A G E N D A

October 27, 2022
3:00 p.m.

Meeting will be held at:
Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at http://www.maderaworkforce.org/mcwic-meetings-and-agenda/. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the September 22, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

7.0 Closed Session

7.1 Request for Closed Session: Public Employment Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director

8.0 Action Items

8.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending August 31, 2022.

9.0 Information Items

9.1 Workforce Development Board (WDB) of Madera County Update

9.2 Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update

9.3 Beaudette Inc. One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.

9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

10.0 Written Communication

11.0 Open Discussion/Reports/Information

11.1 Board Members

11.2 Staff

12.0 Next Meeting

To Be Determined

13.0 Adjournment

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

MINUTES

September 22, 2022

Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589

PRESENT: Ramona Davie, Roger Leach, Gabriel Mejía, Tim Riche

ABSENT: Debi Bray, Mike Farmer, Mattie Mendez,

GUEST:

STAFF: Nicki Martin, Jessica Roche, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:01 p.m. by Vice Chair Gabriel Mejia.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Time Riche moved to adopt the agenda, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Ramona Davie, Roger Leach, Gabriel Mejía, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the August 25, 2022, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Ramona Davie moved to approve, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Ramona Davie, Roger Leach, Gabriel Mejía, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending July 31, 2022.

Staff presented the unaudited financial statements. They don't anticipate that the financial statements will need any edits.

Roger Leach moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Ramona Davie, Roger Leach, Gabriel Mejía, Tim Riche

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet. The WDB will meet next on 10/20/22.

8.2 Local Area Performance Goals Update

Information provided within the agenda packet. Local Workforce Boards are required to negotiate their performance every 2 years. Local workforce areas all participate in a regional call to negotiate their own area's goals. Staff participated in the negotiations call on 9/15/22. Performance Goals are based on the area's Statistical Adjustment Model (SAM), the State's negotiated goals and the local area's performance outcomes for the past 5 years. The State pushed to increase Madera's medium earnings and attainment rates. The State forwards proposed figures prior to the negotiations call. The negotiated rates are good for 2 program years. Madera met or exceeded their performance for the 2020-2021 program year. If areas don't meet their goals, they will be placed on an improvement plan and will have to do a corrective action plan.

8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet. There has been a considerable jump in traffic coming into the Center from July to August. At this time, September has seen more traffic than August at the same time.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

None.

11.0 Next Meeting

October 27, 2022

12.0 Adjournment

Ramona Davie moved to adjourn at 3:34 p.m., seconded by Tim Riche.

Madera County Workforce Investment Corporation
Balance Sheet - Statement of Financial Position FY 2022-2023
(In Whole Numbers)

As of 8/31/2022

	Current Fiscal Year	Prior Year Financials Ending Balance - unaudited
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	346,469.00	300,210.00
Cash in BA - Payroll	79,699.00	77,781.00
Total Cash and cash equivalents	426,168.00	377,991.00
Accounts Receivable		
Accounts Receivable	55,330.00	44,048.00
Grants/Program Contracts Receivable	72,328.00	295,610.00
Total Accounts Receivable	127,658.00	339,658.00
Prepaid Expenses		
Prepaid Expense	2,992.00	2,992.00
Total Prepaid Expenses	2,992.00	2,992.00
Total assets, net		
Computer & Software	149,116.00	149,116.00
Office Equipment	20,226.00	20,226.00
Vehicles	0.00	0.00
Furniture & Fixtures	550.00	550.00
Accumulated Depreciation	(164,148.00)	(164,148.00)
Total Total assets, net	5,745.00	5,745.00
Total CURRENT ASSETS	562,562.00	726,385.00
CURRENT LIABILITIES		
Accounts Payable	507.00	38,545.00
Accrued payroll and related expenses	63,060.00	59,644.00
Vacation Payable	57,433.00	31,122.00
Total CURRENT LIABILITIES	121,000.00	129,312.00
NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(406,377.00)	(549,672.00)
Restricted	(35,186.00)	(47,401.00)
Total Temporary restricted and unrestricted	(441,562.00)	(597,073.00)
Total NET ASSETS	(441,562.00)	(597,073.00)
Total liabilities and net assets	562,562.00	726,385.00

Madera County Workforce Investment Corporation
Statement of Cash Flows - Board Report - Statement of Cash Flow
As of 8/31/2022

(In Whole Numbers)

	Current Month	Current Fiscal Year 2022-2023
CASH FLOWS FROM OPERATING ACTIVITES		
Change in Net Assets		
	(5,422.00)	(155,511.00)
Change in Operating Assets:		
Accounts Receivable		
Accounts Receivable	1,200.00	(11,282.00)
Grants/Program Contracts Receivable	36,729.00	223,282.00
Total Accounts Receivable	37,929.00	212,000.00
Total Change in Operating Assets:	37,929.00	212,000.00
Change in Operating Liabilities:		
Accounts payable		
Accounts Payable	(213.00)	(38,039.00)
Total Accounts payable	(213.00)	(38,039.00)
Accrued payroll and related expenses	31,339.00	29,727.00
Total Change in Operating Liabilities:	31,126.00	(8,311.00)
Total CASH FLOWS FROM OPERATING ACTIVITES	63,633.00	48,177.00
Net Change in Cash and Cash Equivalents	63,633.00	48,177.00
Cash and Cash Equivalents at the Beginning of the Year		
	362,535.00	377,991.00
Total Cash and Cash Equivalents at the Beginning of the Year	362,535.00	377,991.00
Cash and Cash Equivalents as of Current Period End Date	426,168.00	426,168.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1200 - Accounts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
1000	Central Valley Opportunity Center	5/31/2022	ARDoc1571	AJCC Facility - April 2022	389.60	0.00	0.00	0.00	0.00	389.60
1000		8/1/2022	ARDoc1625	July Facility Invoice	483.60	0.00	483.60	0.00	0.00	0.00
Total 1000	Central Valley Opportunity Center				873.20	0.00	483.60	0.00	0.00	389.60
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
Total 1005	Madera County Probation Department				0.10	0.00	0.00	0.00	0.00	0.10
1008	Department of Rehabilitation	3/31/2021	ARDoc1375	DOR AJCC - March 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		4/30/2021	ARDoc1380	DOR AJCC - April 2021	452.67	0.00	0.00	0.00	0.00	452.67
Total 1008	Department of Rehabilitation				905.34	0.00	0.00	0.00	0.00	905.34
1065	Madera Adult School	8/4/2022	ARDoc1620	July Facility Invoice	7,342.61	0.00	7,342.61	0.00	0.00	0.00
1065		8/31/2022	ARDoc1642	AJCC Aug 2022 Facility Expenses	8,403.18	8,403.18	0.00	0.00	0.00	0.00
Total 1065	Madera Adult School				15,745.79	8,403.18	7,342.61	0.00	0.00	0.00
1073	EDD-DGS	10/31/2020	ARDoc1391	EDD AJCC - October 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1200 - Accounts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
1073		11/30/2020	ARDoc1392	EDD AJCC - November 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		12/31/2020	ARDoc1393	EDD AJCC - December 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		1/31/2021	ARDoc1394	EDD AJCC - January 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		2/28/2021	ARDoc1395	EDD AJCC - February 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		3/31/2021	ARDoc1396	EDD AJCC - March 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		4/30/2021	ARDoc1397	EDD AJCC - April 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		5/31/2021	ARDoc1398	EDD AJCC - May 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1200 - Accounts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa Due
1073		3/1/2022	ARDoc1557	EDD Rent July 2021 through March 2022 amendment Adjustment	8,681.55	0.00	0.00	0.00	0.00	,681.55
1073		4/1/2022	ARDoc1558	EDD Rent April 2022 reg and amended	968.51	0.00	0.00	0.00	0.00	968.51
1073		4/25/2022	ARDoc1556	EDD Rent Amendment Adj Oct 2022-June 2021	251.19	0.00	0.00	0.00	0.00	251.19
1073		5/1/2022	ARDoc1576	EDD AJCC - May 2022	968.51	0.00	0.00	0.00	0.00	968.51
1073		6/1/2022	ARDoc1598	EDD AJCC, June 2022	968.51	0.00	0.00	0.00	0.00	968.51
1073		7/20/2022	ARDoc1605	EDD AJCC - Phone - June 2022	210.00	0.00	0.00	210.00	0.00	0.00
1073		7/20/2022	ARDoc1606	EDD AJCC - Rent - July 2022	6,661.58	0.00	0.00	6,661.58	0.00	0.00
1073		8/1/2022	ARDoc1623	July Facility Invoice	6,661.58	0.00	6,661.58	0.00	0.00	0.00
Total 1073	EDD-DGS				32,923.43	0.00	6,661.58	6,871.58	0.00	,390.27
1118	P. Steve Ramirez Vocational Training Centers	8/1/2022	ARDoc1621	July Facility Invoice	3,724.84	0.00	3,724.84	0.00	0.00	0.00
Total 1118	P. Steve Ramirez Vocational Training Centers				3,724.84	0.00	3,724.84	0.00	0.00	0.00
1120	GRID Alternatives	4/30/2021	ARDoc1390	Grid Alternatives Pathway Home - March and April 2021	1,157.50	0.00	0.00	0.00	0.00	,157.50

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1200 - Accounts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
Total 1120	GRID Alternatives				1,157.50	0.00	0.00	0.00	0.00	,157.50
				Total 1200 - Accounts Receivable	55,330.20	8,403.18	18,212.63	6,871.58	0.00	,842.81

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1210 - Grants/Program Contracts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
1005	Madera County Probation Department	5/31/2022	ARDoc1566	MC Juvenile OY Contract - April 2022	1,607.40	0.00	0.00	0.00	0.00	,607.40
1005		5/31/2022	ARDoc1567	MC Juvenile YY Contract- April 2022	1,498.10	0.00	0.00	0.00	0.00	,498.10
1005		5/31/2022	ARDoc1568	MC CCP Post Release Contract - April 2022	1,753.36	0.00	0.00	0.00	0.00	,753.36
1005		5/31/2022	ARDoc1569	MC CCP In Custody Contract - April 2022	6,900.37	0.00	0.00	0.00	0.00	,900.37
1005		5/31/2022	ARDoc1573	CESF Invoice April 2022	2,029.50	0.00	0.00	0.00	0.00	,029.50
1005		5/31/2022	ARDoc1589	Juvenile Younger Youth - May 2022	4,895.53	0.00	0.00	0.00	0.00	,895.53
1005		8/29/2022	ARDoc1629	July 2022 Realignment Services Invoice	5,040.34	0.00	5,040.34	0.00	0.00	0.00
1005		8/29/2022	ARDoc1630	July 2022 Juvenile Probation Invoice	3,044.21	0.00	3,044.21	0.00	0.00	0.00
1005		8/29/2022	ARDoc1633	CESF July 2022 Invoice	2,330.93	0.00	2,330.93	0.00	0.00	0.00
1005		9/19/2022	ARDoc1647	CCP Post Release and Pre-Release Contract August 2022	5,445.76	5,445.76	0.00	0.00	0.00	0.00
1005		9/19/2022	ARDoc1648	MC Emergency Covid Contract August 2022	2,057.57	2,057.57	0.00	0.00	0.00	0.00
1005		9/19/2022	ARDoc1649	MC JDF Contract August 2022	3,120.56	3,120.56	0.00	0.00	0.00	0.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1210 - Grants/Program Contracts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
Total 1005	Madera County Probation Department				39,723.63	10,623.89	10,415.48	0.00	0.00	,684.26
1008	Department of Rehabilitation	3/31/2021	ARDoc1375	DOR AJCC - March 2021	(452.67)	0.00	0.00	0.00	0.00	(452.67)
1008		4/30/2021	ARDoc1380	DOR AJCC - April 2021	(452.67)	0.00	0.00	0.00	0.00	(452.67)
Total 1008	Department of Rehabilitation				(905.34)	0.00	0.00	0.00	0.00	(905.34)
1020	(CDCR) Californa Department Corrections and Rehab	8/29/2022	ARDoc1627	July 2022 Invoicing	12,255.31	0.00	12,255.31	0.00	0.00	0.00
1020		9/19/2022	ARDoc1643	CDCR August 2022	12,085.70	12,085.70	0.00	0.00	0.00	0.00
Total 1020	(CDCR) Californa Department Corrections and Rehab				24,341.01	12,085.70	12,255.31	0.00	0.00	0.00
1024	Fresno Regional Workforce Development Board	9/19/2022	ARDoc1646	ESP Contract August 2022	860.76	860.76	0.00	0.00	0.00	0.00
Total 1024	Fresno Regional Workforce Development Board				860.76	860.76	0.00	0.00	0.00	0.00
1072	Stanislaus County Department of Workforce Development	7/21/2022	ARDoc1614	Stanislaus VEAP - June 2022	442.09	0.00	0.00	442.09	0.00	0.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1210 - Grants/Program Contracts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
1072		8/29/2022	ARDoc1631	VEAP July 2022 Invoicing	1,035.47	0.00	1,035.47	0.00	0.00	0.00
1072		9/19/2022	ARDoc1644	VEAP Contract August 2022	2,091.80	2,091.80	0.00	0.00	0.00	0.00
Total 1072	Stanislaus County Department of Workforce Development				3,569.36	2,091.80	1,035.47	442.09	0.00	0.00
1073	EDD-DGS	6/1/2021	ARDoc1407	EDD AJCC - June 2021- Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
Total 1073	EDD-DGS				944.00	0.00	0.00	0.00	0.00	944.00
1120	GRID Alternatives	4/30/2021	ARDoc1390	Grid Alternatives Pathway Home - March and April 2021	(1,157.50)	0.00	0.00	0.00	0.00	,157.50)
1120		7/21/2022	ARDoc1613	GRID Pathway Home - June 2022	1,585.70	0.00	0.00	1,585.70	0.00	0.00
1120		8/29/2022	ARDoc1632	July 2022 Invoice	1,925.37	0.00	1,925.37	0.00	0.00	0.00
1120		9/19/2022	ARDoc1645	Pathway Home Contract August 2022	1,440.98	1,440.98	0.00	0.00	0.00	0.00
Total 1120	GRID Alternatives				3,794.55	1,440.98	1,925.37	1,585.70	0.00	,157.50)
				Total 1210 - Grants/Program Contracts Receivable	72,327.97	27,103.13	25,631.63	2,027.79	0.00	,565.42

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date
Aging Date - 8/31/2022
1210 - Grants/Program Contracts Receivable
From 8/1/2022 Through 8/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa: Due
Report Total					127,658.17	35,506.31	43,844.26	8,899.37	0.00	,408.23

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2021 Through 8/31/2022

Aging Date - 8/31/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1027	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	8/27/2022	3105669548	0.00	11.66	0.00	11.66
Total 1027	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			0.00	11.66	0.00	11.66
1098	BANK OF AMERICA - VISA	8/25/2022	APDoc8113	0.00	5.99	0.00	5.99
	BANK OF AMERICA - VISA	8/26/2022	APDoc8105	0.00	33.06	0.00	33.06
Total 1098	BANK OF AMERICA - VISA			0.00	39.05	0.00	39.05
1283	[redacted]	8/31/2022	APDoc8116	33.06	0.00	0.00	33.06
Total 1283	[redacted]			33.06	0.00	0.00	33.06
1748	Western Exterminator Company	8/29/2022	26209695	0.00	190.75	0.00	190.75
Total 1748	Western Exterminator Company			0.00	190.75	0.00	190.75
1771	[redacted]	8/31/2022	APDoc8115	53.75	0.00	0.00	53.75
Total 1771	[redacted]			53.75	0.00	0.00	53.75
1876	[redacted]	8/31/2022	APDoc8119	126.94	0.00	0.00	126.94
Total 1876	[redacted]			126.94	0.00	0.00	126.94
1969	Guardian Mobile Shredding, Inc.	8/29/2022	10752	0.00	35.00	0.00	35.00
Total 1969	Guardian Mobile Shredding, Inc.			0.00	35.00	0.00	35.00
2006	[redacted]	8/31/2022	APDoc8117	13.69	0.00	0.00	13.69
Total 2006	[redacted]			13.69	0.00	0.00	13.69

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
From 7/1/2021 Through 8/31/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
2043	[redacted]	8/31/2022	APDoc8106	2.94	0.00	0.00	2.94
Total 2043	[redacted]			2.94	0.00	0.00	2.94
Report Total				230.38	276.46	0.00	506.84

Note: Vendors blacked out to protect identity of staff or participant name.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 9.1

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **October 27, 2022**

Subject: **Workforce Development Board (WDB) of Madera County Update**

Information:

The WDB met on October 27, 2022. The agenda is provided for the Board's review. Their next meeting is scheduled to take place on December 15, 2022.

Financing:

Workforce Innovation and Opportunity Act

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

A G E N D A

October 20, 2022
3:00 p.m.

Meeting will be held as a
Teleconference Meeting & In Person (limited seating available)
Workforce Assistance Center
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

Per California Assembly Bill 361, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will be held via conference call and can be accessed as follows: https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09 Please call: 1-669-900-9128; Meeting ID: 812 7420 6285; Password: 274155.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at http://www.maderaworkforce.org/workforce-board-meetings/. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

ELECTRONIC MEETING INSTRUCTIONS

The Workforce Development Board of Madera County uses Zoom as the tool to facilitate electronic meetings. Our desire is to ensure orderly Zoom meetings and to help attendees have confidence in how the meeting will be facilitated and that all members and public will be effectively heard. The following instructions provide consistent methods that will lead us to realizing that desire.

- We highly recommend use of the Zoom client app, as this tool greatly enhances the attendee's experience and provides readily accessible controls.
- Remain muted until speaking and mute again when finished speaking.
- Ensure your name shows on your connection.
- Votes will be facilitated with a roll call.
- When connecting to Zoom, if using the phone is preferred over computer audio, we request you connect to the Zoom meeting first and then choose Phone for the preferred audio connection. Input the meeting and participant IDs to relate your phone audio to your Zoom connection.
- Please avoid having both computer audio and phone audio activated as this can cause sound problems.
- If connecting via phone only, *6 will toggle mute/unmute.
- Public comments will only be taken when a hand is raised. On the phone-only connection, *9 raises the hand. You must be recognized by the presiding officer of the meeting before speaking.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

A G E N D A

October 20, 2022
3:00 p.m.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of September 18, 2022, through October 17, 2022, in accordance with Assembly Bill 361.

6.2 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of October 18, 2022, through November 16, 2022, in accordance with Assembly Bill 361.

6.3 Consideration of approval of the September 12, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.

6.4 Consideration of approval of the October 12, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.

6.5 Consideration of approval of the August 18, 2022, WDB meeting minutes.

6.6 Consideration of approval of the resignation of Bobby Kahn, Madera County Economic Development Commission, from the WDB.

6.7 Consideration of approval of the re-appointment of Lanie Suderman, Visit Yosemite | Madera County, to the Workforce Development Board for an additional 3-year term: 11/12/22 to 11/12/25.

6.8 Consideration of approval of the re-appointment of Mark Choe, The Pines Resort, to the Workforce Development Board for an additional 3-year term: 11/12/22 to 11/12/25.

6.9 Consideration of approval of the revised Out of School (OSY) Youth Incentives policy to include clarification language connecting incentives directly to employment and training and updates to the required documentation section.

7.0 Discussion Items

7.1 Informational presentation on Measure T by the Madera County Transportation Commission.

8.0 Action Items

8.1 Consideration of approval of Madera WDB's Equity Statement and Equity Principles.

8.2 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022.

8.3 Consideration of approval of the application of Darren Rose, Madera County Economic Development Commission, to the WDB for a 3-year term.

8.4 Consideration of approval of the final local area negotiated performance goals for program years 2022-23 and 2023-24.

8.5 Consideration of endorsement of Measure T by the WDB.

9.0 Information Items

9.1 Madera County Workforce Investment Corporation (MCWIC) Update

9.2 MCWIC Finalized Fiscal Year 2022-2023 Budget

9.3 Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update

9.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

10.0 Written Communication

11.0 Open Discussion/Reports/Information

11.1 Board Members

11.2 Staff

12.0 Next Meeting

December 15, 2022

13.0 Adjournment

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 9.2

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Maiknue Vang, Deputy Director**

Date: **October 27, 2022**

Subject: **Local and Regional Plan PY 2021-24 Two Year Plan Modifications Update**

Information:

The State issued Workforce Services Draft Directive WSDD-235 on June 22, 2022, which provides guidance and establishes the procedures regarding the two-year modification to both regional and local plans for Program Year (PY) 2021-2024 under WIOA. We are currently entering the second year of implementation of the original regional and local plans. The regional and local plan modifications will be due to the State on March 31, 2023. The planning guidance includes community and stakeholder engagement requirements, as well as the standard 30-day public comment period, approval by the Workforce Development Board, and approval by the Madera County Board of Supervisors. Given the volume of work required, the region and local staff have engaged the same technical advisor, David Shinder, as was used on the original regional plan to guide the work on the modifications and develop the required plan documents for submission within the required timeframes.

WDB staff met with David Shinder on September 13 and reviewed the current four-year plan, the requirements for the biennial plan modification, and the content of the current plan that is subject to modification requirements. Three local stakeholder forums have been scheduled and all sessions are open to the public. The first session was held in-person on October 11 at the Community Action Partnership of Madera County from 3:00-4:30pm. The session was open to the community, CBOs, partners, and board members, and focused on Economic Recovery. The second session will be held via videoconference on October 24, from 9:00-10:00am, and will focus on Effective Services for Job Seekers. The last session will also be held via videoconference on November 1, from 8:30-9:30am, and will focus on input from businesses specific to the role of Businesses as Trainers and work-based learning strategies. Workforce Development Board members are invited to attend all sessions that are of interest – formal invitations will be sent to all Directors on the Board.

The draft of the local plan modification narrative should be completed by December 8, with a presentation of the draft local plan modification by David Shinder to the WDB, management and staff, and/or partners and stakeholders on December 15. The draft will be released for public comment following the December WDB meeting, for a minimum of 30 days. Public comments received will be summarized and included with the plan narrative for review and approval by the WDB and the Board of Supervisors in February.

The San Joaquin Valley and Associated Counties Regional Planning Unit will be led by Stanislaus County Workforce Development who will coordinate regional activities in accordance with regional plan modification requirements and timeframes. Local and Regional plans are due to the State by March 31, 2023 and will be delivered in one package that will include the regional plan and all local plans associated with the San Joaquin Valley and Associated Counties Regional Planning Unit.

WSDD-235: Local and Regional Plans PY 21-24 Two Year Modifications is attached for reference.

Financing:

Workforce Innovation and Opportunity Act

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

QUESTIONS?
559-662-4589

MADERA COUNTY LOCAL WORKFORCE PLAN

JOB SEEKER FORUM

OCTOBER 24 2022

9:00AM - 10:00AM
VIRTUAL MEETING

DISCUSSION & INSIGHT

How does the workforce system deliver the most effective mix of services, supports and skill development activities to job seekers in the current economic environment? What approaches in service delivery would be most desirable to job seekers given their changing attitudes and expectations regarding work and careers?

ZOOM REGISTRATION

https://us02web.zoom.us/meeting/register/tZAkd-mqqTkrEt3GsOdTnEtgB-FiGJR8BfMc

This project is fully funded by a US Department of Labor Workforce Innovation and Opportunity Act (WIOA) grant allocation totaling $2,379,746 and is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

MADERA COUNTY LOCAL WORKFORCE PLAN

BUSINESS FORUM

QUESTIONS?
559-662-4589

NOVEMBER 1 2022

8:30AM - 9:30AM
VIRTUAL MEETING

DISCUSSION & INSIGHT

What strategies would be most effective to encourage businesses to partner with the workforce system to train new or existing employees and to support innovative approaches to recruitment and retention?

ZOOM REGISTRATION

https://us02web.zoom.us/meeting/register/tZYof-urrD8oH9MUI-mINCxQnCM3AjOZSWeu

This project is fully funded by a US Department of Labor Workforce Innovation and Opportunity Act (WIOA) grant allocation totaling $2,379,746 and is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 9.3

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Maiknue Vang, Deputy Director**

Date: **October 27, 2022**

Subject: **Beaudette Inc.'s Madera County AJCC One Stop Operator (OSO) report for the period of July 1, 2022, through September 30, 2022**

Information:

Beaudette Inc. is the One-Stop Operator (OSO) for our local area – a role that is required in the law and by state policy. The OSO plans, develops agendas, and facilitates monthly partner meetings in our area. The OSO provides quarterly reports of progress to the Workforce Development Board. The quarterly report for the period of 7/1/22 to 9/30/22 is attached for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

Madera Workforce Development Board AJCC Q1 22-23 Report:

Report created by One Stop Operator Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center partnership meets monthly. The following agencies are invited to participate in each meeting, which are planned and facilitated by Beaudette Consulting Inc.

- State Center Adult Education Consortium
- Employment Development Department
- Reading and Beyond
- Department of Social Services
- Madera County Workforce Investment Corporation
- Madera Community College Center
- Central Valley Opportunity Center
- Housing Authority of Madera County
- Madera County Economic Development Commission
- California Indian Manpower Consortium, Inc.
- Madera Adult School
- Job Corps

1. Aligning and Integrating Programs → 2. Increasing Demand Driven Skills Attainment → 3. Increasing Upward Mobility for all Californians

Our Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
  - July 13th, 2022
  - August 10, 2022
  - September 21st, 2022

This Quarters Meeting Topic Overview:

- Introductions – Roll Call
- How is your agency doing? How do you know?
  - (We share key performance indicators and goals during this portion in order to quantify success, problems, or to open up communication to ask for help)
- Partner Announcements: Staff changes
- Partner Events: reviews or notice of upcoming events
- Strategic Plan: review or updates
- Business Services: report outs, or decisions
- Continuous Improvement Plan: status updates, report-outs
- Open Discussion

- Decisions, problems, or ideas
- Action Items (examples include)
  - Cross-training videos (internal and external facing)
  - Enter performance data into our shared Google Spreadsheets
  - Send agenda meeting topics to Gary
  - To send out information to all of the partners
  - Mock panel interview volunteer sign-ups

This Quarters Highlights:

Through discussions, I would say a major focus for all the partners is improving the career pathway, from high school to community college, to a meaningful career.

- Great communication flow
- High attendance – representation
- Willingness to help each other
- Safe environment to express ideas or ask for help
- Cross-Training Videos (internal facing)

Opportunities:

- Utilization of the Google Share Drive
  - Inputting data for agency specific performance metrics
- Continue referral platform integration on-boarding (Unite Us)
- Coming prepared to meetings with performance data
- Engage with business partners and local businesses engaged in the business services and relaying information on what skills they are hiring for.

Next Steps

- Create Cross-Training Videos (customer facing)
- Report out on WDB Goal Progress.
- Continuous Improvement visibility: I believe that an opportunity is to put our Continuous Improvement projects into a project management board such as Trello, so we can keep track of our progress.
- Celebrating Success: I would like to also in our next partner meeting got decide on how we should celebrate goals that we achieve, it doesn't have to cost money, but just a nice way to recognize the teams' accomplishments.

Agenda Item 9.4

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **October 27, 2022**

Subject: **UI Claim Information**

Information:

The most recent data on UI Claims for the period of September 17, 2022 through October 15, 2022 for Madera County is being provided for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool | County Claims | County Demographics | County Industry | Statewide Demographics | Statewide Industry

Weekly Initial Claims by County

County	September 2022 (Week Ending) 17	24	October 2022 (Week Ending) 1	8	15
Madera	142	172	186	241	235

Claim Type
(●) UI Claims
( ) PUA Claims

County
Madera

Claims by Date
Multiple values