



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

## MEETING

March 24, 2022

3:00 p.m.

Members of the Board will meet in person at the  
**Workforce Assistance Center**  
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

**Members of the public can participate via Zoom at the following link and call-in phone number:**

Per California Assembly Bill 361, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will also be available via conference call and can be accessed as follows:

Join Zoom Meeting: [https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NjcFhFaEtndz09](https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NjcFhFaEtndz09;);

Please call: 1 (669) 900-9128; Meeting ID: 819 9920 4075; Password: 945567.

The public may participate in the meeting as otherwise permitted under the Brown Act by calling into the number above.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

## **ELECTRONIC MEETING INSTRUCTIONS**

The Madera County Workforce Investment Corporation uses Zoom as the tool to facilitate electronic meetings. Our desire is to ensure orderly Zoom meetings and to help attendees have confidence in how the meeting will be facilitated and that all members and public will be effectively heard. The following instructions provide consistent methods that will lead us to realizing that desire.

- We highly recommend use of the Zoom client app, as this tool greatly enhances the attendee's experience and provides readily accessible controls.
- Remain muted until speaking and mute again when finished speaking.
- Ensure your name shows on your connection.
- Votes will be facilitated with a roll call.
- When connecting to Zoom, if using the phone is preferred over computer audio, we request you connect to the Zoom meeting first and then choose Phone for the preferred audio connection. Input the meeting and participant IDs to relate your phone audio to your Zoom connection.
- Please avoid having both computer audio and phone audio activated as this can cause sound problems.
- If connecting via phone only, \*6 will toggle mute/unmute.
- Public comments will only be taken when a hand is raised. On the phone-only connection, \*9 raises the hand. You must be recognized by the presiding officer of the meeting before speaking.



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

## A G E N D A

March 24, 2022  
3:00 p.m.

### **1.0 Call to Order**

- 1.1 Pledge of Allegiance

### **2.0 Additions to the Agenda**

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

### **3.0 Public Comment**

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

### **4.0 Introductions and Recognitions**

### **5.0 Adoption of Board Agenda**

### **6.0 Consent Calendar**

- 6.1 Consideration to reaffirm Resolution 2021-01 authorizing remote teleconferencing for the period of April 3, 2022 through May 2, 2022 in accordance with Assembly Bill 361.
- 6.2 Consideration of approval of the February 24, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

### **7.0 Action Items**

- 7.1 Consideration of approval of the MCWIC year-to-date financial reports for the period ending January 31, 2021.
- 7.2 Consideration of approval of the Corrections Workforce Specialist job description.
- 7.3 Consideration of approval of the revised non-exempt salary schedule.

### **8.0 Information Items**

- 8.1 Workforce Development Board (WDB) of Madera County Update
- 8.2 Program Update
- 8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

### **9.0 Written Communication**

### **10.0 Open Discussion/Reports/Information**

- 10.1 Board Members
- 10.2 Staff

### **11.0 Next Meeting**

April 28, 2022

### **12.0 Adjournment**

**RESOLUTION NO. 2021-01**

**MADERA COUNTY WORKFORCE INVESTMENT CORPORATION**

**ADOPTING FINDINGS THAT THERE IS A PROCLAIMED STATE OF EMERGENCY AND THAT MEETING IN PERSON POSES IMMINENT HEALTH AND SAFETY RISKS TO ATTENDEES AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE BOARD FOR THE PERIOD OF April 3, 2022 THROUGH May 2, 2022**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in the State of California; and

**WHEREAS** in light of ongoing concerns about public health and safety, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act (the “Brown Act”) in order to allow local government bodies to conduct open meetings safely during the coronavirus pandemic. On June 11, 2021, the Governor issued Executive Order N-08-21, extending the suspension of these provisions to allow local government bodies to continue to conduct their meetings remotely through September 30, 2021; and

**WHEREAS**, on September 10, 2021, the Legislature took additional action to allow local agencies to forego compliance with the Brown Act teleconferencing requirements under specific circumstances after the expiration of the Governor’s order by adopting AB 361, which amends the Brown Act’s requirements for teleconferencing during a proclaimed state of emergency and when certain other conditions are met and certain findings are made. Because the bill contained an urgency clause, it took effect upon Governor Newsom’s signature on September 16, 2021; and

**WHEREAS**, the Brown Act, as amended, allows local agencies to make an initial determination to hold open meetings via teleconferencing when there is a proclaimed state of emergency and any of the following circumstances exist:

1. State or local officials have imposed or recommended social distancing

2. The local agency holds a meeting for the purpose of determining by majority vote if meeting in person would pose imminent health and safety risks to attendees
3. The local agency holds a meeting after having determined by majority vote that, as a result of the emergency, meeting in person would pose imminent risks to the health or safety of attendees.

The local agency must reconsider whether the state of emergency continues to impact the ability of the members to meet safely in person or whether local or state officials continue to impose or recommend social distancing every 30 days; and

**WHEREAS** the rates of transmission of COVID-19 and variants, and to protect the health and safety of the public, the Madera County Workforce Investment Corporation (MCWIC) wishes to take the actions necessary to comply with the Brown Act, as amended and to continue to hold its Board meetings remotely via teleconference.

**NOW, THEREFORE, BE IT RESOLVED** that the MCWIC hereby finds that pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020, there is a proclaimed State of Emergency in the State of California; and

**BE IT FURTHER RESOLVED** that the MCWIC finds that meeting in person in the next 30 days would pose imminent health and safety risks to attendees; and

**BE IT FURTHER RESOLVED** that the MCWIC approves meeting via teleconference for all Regular and Special meetings of the MCWIC for 30 days following this resolution, in accordance with the Government Code section 54953(e) and other applicable provisions of the Brown Act.

Regularly passed and adopted this 24<sup>th</sup> day of March, 2022 by the following vote:

AYES:

NAYES:

ABSENT:

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Chair  
Madera County Workforce Investment Corporation

ATTEST:

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Secretary  
Madera County Workforce Investment Corporation



**MINUTES**

**February 24, 2022**

**Convened at Madera County Workforce Assistance Center  
2037 W. Cleveland Avenue, Madera, CA 93637**

**Zoom Meeting:** [https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NJcFhFaEtndz09](https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NJcFhFaEtndz09;);  
**Meeting ID: 819 9920 4075; Password: 819 9920 4075; Phone: (669) 900-9128**

**PRESENT:** Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

**ABSENT:** Ramona Davie, Mattie Mendez, Robyn Smith

**GUEST:**

**STAFF:** Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

**1.0 Call to Order**

*Meeting called to order at 3:02 p.m. by Chair Debi Bray.*

**1.1 Pledge of Allegiance**

**2.0 Additions to the Agenda**

*None.*

**3.0 Public Comment**

*None.*

**4.0 Introductions and Recognitions**

*None.*

**5.0 Adoption of Board Agenda**

*Roger Leach moved to adopt the agenda, seconded by Tim Riche.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

**6.0 Consent Calendar**

**6.1 Consideration to reaffirm Resolution 2021-01 authorizing remote teleconferencing for the period of March 4, 2022 through April 2, 2022 in accordance with Assembly Bill 361.**

**6.2 Consideration of approval of the January 27, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.**

*Roger Leach moved to approve the Consent Calendar, seconded by Gabriel Mejia.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

**7.0 Action Items**

**7.1 Consideration of approval of the MCWIC year-to-date financial reports for the period ending December 31, 2021.**

*Adult training has increased significantly. Staff are working hard on expending youth funds. There have been discussions at the State level to waive the 80% expenditure requirement. Staffing expenditures will be lower than expected due to some savings from COVID incentives and retirements.*

*Mike Farmer moved to approve, seconded by Gabriel Mejia.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

## **7.2 Review of Form 990 2020 tax returns by the MCWIC Board of Directors in preparation for submittal to the IRS.**

*The Board is required to review the Form 990 tax returns before they are submitted to the IRS. Once reviewed, the Form will be signed by the Executive Director and submitted to the IRS.*

*Roger Leach moved to accept the Form 990, seconded by Tim Riche.*

*Vote: Approved – unanimous*

*Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche*

## **8.0 Information Items**

### **8.1 Workforce Development Board (WDB) of Madera County Update**

*Information provided within the agenda packet.*

### **8.2 Program and Financial Update**

*Information provided within the agenda packet.*

### **8.3 Update on WDB approval of AA111014 line item transfer of \$150,000 from the Dislocate Worker (DW) funding stream to Adult funding stream**

*Information provided within the agenda packet. The line item transfer was approved by the WDB at their meeting on February 17, 2022.*

### **8.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County**

*Information provided within the agenda packet.*

### **8.5 Annual Review and Signature - Conflict of Interest Code**

*Information provided within the agenda packet. The MCWIC Conflict of Interest Code must be reviewed and signed annually.*

### **8.6 Form 700 due April 1, 2022**

*Information provided within the agenda packet.*

## **9.0 Written Communication**

*None.*

## **10.0 Open Discussion/Reports/Information**

### **10.1 Board Members**

### **10.2 Staff**

## **11.0 Next Meeting**

*March 24, 2022*

## **12.0 Adjournment**

*Meeting adjourned at 3:17 p.m. due to loss of a quorum.*

**Madera County Workforce Investment Corporation**  
**Balance Sheet - Statement of Financial Position FY 2021-2022**

As of 1/31/2022

(In Whole Numbers)

	Current Fiscal Year	Prior Year Audited Financials Ending Balance
<b>CURRENT ASSETS</b>		
Cash and cash equivalents		
Cash in BA - Main	346,461	291,971
Cash in BA - Payroll	19,937	75,982
<b>Total Cash and cash equivalents</b>	<b>366,398</b>	<b>367,952</b>
Accounts Receivable		
Accounts Receivable	65,630	16,853
Grants/Program Contracts Receivable	77,862	299,527
<b>Total Accounts Receivable</b>	<b>143,492</b>	<b>316,380</b>
Prepaid Expenses		
Prepaid Expense	1,310	1,310
<b>Total Prepaid Expenses</b>	<b>1,310</b>	<b>1,310</b>
<b>Total assets, net</b>		
Computer & Software	149,116	149,116
Office Equipment	20,226	20,226
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(147,150)	(147,150)
<b>Total Total assets, net</b>	<b>22,742</b>	<b>22,742</b>
<b>Total CURRENT ASSETS</b>	<b>533,942</b>	<b>708,384</b>
<b>CURRENT LIABILITIES</b>		
Accounts Payable	2,605	86,092
Accrued payroll and related expenses	60,031	57,226
Vacation Payable	45,409	28,612
<b>Total CURRENT LIABILITIES</b>	<b>108,044</b>	<b>171,929</b>
<b>NET ASSETS</b>		
Temporary restricted and unrestricted		
Unrestricted	(388,315)	(500,886)
Restricted	(37,582)	(35,568)
<b>Total Temporary restricted and   unrestricted</b>	<b>(425,897)</b>	<b>(536,455)</b>
<b>Total NET ASSETS</b>	<b>(425,897)</b>	<b>(536,455)</b>
<b>Total liabilities and net assets</b>	<b>533,942</b>	<b>708,384</b>

**Madera County Workforce Investment Corporation**  
**Statement of Cash Flows - Board Report - Statement of Cash Flow**  
**As of 1/31/2022**  
(In Whole Numbers)

	<b>Current Month</b>	<b>Current Fiscal Year</b>
<b>CASH FLOWS FROM OPERATING ACTIVITES</b>		
Change in Net Assets		
	91,305	(110,558)
Total Change in Net Assets	91,305	(110,558)
Change in Operating Assets:		
Accounts Receivable	10,354	(48,777)
Grants/Program Contracts Receivable	(11,375)	221,666
Total Change in Operating Assets:	(1,021)	172,888
Change in Operating Liabilities:		
Accounts payable	(9,402)	(83,487)
Accrued payroll and related expenses	(7,785)	19,602
Total Change in Operating Liabilities:	(17,187)	(63,885)
<b>Total CASH FLOWS FROM OPERATING ACTIVITES</b>	<b>73,098</b>	<b>(1,554)</b>
Net Change in Cash and Cash Equivalents	73,098	(1,554)
Cash and Cash Equivalents at the Beginning of the Year		
	293,300	367,952
Total Cash and Cash Equivalents at the Beginning of the Year	293,300	367,952
Cash and Cash Equivalents as of Current Period End Date	366,398	366,398

Madera County Workforce Investment Corporation  
 Encumbrance Budget  
 From 7/1/2021 Through 1/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>Total Budget Board Approved 10.18.21</u>	<u>YTD Actual</u>	<u>YTD Enc</u>	<u>Total Budget Variance - Original</u>	<u>% Budget Remaining</u>
<b>REVENUE</b>						
4000	Grant Revenue (Federal)	4,191,498	1,404,142	0	2,787,356	
4300	Other Revenue (State or Local)	126,592	66,896	0	59,696	
4500	Interest Revenue	0	2	0	2	
4600	Sublease/Rental Income	235,424	107,672	0	127,752	
<b>Total</b>	<b>Revenue</b>	<b>4,553,514</b>	<b>1,578,712</b>	<b>0</b>	<b>2,974,802</b>	<b>65%</b>
<b>EXPENDITURES</b>						
02	Personnel Costs					
5100	Staff Salaries	1,429,329	680,077	0	749,251	
5105	Vacation	189	73,732	0	(73,543)	
5111	Employer Medicare Expense	20,731	11,158	0	9,573	
5112	Social Security Employer Exp	88,643	47,710	0	40,933	
5115	CA Unemployment Insurance E	10,195	5,861	0	4,333	
5116	CA Training Tax Expense	182	157	0	25	
5120	Workers Compensation Expense	3,563	1,931	0	1,633	
5130	Group Health Insurance Expens	203,089	66,205	55,511	81,372	
5140	Employers 457 Expense	85,771	44,602	0	41,169	
5160	Group Dental Insurance	14,064	5,164	4,278	4,621	
5170	Group Vision Insurance	3,125	1,223	1,109	794	
5180	Group Life Insurance	3,127	1,482	1,643	2	
5190	Employee Assistance Program E	782	321	285	176	
<b>Total 02</b>	<b>Personnel Costs</b>	<b>1,862,789</b>	<b>939,624</b>	<b>62,826</b>	<b>860,339</b>	<b>46%</b>
03	General Operating					
5200	Materials and Supplies	19,901	5,084	0	14,849	
5210	Facility Materials and Supplies	500	16,042	3,969	(19,511)	
5300	Rent Expense	216,650	127,650	89,347	(347)	
5310	Common Area Maintenance	31,119	17,185	10,161	3,773	
5320	Telephone Expense	15,914	11,133	12,735	(7,955)	
5330	Utilities Expense	84,040	22,503	47,395	14,141	
5340	Property & Liability Insurance	6,798	6,948	0	(150)	
5400	Postage Expense	322	1,779	0	(1,457)	
5410	Printing Expense	1,000	40	0	960	
5420	Advertising Expense	7,500	11,142	11,849	(15,491)	
5440	Dues, Subscriptions, Fees Exper	39,941	13,097	6,626	20,218	
5500	Auditing Fees	27,000	24,007	3,500	(507)	
5510	Legal Fees	5,000	0	5,000	0	
5520	Consulting/Professional Services	33,500	12,917	11,820	8,763	
5530	Taxes and Fees	250	83	170	(3)	

Madera County Workforce Investment Corporation  
Encumbrance Budget  
From 7/1/2021 Through 1/31/2022

5600	Office Equipment	5,000	324	0	4,676	
5610	Equipment Maintenance	17,683	5,319	1,422	10,942	
5620	Equipment Rental	5,193	759	761	3,673	
5632	Information Technology	100,732	39,918	20,980	39,834	
5640	Internet Expense	38,734	2,250	1,771	34,712	
5710	Staff Training Expense	5,000	1,487	0	3,513	
5720	Travel Expense	5,309	6,305	0	(995)	
5730	Conference, Conventions & Mee	16,600	2,982	0	13,618	
5810	General Operating Services	7,244	17,612	13,914	(24,281)	
5820	Facility Maintenance Services	44,065	26,132	19,249	(1,315)	
<b>Total 03</b>	<b>General Operating</b>	<b>734,996</b>	<b>372,697</b>	<b>268,520</b>	<b>93,779</b>	<b>13%</b>
<b>04</b>	<b>Direct Client Costs</b>					
5800	Program Services	1,198,534	376,949	370,112	451,474	38%
<b>Total 04</b>	<b>Direct Client Costs</b>	<b>1,198,534</b>	<b>376,949</b>	<b>370,112</b>	<b>451,474</b>	<b>38%</b>
<b>Total</b>	<b>Expenditures</b>	<b>3,796,318</b>	<b>1,689,270</b>	<b>701,457</b>	<b>1,405,592</b>	<b>37%</b>
<b>Total - Revenue Less Expenditures</b>		<b>757,196</b>	<b>110,558</b>	<b>701,457</b>	<b>1,569,210</b>	

**Notes:**

- GL 5210 Facility Materials and Supplies -  
Installation of cameras and access control system not included in original budget \$14,475.20  
Increase in PPE supplies
- GL 5340 Property & Liability Insurance -  
Annual cost of general business liability increased
- GL 5400 Postage -  
Postage increase for program purposes due to reduced in person activity
- GL 5420 Advertising Expense -  
Radio advertising not included in original budget. Due to severe reduction in client activity, management determined alternative method of outreach
- GL 5810 General Operating Services -  
Staffing services contract \$23,040 - will adjust budget costs from Personnel Costs to General Operating Services upon completion of contract
- GL 5320 Telephone -  
Increase in phone service due to increase in partners/agencies moving back into facility

**Madera County Workforce Investment Corporation**

Aged Payables by Invoice Date - Aged Payables

Aging Date - 1/31/2022

From 7/1/2021 Through 1/31/2022

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Total
1007	ADVANCED CAREER INSTITUTE	1/31/2022	APDoc7070	2,335.65	0.00	0.00	2,335.65
Total 1007	ADVANCED CAREER INSTITUTE			2,335.65	0.00	0.00	2,335.65
1099	The UPS Store #5042	1/31/2022	APDoc7071	74.00	0.00	0.00	74.00
Total 1099	The UPS Store #5042			74.00	0.00	0.00	74.00
1277	California State Board of Pharmacy	1/31/2022	APDoc7072	195.00	0.00	0.00	195.00
Total 1277	California State Board of Pharmacy			195.00	0.00	0.00	195.00
Report Total				2,604.65	0.00	0.00	2,604.65

Handwritten signature and initials, possibly 'CBL', with the word 'Page' and the number '1' written below it.

**Madera County Workforce Investment Corporation**  
 Aged Receivables by Invoice Date  
 Aging Date - 1/31/2022  
 From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Pa Due
1000	Central Valley Opportunity Center	12/31/2021	ARDoc1495	CVOC AJCC - December 2021	326.16	0.00	0.00	326.16	0.00	0.00
1000		1/31/2022	ARDoc1513	CVOC AJCC - January 2022	405.84	405.84	0.00	0.00	0.00	0.00
<b>Total 1000</b>	<b>Central Valley Opportunity Center</b>				<b>732.00</b>	<b>405.84</b>	<b>0.00</b>	<b>326.16</b>	<b>0.00</b>	<b>0.00</b>
1003	EDD - WIOA Cash Draw	1/28/2022	ARDoc1494	EDD Cash Draw	89,050.66	0.00	89,050.66	0.00	0.00	0.00
<b>Total 1003</b>	<b>EDD - WIOA Cash Draw</b>				<b>89,050.66</b>	<b>0.00</b>	<b>89,050.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1004	State Center Community College District	12/31/2021	ARDoc1500	SCCCD AJCC - December 2021	763.00	0.00	0.00	763.00	0.00	0.00
1004		1/31/2022	ARDoc1520	SCCCD AJCC - January 2022	763.00	763.00	0.00	0.00	0.00	0.00
<b>Total 1004</b>	<b>State Center Community College District</b>				<b>1,526.00</b>	<b>763.00</b>	<b>0.00</b>	<b>763.00</b>	<b>0.00</b>	<b>0.00</b>
1005	Madera County Probation Department	6/30/2021	ARDoc1423	CCP In Custody - June 2021	0.10	0.00	0.00	0.00	0.00	0.10
1005		10/31/2021	ARDoc1471	CCP Post Release - October 2021	2,428.77	0.00	0.00	0.00	0.00	2,428.77
1005		11/30/2021	ARDoc1486	CCP Post Release - November 2021	5,303.61	0.00	0.00	0.00	5,303.61	0.00
1005		12/31/2021	ARDoc1507	CCP Post Release - December 2021	2,914.26	0.00	0.00	2,914.26	0.00	0.00
1005		12/31/2021	ARDoc1508	CCP In Custody - December 2021	2,991.48	0.00	0.00	2,991.48	0.00	0.00

**Madera County Workforce Investment Corporation**  
Aged Receivables by Invoice Date  
Aging Date - 1/31/2022  
From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1005		12/31/2021	ARDoc1509	CCP Emergency COVID - December 2021	3,926.75	0.00	0.00	3,926.75	0.00	0.00
1005		1/31/2022	ARDoc1517	CCP Emergency COVID - January 2022	2,418.18	2,418.18	0.00	0.00	0.00	0.00
1005		1/31/2022	ARDoc1518	CCP In Custody - January 2022	822.24	822.24	0.00	0.00	0.00	0.00
1005		1/31/2022	ARDoc1519	CCP Post Release - January 2022	1,840.98	1,840.98	0.00	0.00	0.00	0.00
<b>Total 1005</b>	<b>Madera County Probation Department</b>				<b>22,646.37</b>	<b>5,081.40</b>	<b>0.00</b>	<b>9,832.49</b>	<b>5,303.61</b>	<b>,428.87</b>
1008	Department of Rehabilitation	6/30/2021	ARDoc1416	DOR AJCC - June 2021	452.67	0.00	0.00	0.00	0.00	452.67
1008		12/31/2021	ARDoc1501	DOR AJCC - July 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		12/31/2021	ARDoc1502	DOR AJCC - August 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		12/31/2021	ARDoc1503	DOR AJCC - September 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		12/31/2021	ARDoc1504	DOR AJCC - October 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		12/31/2021	ARDoc1505	DOR AJCC - November 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		12/31/2021	ARDoc1506	DOR AJCC - December 2021	468.15	0.00	0.00	468.15	0.00	0.00
1008		1/31/2022	ARDoc1522	DOR AJCC - January 2022	468.15	468.15	0.00	0.00	0.00	0.00
<b>Total 1008</b>	<b>Department of Rehabilitation</b>				<b>3,729.72</b>	<b>468.15</b>	<b>0.00</b>	<b>2,808.90</b>	<b>0.00</b>	<b>452.67</b>

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 1/31/2022

From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1052	CertainTeed LLC	8/31/2019	ARDoc1066	CertainTeed Assessments - August 2019	(892.50)	0.00	0.00	0.00	0.00	(892.50)
1052		2/29/2020	ARDoc1164	CertainTeed Assessments - February 2020	510.00	0.00	0.00	0.00	0.00	510.00
Total 1052	CertainTeed LLC				(382.50)	0.00	0.00	0.00	0.00	(382.50)
1065	Madera Adult School	8/31/2021	ARDoc1444	MAS - Lost Key Cards - M. Vang;D. Reygosa	10.00	0.00	0.00	0.00	0.00	10.00
1065		12/31/2021	ARDoc1496	MAS AJCC - December 2021	3,194.79	0.00	0.00	3,194.79	0.00	0.00
1065		1/31/2022	ARDoc1514	MAS AJCC - January 2022	3,968.79	3,968.79	0.00	0.00	0.00	0.00
Total 1065	Madera Adult School				7,173.58	3,968.79	0.00	3,194.79	0.00	10.00
1072	Stanislaus County Department of Workforce Development	12/31/2021	ARDoc1511	Stanislaus VEAP - December 2021	159.18	0.00	0.00	159.18	0.00	0.00
Total 1072	Stanislaus County Department of Workforce Development				159.18	0.00	0.00	159.18	0.00	0.00
1073	EDD-DGS	10/31/2020	ARDoc1391	EDD AJCC - October 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 1/31/2022

From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1073		11/30/2020	ARDoc1392	EDD AJCC - November 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		12/31/2020	ARDoc1393	EDD AJCC - December 2020 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		1/31/2021	ARDoc1394	EDD AJCC - January 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		2/28/2021	ARDoc1395	EDD AJCC - February 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		3/31/2021	ARDoc1396	EDD AJCC - March 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		4/30/2021	ARDoc1397	EDD AJCC - April 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		5/31/2021	ARDoc1398	EDD AJCC - May 2021 Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00

**Madera County Workforce Investment Corporation**

Aged Receivables by Invoice Date

Aging Date - 1/31/2022

From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
1073		6/1/2021	ARDoc1407	EDD AJCC - June 2021- Additional Estimated Rent Increase	944.00	0.00	0.00	0.00	0.00	944.00
1073		6/30/2021	ARDoc1418	EDD Phone - June 2021	135.00	0.00	0.00	0.00	0.00	135.00
1073		10/31/2021	ARDoc1467	EDD AJCC Phone - October 2021	532.00	0.00	0.00	0.00	0.00	532.00
1073		11/30/2021	ARDoc1482	EDD AJCC - November 2021	210.00	0.00	0.00	0.00	210.00	0.00
1073		12/31/2021	ARDoc1497	EDD Phone - December 2021	210.00	0.00	0.00	210.00	0.00	0.00
1073		1/31/2022	ARDoc1523	EDD Phone - January 2022	210.00	210.00	0.00	0.00	0.00	0.00
<b>Total 1073</b>	<b>EDD-DGS</b>				<b>9,793.00</b>	<b>210.00</b>	<b>0.00</b>	<b>210.00</b>	<b>210.00</b>	<b>,163.00</b>
1118	P. Steve Ramirez Vocational Training Centers	1/1/2022	ARDoc1499	PSR AJCC - January 2021	3,724.84	0.00	3,724.84	0.00	0.00	0.00
<b>Total 1118</b>	<b>P. Steve Ramirez Vocational Training Centers</b>				<b>3,724.84</b>	<b>0.00</b>	<b>3,724.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1120	GRID Alternatives	12/31/2021	ARDoc1510	Grid Alternatives Pathway Home - December 2021	1,490.73	0.00	0.00	1,490.73	0.00	0.00
1120		1/31/2022	ARDoc1516	GRID Pathway Home - January 2022	2,438.11	2,438.11	0.00	0.00	0.00	0.00
<b>Total 1120</b>	<b>GRID Alternatives</b>				<b>3,928.84</b>	<b>2,438.11</b>	<b>0.00</b>	<b>1,490.73</b>	<b>0.00</b>	<b>0.00</b>
1124	Impossible Services Group Inc. (ISG)	12/31/2021	ARDoc1498	ISG AJCC - February 2022	1,410.00	0.00	0.00	1,410.00	0.00	0.00

**Madera County Workforce Investment Corporation**  
 Aged Receivables by Invoice Date  
 Aging Date - 1/31/2022  
 From 7/1/2021 Through 1/31/2022

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Total	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due
Total 1124	Impossible Services Group Inc. (ISG)				1,410.00	0.00	0.00	1,410.00	0.00	0.00
Report Total					143,491.69	13,335.29	92,775.50	20,195.25	5,513.61	,672.04



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**Summary**

**Cash Account: 1010 Cash in BA - Main**  
**Reconciliation ID: Bank Reconciliation for 1010 for 01/31/22**  
**Reconciliation Date: 1/31/2022**  
**Status: Open**

Bank Balance	398,412.42
Less Outstanding Checks/Vouchers	51,951.86
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	346,460.56
Balance Per Books	<u>346,460.56</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

**Summary**

**Cash Account: 1020 Cash in BA - Payroll**  
**Reconciliation ID: Bank Reconciliation for 1020 for 01/31/22**  
**Reconciliation Date: 1/31/2022**  
**Status: Open**

Bank Balance	✓19,937.21 ✓
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	19,937.21
Balance Per Books	<u>19,937.21</u>
Unreconciled Difference	<u><u>0.00</u></u> ✓

**Click the Next Page toolbar button to view details.**





**JOB TITLE:** Corrections Workforce Specialist (Non-Exempt/Grant Funded)

**SUMMARY:**

Under the direction of an assigned supervisor, perform specialized functions in support of a Transitions Program with the California Department of Corrections and Rehabilitation (CDCR) at Valley State Prison (VSP). Serve as a liaison between the workforce system and individuals within 90-120 days of release from the Institution. Provide resources offered at the American Job Centers of California (AJCC), including the Madera Workforce Assistance Center; refer customers to partner and other community agencies; plan, organize, and coordinate the internal functions of assigned project.

**REPRESENTATIVE DUTIES:**

**ESSENTIAL DUTIES:**

Provide services one on one or in small groups to individuals scheduled for release and coordinate activities with the Transitions Program and other staff members at VSP to ensure there is no duplication of services.

Coordinate and facilitate assigned activities such as orientation, initial interview, needs and interest assessments, labor market data, Cal JOBS registration, participant data tracking, and referrals to appropriate community resources.

Assist with the development of a basic job search portfolio based on needs and interests identified in the transition plan or from the initial interview.

Research and connect individuals to a single point of contact at a specific AJCC in their area of residence post-release, including a specific appointment date and time, where feasible, and written information regarding the location of the AJCC in the individual's area of residence, services available, and other community resources which may benefit and support the successful reintegration of the individual into their community.

Develop, update, and distribute a variety of flyers, brochures, pamphlets, and other marketing materials.

Exercise independent judgment in initiating, implementing, and coordinating grant project activities.

## **OTHER DUTIES:**

Assist individuals in developing communication, problem solving, punctuality, dress, and other appropriate essential workforce skills. Assist individuals with resources for preparing and developing resumes, cover and thank you letters, and conduct mock interviews to enhance interviewing skills.

Communicate with various partner agencies and community-based organizations to exchange information regarding programs and services.

Review data, test scores, files, and other information concerning individuals; research labor market supply and demand, as needed.

**This job description is only a summary of typical functions and is not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties. The duties, tasks, and responsibilities may differ from the above job description and other duties, as assigned may be part of the job.**

## **KNOWLEDGE AND ABILITIES:**

**To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/ or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

## **KNOWLEDGE OF:**

- Customer Service Techniques
- Standard and accepted one-on-one interviewing methods, techniques, and practices.
- Strong verbal communication skills and presentation techniques.
- Pertinent Federal and State regulations and guidelines governing eligibility for programs and services.
- Available community resources and services.
- Local and regional labor market, related demographics, and employment research methods.
- Occupational resources related to analyzing required qualifications and identifying training needs.
- Principles and techniques of effective communication, public relations, and sales or marketing.
- Job Search techniques and career development.
- Resume writing experience and skills.
- Standard and accepted office practices and procedures.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Human Resources processes and procedures related to hiring and training.
- Policies and objectives of assigned program and activities.
- Varying needs of diverse populations related to academic, socioeconomic, cultural, disability, and ethnic backgrounds.
- Interpersonal skills using tact, patience, and courtesy.
- Recordkeeping and report preparation techniques.
- Proficient in Microsoft Office Software (Word, Outlook, Excel, Publisher, PowerPoint) or similar programs
- Web based programs

## **ABILITY TO:**

- Communicate effectively both orally and in writing.
- Prepare and deliver oral presentations.
- Facilitate in a large group setting.
- Interact positively and successfully with a wide variety of individuals and groups with diverse needs and backgrounds.
- Establish and maintain cooperative and effective working relationships with others.
- Perform mathematical calculations including addition, subtraction, multiplication, and division accurately.
- Plan and coordinate community events.
- Develop marketing materials such as flyers, brochures, pamphlets, and postcards.
- Operate a variety of office equipment including a computer and assigned software.
- Organize and prioritize a variety of diverse tasks in an effective and timely manner.
- Maintain current knowledge of program rules, regulations, requirements, and restrictions.

- Read, write, translate, and interpret English and a designated second language as assigned by the position.
- Maintain punctuality and meet schedules and timelines.
- Establish and maintain files and records and prepare related reports.

### **EDUCATION AND EXPERIENCE:**

Completion of a high school diploma or the equivalent, a minimum of 1-year post-secondary education, and four years of experience working in an outreach or communication role, with the re-entry population or a related field at a community-based organization.

### **OR**

Associate's degree in Marketing, Communication and/or Human Resources or a closely related field and two years of work experience.

### **LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license and reliable transportation.

Must pass background check and VSP facility clearance.

### **WORKING CONDITIONS:**

**The physical demands and work environment characteristics described here are representative of those an employee will encounter when performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

### **ENVIRONMENT:**

Indoor office environment.

Travel both within and outside of the County for employment purposes.

Participation at outdoor community events.

### **PHYSICAL DEMANDS:**

Communicating to exchange information in person or on the telephone.

Sitting, standing, or walking for extended periods of time.

Operate a computer and effectively utilize a variety of software and on-line tools.

Reading a variety of materials.

Reaching with hands and arms or bending at the waist to retrieve documents/files.

Lifting or carrying up to 10 lbs.

**MADERA COUNTY WORKFORCE INVESTMENT CORPORATION**  
 2037 W. Cleveland Avenue, Madera, CA 93637

**NON-EXEMPT SALARY SCHEDULE**

Board Approved Date: 7/19/2017; 8/24/2017, 3/22/2018, 4/26/18, 7/19/18, 02/28/19, 6/27/19, 1/23/2020, 7/22/2021, 1/27/22, 3/24/22

<b>Job Title</b>	<b>Current Hourly Range</b>	<b>Current Annual Range</b>
Workforce Assistant	\$14.00 to \$15.50	\$29,120.00 to \$32,240.00
Administrative Support Assistant	\$15.00 to \$18.00	\$31,200.00 to \$37,440.00
Workforce Technician I	\$15.00 to \$18.00	\$31,200.00 to \$37,440.00
Workforce Technician II	\$17.00 to \$20.00	\$35,360.00 to \$41,600.00
Account Clerk I	\$16.00 to \$19.00	\$33,280.00 to \$39,520.00
Lead Workforce Technician	\$18.90 to \$23.03	\$39,312.00 to \$47,902.40
Program Technician	\$18.90 to \$23.03	\$39,312.00 to \$47,902.40
Business Specialist	\$20.25 to \$25.47	\$42,120.00 to \$52,977.60
Career Specialist	\$20.25 to \$23.47	\$42,120.00 to \$48,817.60
Corrections Workforce Specialist (Grant Funded)	\$22.00 to \$25.47	\$42,120.00 to \$52,978.00
Principal Accounting Technician	\$20.25 to \$23.47	\$42,120.00 to \$48,817.60
Lead Business Services Specialist	\$26.54 to \$30.52	\$55,203.20 to \$63,481.60
Workforce Analyst	\$26.54 to \$30.52	\$55,203.20 to \$63,481.60
Lead Career Specialist	\$26.92 to \$30.77	\$56,000.00 to \$64,000.00
Disability Resource Coordinator	\$30.90 to \$35.77	\$64,272.00 to \$74,401.60
Program Navigator	\$30.90 to \$35.77	\$64,272.00 to \$74,401.60

**Madera County Office of Education (MCOE) staff carried over on January 1, 2013 only:**

<b>Job Title</b>	<b>Monthly Salary/Range</b>	<b>Hourly Rate/Range</b>
Lead Workforce Technician	\$4,476.86	\$ 25.83
Business Specialist	\$ 3,708.00 to \$ 4,707.78	\$ 21.39 to \$ 27.16
Career Specialist	\$ 3,708.00 to \$ 4,709.92	\$ 21.39 to \$ 27.17
Principal Accounting Tech (.63 FTE)	\$2,669.28	\$ 24.27



**MADERA COUNTY  
WORKFORCE  
INVESTMENT CORPORATION**

**Agenda Item 8.1**

Consent

Action

Information

**To: Madera County Workforce Investment Corporation**  
**From: Tracie Scott-Contreras, Executive Director**  
**Date: March 24, 2022**  
**Subject: Workforce Development Board (WDB) of Madera County Update**

**Information:**

The WDB last met on February 17, 2022. An update for that meeting was provided to the MCWIC at their meeting on February 24, 2022. Staff will provide a WDB update after their next meeting on April 21, 2022.

**Financing:**

Workforce Innovation and Opportunity Act



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

## Agenda Item 8.2

Consent

Action

Information

**To:** Madera County Workforce Investment Corporation  
**From:** Maiknue Vang, Deputy Director  
**Date:** March 24, 2022  
**Subject:** Program and Financial Update

### Information:

We received \$10,000 from the Wells Fargo Foundation to support an annual subscription for IMAGO, an online platform that allows us to provide Essential Soft Skills Workshops. Funds may also support online learning equipment and other technology support for participants enrolled in education and/or training.

The Fresno Regional WDB has been awarded EDD's Equity and Special Populations grant. In partnership with Kings and Madera County, this project will focus on assisting ELL's, immigrants, and re-entry individuals in accessing training and employment in the solar, construction, and forestry sectors. Madera will receive approximately \$65,000 to serve 10 participants.

We have finalized a contract with CDCR to provide a mini AJCC at Valley State Prison. We will receive \$150,000 to station a Corrections Workforce Specialist from MCWIC into the Transitions Program who will act as a liaison between the workforce system and individuals within 90-120 days of release from the institution. We are meeting with CDCR and VSP personnel to purchase equipment, coordinate facility clearance, schedules, referrals, and program logistics. Tentative start date is May 1, if not sooner.

Additionally, we have provided a Juvenile Realignment Youth Services proposal narrative and budget to the Madera County Juvenile Probation Department. If approved, we will receive \$71, 292 for staff to provide in-custody transition services for younger and older youth, ages 14-25.

We also met with Bobby Macaulay with the Board of Supervisors, Rhonda Salisbury from the Oakhurst Visitor's Center, and representatives from Stewards of the Sierra to discuss possible worksites for the Wildfires NDWG project. There is substantial work that needs to be done on the highway such as fixing and/or replacing signs and covert cleaning. Stewards of the Sierra has identified several individuals that would meet project eligibility criteria's and will complete the worksite form as soon as possible for us to submit to the State for approval. Once approved, we will schedule eligibility in the Madera Ranchos or at the Visitor's Center in Oakhurst.

The following special grants and projects will end 3/31/2022: P2E, ELL, and DEA. Participants from these target populations will continue to be served with WIOA formula funds, as eligible.

Lastly, we continue to explore marketing and outreach strategies with the launch of our text messaging platform, YouTube channel, and Instagram account. We plan to extend our radio advertisements for the Young Adult program for an additional 3 months. Staff are also creating videos to highlight the eligibility

process, in demand trainings, participant success stories, and job seeker tips and tricks for employment. We also continue to push our Regional HR Hotline and monthly HR related webinars for businesses.

Fiscal information outlining expenditures and obligations is attached for the Board's review.

### WIOA Formula Funds

- **Adult:**

Budget: \$1,320,328

Budget term: 7/1/2021 - 6/30/2022

Scope: Provide employment, training, and supportive service assistance for eligible adult participants.

# of Participants Enrolled: **288**

- **Dislocated Worker (DW):**

Budget: \$ 730,651

Budget term: 7/1/2021 - 6/30/2022

Scope: Provide employment, training, and supportive service assistance for individuals who have been laid off due to a company downsize or closure.

# of Participants Enrolled: **30**

- **Rapid Response (RR) & Layoff Aversion (LOA):**

Budget: RR - \$ 128,898; LOA - \$ 38,535

Budget term: 7/1/2021 – 6/30/2022

Scope: Provide timely and effective response to potential layoffs and business closures as well as enable affected workers to return to work as quickly as possible following a layoff.

- **Youth Formula:**

Budget: \$ 1,163,892

Budget term: 7/1/2021 – 6/30/2022

Scope: Provide out-of-school youth between the ages of 18-24 with employment, training, and supportive service assistance.

# of Participants Enrolled: **70**

### Special Grants/Projects

- **CCP/AB109:**

Grant award: \$56,627 In-Custody  
\$34,762 Post-Release

Grant term: 7/1/2021 - 6/30/2022

Scope: Provide a 4-week workshop for In-Custody Pre-Release customers at Department of Corrections and facilitate periodic job fairs inside the facility. Additionally, provide a 3-hour group Orientation and CalJOBS system registration workshop to post-release individuals four times a month at the Center as well as coordinate monthly resource fairs with Probation at the Center.

# of Participants to be Served: Open

# of Participants Enrolled: **35 referred in-custody, 20 completed**  
**12 referred post release**

- **COVID-19 Employment Recovery National Dislocated Worker Grant (NDWG)**

Grant award: \$90,000

Grant term: 4/10/2020 - 3/31/2023

Scope: This grant has been extended for another 12 months without additional funds. We have met our target numbers and the funds are fully obligated and expended.

# of Participants to be Served: 20

# of Participants Enrolled: **24**

- **Disability Employment Accelerator (DEA):**

Grant award: \$300,000

Grant term: 4/1/2020 – 3/31/2022

Scope: Increase and retain long-term employment for PWD who have graduated or are on track to graduate from college. Camarena Health, CAPMC, and Exact Staff will become worksites for work-based learning activities that lead to gainful employment. Worksite agreements will outline specific information regarding skill gaps and development of skills in the areas of highest need.

# of Participants to be Served: 50

# of Participants Enrolled: **43**

- **English Language Learners Pathways to Careers (ELL):**

Grant award: \$300,000

Grant term: 6/1/2020 – 3/31/2022

Scope: Increase services to ELLs with a focus on work-based learning opportunities and attainment of industry-recognized credentials.

# of Participants to be Served: 100

# of Participants Served: **121**

# of Participants Enrolled: **65**

- **GRID Pathway Home Project:**

Grant award: \$147,847

Grant lead: GRID Alternatives

Grant term: 7/1/2020 – 12/31/2023

Scope: In collaboration with GRID Alternatives and the Madera County Department of Corrections, identify in-custody individuals interested in solar careers. Provide transitional services, post-release orientation, career exploration, skills evaluation, and case management for individuals enrolled in GRID Alternatives Central Valley Solar Installer training program.

# of Participants to be Served: 100

# of Participants Served: **35**

# of Participants Enrolled: **9**

- **Prison to Employment (P2E) – Individual Direct Service (IDS):**

Grant award: \$56,249.00

Grant lead: San Joaquin County

Grant term: 9/1/2019 – 3/31/2022

Scope: Funding to provide Individual Direct Services to formerly incarcerated and other justice involved individuals.

# of Participants to be Served: 4

# of Participants Enrolled: **39**

- **Prison to Employment (P2E) – Supportive Service and Earn and Learn (SSEL):**

Grant award: \$100,289.00

Grant Lead: San Joaquin County

Grant term: 9/1/2019 to 3/31/2022

Scope: Funding to provide Supportive Service and Earn and Learn activities to formerly incarcerated and other justice involved individuals.

# of participants to be Served: 9

# of participants Enrolled: **31**

- **Probation COVID Emergency Supplemental Contract**

Grant award: \$25,000

Grant term: 7/1/2021 to 4/30/2022

Scope: Funding to support a part time staff person to conduct orientation and basic career services to participants at probation office locations throughout the county. Staff person will provide resources, referrals, and connect individuals to the AJCC.

# of participants to be Served: Open

- **Ticket-to-Work:**

Scope: Provide employment and training support to SSI/SSDI beneficiaries.

Ticket Payments Received 7/1/2021 – 12/31/2021: **\$1965.00**

# of Tickets Assigned: **16**

- **Veteran's Employment Assistance Program (VEAP)**

Grant award: \$23,120

Grant Lead: Stanislaus County

Grant term: 7/1/2021 to 3/31/2023

Scope: Funding to support staff person to conduct orientation and basic career services to connect Veterans to the AJCC.

# of participants to be Served: 8

# of participants Enrolled: **4**

- **Wells Fargo:**

Grant award: \$10,000

Grant term: 10/2022 until expended

Scope: Contract for a virtual platform to expand workshop offerings to customers. Funds will also be used to purchase online learning equipment and other technology support for participants enrolled in education and/or training

# of Participants to be Served: Open

- **Wildfires National Dislocated Worker Grant (NDWG)**

Grant award: \$300,000

Grant term: 11/1/2020 to 12/31/2023

Scope: Funding to support temporary jobs working on recovery and cleanup efforts in the areas of Madera County impacted by the Creek Fire, including wages, other payroll costs, and worker's compensation coverage.

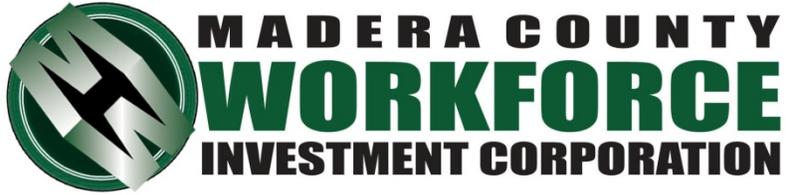
# of participants to be Served: 15

# of participants Enrolled: **0**

Enrollment numbers reported through **2/28/2022**

**Financing:**

Workforce Innovation and Opportunity Act



### Agenda Item 8.3

Consent

Action

Information

**To: Madera County Workforce Investment Corporation**

**From: Tracie Scott-Contreras, Executive Director**

**Date: March 24, 2022**

**Subject: UI Claim Information**

**Information:**

The most recent data on UI Claims for the period of February 12, 2022 through March 12, 2022 for Madera County is being provided for the Board's review.

**Financing:**

Workforce Innovation and Opportunity Act

### California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

- About This Tool
- County Claims
- County Demographics
- County Industry
- Statewide Demographics
- Statewide Industry

#### Weekly Initial Claims by County

County	February 2022 (Week Ending)			March 2022 (Week Ending)	
	12	19	26	5	12
Madera	245	229	196	277	236

- Claim Type
- UI Claims
  - PUA Claims

County  
Madera

Claims by Date  
Multiple values