



MINUTES

June 17, 2021

***Convened at Madera County Workforce Assistance Center – via Teleconference
2037 W. Cleveland Avenue, Madera, CA 93637***

Zoom Meeting: <https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;>
Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155

PRESENT: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

ABSENT: Jorge DeNava, Mike Fursman, Laura Gutile, Marie Harris, Deborah Martinez, Linda Monreal, Terry Nichols, Robert Poythress, David Salter

GUEST: Tsegay Arefaine

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:05 p.m. by Vice Chair Wayne Rylant.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Tsegay Arefaine was introduced. Tsegay works with the Division of Apprenticeship Standards.

5.0 Adoption of Board Agenda

Debi Bray moved to adopt the agenda, seconded by Chuck Riojas.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

6.0 Consent Calendar

- 6.1 Consideration of approval of the April 15, 2021 Workforce Development Board (WDB) meeting minutes.**
- 6.2 Consideration of approval of the re-appointment of Bobby Kahn, Madera County Economic Development Commission, for an additional 3 year term: 7/30/21 to 7/30/24.**
- 6.3 Consideration of approval of the resignation of Wayne Rylant, Alto Ingredients, from the WDB.**
- 6.4 Consideration of approval of the resignation of David Salter, Salter's Distributing, from the WDB.**

- 6.5 Consideration of approval of the resignation of Linda Monreal, Madera Unified School District, from the WDB.**
- 6.6 Consideration of approval of the revised Incident Report Policy to align the local policy language with updated state guidance – no substantive changes.**
- 6.7 Consideration of approval of the revised Individual Training Account (ITA) policy to include an increased maximum amount of \$8,500.**

Tracie Scott-Contreras, Executive Director, thanked Wayne and the other directors for their work with the WDB.

Michelle Brunetti moved to approve the Consent Calendar, seconded by Mike Lopez.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.0 Action Items

- 7.1 Consideration of approval of the preliminary program budget for the 2021-22 fiscal year.**

Staff presented the preliminary budget. 30% of the allocations are budgeted for direct training for customers with the rest for operational costs. The revenue less expenses line indicates any remaining amount based on what is budgeted to date. Madera has only received 10% of the national dislocated worker grant for the wildfires. Staff have spoken with forest service representatives and hope to get that worksite finalized so that recruiting can get started. The grant term runs half-way through the 2022-23 program year. There should be additional opportunities to spend some of the funds during the Winter and upcoming Spring seasons. The State releases only an initial 10% of the funds until a worksite is officially identified.

Bobby Kahn moved to approve the preliminary budget, seconded by Cindy Vail.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

- 7.2 Consideration of approval of ProPath, Inc.'s One Stop Operator report for the period of January 1, 2021 through March 31, 2021.**

ProPath submitted their quarterly report for review by the WDB. ProPath reported that cross-training between partner agencies was done. ProPath will provide their last quarterly report in August. Beaudette Consulting, Inc. will take over the One Stop Operator role effective July 1, 2021.

Wayne Rylant moved to approve, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

- 7.3 WDB Chair Election**

Brett Frazier indicated that he was open to continue to serve as the WDB Chair but is open to other nominees if anyone else was interested.

Mike Lopez nominated Brett Frazier for the WDB Chair position, seconded by Wayne Rylant.

Vote: Nomination approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.4 WDB Vice Chair Election

Staff requested nominations from the WDB for the Vice Chair position. Typically, the Chair and Vice Chair are invited to various trainings and events, including the upcoming California Workforce Association Meeting of the Minds conference taking place in September. The Vice Chair also chairs the WDB meetings in the Chair's absence.

Santos Garcia nominated Omair Javaid for the WDB Vice Chair position, seconded by Debi Bray.

Vote: Nomination approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Brett Frazier, Santos Garcia, Omair Javaid, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet.

8.2 Program Update

Information provided within the agenda packet. Madera Workforce has received just over \$25,000 for Ticket to Work program. A significant number of Chromebooks have been provided to participants with foundation funds which don't require eligibility criteria. Most of the Chromebooks were given to participants who were attending Madera Adult Schools classes. Partners have still not returned to the Center.

8.3 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.4 WDB 2021-22 Meeting Calendar

Information provided within the agenda packet.

8.5 After the Storm: The Jobs and Skills that will Drive the Post-Pandemic Recovery Report

Information provided within the agenda packet. A report developed by Burning Glass was provided to the Board. The report includes information regarding the labor force. Approximately 465,000 Latinas have left the labor force due to the pandemic and are the most impacted nationally. Areas need to consider what services to provide so that those affected can reconnect to the economy.

9.0 Written Communication

9.1 Madera WDB Career Services Provider Award

Information provided within the agenda packet. The WDB's application to serve as Madera County's Career Services Provider was approved by the California Workforce Development Board through June 30, 2025.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Wayne Rylant suggested staff consider Brian Fish for the WDB. He has been hired by the new company and would be a good member. Brian was hired on by Seaboard Energy*

10.2 Staff

- *Tracie Scott-Contreras: Tracie has spoken with City Councilman Montez and Chuck Riojas on bringing a pre-apprenticeship program to Madera. She is meeting with Chuck, Councilman Montez and Fresno WDB Director Blake Konczal to discuss Fresno WDB's SB1 funds. Fresno is willing to help fund a Madera County group of pre-apprentices. Madera Community College (MCC) President Reyna has also expressed a willingness to host the classes. The training may start in the next calendar year. Tsegay Arefaine, Division of Apprenticeship, offered to provide information as needed.*
- *Bobby Kahn: Bobby stated that he met with MCC President Reyna and spoke about classroom space and availability. They are confident that the college can handle it. Angel would like to talk to some stakeholders about funding.*

11.0 Next Meeting

Staff will poll the Board on their preference for the format of the next WDB meeting held on August 19, 2021.

12.0 Adjournment

Meeting adjourned at 3:54 p.m.