

February 9, 2021

David Baquerizo ProPath, Inc.  
785 Tucker Rd, #G392 Tehachapi, California 93561

Re: PY 2020-21 One-Stop Operator Contract Monitoring Dear Mr. Baquerizo:

The purpose of this letter is to inform you of the results of the recent monitoring of the One-Stop Operator contract between ProPath, Inc., and the five areas comprising the San Joaquin Valley Sub- Regional Planning Unit (San Joaquin, Stanislaus, Madera, Merced, and Kings). This monitoring was based upon the provisions of the agreement between the parties, specifically those duties listed in Exhibit "A" entitled "Scope of Work." This monitoring was conducted by a panel representing all workforce areas that are a party to the contract, and for whom the One-Stop Operator provided services. This monitoring was conducted pursuant to 20 CFR §§ 680 et seq. The purpose of this monitoring was to determine the level to which ProPath, Inc., has adhered to the terms of the contract between the parties. Information for this monitoring report was gathered by collecting information regarding progress on contract deliverables from each Local Area participating in the contract.

### **Background**

In Program Year 2018/19 ProPath, Inc., was awarded a contract for \$100,000.00 to provide One-Stop Operator services to workforce entities located in the following counties: Kings, Madera, Merced, San Joaquin, and Stanislaus. Per the terms of the original procurement action, the contract with ProPath, Inc., was extended for a two-year period from July 1, 2019 through June 30, 2021. The total contract amount per year is \$85,000 and the total amount for the two-year agreement is \$170,000. Invoicing is individual to each local workforce area.

### **Services Completed**

Each local workforce board was asked to report on progress on the deliverables in the contract during the month of December 2020. Each area utilized a standardized form to report on progress on the five major categories in the scope of work. The results of the reported status of the deliverables is outlined here:

#### **Kings County:**

Compliance in 5 of the 5 deliverable categories, pending receipt of annual report (100%). Kings reports that while in progress, a quarterly report has yet to be received for period ending September 30, 2020.

#### **Madera County:**

Compliance in 5 of the 5 deliverable categories, pending receipt of the annual report (100%).

#### **Merced County:**

Compliance in 4 of the 5 deliverable categories, pending receipt of the annual report (80%). Merced reports that the OSO has not implemented policies established by the local WDB and has done some work as a liaison between the Sub-RPU Entities and the AJCC partners.

#### **San Joaquin County:**

Compliance in 5 of the 5 deliverable categories, pending receipt of the annual report (100%).

#### **Stanislaus County:**

Compliance in 5 of the 5 deliverable categories, pending receipt of the annual report (100%). Stanislaus reports that some quarterly reports were delayed due to COVID issues.

**Conclusion**

ProPath, Inc., has provided the majority of the services required under the agreement, and is encouraged to work with local workforce board staff to remedy the pending and non-compliant deliverables in the contract term that remains. ProPath, Inc., has performed satisfactorily for this program year, to date.

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Lance Lippincott  
Kings County Job Training Office

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Date

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ProPath, Inc., has provided the majority of the services required under the agreement, and is encouraged to work with local workforce board staff to remedy the pending and non-compliant deliverables in the contract term that remains. ProPath, Inc., has performed satisfactorily for this program year, to date.

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Tracie Scott-Contreras  
Madera County Workforce Investment Corporation

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Date

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Erick Serrato  
Worknet Merced County

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Date

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John Solis  
San Joaquin County WorkNet

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Date

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Doris Foster  
Stanislaus County Workforce Development

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Date