



## MINUTES

**June 16, 2022**

**Convened at Madera County Workforce Assistance Center – via Teleconference  
2037 W. Cleveland Avenue, Madera, CA 93637**

**Zoom Meeting:** [https://us02web.zoom.us/j/81274206285?pwd=enROtmo3RTRidG5EcnhTM2Y2TXRWdz09](https://us02web.zoom.us/j/81274206285?pwd=enROtmo3RTRidG5EcnhTM2Y2TXRWdz09;);  
**Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155**

**PRESENT:** Michelle Brunetti, Jorge DeNava, Brett Frazier, Santos Garcia (7.1), Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Robert Poythress, Chuck Riojas, Lanie Suderman, Cindy Vail  
**ABSENT:** Debi Bray, Mark Choe, Mike Fursman, Lalo Lopez, Mike Lopez  
**GUEST:** Carol Hammond  
**STAFF:** Nicki Martin, Jessica Roche, Tracie Scott-Contreras; Maiknue Vang

### **1.0 Call to Order**

*Meeting called to order at 3:10 p.m. by Chair Brett Frazier.*

#### **1.1 Pledge of Allegiance**

### **2.0 Additions to the Agenda**

*Staff requested the addition of agenda item 7.2 requesting approval of a Temporary Jobs policy in order to provide services to participants for the Wildfire Grant.*

*Bobby Kahn moved to approve the addition, seconded by Chuck Riojas.*

*Vote: Approved – unanimous*

*Yes: Michelle Brunetti, Jorge DeNava, Brett Frazier, Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Chuck Riojas, Lanie Suderman, Cindy Vail*

*Abstain: Robert Poythress,*

### **3.0 Public Comment**

*None.*

### **4.0 Introductions and Recognitions**

*Carol Hammond was introduced. Carol is the Madera's Employment Development Department (EDD) Regional Advisor.*

### **5.0 Adoption of Board Agenda**

*Bobby Kahn moved to adopt the agenda, seconded by Deborah Martinez.*

*Vote: Approved – unanimous*

*Yes: Michelle Brunetti, Jorge DeNava, Brett Frazier, Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Chuck Riojas, Lanie Suderman, Cindy Vail*

*Abstain: Robert Poythress,*

## 6.0 Consent Calendar

- 6.1 Ratification of the reaffirmation of Resolution 2021-01 authorizing remote teleconferencing for the period of May 21, 2022, through June 19, 2022, in accordance with Assembly Bill 361.
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of June 20, 2022, through July 19, 2022, in accordance with Assembly Bill 361.
- 6.3 Consideration of approval of the May 11, 2022, Workforce Development Board (WDB) Executive Committee meeting minutes.
- 6.4 Consideration of approval of the April 21, 2022, WDB meeting minutes.
- 6.5 Consideration of approval of the resignation of Santos Garcia, Fresno-Madera-Tulare-Kings Central Labor Council, from the WDB.
- 6.6 Consideration of approval of the re-appointment of Cindy Vail, Vail Insurance, for an additional 3-year term: 8/23/22 to 8/23/225.
- 6.7 Consideration of approval of the re-appointment of Michelle Brunetti, Valley Children's Hospital, for an additional 3-year term: 8/23/22 to 8/23/225.
- 6.8 Consideration of approval of the re-appointment of Mike Fursman, UFCW 8, for an additional 3-year term: 8/23/22 to 8/23/225.
- 6.9 Consideration of approval of the revised Individual Training Account (ITA) policy to reduce the funding cap for each ITA from \$8,500 to \$6,000 for tuition and additional training costs due to reductions in 2022-2023 funding availability and to maximize the number of individuals that can be served.
- 6.10 Consideration of approval of the revised Supportive Services policy to reduce the funding cap from \$3,000 to \$1,500 for supportive services costs due to reductions in 2022-2023 funding availability and to maximize the number of individuals that can be served.
- 6.11 Consideration of approval of the revised Paid and Unpaid Work Experience (PWEX) policy which is revised to include a cap of 25 hours per week and a reduction in total duration of activity hours from 480 to 460 hours due to the participant payroll process being brought in-house.
- 6.12 Consideration of approval of the revised Transitional Jobs for Adults and Dislocated Workers policy which limits the hours per week to 25, maintains the total activity hours at 320 and reduces the maximum hours in the Executive Director exceptions language due to the participant payroll process being brought in-house.

*Bobby Kahn motioned to approve, seconded by Mattie Mendez.*

*Vote: Approved – unanimous*

*Yes: Michelle Brunetti, Jorge DeNava, Brett Frazier, Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Chuck Riojas, Lanie Suderman, Cindy Vail*

*Abstain: Robert Poythress*

## 7.0 Action Items

- 7.1 Consideration of approval of the draft WIOA Memorandum of Understanding between the Workforce Development Board and the Workforce Assistance Center Partner Agencies for the period from July 1, 2022, through June 30, 2025, and authorize staff to forward the MOU to the Board of Supervisors for approval once partner signatures have been obtained.

*The State requires that an MOU between the Workforce partners be renewed. Staff are still gathering all the necessary signatures and will forward the MOU to the Board of Supervisors for approval and signature once all signatures have been received. Staff will forward a copy of the unsigned MOU to the State in order to meet the filing deadline and will forward the final, signed copy once it's obtained from the Board of Supervisors.*

*Bobby Kahn moved to approve, seconded by Chuck Riojas.*

*Vote: Approved – unanimous*

*Yes: Michelle Brunetti, Jorge DeNava, Brett Frazier, Chuck Riojas, Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Chuck Riojas, Lanie Suderman, Cindy Vail*

*Abstain: Robert Poythress*

## **7.2 Consideration of approval the Temporary Job policy**

*Staff are in the process of making changes to the participant payroll process for paid activities. Activities such as youth work experience and transitional job trainings will most likely be processed in-house. Work such as that associated with the Wildfire Recovery grant can be associated with higher workers compensation rates. Staff wanted to separate out a temporary jobs policy specifically for individuals who would be participating in activities that may be funded by special grants and be able to keep those activities through the Foundation for California Community Colleges as the employer of record and carrier of the workers' compensation policy who will also process the payroll for those projects. This new policy will facilitate the start of the new Wildfire grant job assignments for the Creek fire cleanup.*

*Laura Gutile moved to approve, seconded by Santos Garcia.*

*Vote: Approved – unanimous*

*Yes: Michelle Brunetti, Jorge DeNava, Brett Frazier, Santos Garcia, Laura Gutile, Marie Harris, Omair Javaid, Bobby Kahn, Wendy Lomeli, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Joe Perez, Chuck Riojas, Lanie Suderman, Cindy Vail*

*Abstain: Robert Poythress*

## **8.0 Information Items**

### **8.1 Madera County Workforce Investment Corporation (MCWIC) Update**

*Information provided within the agenda packet. The MCWIC meets next on June 23, 2022.*

### **8.2 Program Update**

*information provided within the agenda packet. Staff started providing services to Transition program participants at the prison. Staff were asked to provide services at the prison to inmates who are getting ready to be released and would be participating in the prison's Transition program. Madera Workforce has a 5-year, \$150,000 per year contract to provide services through the Transition program at the prison. A staff member will be working at the prison for that 5-year period. Staff are working at juvenile hall under the Juvenile realignment program to provide services to younger & older youth. They will receive services/workshops to help them transition out of the facility. Madera Workforce has been approached by the Madera County Probation Department asking if Workforce was willing to place a staff member at the Probation Reporting Day Center when the facility is ready. Probation asked for information related to the cost of providing services at their Center. Staff are waiting to hear about the Economic Development Administration (EDA) Good Jobs Challenge grants Madera applied for. There have been requests from EDA for additional information. Staff are hopeful the applications are still moving forward in the process.*

### **8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County**

*information provided within the agenda packet. UI claims have ticked upward slightly but are still below the numbers before the onset of the pandemic. The labor market is still tight. The labor participation rates have recovered. UI rates are still low for Madera County.*

## **9.0 Written Communication**

*None.*

## **10.0 Open Discussion/Reports/Information**

### **10.1 Board Members**

- *Jorge DeNava: The Community Economic Resilience Fund (CERF) project is an opportunity to participate as part of a regional consortium for a \$5 million planning grant that can then be followed by competing for*

*\$600 million to put forth the consortium's plan. Madera County is part of a consortium that includes Fresno, Kings, and Tulare counties. The application for the planning grant is due July 25, 2022. Madera's 4 county consortium grant will include strategies to lower Madera's carbon footprint, address workforce issues and an equity piece around access to career pathways and career advancement and high road strategies around quality job opportunities. The lead for our consortium is the Central Valley Community Foundation. They are taking on the convener role and hope to be the fiscal agent for the project. Community workshops have been held in Fresno, Kings and Tulare counties. Madera had an exploratory meeting that was coordinated by Supervisor Leticia Gonzalez. Sara Bosse and Jorge DeNava have been selected to take on a leadership role along with Supervisor Gonzalez. A community convening session will be held on July 7, 2022, at 5:30 p.m. Everyone is welcome to attend this meeting.*

## **10.2 Staff**

- Tracie will gather information for the CERF meetings and will share with the community as well as the Boards and partners. Another important component is to be able to work with smaller community-based organizations. A consultant does not have to be hired to apply for the grant, however, you do have to have either an external consultant or internal expertise to do a community economic study that would be supplementary to the community economic strategy that is already developed by the county economic development agencies throughout the regions. There will be a need to have some work done on a regional basis. Tracie also mentioned that staff are recruiting for a Private Sector board member. A member from a private non-profit organization would be acceptable.*
- Maiknue Vang: The Madera County Job Fair was held on June 9, 2022. 57 employers participated and 252 job seekers attended. This was the first in-person job fair since the pandemic started. The free HR Hotline is still available to Madera County employers. Staff can email information on the hotline if interested. The Hotline is run by California Employers Association (CEA). CEA is also providing a free HR related webinar once a month. Madera Workforce needs help getting the HR Hotline information out to the community and would appreciate it if WDB members could share.*

## **11.0 Next Meeting**

*August 18, 2022*

## **12.0 Adjournment**

*Meeting adjourned at 3:44 p.m.*