



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

MINUTES

February 24, 2022

**Convened at Madera County Workforce Assistance Center
2037 W. Cleveland Avenue, Madera, CA 93637**

Zoom Meeting: [https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NJcFhFaEtndz09](https://us02web.zoom.us/j/81999204075?pwd=TDh2T0t0Sml3SEU1K2NJcFhFaEtndz09;);
Meeting ID: 819 9920 4075; Password: 819 9920 4075; Phone: (669) 900-9128

PRESENT: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

ABSENT: Ramona Davie, Mattie Mendez, Robyn Smith

GUEST:

STAFF: Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:02 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Roger Leach moved to adopt the agenda, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

6.0 Consent Calendar

6.1 Consideration to reaffirm Resolution 2021-01 authorizing remote teleconferencing for the period of March 4, 2022 through April 2, 2022 in accordance with Assembly Bill 361.

6.2 Consideration of approval of the January 27, 2022 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve the Consent Calendar, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for the period ending December 31, 2021.

Adult training has increased significantly. Staff are working hard on expending youth funds. There have been discussions at the State level to waive the 80% expenditure requirement. Staffing expenditures will be lower than expected due to some savings from COVID incentives and retirements.

Mike Farmer moved to approve, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

7.2 Review of Form 990 2020 tax returns by the MCWIC Board of Directors in preparation for submittal to the IRS.

The Board is required to review the Form 990 tax returns before they are submitted to the IRS. Once reviewed, the Form will be signed by the Executive Director and submitted to the IRS.

Roger Leach moved to accept the Form 990, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Mike Farmer, Roger Leach, Gabriel Mejia, Tim Riche

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet.

8.2 Program and Financial Update

Information provided within the agenda packet.

8.3 Update on WDB approval of AA111014 line item transfer of \$150,000 from the Dislocate Worker (DW) funding stream to Adult funding stream

Information provided within the agenda packet. The line item transfer was approved by the WDB at their meeting on February 17, 2022.

8.4 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.5 Annual Review and Signature - Conflict of Interest Code

Information provided within the agenda packet. The MCWIC Conflict of Interest Code must be reviewed and signed annually.

8.6 Form 700 due April 1, 2022

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

11.0 Next Meeting

March 24, 2022

12.0 Adjournment

Meeting adjourned at 3:17 p.m. due to loss of a quorum.