



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

MINUTES

August 19, 2021

***Convened at Madera County Workforce Assistance Center – via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637***

Zoom Meeting: [https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09](https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;);
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

PRESENT: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Marie Harris, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Terry Nichols, Robert Poythress, Chuck Riojas, Wayne Rylant, David Salter, Cindy Vail

ABSENT: Jorge DeNava, Mike Fursman, Bobby Kahn, Nichole Mosqueda, Lanie Suderman

GUEST: Amelia Meza-DAS, Lalo Lopez-MUSD, Yvette Quevedo-EDD

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order by Chair Brett Frazier at 3:01 p.m.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Tracie Scott-Contreras, Executive Director, introduced Yvette Quevedo – EDD and Amelia Meza – Division of Apprenticeship Standards (DAS). Tracie stated that Terry Nichols would be retiring in September and that this meeting would be his last.

5.0 Adoption of Board Agenda

Laura Gutile moved to adopt the agenda, seconded by Rob Poythress.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Marie Harris, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Terry Nichols, Robert Poythress, Chuck Riojas, Wayne Rylant, David Salter, Cindy Vail

6.0 Consent Calendar

6.1 Consideration of approval of the June 17, 2021 Workforce Development Board (WDB) meeting minutes.

Cindy Vail moved to approve, seconded by rob Poythress.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Marie Harris, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Terry Nichols, Robert Poythress, Chuck Riojas, Wayne Rylant, David Salter, Cindy Vail

7.0 Action Items

7.1 Consideration of approval of ProPath, Inc.'s One Stop Operator report for the period of April 1, 2021 through June 30, 2021.

ProPath, Inc. provided their last quarterly report. A new One Stop Operator will begin effective July 1, 2021.

Debi Bray moved to approve, seconded by Laura Gutile.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Marie Harris, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Terry Nichols, Robert Poythress, Chuck Riojas, Wayne Rylant, David Salter, Cindy Vail

7.2 Consideration of approval of the application of Ladislao “Lalo” Lopez, Area Assistant Superintendent, Madera Unified School District, to the Workforce Development Board (WDB) of Madera County for a 3 year term.

Lalo Lopez will represent Madera Unified School District on the Workforce Development Board. He is replacing Linda Monreal after her retirement. Lalo will help us work on strengthening our relationship with Madera Unified School District.

Santos Garcia moved to approve, seconded by Deborah Martinez.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Marie Harris, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Terry Nichols, Robert Poythress, Chuck Riojas, Wayne Rylant, David Salter, Cindy Vail

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet. The MCWIC board last met on July 22, 2021. Minutes from the May and June meetings were provided.

8.2 Program Update

Information provided within the agenda packet.

8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.4 Executive Order N-29-20 Expiration

Information provided within the agenda packet. Executive Order N-29-20 is expiring on September 30, 2021. Staff are hoping for an extension or an alternative. A larger space for in-person meetings may be necessary for the October meeting or a hybrid format may need to be considered. Deborah Martinez stated that their large conference room should be large enough for the October meeting. Staff will follow up.

9.0 Written Communication

9.1 Subsequent Designation of Local Area and Recertification of the Local Workforce Development Board.

9.2 Local Plan for PY 2021-2024 Approval Notification Letter

9.3 Regional Plan for PY 2021-2024 Approval Notification Letter

The State Workforce Development Board sent Madera their official notification letters of approval for the Local area and recertification of the local WDB, the Local Plan for the 2021-24 program year, and the Regional Plan for the 2021-24 program year. Staff want to spend some time at the next staff meeting to work on WDB goals based on the Local Plan.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Omair Javaid inquired as to whether staff are expecting an uptick in people coming to the Workforce Assistance Center after the pandemic unemployment insurance (UI) ends. Staff expect to see a significant increase to people coming to the Center. Employment Development Department (EDD) staff are not expected back in the Center until September 7, 2021 or later. EDD is requiring that there be security present for the Center. They are in the process of contracting security services so that staff can return to the Center. Some people are coming to the Center ahead of the pandemic UI expiration.*
- *Brett Frazier inquired as to whether there is a triage-type of system in place for the expected increase in customers. Staff will be expanding the current process to get people processed as quickly as possible. There may be an additional Specialist of the Day assigned in order to help more people as needed.*
- *Laura Gutile asked what the best way to come to the Center is? Generally, anyone can walk in for services, but staff will modify the process as needed. Staff continue to share and post information about hiring events as well as hosting events in the Center. Staff anticipates that more candidates will be coming soon.*
- *Debi Bray stated that the Chamber the State's Office of Emergency Services for N95 face mask supplies for the unvaccinated. They have a good amount in stock.*

10.2 Staff

- *Tracie Scott-Contreras: a couple of grants were released from the Economic Development Administration under the American Rescue Plan. One of the grants is specific to infrastructure projects. The second is about developing quality jobs. Staff is hoping that both of the grants have a workforce component.*

11.0 Next Meeting

October 21, 2021

12.0 Adjournment

Meeting adjourned at 3:30 p.m.