



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

MINUTES

August 20, 2020

***Convened at Madera County Workforce Assistance Center – via Teleconference
Teleconference Line: 669-900-9128
2037 W. Cleveland Avenue, Madera, CA 93637***

PRESENT: Debi Bray, Michelle Brunetti, Mark Choe (3:21pm), Jorge DeNava, Mike Fursman, Santos Garcia, Laura Gutile, Marie Harris, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

ABSENT: Brett Frazier, Linda Monreal, Terry Nichols, Robert Poythress, David Salter

GUEST: Tsegay Arefaine, Amelia Meza, Yvette Quevedo

STAFF: Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:02 p.m. by Vice Chair Wayne Rylant.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Executive Director, Tracie Scott-Contreras, introduced Yvette Quevedo. Yvette is our area's Regional Advisor. Yvette provides technical assistance and project management for the region. Tracie stated that she is now a member of the California Workforce Association's (CWA) Capacity Building Committee as the co-chair. This committee is responsible for planning and offering trainings to workforce areas. A recent survey revealed that areas are looking for trainings on topics such as virtual work and equity among other topics. Tracie is also on CWA's Executive Committee.

5.0 Adoption of Board Agenda

Mike Farmer moved to adopt the agenda, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Jorge DeNava, Mike Fursman, Santos Garcia, Laura Gutile, Marie Harris, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

6.0 Consent Calendar

6.1 Consideration of approval of the June 18, 2020 meeting minutes.

6.2 Consideration of approval of the re-appointment of Nichole Mosqueda to the Workforce Development Board (WDB) of Madera County for an additional 3 year term: 10/17/20 to 10/17/23.

Bobby Kahn moved to adopt the Consent Calendar, seconded by Mike Fursman.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Jorge DeNava, Mike Fursman, Santos Garcia, Laura Gutile, Marie Harris, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.0 Action Items

7.1 Consideration of approval of the One Stop Operator Quarterly Report for the period of April 1, 2020 through June 30, 2020.

Everything is going well. There has been good Partner participation even in the current virtual environment. The August Partner meeting was cancelled due to a 2 week office closure from July 29th to August 13th due to a positive COVID test result among staff. Everyone is healthy and well. The office opened back up without any issues.

Debi Bray moved to approve, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Jorge DeNava, Mike Fursman, Santos Garcia, Laura Gutile, Marie Harris, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.2 Consideration of approval of the proposed local area performance goals.

Staff provided the proposed performance goals for approval. Local area's data is run through the State's Statistical Adjustment Model (SAM). Staff were concerned with one of the figures coming back as a negative number. Madera achieved the establish goal of 5150 for Adult in 2019-20 with a final number of 5942. Some areas are slightly up – particularly for dislocated worker (DW). Goals are proposed based on the previous year's data. The State wants to negotiate upward. The Department of Labor has let local areas know that they don't want areas to take COVID into consideration when negotiations and setting goals. Local areas must negotiate their local goals as well as participate in negotiation as a region. Most area are experiencing similar conditions. The process has usually been very interactive with lots of back and forth. Staff is hoping for a similar experience this year. Goal negotiations do not determine or play into funding allocations.

Mike Fursman moved to approve, seconded by Deborah Martinez.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Mark Choe, Jorge DeNava, Mike Fursman, Santos Garcia, Laura Gutile, Marie Harris, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

8.0 Information Items

8.1 MCWIC Update

Information provided within agenda packet. Operations and staffing are stable. Staff are working on the lease with the owner. There is still available space in the building.

8.2 Program Update

Information provided within the agenda packet.

8.3 Local and Regional Plans Update

Information provided within the agenda packet. The cycle for the local and regional plans is starting up again. The plan cover a time period of 4 years with a modification 2 years after the start date. A consultant has been contracted to work with Madera on the local plan. Convenings and much input from the community as well with businesses and the Board will need to take place. Everything will happen virtually. There is no specific guidance from the State yet. The plan will need to be approved by the Workforce Development Board (WDB)

as well as the Board of Supervisors. The plan will most likely come to the WDB in December for approval. Plans will most likely need to be submitted to the State in March or April 2021.

8.4 COVID-19 Update

Information provided within the agenda packet. Information on the recent office closure is included in the packet. Staff self-screen upon coming into the office. Everyone coming into the Center is screened at the door before entering. Temperatures are not part of the screening process. Staff are asked to monitor their temperatures at home before coming to work.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda. As of the last update provided, there are over 30,000 unemployment claims. There's been a slight drop since mid July. The second column in the table provided included pandemic unemployment claims, which include gig workers and self-employed individuals.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Mattie Mendez: Community Action Partnership of Madera County (CAPMC) still has funding for assistance with housing expenses such as rent or utilities. They are working on revising the income level requirements in order to allow more people to qualify. The last 6 weeks of applicant's wages are taken into consideration when applying. The grant's main purpose is to avoid homelessness. The grant can pay for 4 to 6 months of rent. Anyone can call CAPMC at 559-673-9173 for more information.*
- *Bobby Kahn: the Economic Development Commission (EDC) is still accepting small business pandemic grant applications. A second round is starting up now. Any small business anywhere in the county can apply as long as they have a business license and have not received any Paycheck Protection Program (PPP) or Economic Injury Disaster Loan (EIDL) money.*
- *Debi Bray: the Madera Chamber is also working on unveiling a program using small business relief funds. The Chamber's funds and program will allow business who have previously applied for PPE and EIDL funds, however those that haven't received those funds would get priority. They will be working hand-in-hand with EDC. They will refer business who have already received PPE and EIDL funds to EDC. The Chamber will also be working with the City through a community developed block grant (CDBG) money that will be focused on microbusinesses in downtown Madera. The EDC will have some CDBG funds as well.*
- *Mark Choe: shared that the Pines Resort is recruiting for employees for all positions in every department. Employees are eligible for a travel bonus if they travel more than 40 miles to work.*

10.2 Staff

None.

11.0 Next Meeting

October 15, 2020

12.0 Adjournment

Laura Gutile moved to adjourn at 4:01 p.m., seconded by Mike Lopez.