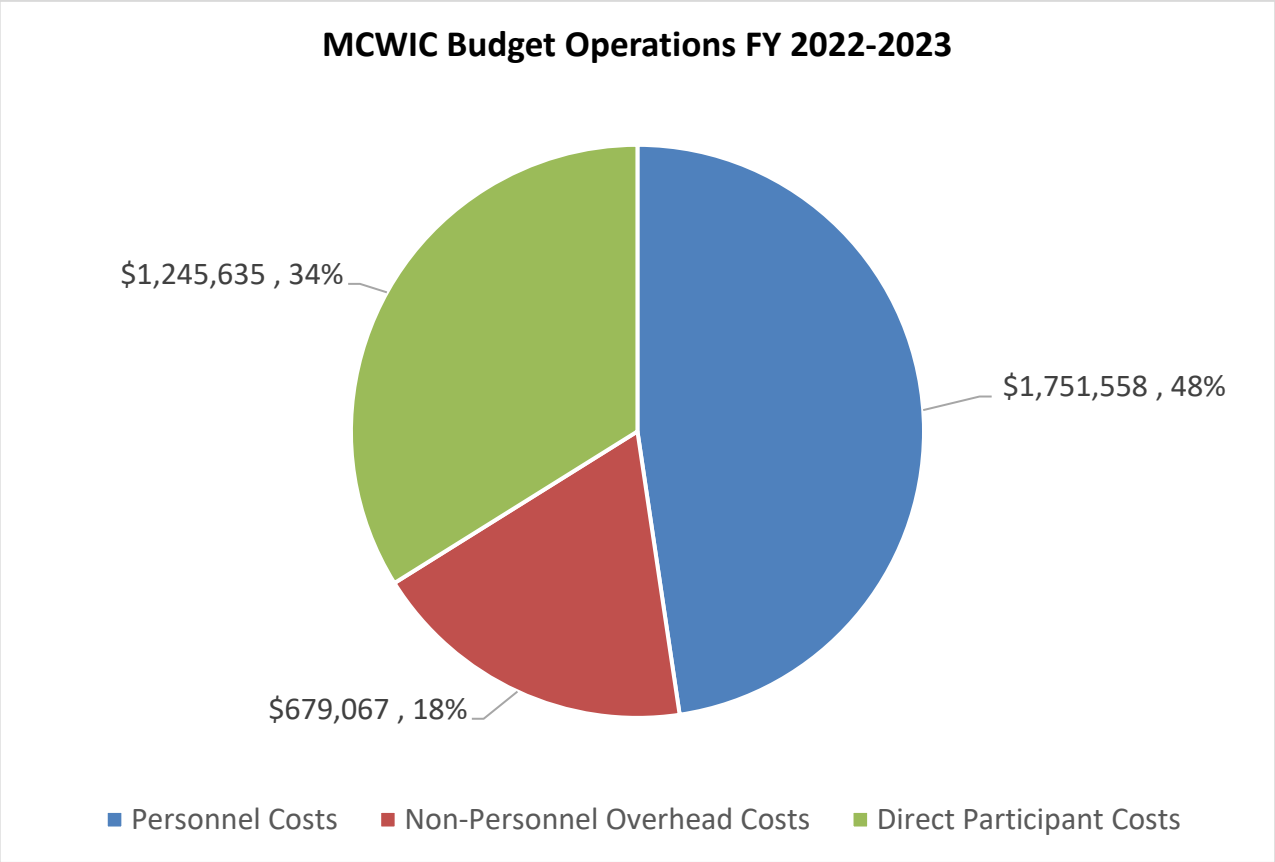
MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

FY 2022-2023 Final Budget Summary

Revenue Source	Total	Adult	Youth	DW	RR	RRLA	MCDC CCP In-custody	MCDC CCP Probation	MCDC Emerg COVID	MCDC JuvYY	MCDC JuvOY	CDCR-VSP	Stanislaus-Vet	GRID Pathway	Wildfire	WF Foundation	Fresno ESPG	AJCC	Corp
REVENUES																			
Contributions & Support																			
Foundations - Restricted																			
Wells Fargo Community Funds-New	$ -																		
Wells Fargo Community Funds-Carry-In	$ 41,526															$ 41,526			
Corporations																			
Chuckchansi	$ -																		
Individual contributions																			
Board members	$ -																		
Government grants/contracts - NEW																			
WIOA Formula Allocations - Round 1 (July 1st)	*$ 1,140,240*	$ 151,387	$ 836,147	$ 121,398	*$ 24,191*	*$ 7,117*													
WIOA Formula Allocations - Round 2 (Oct 1st)	*$ 1,283,194*	$ 676,524	$ -	$ 482,290	$ 96,106	*$ 28,274*													
Federal (non-WIOA Formula)	$ -																		
State	$ 150,000											$ 150,000							
Local/County	$ 91,389						$ 56,627	$ 34,762											
Other revenue																			
Program Fee for Service	$ -																		
Sublease	$ 280,000																	$ 280,000	
Revenue Adjustments																			
Grant/Contract Prior Yr Carry-IN	$ 578,603								*$ 25,050*	$ 35,646	$ 35,646		$ 19,414	$ 120,797	$ 289,414		$ 45,486		$ 7,150
2021 WIOA Formula Carry-IN	$ 1,238,384	$ 448,171	$ 602,206	$ 150,100	$ -	$ 37,907													
Grant/Contract 2+YR Carry-Over	$ (90,319)													$ (78,722)			$ (5,252)	$ (6,345)	
2022 WIOA Formal Reserve for 2023	$ (907,098)	$ (331,164)	$ (334,459)	$ (241,475)															
WIOA Formula Transfer (Adult & DW)	$ -	$ 180,000		$ (180,000)															
Total Revenue	**$3,805,918.73**	**$1,124,918.07**	**$1,103,894.02**	**$332,312.69**	**$120,297.00**	**$73,298.03**	**$56,627.00**	**$34,762.00**	**$25,050.00**	**$35,646.00**	**$35,646.00**	**$150,000.00**	**$19,414.00**	**$42,075.00**	**$289,414.00**	**$41,525.92**	**$40,234.00**	**$273,655.00**	**$7,150.00**
EXPENSES																			
Personnel:																			
Full Time																			
Salaries/Wages	$ 1,325,301	$ 349,559	$ 466,728	$ 94,987	$ 64,041	$ 33,926	$ 24,796	$ 16,530	$ 16,530	$ 20,663	$ 20,663	$ 107,764	$ 1,653	$ 16,530	$ 24,360	$ -	$ 20,707	$ 45,864	$ -
Fringe	$ 426,257	$ 112,429	$ 150,114	$ 30,551	$ 20,597	$ 10,912	$ 7,975	$ 5,317	$ 5,317	$ 6,646	$ 6,646	$ 34,660	$ 532	$ 5,317	$ 7,835	$ -	$ 6,660	$ 14,751	$ -
Total Personnel	**$ 1,751,558**	**$ 461,987**	**$ 616,841**	**$ 125,537**	**$ 84,638**	**$ 44,838**	**$ 32,771**	**$ 21,847**	**$ 21,847**	**$ 27,309**	**$ 27,309**	**$ 142,424**	**$ 2,185**	**$ 21,847**	**$ 32,195**	**$ -**	**$ 27,367**	**$ 60,615**	**$ -**
Other Than Personal Service (OTPS):																			
Total Direct OTPS	**$ 1,245,635**	**$ 414,070**	**$ 331,766**	**$ 153,016**	**$ 11,116**	**$ 4,334**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,534**	**$ 15,000**	**$ 249,644**	**$ 33,541**	**$ 6,464**	**$ -**	**$ 7,150**
Total Shared OTPS	**$ 679,067**	**$ 163,077**	**$ 145,567**	**$ 41,920**	**$ 19,892**	**$ 10,699**	**$ 7,842**	**$ 5,228**	**$ 5,228**	**$ 6,535**	**$ 6,535**	**$ 33,780**	**$ 523**	**$ 5,228**	**$ 7,575**	**$ -**	**$ 6,403**	**$ 213,039**	**$ -**
		$ 1,039,134	**$ 1,094,175**	**$ 320,473**	**$ 115,646**	**$ 59,871**	**$ 40,612**	**$ 27,075**	**$ 27,075**	**$ 33,843**	**$ 33,843**	**$ 176,205**	**$ 22,241**	**$ 42,075**	**$ 289,414**	**$ 33,541**	**$ 40,234**	**$ 273,655**	**$ 7,150**
Total Expenses	**$ 3,676,259**	**$ 1,039,134**	**$ 1,094,175**	**$ 320,473**	**$ 115,646**	**$ 59,871**	**$ 40,612**	**$ 27,075**	**$ 27,075**	**$ 33,843**	**$ 33,843**	**$ 176,205**	**$ 22,241**	**$ 42,075**	**$ 289,414**	**$ 33,541**	**$ 40,234**	**$ 273,655**	**$ 7,150**
Expenses Leveraged by WIOA Formula	**$ -**	**$ 3,749**		**$ -**			**$ 16,015**	**$ 7,687**	**$ (2,025)**	**$ 1,803**	**$ 1,803**	**$ (26,205)**	**$ (2,827)**						
Revised Total Expenses	**$ 3,676,259**	**$ 1,042,883**	**$ 1,094,175.01**	**$ 320,473.19**	**$ 115,646.32**	**$ 59,870.50**	**$ 56,627.12**	**$ 34,761.75**	**$ 25,049.75**	**$ 35,646.44**	**$ 35,646.44**	**$ 149,999.56**	**$ 19,414.44**	**$ 42,074.75**	**$ 289,413.89**	**$ 33,541.00**	**$ 40,233.72**	**$ 273,654.67**	**$ 7,150.00**
Revenues Less Expenses	**$ 129,660**	**$ 82,035**	**$ 9,719**	**$ 11,840**	**$ 4,651**	**$ 13,428**	**$ (0)**	**$ 0**	**$ 0**	**$ (0)**	**$ (0)**	**$ 0**	**$ (0)**	**$ 0**	**$ 0**	**$ 7,985**	**$ 0**	**$ 0**	**$ -**

Notes:
- **2 positions are unbudgeted: Career Specialist and Program Technician**
- **salary adjustment made for interim Exec Director**
- **all revenue allocations and carry-in are actual and not estimates**


Fiscal and Program Budget FY 2022-2023
$341,154 , 9%
$3,335,106 , 91%
Fiscal Costs
Program Costs


MCWIC Budget Operations FY 2022-2023
$1,245,635 , 34%
$1,751,558 , 48%
$679,067 , 18%
Personnel Costs
Non-Personnel Overhead Costs
Direct Participant Costs

WIOA Formula Training Budget			
ITA	$ 279,525	$ 54,442	$ 118,562
OJT	$ 57,451	$ 76,264	$ 25,000
TJT	$ 35,248	$ -	$ -
PWEX	$ -	$ -	$ 173,133
Supportive Services	$ 34,297	$ 20,893	$ 19,687
Total for Budget	**$ 406,521**	**$ 151,599**	**$ 336,382**

AB1149 Training Requiement for Adult and DW ONLY Worksheet			Youth Training
	Adult	**DW**	Youth Training
Allocations	$ 1,007,911.00	$ 423,688.00	$ 836,147
30% Requirement	$ 302,373.30	$ 127,106.40	n/a
20% Direct	$ 201,582.20	$ 84,737.60	n/a
10% Leverage	$ 100,791.10	$ 42,368.80	n/a
Carryin from 2020	$ -	$ -	
Calc amount for AB1149 YOA 2022	**$ 302,373**	**$ 127,106**	**$ 250,844**
ITA	$ 211,661	$ 50,843	$ 75,253
OJT	$ 57,451	$ 76,264	$ 25,000
TJT	$ 33,261	$ -	
PWEX	$ -	$ -	$ 163,049
Supportive Services	$ 30,000	$ 20,000	$ 12,542
Carry in Training Obligations from 6.30.22			
ITA	$ 67,864	$ 3,599	$ 43,308
OJT	$ -	$ -	$ -
TJT	$ 1,987	$ -	$ -
PWEX	$ -	$ -	$ 10,084
Supportive Services	$ 4,297	$ 893	$ 7,145
AB1149 YOA 2022 still needed			
Training	$ -	$ -	$ -

WIOA Program Allocation

PY WIOA Enrollment % used for budget purposes

Year 2021-2022 WIOA Enrollments , based on individuals participated

	Enrolled	**%**
Adult	339	74.34%
DW	38	8.33%
Youth	79	17.32%
Total	**456**	**100.00%**
Per CalJobs Enrollment Report	*linked to row 200 on Budget Worksheet*	

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Agenda Item 9.3

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Workforce Development Board of Madera County**

From: **Maiknue Vang, Deputy Director**

Date: **October 20, 2022**

Subject: **Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update**

Information:

The State issued Workforce Services Draft Directive WSDD-235 on June 22, 2022, which provides guidance and establishes the procedures regarding the two-year modification to both regional and local plans for Program Year (PY) 2021-2024 under WIOA. We are currently entering the second year of implementation of the original regional and local plans. The regional and local plan modifications will be due to the State on March 31, 2023. The planning guidance includes community and stakeholder engagement requirements, as well as the standard 30-day public comment period, approval by the Workforce Development Board, and approval by the Madera County Board of Supervisors. Given the volume of work required, the region and local staff have engaged the same technical advisor, David Shinder, as was used on the original regional plan to guide the work on the modifications and develop the required plan documents for submission within the required timeframes.

WDB staff met with David Shinder on September 13 and reviewed the current four-year plan, the requirements for the biennial plan modification, and the content of the current plan that is subject to modification requirements. Three local stakeholder forums have been scheduled and all sessions are open to the public. The first session was held in-person on October 11 at the Community Action Partnership of Madera County from 3:00-4:30pm. The session was open to the community, CBOs, partners, and board members, and focused on Economic Recovery. The second session will be held via videoconference on October 24, from 9:00-10:00am, and will focus on Effective Services for Job Seekers. The last session will also be held via videoconference on November 1, from 8:30-9:30am, and will focus on input from businesses specific to the role of Businesses as Trainers and work-based learning strategies. Workforce Development Board members are invited to attend all sessions that are of interest – formal invitations will be sent to all Directors on the Board.

The draft of the local plan modification narrative should be completed by December 8, with a presentation of the draft local plan modification by David Shinder to the WDB, management and staff, and/or partners and stakeholders on December 15. The draft will be released for public comment following the December WDB meeting, for a minimum of 30 days. Public comments received will be summarized and included with the plan narrative for review and approval by the WDB and the Board of Supervisors in February.

The San Joaquin Valley and Associated Counties Regional Planning Unit will be led by Stanislaus County Workforce Development who will coordinate regional activities in accordance with regional plan

modification requirements and timeframes. Local and Regional plans are due to the State by March 31, 2023, and will be delivered in one package that will include the regional plan and all local plans associated with the San Joaquin Valley and Associated Counties Regional Planning Unit.

WSDD-235: Local and Regional Plans PY 21-24 Two Year Modifications is attached for reference.

Financing:

Workforce Innovation and Opportunity Act

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

QUESTIONS?
559-662-4589

MADERA COUNTY LOCAL WORKFORCE PLAN

JOB SEEKER FORUM

OCTOBER 24 2022

9:00AM - 10:00AM
VIRTUAL MEETING

DISCUSSION & INSIGHT

How does the workforce system deliver the most effective mix of services, supports and skill development activities to job seekers in the current economic environment? What approaches in service delivery would be most desirable to job seekers given their changing attitudes and expectations regarding work and careers?

ZOOM REGISTRATION

https://us02web.zoom.us/meeting/register/tZAkd-mqqTkrEt3GsOdTnEtgB-FiGJR8BfMc

This project is fully funded by a US Department of Labor Workforce Innovation and Opportunity Act (WIOA) grant allocation totaling $2,379,746 and is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

QUESTIONS?
559-662-4589

MADERA COUNTY LOCAL WORKFORCE PLAN BUSINESS FORUM

NOVEMBER 1 2022

8:30AM - 9:30AM
VIRTUAL MEETING

DISCUSSION & INSIGHT

What strategies would be most effective to encourage businesses to partner with the workforce system to train new or existing employees and to support innovative approaches to recruitment and retention?

ZOOM REGISTRATION

https://us02web.zoom.us/meeting/register/tZYof-urrD8oH9MUI-mINCxQnCM3AjOZSWeu

This project is fully funded by a US Department of Labor Workforce Innovation and Opportunity Act (WIOA) grant allocation totaling $2,379,746 and is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Agenda Item 9.4

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Workforce Development Board of Madera County**

From: **Tracie Scott-Contreras, Executive Director**

Date: **October 20, 2022**

Subject: **Unemployment Insurance (UI) Claim Information**

Information:

The most recent data on UI Claims for the period of August 13, 2022 through October 8, 2022 for Madera County is being provided for the WDB's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool | County Claims | County Demographics | County Industry | Statewide Demographics | Statewide Industry

Weekly Initial Claims by County

	August 2022 (Week Ending)			September 2022 (Week Ending)				October 2022 (Week Ending)	
County	13	20	27	3	10	17	24	1	8
Madera	153	139	179	182	166	142	172	186	241

Claim Type
- (●) UI Claims
- ( ) PUA Claims

County
Madera

Claims by Date
Multiple values