MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

A G E N D A

August 27, 2020
3:00 p.m.

Meeting will be held as a
Teleconference Meeting
Workforce Assistance Center
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will be held via conference call and can be accessed as follows:
Join Zoom Meeting: **https://us02web.zoom.us/j/87613218041?pwd=T3RHT1dsZ1JzVWZqc1FTK1N2bXg5Zz09;**

Please call: 1 (669) 900-9128; Meeting ID: 876 1321 8041; Password: 706086.

The public may participate in the meeting as otherwise permitted under the Brown Act by calling into the number above.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodations to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation website at https://www.maderaworkforce.org/mcwic-board-meetings-agendas/. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Madera County Workforce Investment Corporation is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

ELECTRONIC MEETING INSTRUCTIONS

The Madera County Workforce Investment Corporation uses Zoom as the tool to facilitate electronic meetings. Our desire is to ensure orderly Zoom meetings and to help attendees have confidence in how the meeting will be facilitated and that all members and public will be effectively heard. The following instructions provide consistent methods that will lead us to realizing that desire.

- We highly recommend use of the Zoom client app, as this tool greatly enhances the attendee's experience and provides readily accessible controls.
- Remain muted until speaking and mute again when finished speaking.
- Ensure your name shows on your connection.
- Votes will be facilitated with a roll call.
- When connecting to Zoom, if using the phone is preferred over computer audio, we request you connect to the Zoom meeting first and then choose Phone for the preferred audio connection. Input the meeting and participant IDs to relate your phone audio to your Zoom connection.
- Please avoid having both computer audio and phone audio activated as this can cause sound problems.
- If connecting via phone only, *6 will toggle mute/unmute.
- Public comments will only be taken when a hand is raised. On the phone-only connection, *9 raises the hand. You must be recognized by the presiding officer of the meeting before speaking.

AGENDA

August 27, 2020
3:00 p.m.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the July 23, 2020 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

7.0 Action Items

7.1 Consideration of approval of a new category leave category: Disaster/Emergency Leave.

7.2 Consideration of approval of the MCWIC unaudited year-to-date financial reports for period ending June 30, 2020.

7.3 Consideration of approval of the resignation of Lindsay Callahan, United Way Fresno and Madera Counties, from the MCWIC.

7.4 Consideration of approval of the finalized budget for the 2020-21 fiscal year.

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

8.2 Program Update

8.3 Local and Regional Plans Update

8.4 Proposed Local Area Performance Goals Update

8.5 One Stop Operator Quarterly Report

8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

8.7 COVID-19 Update

8.8 Census 2020 Update

9.0 Written Communication

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

11.0 Next Meeting

September 24, 2020

12.0 Adjournment

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

A G E N D A

MINUTES

July 23, 2020

Convened at Madera County Workforce Assistance Center – via Teleconference
Teleconference Line: 669-900-9128
2037 W. Cleveland Avenue, Madera, CA 93637

PRESENT: Debi Bray, Gabriel Mejia, Lindsay Callahan, Mattie Mendez, Mike Farmer, Ramona Davie, Roger Leach, Tim Riche

ABSENT: Robyn Smith

GUEST:

STAFF: Erick Flores, Jessica Roche, Jorge Espinosa, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order at 3:04 p.m. by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Executive Director, Tracie Scott-Contreras, stated that the Workforce Assistance Center has received lots of positive media attention due to the Vallarta Super Market recruitment that is taking place at the Center. It has been mentioned in the Business Journal as well as other news media outlets.

5.0 Adoption of Board Agenda

Mattie Mendez moved to adopt the agenda, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Lindsay Callahan, Mattie Mendez, Mike Farmer, Ramona Davie, Roger Leach, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the June 25, 2020 Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve, seconded by Lindsay Callahan.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Lindsay Callahan, Mattie Mendez, Mike Farmer, Ramona Davie, Roger Leach, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC Executive Director's goals for the period of July 1, 2020 to June 30, 2021.

Tracie presented and reviewed her goals with the Board. Goal 1 was slightly modified from last year's goals due to the COVID pandemic. Social media marketing has been going very well. Staff want to do a better job tracking customer referrals and outreach. Work and research is being done on a virtual workshop platform which can also be used for rapid responses. The platform will be web-based. Work on the business plan is almost complete and will be brought to the board when its finalized. Staff are also working on a virtual job fair for the Fall. Goal 2: staff are researching stress management workshops through Dennis Cook for staff. Staff may possibly be cross-trained in order to provide flexibility when staff are absent or when re-assigned. Staff are participating in California Workforce Association (CWA seminars) as well as from other providers. Goal 3: Tracie and the management team met to discuss what steps need to be taken for succession planning. Maiknue Vang, Deputy Director, has completed CWA's Bootcamp and has maintained her human resources accreditation through CALSHRM. She participates in all Board meetings and similar activities. MCWIC is covered in the short term but a discussion was held as to what needs to be addressed if there is an unexpected exit. The team will work together to create a list of critical duties that need to be covered for manager duties. This list will be worked into a more comprehensive succession plan. Goal 4: the State and local workforce plans are due to the State in March of 2021. Both plans will need to be approved by the Workforce Board and the Board of Supervisors. The One Stop Operator (OSO) needs to be re-procured. The OSO contract is for a 4 year period and may include various central valley areas. Local performance goals negotiations are done every 2 years. Local areas get together to negotiate as a region and also for their own areas. Performance goals must be approved by the Workforce Development Board and are due to the State by August. Goal 5: Goal 5 is ongoing. Recruitment for both Boards is not necessary at this time as both Boards are at the necessary membership levels. A strategic planning session needs to be planned and scheduled. This session will speak to where we want to go as an organization. The process for on-boarding new members to the Boards is being updated and could include encouraging possible and new members to participate in Board events. Staff are considering creating sector driven groups from within the Workforce Board members and may consider doing the same with the MCWIC. Goal 6: Tracie is a member of the Central California Workforce Collaborative (CCWC), activities through California Forward, the CWA and other regional committees and groups. She is set to volunteer for the CWA Executive Committee as a member-at-large. This will provide helpful professional connections and networking opportunities and will also provide a small area perspective on their board. Much of the work Workforce was doing stopped when the pandemic hit but staff are making sure to continue to keep connections with city, county and local leaders and organization strong. The Board commended Tracie on her progress on her goals.

Ramona Davie moved to accept, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Lindsay Callahan, Mattie Mendez, Mike Farmer, Ramona Davie, Roger Leach, Tim Riche

8.0 Information Items

8.1 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet. The WDB met last in June and will meet next in August.

8.2 MCWIC Year-to-Date Financial Reports Update

Information within the agenda packet. We are moving relatively smoothly through the close-out process. We anticipate closing out relatively soon as our audit is scheduled for August. We should be able to provide close-out financials at the next meeting as well as the end of year balances and expenditures for the 2019-2020 fiscal year. We aren't anticipating any huge changes to the budget other than including information from some newer grants that weren't previously included in the budget. Everything looks fairly well aligned with what was planned. Jessica Roche, Controller, is working on auditing and finalizing the data and reports. This will also help identify the carry-over fund amount for the next fiscal year budget. The audit is sooner than usual because the County of Madera's Controller needs MCWIC's finalized report by December 1st. Everything was moved up a month in order to accommodate the new timeline. The required expenditure amounts for adult and dislocated

workers were expended without any issues but the requirement for the young adult program slowed significantly because most of the expenditures to that program come from paid work experience which slowed down once the pandemic caused businesses to close. The State granted workforce areas an exemption to the mandated 80% expenditure of the required funds to adult, dislocated and youth so area's will not be penalized. Expenditures for staff and operations are normal and as planned. Some training providers are continuing to provide services or have started to provide services in a modified format. The biggest hit to the training program was dealt to the truck driving programs since participants were not able to get their truck driving licenses after the DVM closed down. Many other training providers are also modifying their classes. The delay in Department of Social Services' (DSS) move out of the building helped reduce the fiscal impact. They have vacated the building 100% as of early July. Staff have reached out to the City and School District to try to fill the vacant space. The Employment Development Department (EDD) is interested in expanding the space they are currently using. There is one potential provider who is interested and staff will continue to work with them. Staff have also reached out to Brett Frazier and the Economic Development Commission (EDC) and will also try to contact the apprenticeships. A realtor can not be used as realtor fees cannot be used to pay for the service. If the vacant space is not leased by September, it may be necessary to speak to the building owner and speak about the possibility that we may need to vacate the building. Staff would like to invite organizations who do similar work to the building and need to be careful about business or organizations that sell products.

8.3 Program Update

Information provided within the agenda packet. Wells Fargo awarded Madera Workforce $10,000. Some of the funds will be used to purchase a virtual platform that will allow staff to provide workshops and other events virtually.

8.4 Census 2020 Update

Information provided within the agenda packet. Staff are continuing to provide information and updates to the community and partners.

8.5 COVID-19 Update

Information provided withing the agenda packet. The Center doors are open to the public. Anyone entering the building is screened before entering. All staff have PPE in order to make sure everyone is as safe as possible and everything is disinfected regularly. Additional plexiglass screens were ordered for the lobby and resource room. Staff are providing services virtually, on the phone or by appointment.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Debi Bray stated that the Madera Community College Center was officially accredited as the newest California community college.*

10.2 Staff

- *Tracie Scott-Contreras mentioned that the Community College put a video together for the College's accreditation and that she would share the link with the Board.*

11.0 Next Meeting

August 27, 2020

12.0 Adjournment

Roger Leach moved to adjourn the meeting at 3:49 p.m., seconded by Ramona Davie.

Disaster/Emergency Leave

MCWIC offers each employee 40 hours per year of Disaster/Emergency Leave. This leave does not carry-over from year to year, if not used, and is not paid-out to employees when leaving the organization. The 40 hours of leave will be placed into staff's accrual balances at the beginning of each fiscal year on July 1 and will be available for use from that date through the following June 30. Any unused leave balance at the end of each program year will be zeroed out, and the new balance of 40 hours for the new year will be made available.

The Disaster/Emergency Leave is only available for use when the office must be closed due to an emergency or disaster situation, as determined by the Executive Director. Examples of such situations may include, but are not limited to, power outages, water shut-offs, plumbing/sewer issues, severe storms or weather events, earthquakes, or flooding. Other circumstances may include bomb threats, other threats to employees or property, or situations where civil authorities recommend that work not begin or continue.

This leave is not applicable to, and may not be used for, individual leave related to the 2020 COVID pandemic, as the Federal Families First Coronavirus Response Act legislation made additional leave types available to individuals specific to the pandemic.

DRAFT

Madera County Workforce Investment Corporation

Balance Sheet - Statement of Financial Position FY 2019 - 2020

As of 6/30/2020

(In Whole Numbers)

	Current Fiscal Year	Prior Year Audited Financials Ending Balance
CURRENT ASSETS		
Cash and cash equivalents		
Cash in BA - Main	350,576	270,784
Cash in BA - Payroll	84,587	9,057
Total Cash and cash equivalents	435,163	279,840
Accounts Receivable		
Accounts Receivable	169,970	350,255
Total Accounts Receivable	169,970	350,255
Prepaid Expenses		
Prepaid Expense	3,217	2,804
Total Prepaid Expenses	3,217	2,804
Total assets, net		
Computer & Software	149,116	142,464
Office Equipment	18,438	18,438
Vehicles	0	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(125,118)	(99,189)
Total Total assets, net	42,986	62,262
Total CURRENT ASSETS	651,337	695,161
CURRENT LIABILITIES		
Accounts Payable	50,329	149,994
Accrued payroll and related expenses	63,105	68,711
Vacation Payable	30,746	44,679
Total CURRENT LIABILITIES	144,180	263,383
NET ASSETS		
Temporary restricted and unrestricted		
Unrestricted	(504,628)	(431,778)
Restricted	(2,529)	0
Total Temporary restricted and unrestricted	(507,157)	(431,778)
Total NET ASSETS	(507,157)	(431,778)
Total liabilities and net assets	651,337	695,161

Date: 8/6/20 09:35:09 AM

Madera County Workforce Investment Corporation
Statement of Cash Flows - Statement of Cash Flows FY 2019 - 2020
As of 6/30/2020
(In Whole Numbers)

	Current Month	Current Fiscal Year
CASH FLOWS FROM OPERATING ACTIVITES		
Change in Net Assets	84,487	75,379
Change in Operating Assets:		
Accounts Receivable	(41,300)	180,285
Prepaid Expense	2,106	(413)
Total Change in Operating Assets:	(39,194)	179,872
Change in Operating Liabilities:		
Accounts Payable	49,297	(99,665)
Other	(13,812)	(19,538)
Total Change in Operating Liabilities:	35,485	(119,203)
Total CASH FLOWS FROM OPERATING ACTIVITES	80,778	136,048
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property and Equipment		
Computer & Software	0	(6,653)
Accumulated Depreciation	25,928	25,928
Total Purchase of Property and Equipment	25,928	19,276
Total CASH FLOWS FROM INVESTING ACTIVITIES	25,928	19,276
Net Cash used in Investing Activities	25,928	19,276
Net Change in Cash and Cash Equivalents	106,706	155,323
Cash and Cash Equivalents at the Beginning of the Year		
Cash in BA - Main	309,441	270,784
Cash in BA - Payroll	19,016	9,057
Total Cash and Cash Equivalents at the Beginning of the Year	328,457	279,840
Cash and Cash Equivalents as of Current Period End Date	435,163	435,163

Madera County Workforce Investment Corporation
Budget to Actual
From 7/1/2019 to 06/30/2020

SUMMARY FUND 01

Revenue	GL Code	GL Description	Budget	YTD Actual	Encumbrance	Available Budget Balance	Variance
Revenue							
	4000	Grant Revenue	$ 3,208,153	$ 2,811,686	$ -	$ 396,467	12%
	4300	Other Income	$ 692,206	$ 419,221	$ -	$ 272,985	39%
	4500	Interest Revenue	$ 2	$ 2	$ -	$ 0	5%
	4100	Contribution Income	$ 250	$ 180	$ -	$ 70	28%
	4200	Contribution In-Kind (goods)	$ -	$ 44	$ -	$ (44)	#DIV/0!
Total Revenue			**$ 3,900,611**	**$ 3,231,133**	**$ -**	**$ 669,479**	**17%**
Expenditures							
Personnel Costs							
	5100	Staff Salaries	$ 1,444,823	$ 1,278,242	$ -	$ 166,581	12%
	5105	Vacation	$ 1,164	$ 109,826	$ -	$ (108,662)	-9333%
	5111	Employer Medicare Expense	$ 22,289	$ 21,198	$ -	$ 1,091	5%
	5112	Social Security Employer Exp	$ 95,305	$ 90,639	$ -	$ 4,666	5%
	5115	CA Unemployment Insurance	$ 11,344	$ 12,077	$ -	$ (733)	-6%
	5116	CA Training Tax Expense	$ 183	$ 215	$ -	$ (32)	-17%
	5120	Workers Compensation Exper	$ 4,050	$ 3,171	$ -	$ 879	22%
	5130	Group Health Insurance Exper	$ 116,432	$ 114,872	$ -	$ 1,561	1%
	5140	Employers 457 Expense	$ 87,017	$ 81,427	$ -	$ 5,590	6%
	5160	Group Dental Insurance	$ 19,267	$ 10,130	$ -	$ 9,137	47%
	5170	Group Vision Insurance	$ 3,990	$ 2,357	$ -	$ 1,633	41%
	5180	Group Life Insurance	$ 2,978	$ 2,680	$ -	$ 298	10%
Total Personnel Costs			*$ 1,808,842*	*$ 1,726,833*	*$ -*	*$ 82,009*	*5%*
General Operating Costs							
	5210	Facility Materials and Supplies	$ 2,278	$ 5	$ -	$ 2,273	100%
	5300	Rent Expense	$ 221,599	$ 213,853	$ -	$ 7,746	3%
	5310	Common Area Maintenance	$ 26,673	$ 27,720	$ -	$ (1,047)	-4%
	5330	Utilities Expense	$ 88,378	$ 82,805	$ -	$ 5,573	6%
	5820	Facility Maintenance Services	$ 5,745	$ 10,671	$ -	$ (4,927)	-86%
	5200	Materials and Supplies	$ 27,440	$ 24,512	$ -	$ 2,928	11%
	5230	Contributed Materials and Su	$ -	$ 144	$ -	$ (144)	#DIV/0!
	5320	Telephone Expense	$ 26,921	$ 20,498	$ -	$ 6,422	24%
	5340	Property & Liability Insurance	$ 1,746	$ 2,413	$ -	$ (667)	-38%
	5400	Postage Expense	$ 1,725	$ 2,998	$ -	$ (1,273)	-74%
	5410	Printing Expense	$ 5,844	$ 1,612	$ 233	$ 3,998	68%
	5420	Advertising Expense	$ 7,315	$ 5,984	$ -	$ 1,331	18%
	5430	Bank Charges	$ 51	$ 29	$ -	$ 22	43%
	5440	Dues and Membership Expens	$ 2,450	$ 10,243	$ -	$ (7,793)	-318%
	5450	Publications Expense	$ 115	$ 150	$ -	$ (35)	-30%
	5500	Auditing Fees	$ 21,020	$ 21,348	$ -	$ (328)	-2%
	5510	Legal Fees	$ 7,006	$ 4,984	$ -	$ 2,022	29%
	5520	Consulting/Professional Servi	$ 64,453	$ 9,363	$ 5,530	$ 49,561	77%
	5530	Taxes and Fees	$ 256	$ 174	$ -	$ 82	32%
	5600	Office Equipment	$ 639	$ 650	$ -	$ (11)	-2%
	5610	Equipment Maintenance	$ 9,927	$ 10,339	$ -	$ (412)	-4%
	5620	Equipment Rental	$ 12,909	$ 11,404	$ -	$ 1,505	12%
	5630	Software Expense	$ 6,001	$ 12,928	$ -	$ (6,927)	-115%
	5631	Software Maintenance	$ 7,510	$ 6,890	$ -	$ 620	8%
	5640	Internet Expense	$ 10,532	$ 7,123	$ -	$ 3,409	32%
	5650	Computer Hardware	$ 21,811	$ 10,212	$ -	$ 11,599	53%
	5660	Furniture & Fixtures	$ 1,500	$ -	$ -	$ 1,500	100%
	5710	Employee Education Expense	$ 1,549	$ 523	$ -	$ 1,026	66%
	5720	Staff Travel Expense	$ 50,276	$ 13,891	$ 340	$ 36,045	72%
	5730	Conference, Conventions & M	$ 13,677	$ 8,566	$ -	$ 5,111	37%
	5810	General Operating Services	$ 121,270	$ 113,410	$ 3,541	$ 4,318	4%
	5900	Insurance Expense	$ 10,903	$ 8,068	$ -	$ 2,835	26%
	5970	Depreciation Expense	$ -	$ 25,928	$ -	$ (25,928)	#DIV/0!
	5980	Fixed Assets - Expense Offset	$ -	$ (6,653)	$ -	$ 6,653	#DIV/0!
	7310	Fiscal Processing Fee Offset	$ -	$ -	$ -	$ -	#DIV/0!
Total General Operating Costs			*$ 779,520*	*$ 662,787*	*$ 9,644*	*$ 107,089*	*14%*
Direct Participant Costs							
	5220	Client Materials and Supplies	$ 39,753	$ 14,883	$ 9,395	$ 15,475	39%
	5700	Client Transportation Assistan	$ 72,481	$ 38,232	$ 17,066	$ 17,183	24%
	5800	Subcontracted Program Servic	$ 1,106,246	$ 713,019	$ 270,389	$ 122,838	11%
Total Direct Participant Costs			*$ 1,218,480*	*$ 766,133*	*$ 296,851*	*$ 155,495*	*13%*
Total Expenditures			**$ 3,806,842**	**$ 3,155,754**	**$ 306,495**	**$ 344,594**	**9%**
Net Revenue Over/(Under) Expense			**$ 93,769**	**$ 75,379**	**$ (306,495)**	**$ 324,885**	

Prepared by Jessica Roche 8/5/2020

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
1007	ADVANCED CAREER INSTITUTE	7/10/2020	APDoc4952	ITA: Truck Driver, J Carmen Moreno, March - May 2020	3,434.00	0.00	0.00
		7/10/2020	APDoc4969	ITA: Welding, Ivan Ruelas-Hernandez, May 2020	804.24	0.00	0.00
		7/14/2020	APDoc4973	ITA:School Bus Driver, Erica Delgado, Nov 2019, Final	1,626.32	0.00	0.00
		7/14/2020	APDoc4978	ITA: Truck Driver, Chester A Jeans, June 2020	601.46	0.00	0.00
		7/14/2020	APDoc4979	ITA: Truck Driving, Elvin Martinez, June 2020	342.60	0.00	0.00
		7/14/2020	APDoc4980	ITA: Truck Driving, Elvin Martinez, May 2020	388.28	0.00	0.00
		7/14/2020	APDoc4981	ITA: Truck Driver, Jesus G. Martinez Salazar, June 2020	1,484.60	0.00	0.00
		7/14/2020	APDoc4982	ITA: Truck Driver, Jesus G. Martinez Salazar, May 2020	2,042.78	0.00	0.00
		7/16/2020	APDoc4983	ITA: Truck Driver, David Saldana, June 2020	456.40	0.00	0.00
Total 1007	ADVANCED CAREER INSTITUTE				11,180.68	0.00	0.00
1009	UNITED TRUCK DRIVING SCHOOL	7/15/2020	APDoc4974	ITA: Truck Driving, Jesus G. Ramirez, 5/26/20-9/30/20	1,097.10	0.00	0.00
		7/15/2020	APDoc4975	ITA: Truck Driving, Jesus G. Ramirez, May 2020	885.12	0.00	0.00
Total 1009	UNITED TRUCK DRIVING SCHOOL				1,982.22	0.00	0.00
1013	CENTRAL VALLEY OPPORTUNITY CENTER	6/24/2020	APDoc4918	ITA: Truck Driving, Manuel Ballesteros Jr. March 2020	0.00	1,200.15	0.00
		6/26/2020	APDoc4917	ITA: General Business, Valentin De Horta JR, May 2020	0.00	750.96	0.00
		7/8/2020	APDoc4949	ITA: General Business, Valentin De Horta JR, June 2020	563.22	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
		7/9/2020	APDoc4950	ITA: Ismaela Pozos De Ortiz, Jan 2020, Final	661.86	0.00	0.00
Total 1013	CENTRAL VALLEY OPPORTUNITY CENTER				1,225.08	1,951.11	0.00
1016	CAL VALLEY PRINTING	6/29/2020	APDoc4908	Name Badge for Wendy	0.00	9.74	0.00
Total 1016	CAL VALLEY PRINTING				0.00	9.74	0.00
1017	INSTITUTE OF TECHNOLOGY	7/1/2020	APDoc4935	ITA: Elsa S. Gonzalez Hernandez, May 2020	468.00	0.00	0.00
		7/1/2020	APDoc4936	ITA: Medical Billing, Irene Casillas, April 2020, Final	1,023.75	0.00	0.00
		7/7/2020	APDoc4945	ITA: Welding Tech, Brian Ashton, June 2020	94.40	0.00	0.00
		7/8/2020	APDoc4946	ITA: Jada Leon, April 2020	204.00	0.00	0.00
		7/8/2020	APDoc4947	ITA: Jada Leon, May 2019	178.50	0.00	0.00
		7/8/2020	APDoc4948	ITA: Jada Leon, June 2020	191.25	0.00	0.00
Total 1017	INSTITUTE OF TECHNOLOGY				2,159.90	0.00	0.00
1098	BANK OF AMERICA - VISA	6/18/2020	APDoc4910	Cleared Utility Drain	0.00	210.00	0.00
		6/27/2020	APDoc4921	Zoom Video Conferenceing Service: 6/27-20-7/26/20	0.00	14.99	0.00
		6/30/2020	APDoc4928	2 Privacy Screens: Erick & Sarahi	98.49	0.00	0.00
		6/30/2020	APDoc4929	Wall Reference System: Sarahi	57.87	0.00	0.00
		7/7/2020	APDoc4970	Overnight Postage Service: Gambboni, June 2020	29.82	0.00	0.00
Total 1098	BANK OF AMERICA - VISA				186.18	224.99	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
1197	NAVARRO, MIRAVEL	7/1/2020	APDoc4933	Mileage Reimbursement:Miravel Navarro, 6/8/20-6/30/20	73.26	0.00	0.00
Total 1197	NAVARRO, MIRAVEL				73.26	0.00	0.00
1235	BULLARD UNIFORMS INC	6/26/2020	197712-1	Support Services: Uniform, Marcelina Gonzalez	0.00	265.16	0.00
Total 1235	BULLARD UNIFORMS INC				0.00	265.16	0.00
1237	STEEL STRUCTURES INC.	6/24/2020	APDoc4915	OJT:Warehouse James Clymer, May 2020	0.00	1,123.88	0.00
		6/24/2020	APDoc4916	OJT: Warehouse, Robert Caballero, May 2020	0.00	821.25	0.00
Total 1237	STEEL STRUCTURES INC.				0.00	1,945.13	0.00
1310	MADERA UNIFIED SCHOOL DISTRICT	6/30/2020	20328	MAS ESL Class for Jan - March 2020	5,747.45	0.00	0.00
Total 1310	MADERA UNIFIED SCHOOL DISTRICT				5,747.45	0.00	0.00
1338	VAIL INSURANCE SERVICES	7/10/2020	APDoc4953	OJT:Office Manager, Lori Melenbacker, June 2020	1,700.00	0.00	0.00
Total 1338	VAIL INSURANCE SERVICES				1,700.00	0.00	0.00
1574	J & L T-Shirt Outlet	6/23/2020	APDoc4919	Support Services: Work Attire, James Clymer	0.00	69.24	0.00
Total 1574	J & L T-Shirt Outlet				0.00	69.24	0.00
1597	Elite Home & Auto Insurance Agency	7/13/2020	APDoc4971	OJT: Berenice Andrade Davalos, June 2020	1,646.77	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
Total 1597	Elite Home & Auto Insurance Agency				1,646.77	0.00	0.00
1601	FCCC: Foundation for California Community Colleges	6/26/2020	MADERA-2025	PWEX Wages for 5/24-6/6	0.00	3,609.78	0.00
		7/6/2020	Madera - 2026	PWEX Wages for 6/7/2020-6/20/2020	4,274.79	0.00	0.00
Total 1601	FCCC: Foundation for California Community Colleges				4,274.79	3,609.78	0.00
1677	ProPath, Inc.	6/26/2020	APDoc4911	OSO Contract Costs,March & April 2020	0.00	2,987.95	0.00
		6/26/2020	APDoc4912	OSO Contract Costs, May 2020	0.00	1,400.00	0.00
		6/29/2020	APDoc4922	One Stop Operator Services, June 2020	0.00	1,750.00	0.00
Total 1677	ProPath, Inc.				0.00	6,137.95	0.00
1711	Sierra HR Partners, Inc.	7/1/2020	56433	HR Monthly Services & Response Plan, June 2020	400.00	0.00	0.00
Total 1711	Sierra HR Partners, Inc.				400.00	0.00	0.00
174	DOVE, CHARLTON	7/1/2020	APDoc4934	Mileage Reimbursement: Charlton Dove, 6/25/2020	26.11	0.00	0.00
Total 174	DOVE, CHARLTON				26.11	0.00	0.00
1778	Cintas	6/26/2020	4054318105	Bi-Weekly Floor Mat Service, 6/26/2020	0.00	57.68	0.00
Total 1778	Cintas				0.00	57.68	0.00
1858	Yvette Jimenez	6/26/2020	APDoc4913	Mileage Reimbursement: Yvette Jimenez, 6/1/2020-6/15/2020	0.00	40.00	0.00
Total 1858	Yvette Jimenez				0.00	40.00	0.00
1894	Monique Guerrero	7/14/2020	APDoc4972	Mileage Reimbursement: Monique Guerrero, 6/16-6/30	90.00	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
Total 1894	Monique Guerrero				90.00	0.00	0.00
1896	Sachdeva Orthodontics	7/16/2020	APDoc4977	OJT: Stephanie Rangel-Cazares,June 2020	1,691.63	0.00	0.00
Total 1896	Sachdeva Orthodontics				1,691.63	0.00	0.00
1897	Elvin Martinez	7/10/2020	APDoc4963	Mileage Reimbursement: Elvin Martinez, 6/1-6/15	40.00	0.00	0.00
		7/10/2020	APDoc4964	Mileage Reimbursement: Elvin Martinez, 6/16-6/30	30.00	0.00	0.00
Total 1897	Elvin Martinez				70.00	0.00	0.00
1899	Martin A. Patlan	7/10/2020	APDoc4957	Mileage Reimbursement: Martin A. Patlan, 6/1-6/15	80.00	0.00	0.00
		7/13/2020	APDoc4984	Mileage Reimbursement: Martin A. Patlan, 6/16-6/30	60.00	0.00	0.00
Total 1899	Martin A. Patlan				140.00	0.00	0.00
1908	Brian Ashton	7/7/2020	APDoc4944	Mileage Reimbursement: Brain Ashton, 6/16-6/30	72.00	0.00	0.00
Total 1908	Brian Ashton				72.00	0.00	0.00
1912	Rosalia Villagomez-Jarquin	6/24/2020	APDoc4914	Mileage Reimbursement: Rosalia Villagomez-Jarquin, 6/1-6/15	0.00	20.00	0.00
Total 1912	Rosalia Villagomez-Jarquin				0.00	20.00	0.00
1914	Jada Leon	7/2/2020	APDoc4941	Mileage Reimbursement: Jada Leon, 6/16-6/30	72.00	0.00	0.00
Total 1914	Jada Leon				72.00	0.00	0.00
1920	Jose G. Larios Valencia	7/10/2020	APDoc4958	Mileage Reimbursement:Jose G. Larios Valencia, 5/1-5/15	40.00	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
		7/10/2020	APDoc4959	Mileage Reimbursement:Jose G. Larios Valencia, 5/16-5/31	80.00	0.00	0.00
		7/10/2020	APDoc4960	Mileage Reimbursement:Jose G. Larios Valencia,6/1-6/15	40.00	0.00	0.00
		7/10/2020	APDoc4961	Mileage Reimbursement:Jose G. Larios Valencia, 6/16-6/30	90.00	0.00	0.00
Total 1920	Jose G. Larios Valencia				250.00	0.00	0.00
1924	J Carmen Moreno	7/10/2020	APDoc4956	Mileage Reimbursement: J Carmen Moreno, May 2020	40.00	0.00	0.00
Total 1924	J Carmen Moreno				40.00	0.00	0.00
1928	Chester A. Jeans	7/10/2020	APDoc4967	Mileage Reimbursement: Chester A Jeans, 6/16-6/30	20.00	0.00	0.00
		7/10/2020	APDoc4968	Mileage Reimbursement: Chester A Jeans, 6/1-6/15	40.00	0.00	0.00
Total 1928	Chester A. Jeans				60.00	0.00	0.00
1929	Ivan Ruelas-Hernandez	7/10/2020	APDoc4962	Mileage Reimbursement: Ivan Ruelas-Hernandez, 6/1-6/15	81.00	0.00	0.00
Total 1929	Ivan Ruelas-Hernandez				81.00	0.00	0.00
1930	Gustavo Corrales Villalobos	7/10/2020	APDoc4955	Mileage Reimbursement: Gustavo corrales Villalobos,6/1-6/15	200.00	0.00	0.00
Total 1930	Gustavo Corrales Villalobos				200.00	0.00	0.00
1934	Elsa S. Gonzalez Hernandez	7/1/2020	APDoc4937	Mileage Reimbursement: Elsa Gonzalez Hernandez,5/16-5/31	80.00	0.00	0.00
		7/1/2020	APDoc4938	Mileage Reimbursement: Elsa Gonzalez Hernandez,6/1-6/16	90.00	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
Total 1934	Elsa S. Gonzalez Hernandez				170.00	0.00	0.00
1937	Daniel Lopez Sierra	7/10/2020	APDoc4965	Mileage Reimbursement: Daniel Lopez Sierra, 6/16-6/30	90.00	0.00	0.00
		7/10/2020	APDoc4966	Mileage Reimbursement: Daniel Lopez Sierra, 6/1-6/15	100.00	0.00	0.00
Total 1937	Daniel Lopez Sierra				190.00	0.00	0.00
1940	Canon Financial Services	6/30/2020	21576363	Monthly Canon Copiers Operating Lease Charges, June	214.53	0.00	0.00
Total 1940	Canon Financial Services				214.53	0.00	0.00
1942	Jesus G. Martinez Salazar	7/14/2020	APDoc4986	Mileage Reimbursment:Jesus G. Martinez Salazar, 6/1-6/15	80.00	0.00	0.00
		7/14/2020	APDoc4987	Mileage Reimbursment:Jesus G. Martinez Salazar, 6/16-6/30	10.00	0.00	0.00
Total 1942	Jesus G. Martinez Salazar				90.00	0.00	0.00
1943	Jesus G. Ramirez	7/14/2020	APDoc4989	Mileage Reimbursement:Jesus G. Ramirez, 6/1-6/15	50.00	0.00	0.00
		7/14/2020	APDoc4990	Mileage Reimbursement:Jesus G. Ramirez, 6/16-6/30	20.00	0.00	0.00
		7/20/2020	APDoc4988	Mileage Reimbursement:Jesus G. Ramirez, 5/16-5/30	30.00	0.00	0.00
Total 1943	Jesus G. Ramirez				100.00	0.00	0.00
1946	Sheikh, Gustaveson, & Nassar, Inc	7/16/2020	APDoc4976	OJT:Medical Assist, Maria Ancelmo, June 2020	1,402.05	0.00	0.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Vendor ID	Vendor Name	Date Invoiced	Invoice Number	Invoice Description	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due
Total 1946	Sheikh, Gustaveson, & Nassar, Inc				1,402.05	0.00	0.00
1948	Gustavo Garcia	7/16/2020	APDoc4985	Mileage Reimbursement: Gustavo Garcia, 6/16-6/30	20.00	0.00	0.00
Total 1948	Gustavo Garcia				20.00	0.00	0.00
366	OFFICE DEPOT BUSINESS DIVISION	6/16/2020	510517690001	Janitoral Supplies: June 2020	0.00	64.71	0.00
		6/24/2020	100237473001	PPE: 2 large gloves	0.00	9.24	0.00
		6/26/2020	102125311001	Office Supplies: June 2020	0.00	246.38	0.00
Total 366	OFFICE DEPOT BUSINESS DIVISION				0.00	320.33	0.00
Report Total					35,555.65	14,651.11	0.00

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date - Aged accounts Receivable
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Current	Total
1000	Central Valley Opportunity Center	6/30/2020	ARDoc1234	CVOC AJCC - June 2020	682.23	682.23
Total 1000	Central Valley Opportunity Center				682.23	682.23
1003	EDD - WIOA Cash Draw	7/29/2020	ARDoc1243	EDD Year-End Cash Draw 6.30.20	134,164.06	134,164.06
Total 1003	EDD - WIOA Cash Draw				134,164.06	134,164.06
1004	State Center Community College District	6/30/2020	ARDoc1216	SCCCD AJCC - June 2020	763.00	763.00
Total 1004	State Center Community College District				763.00	763.00
1005	Madera County Probation Department	6/30/2020	ARDoc1237	CCP Post Release, June 2020	294.92	294.92
		6/30/2020	ARDoc1238	CCP In Custody, June 2020	7,057.81	7,057.81
Total 1005	Madera County Probation Department				7,352.73	7,352.73
1008	Department of Rehabilitation	6/30/2020	ARDoc1215	DOR AJCC - June 2020	417.69	417.69
Total 1008	Department of Rehabilitation				417.69	417.69
1065	Madera Adult School	6/30/2020	ARDoc1233	Madera Adult School AJCC - June 2020	6,020.84	6,020.84
Total 1065	Madera Adult School				6,020.84	6,020.84
1073	EDD-DGS	6/30/2020	ARDoc1217	EDD AJCC Rent - June 2020	5,472.00	5,472.00
		6/30/2020	ARDoc1218	EDD Phone - June 2020	135.00	135.00
Total 1073	EDD-DGS				5,607.00	5,607.00
1098	County of Merced	6/30/2020	ARDoc1239	Merced Regional P2E Slingshot, June 2020	2,809.53	2,809.53

Madera County Workforce Investment Corporation
Aged Receivables by Invoice Date - Aged accounts Receivable
Aging Date - 6/30/2020
From 7/1/2019 Through 6/30/2020

Customer ID	Customer Name	Invoice Date	Invoice Number	Invoice/Credit Description	Current	Total
Total 1098	County of Merced				2,809.53	2,809.53
1106	County of San Joaquin	6/30/2020	ARDoc1235	San Joaquin P2E SSEL, June 2020	3,911.17	3,911.17
		6/30/2020	ARDoc1236	San Joaquin P2E IDS, June 2020	3,508.96	3,508.96
		7/29/2020	ARDoc1241	June 2020-additional P2E SSEL	621.46	621.46
Total 1106	County of San Joaquin				8,041.59	8,041.59
Report Total					165,858.67	165,858.67

From: Lindsay Callahan <LCallahan@uwfm.org>
Sent: Monday, August 10, 2020 8:38 AM
To: Tracie Scott-Contreras <TScott-Contreras@maderaworkforce.org>; Debi Bray <dbray@maderachamber.com>
Cc: Coreen Campos <ccampos@uwfm.org>; Mattie Mendez (mmendez@maderacap.org) <mmendez@maderacap.org>
Subject: MCWIC Resignation

Dear Tracie and Debi,
I am writing to inform you that I am resigning my position on the Madera County Workforce Investment Corporation Board of Directors. After three years of service, I have to make the hard decision to step down from the board. I have been appointed to statewide boards that are demanding more of my attention as well as the intensity of the DRIVE work that we are leading.

United Way values our relationship with MCWIC and we would like to retain a position on the board. My talented and highly capable Vice President, Coreen Campos is interested in a position on the board.

I want to say that I have appreciated the work and the relationships that I have developed as a member of the board. I am very proud of the organization, the growth and the potential! I am always just a phone call, email, or text away. As you all know, I love Madera.

Best,

Lindsay S. Callahan | President and CEO
United Way of Fresno and Madera Counties
4949 E Kings Canyon Road, Fresno, CA 93727 USA | cell: +1 559.246.7171
www.uwfm.org | Find us on: Facebook | Twitter | Instagram | LinkedIn
Give to our COVID-19 Relief Fund

United Way fights for the health, education and financial stability of every person in every community. LIVE UNITED®

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Budget FY 2020-2021 SUMMARY

Revenue Source	Total	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	9911-AJCC 512	9911-AJCC 517	9911-AJCC 521	9911-AJCC 522	9911-AJCC 523
REVENUES																					
Prior Year Restrictions																					
WIOA 19-20 Carry-Into 20-21	**$ 1,713,228**	$ 386,018	$ 107,062	$ 482,791	$ 8,070	$ 20,516			$ 293,372				$ 300,000	$ 90,000	$ 25,400						
Outstanding Obligations carrying into FY 2019-2020	**$ -**																				
Local Contracts	**$ -**																				
Foundation Grants	**$ 10,000**									$ 10,000											
Interest	**$ -**																				
Contribution Income	**$ -**																				
Grants/Contracts																					
WIOA Allocations PY 20-21 WSIN 19-45/20-04	**$ 2,531,830**	$ 925,557	$ 555,021	$ 936,517	$ 92,725	$ 22,010															
WIOA Allocations Revisions	**$ -**																				
WIOA Allocations Revisions	**$ -**																				
State Contracts	**$ -**																				
Local Contracts	**$ 160,291**						$ 56,627	$ 34,762			$ 24,450	$ 44,452									
Transfer DW to Adult AA111014 PY 2020	**$ -**	$ -																			
Transfer DW to Adult AA111014 PY 2020	**$ -**	$ -																			
Other revenue																					
Subleases	**$ 159,356**																$ 5,370	$ 5,432	$ 67,284	$ 72,114	$ 9,156
Unrestricted	**$ 35,000**															$ 35,000					
20-21 Grant/Contract Balances 2+YR Carry-over	**$ (113,718)**								$ (69,371)				$ (44,347)								
20-21 WIOA Formula Reserve 20% for FY 21-22	**$ (483,419)**	$ (185,111)	$ (111,004)	$ (187,303)																	
Total Revenue by Program/Function	**$ 4,012,568**	**$ 1,126,464**	**$ 551,079**	**$ 1,232,004**	**$ 100,795**	**$ 42,526**	**$ 56,627**	**$ 34,762**	**$ 224,001**	**$ 10,000**	**$ 24,450**	**$ 44,452**	**$ 255,653**	**$ 90,000**	**$ 25,400**	**$ 35,000**	**$ 5,370**	**$ 5,432**	**$ 67,284**	**$ 72,114**	**$ 9,156**
EXPENSES																					
Personnel																					
Salaries/Wages	$ 1,378,822	$ 346,577	$ 182,875	$ 532,626	$ 60,806	$ 14,372	$ 25,647	$ 16,006	$ 72,079	$ -	$ 12,137	$ 19,281	$ 63,355	$ 27,650	$ -	$ -	$ 403	$ 363	$ 4,033	$ -	$ 613
Benefits	$ 360,069	$ 90,506	$ 47,756	$ 139,091	$ 15,879	$ 3,753	$ 6,697	$ 4,180	$ 18,823	$ -	$ 3,170	$ 5,035	$ 16,545	$ 7,221	$ -	$ -	$ 105	$ 95	$ 1,053	$ -	$ 160
Total Personnel	**$ 1,738,891**	**$ 437,083**	**$ 230,632**	**$ 671,717**	**$ 76,685**	**$ 18,125**	**$ 32,344**	**$ 20,186**	**$ 90,902**	**$ -**	**$ 15,307**	**$ 24,316**	**$ 79,899**	**$ 34,870**	**$ -**	**$ -**	**$ 508**	**$ 458**	**$ 5,086**	**$ -**	**$ 774**
Other Than Personal Service (OTPS):																					
Direct Expenses																					
Total Direct Expenses (OTPS)	**$ 1,461,675**	**$ 401,501**	**$ 176,473**	**$ 366,057**	**$ 5,912**	**$ -**	**$ 1,445**	**$ 847**	**$ 110,815**	**$ 10,000**	**$ 18,449**	**$ 2,725**	**$ 156,000**	**$ 49,510**	**$ 25,400**	**$ 3,295**	**$ 4,862**	**$ 4,250**	**$ 44,680**	**$ 72,114**	**$ 7,339**
Allocated Expenses																					
Total Allocated Expenses (OTPS)	**$ 554,945**	**$ 176,769**	**$ 66,641**	**$ 210,891**	**$ 17,845**	**$ 5,070**	**$ 9,810**	**$ 5,989**	**$ 22,284**	**$ -**	**$ 4,645**	**$ 7,641**	**$ 19,753**	**$ 7,605**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Expenses by Program/Function	**$ 3,755,510**	**$ 1,015,353**	**$ 473,746**	**$ 1,248,665**	**$ 100,442**	**$ 23,195**	**$ 43,599**	**$ 27,022**	**$ 224,001**	**$ 10,000**	**$ 38,401**	**$ 34,682**	**$ 255,653**	**$ 91,985**	**$ 25,400**	**$ 3,295**	**$ 5,370**	**$ 4,709**	**$ 49,766**	**$ 72,114**	**$ 8,113**
Revenues Less Expenses	**$ 257,058**	**$ 111,111**	**$ 77,333**	**$ (16,660)**	**$ 353**	**$ 19,331**	**$ 13,028**	**$ 7,740**	**$ 0**	**$ -**	**$ (13,951)**	**$ 9,770**	**$ 0**	**$ (1,985)**	**$ -**	**$ 31,705**	**$ (0)**	**$ 723**	**$ 17,518**	**$ 0**	**$ 1,043**
Available Funds	**$191,467**	**$191,467**					***restricted***	***restricted***	***restricted***	**$0**	**restricted**		***restricted***	***restricted***	***restricted***	***restricted***	***restricted***				

	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	Z	AG	AH	AI	AJ	AL
2	Position or Expense Category	Total Budget	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	Career Basic Serv. Cost Pool	Business Services Cost Pool	Program Admin Cost Pool	Fiscal Cost Pool	9911-AJCC Facility Subleases
3	**Personnel**																					
4																						
5																						
30	***Salaries/Wages***	**$ 1,378,822**	115,110	73,916	215,281	33,147	7,834	13,981	8,725	56,794	-	6,616	10,511	49,920	15,072	-	-	196,982	61,631	343,099	164,790	5,413
31	***Benefits***	**$ 360,069**	30,060	19,303	56,219	8,656	2,046	3,651	2,279	14,831	-	1,728	2,745	13,036	3,936	-	-	51,440	16,094	89,598	43,034	1,413
32	**Direct FTE**		**2.30**	**1.25**	**4.60**	**0.61**	**0.19**	**0.38**	**0.23**	**0.90**	**-**	**0.18**	**0.30**	**0.80**	**0.25**	**-**	**-**	**5.04**	**1.15**	**3.86**	**2.80**	**0.16**
33	**Fringe Benefit Rate for Cost Pool Staff:**	**26.11%**																				**0%**
34	**Direct FTE %**	**0%**	**19%**	**12%**	**35%**	**0.05**	**1%**	**2%**	**1%**	**9%**	**0%**	**1%**	**2%**	**8%**	**2%**	**0%**	**0%**	**0%**	**0%**	**0%**	**0%**	**1%**
35	**Allocation Based on WIOA Enrollment**	**701**	**70%**	**8%**	**22%**																	**0%**
36	**Allocated Cost Pool Personnel based on Direct FTE**																					**-**
37	Career Basic Cost Pool (Adult/DW/Youth basis)	**$ 196,982**	56,083	36,013	104,887																	-
38	Business Services Cost Pool (Adult/DW basis)	**$ 61,631**	17,547	11,267	32,816																	-
39	Program Management Cost Pool	**$ 343,099**	125,402	41,787	121,704	18738.66	4,429	7,904	4,933	-	-	3,740	5,942		8,521	-	-	-	-	-	-	-
40	Fiscal Cost Pool	**$ 164,790**	32,436	19,893	57,937	8920.61	2,108	3,763	2,348	15,285	-	1,781	2,829	13,435	4,056	-	-	-	-	-	-	-
41	***Cost Pool Salaries/Wages***	***$ 766,502***	*$ 231,467*	*$ 108,959*	*$ 317,345*	*27659.27*	*$ 6,537*	*$ 11,666*	*$ 7,281*	*$ 15,285*	*$ -*	*$ 5,521*	*$ 8,770*	*$ 13,435*	*$ 12,577*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
42	***Cost Pool Benefits***	***$ 200,166***	*$ 60,446*	*$ 28,454*	*$ 82,872*	*7223.01*	*$ 1,707*	*$ 3,047*	*$ 1,901*	*$ 3,991*	*$ -*	*$ 1,442*	*$ 2,290*	*$ 3,508*	*$ 3,284*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
43	**TOTAL SALARIES/WAGES**	**$ 1,378,822**	**$ 346,577**	**$ 182,875**	**$ 532,626**	**60806.00**	**$ 14,372**	**$ 25,647**	**$ 16,006**	**$ 72,079**	**$ -**	**$ 12,137**	**$ 19,281**	**$ 63,355**	**$ 27,650**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,413**
44	Workers Compensation 5120	$ 3,420	$ 860	$ 454	$ 1,321	150.82	$ 36	$ 64	$ 40	$ 179	$ -	$ 30	$ 48	$ 157	$ 69	$ -	$ -	$ -	$ -	$ -	$ -	$ 13
45	Medicare (Fed) 5111	$ 21,192	$ 5,327	$ 2,811	$ 8,186	934.59	$ 221	$ 394	$ 246	$ 1,108	$ -	$ 187	$ 296	$ 974	$ 425	$ -	$ -	$ -	$ -	$ -	$ -	$ 83
46	OASDI (Fed) 5112	$ 90,616	$ 22,777	$ 12,019	$ 35,004	3996.17	$ 945	$ 1,686	$ 1,052	$ 4,737	$ -	$ 798	$ 1,267	$ 4,164	$ 1,817	$ -	$ -	$ -	$ -	$ -	$ -	$ 356
47	CA SUI 5115	$ 10,192	$ 2,562	$ 1,352	$ 3,937	449.47	$ 106	$ 190	$ 118	$ 533	$ -	$ 90	$ 143	$ 468	$ 204	$ -	$ -	$ -	$ -	$ -	$ -	$ 40
48	CA ETT 5116	$ 182	$ 46	$ 24	$ 70	8.03	$ 2	$ 3	$ 2	$ 10	$ -	$ 2	$ 3	$ 8	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ 1
49	Medical Insurance 5130	$ 132,600	$ 33,330	$ 17,587	$ 51,222	5847.66	$ 1,382	$ 2,466	$ 1,539	$ 6,932	$ -	$ 1,167	$ 1,854	$ 6,093	$ 2,659	$ -	$ -	$ -	$ -	$ -	$ -	$ 521
50	Dental Insurance 5160	$ 13,329	$ 3,350	$ 1,768	$ 5,149	587.81	$ 139	$ 248	$ 155	$ 697	$ -	$ 117	$ 186	$ 612	$ 267	$ -	$ -	$ -	$ -	$ -	$ -	$ 52
51	Vision Insurance 5170	$ 2,958	$ 744	$ 392	$ 1,143	130.45	$ 31	$ 55	$ 34	$ 155	$ -	$ 26	$ 41	$ 136	$ 59	$ -	$ -	$ -	$ -	$ -	$ -	$ 12
52	AD&D Insurance 5180	$ 2,850	$ 716	$ 378	$ 1,101	125.68	$ 30	$ 53	$ 33	$ 149	$ -	$ 25	$ 40	$ 131	$ 57	$ -	$ -	$ -	$ -	$ -	$ -	$ 11
53	457 Retirement Plan 5140	$ 82,729	$ 20,795	$ 10,973	$ 31,958	3648.36	$ 862	$ 1,539	$ 960	$ 4,325	$ -	$ 728	$ 1,157	$ 3,801	$ 1,659	$ -	$ -	$ -	$ -	$ -	$ -	$ 325
54	**TOTAL BENEFITS**	**$ 360,069**	**$ 90,506**	**$ 47,756**	**$ 139,091**	**15879.03**	**$ 3,753**	**$ 6,697**	**$ 4,180**	**$ 18,823**	**$ -**	**$ 3,170**	**$ 5,035**	**$ 16,545**	**$ 7,221**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,413**
55	**TOTAL PERSONNEL COSTS**	**$ 1,738,891**	**$ 437,083**	**$ 230,632**	**$ 671,717**	**76685.03**	**$ 18,125**	**$ 32,344**	**$ 20,186**	**$ 90,902**	**$ -**	**$ 15,307**	**$ 24,316**	**$ 79,899**	**$ 34,870**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,826**

	Position or Expense Category	Total Budget	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	Career Basic Serv. Cost Pool	Business Services Cost Pool	Program Admin Cost Pool	Fiscal Cost Pool	9911-AJCC Facility Subleases
56																						$ -
61	**Non-Personnel Expenses**																					$ -
62	**Direct Expenses**																					$ -
63	***AJCC Partner Costs***																					$ -
64	Rent	$ 34,229	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,229
65	Alarm Monitoring	$ 1,581	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,581
66	Mat Service	$ 921	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 921
67	City Utilities	$ 7,676	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,676
68	Copier, and Toner supplies	$ 1,696	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,696
69	Gas & Elect	$ 60,843	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,843
70	Facilities Maintanence	$ 9,212	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,212
71	Janitorial Services	$ 5,234	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,234
72	Janitorial Supplies	$ 395	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 395
73	Managed Shredding Service	$ 104	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 104
74	Phone Service	$ 3,664	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,664
75	Postage Meter Rental	$ 265	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 265
76	Pest Control	$ 921	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 921
77	Fire Extinguisher Maintenance	$ 755	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 755
78	Zaks Alarm Response	$ 449	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 449
79	CAM Fees	$ 4,771	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,771
80	Creekside Building Insurance	$ 529	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 529
81	***Direct Participant Costs***																					$ -
82	Client Training - ITA	$ 357,194	$ 155,494	$ 97,240	$ 44,953	0.00	$ -	$ -	$ -	$ 35,000	$ -	$ -		$ -	$ 24,508	$ -	$ -	$ -	$ -	$ -	$ -	$ -
83	Client Training - PWEX	$ 155,087	$ -	$ -	$ 155,087	0.00	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
84	Client Training - TJT	$ 156,193	$ 20,732	$ -		0.00	$ -	$ -	$ -	$ 41,861	$ -	$ -		$ 93,600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
85	Client Training - OJT	$ 256,847	$ 82,930	$ 35,965	$ 24,724	0.00	$ -	$ -	$ -	$ 28,328	$ -	$ -		$ 62,400	$ 22,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
86	Client Training - IWT	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
87	Client Supportive Services - Mileage	$ 70,400	$ 20,000	$ 10,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,400	$ -	$ -	$ -	$ -	$ -	$ -
88	Client Materials and Supplies	$ 4,502	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ 2,502	$ -	$ -	$ -	$ -	$ -	$ -	$ -
89	Contract Ed	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

	Position or Expense Category	Total Budget	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	Career Basic Serv. Cost Pool	Business Services Cost Pool	Program Admin Cost Pool	Fiscal Cost Pool	9911-AJCC Facility Subleases
90	***Other Grant Direct Costs***																					$ -
91	Printing	$ 820	$ 150	$ 280	$ 390	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
92	Advertising	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
93	Sponsorship	$ 1,500	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -
94	Amazon Prime Subscription	$ 120	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 120	$ -	$ -	$ -	$ -	$ -
95	SHRM Annual Membership	$ 210	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 210	$ -	$ -	$ -	$ -	$ -
96	Chambers Dues/Membership (Mad,Chow,Oak, Coarse	$ 910	$ -	$ -	$ -	910.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
97	Constant Contact	$ 540	$ -	$ -	$ -	540.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
98	Infogram (product design)	$ 600	$ -	$ -	$ -	600.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
99	AT&T Data Plan - tablets/cell phones	$ 5,400	$ 3,338	$ -	$ -	2061.60	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
100	Computer Hardware (resource room)	$ 5,000	$ 5,000	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
101	Software (resource room)	$ 5,000	$ 5,000	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
102	Staff Training	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
103	Staff Travel	$ 3,792	$ -	$ -	$ -	1500.00	$ -	$ 1,445	$ 847	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
104	ELL Convenings (3 for 3 partners)	$ 3,500	$ 3,500	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
105	ELL Staff Development	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
106	Economic Summit	$ 300	$ -	$ -	$ -	300.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
107	Youth Conference Registration	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
108	MAS Hi-Set Class Annual 19-20 Class	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
109	MAS ESL/Hi-Set Class Summer 2021 Class	$ 7,540	$ 7,540	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
110	MAS ESL Annual 19-20 Class	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
111	Subrecipient Contract	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
112	Facility Use Cost	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
113	General Contracted Services	$ -	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
114	Bottled Water	$ 1,257	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,257	$ -	$ -	$ -	$ -	$ -
116	IMAGO - online instuctional platform	$ 8,000	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
117	City Business Licenses	$ 8	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ -	$ -	$ -	$ -
118	Bank Fees	$ 200	$ -	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ -	$ -	$ -
119	Carry-in Obligations from 6.30.20 ITA-Support Serv	$ 9,681	$ 3,045	$ 5,236	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
120	Carry-in Obligations from 6.30.20 Consulting Serv. You	$ 1,106	$ -	$ -	$ 1,106	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
121	Carry-in Obligations from 6.30.20 Client Mileage	$ 16,976	$ 5,830	$ 2,310	$ 7,686	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,150	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
122	Carry-in Obligations from 6.30.20 ITA	$ 102,514	$ 45,667	$ 11,452	$ 26,946	0.00	$ -	$ -	$ -	$ -	$ -	$ 18,449	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
123	Carry-in Obligations from 6.30.20 OJT	$ 25,138	$ 6,488	$ 4,018	$ 9,006	0.00	$ -	$ -	$ -	$ 5,626	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
124	Carry-in Obligations from 6.30.20 WEX	$ 47,958	$ -	$ -	$ 47,958	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
125	Carry-in Obligations from 6.30.20 SS	$ 17,547	$ 5,525	$ 9,972	$ 1,875	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 175	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
126	Carry-in Obligations from 6.30.20 OSO A/DW	$ 31,262	$ 31,262	$ -	$ -	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
127	Carry-in Obligations from 6.30.20 OSO Yth	$ 31,326	$ -	$ -	$ 31,326	0.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
128	***Total Direct Expenses***	**$ 1,461,675**	**$ 401,501**	**$ 176,473**	**$ 366,057**	**$ 5,912**	**$ -**	**$ 1,445**	**$ 847**	**$ 110,815**	**$ 10,000**	**$ 18,449**	**$ 2,725**	**$ 156,000**	**$ 49,510**	**$ 25,400**	**$ 3,295**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 133,246**

Position or Expense Category	Total Budget	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	Career Basic Serv. Cost Pool	Business Services Cost Pool	Program Admin Cost Pool	Fiscal Cost Pool	9911-AJCC Facility Subleases
																					$ -
Allocated Expenses (allocated by FTE)																					$ -
Materials and Supplies	$ 15,000	$ 3,659	$ 1,922	$ 6,173	$ 576	$ 164	$ 316	$ 193	$ 719		$ 150	$ 246	$ 637	$ 245			$ -	$ -	$ -	$ -	$ -
Telephone Expense	$ 10,781	$ 2,630	$ 1,381	$ 4,437	$ 414	$ 118	$ 227	$ 139	$ 517		$ 108	$ 177	$ 458	$ 176			$ -	$ -	$ -	$ -	$ -
Printing Expense	$ 2,500	$ 610	$ 320	$ 1,029	$ 96	$ 27	$ 53	$ 32	$ 120		$ 25	$ 41	$ 106	$ 41			$ -	$ -	$ -	$ -	$ -
Survey Annual Fee	$ 450	$ 110	$ 58	$ 185	$ 17	$ 5	$ 9	$ 6	$ 22		$ 4	$ 7	$ 19	$ 7			$ -	$ -	$ -	$ -	$ -
Auditing Fees	$ 27,000	$ 6,585	$ 3,460	$ 11,112	$ 1,036	$ 294	$ 570	$ 348	$ 1,294		$ 270	$ 444	$ 1,147	$ 442			$ -	$ -	$ -	$ -	$ -
Legal Fees	$ 7,000	$ 1,707	$ 897	$ 2,881	$ 269	$ 76	$ 148	$ 90	$ 335		$ 70	$ 115	$ 297	$ 114			$ -	$ -	$ -	$ -	$ -
HR Services (annual service + consulting fee)	$ 3,300	$ 805	$ 423	$ 1,358	$ 127	$ 36	$ 70	$ 42	$ 158		$ 33	$ 54	$ 140	$ 54		$ -	$ -	$ -	$ -	$ -	$ -
Taxes & Fees	$ 256	$ 62	$ 33	$ 105	$ 10	$ 3	$ 5	$ 3	$ 12		$ 3	$ 4	$ 11	$ 4			$ -	$ -	$ -	$ -	$ -
Equipment Maintenance	$ 8,858	$ 2,161	$ 1,135	$ 3,646	$ 340	$ 97	$ 187	$ 114	$ 424		$ 88	$ 146	$ 376	$ 145			$ -	$ -	$ -	$ -	$ -
Equipment Rental	$ 12,826	$ 3,128	$ 1,643	$ 5,279	$ 492	$ 140	$ 271	$ 165	$ 615		$ 128	$ 211	$ 545	$ 210			$ -	$ -	$ -	$ -	$ -
Office 365 License	$ 4,500	$ 1,098	$ 577	$ 1,852	$ 173	$ 49	$ 95	$ 58	$ 216		$ 45	$ 74	$ 191	$ 74			$ -	$ -	$ -	$ -	$ -
Software Expense	$ 1,500	$ 366	$ 192	$ 617	$ 58	$ 16	$ 32	$ 19	$ 72		$ 15	$ 25	$ 64	$ 25			$ -	$ -	$ -	$ -	$ -
Software Maintenance Agreements (Abila, Kaspersky)	$ 7,500	$ 1,829	$ 961	$ 3,087	$ 288	$ 82	$ 158	$ 97	$ 359		$ 75	$ 123	$ 319	$ 123			$ -	$ -	$ -	$ -	$ -
Go Daddy Domain maderawdo.org (servers)	$ -												$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Go Daddy Domain maderaworkforce.org	$ 21	$ 5	$ 3	$ 9	$ 1	$ 0	$ 0	$ 0	$ 1		$ 0	$ 0	$ 1	$ 0			$ -	$ -	$ -	$ -	$ -
Go Daddy SSL UCC Cert mail.maderaworkforce.org	$ 400	$ 98	$ 51	$ 165	$ 15	$ 4	$ 8	$ 5	$ 19		$ 4	$ 7	$ 17	$ 7			$ -	$ -	$ -	$ -	$ -
Go Daddy Standard SSL Cert maderaworkforce.org	$ 272	$ 66	$ 35	$ 112	$ 10	$ 3	$ 6	$ 4	$ 13		$ 3	$ 4	$ 12	$ 4		$ -	$ -	$ -	$ -	$ -	$ -
Go Daddy Ultimate Linus Hosting with cPanel (website)	$ -												$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Internet Expense	$ 5,160	$ 1,259	$ 661	$ 2,124	$ 198	$ 56	$ 109	$ 66	$ 247		$ 52	$ 85	$ 219	$ 84			$ -	$ -	$ -	$ -	$ -
Computer Hardware	$ 5,000	$ 1,220	$ 641	$ 2,058	$ 192	$ 55	$ 105	$ 64	$ 240		$ 50	$ 82	$ 212	$ 82			$ -	$ -	$ -	$ -	$ -
Furniture & Fixtures	$ 1,500	$ 366	$ 192	$ 617	$ 58	$ 16	$ 32	$ 19	$ 72		$ 15	$ 25	$ 64	$ 25			$ -	$ -	$ -	$ -	$ -
Star 12 Access Training	$ 299	$ 73	$ 38	$ 123	$ 11	$ 3	$ 6	$ 4	$ 14		$ 3	$ 5	$ 13	$ 5			$ -	$ -	$ -	$ -	$ -
Staff Travel Expense	$ 2,475	$ 604	$ 317	$ 1,019	$ 95	$ 27	$ 52	$ 32	$ 119		$ 25	$ 41	$ 105	$ 40			$ -	$ -	$ -	$ -	$ -
IT Support	$ 42,000	$ 10,244	$ 5,382	$ 17,285	$ 1,612	$ 458	$ 886	$ 541	$ 2,012		$ 420	$ 690	$ 1,784	$ 687			$ -	$ -	$ -	$ -	$ -
Payroll Procesing Fees	$ 4,800	$ 1,171	$ 615	$ 1,975	$ 184	$ 52	$ 101	$ 62	$ 230		$ 48	$ 79	$ 204	$ 78			$ -	$ -	$ -	$ -	$ -
Commercial General Liability Insurance	$ 2,413	$ 589	$ 309	$ 993	$ 93	$ 26	$ 51	$ 31	$ 116		$ 24	$ 40	$ 102	$ 39			$ -	$ -	$ -	$ -	$ -
EPLI & D&O Insurance	$ 3,841	$ 937	$ 492	$ 1,581	$ 147	$ 42	$ 81	$ 49	$ 184		$ 38	$ 63	$ 163	$ 63			$ -	$ -	$ -	$ -	$ -
AJCC Facility Cost MCWIC	$ -																$ -	$ -	$ -	$ -	$ -
Rent	$ 179,624	$ 43,811	$ 23,015	$ 73,925	6892.40	$ 1,958	$ 3,789	$ 2,313	$ 8,607		$ 1,794	$ 2,951	$ 7,629	$ 2,937			$ -	$ -	$ -	$ -	$ -
Alarm Monitoring	$ 994	$ 242	$ 127	$ 409	38.13	$ 11	$ 21	$ 13	$ 48		$ 10	$ 16	$ 42	$ 16			$ -	$ -	$ -	$ -	$ -
Mat Service	$ 579	$ 141	$ 74	$ 238	22.21	$ 6	$ 12	$ 7	$ 28		$ 6	$ 10	$ 25	$ 9			$ -	$ -	$ -	$ -	$ -
City Utilities	$ 6,484	$ 1,581	$ 831	$ 2,668	248.78	$ 71	$ 137	$ 83	$ 311		$ 65	$ 107	$ 275	$ 106			$ -	$ -	$ -	$ -	$ -
Copier, and Toner supplies	$ 8,160	$ 1,990	$ 1,046	$ 3,358	313.11	$ 89	$ 172	$ 105	$ 391		$ 82	$ 134	$ 347	$ 133			$ -	$ -	$ -	$ -	$ -
Gas & Elect	$ 9,157	$ 2,233	$ 1,173	$ 3,769	351.37	$ 100	$ 193	$ 118	$ 439		$ 91	$ 150	$ 389	$ 150			$ -	$ -	$ -	$ -	$ -
Facilities Maintanence	$ 10,000	$ 2,439	$ 1,281	$ 4,116	383.71	$ 109	$ 211	$ 129	$ 479		$ 100	$ 164	$ 425	$ 164			$ -	$ -	$ -	$ -	$ -
Janitorial Services	$ 31,124	$ 7,591	$ 3,988	$ 12,809	1194.27	$ 339	$ 656	$ 401	$ 1,491		$ 311	$ 511	$ 1,322	$ 509			$ -	$ -	$ -	$ -	$ -
Facility Materials and Supplies	$ 2,100	$ 512	$ 269	$ 864	80.58	$ 23	$ 44	$ 27	$ 101		$ 21	$ 35	$ 89	$ 34			$ -	$ -	$ -	$ -	$ -
Managed Shredding Service	$ 688	$ 168	$ 88	$ 283	26.40	$ 8	$ 15	$ 9	$ 33		$ 7	$ 11	$ 29	$ 11			$ -	$ -	$ -	$ -	$ -
Phone Service	$ 17,336	$ 4,228	$ 2,221	$ 7,135	665.22	$ 189	$ 366	$ 223	$ 831		$ 173	$ 285	$ 736	$ 284			$ -	$ -	$ -	$ -	$ -
Postage Meter Rental	$ 1,255	$ 306	$ 161	$ 517	48.16	$ 14	$ 26	$ 16	$ 60		$ 13	$ 21	$ 53	$ 21			$ -	$ -	$ -	$ -	$ -
Pest Control	$ 579	$ 141	$ 74	$ 238	22.21	$ 6	$ 12	$ 7	$ 28		$ 6	$ 10	$ 25	$ 9			$ -	$ -	$ -	$ -	$ -
Fire Extinguisher Maintenance	$ 475	$ 116	$ 61	$ 195	18.21	$ 5	$ 10	$ 6	$ 23		$ 5	$ 8	$ 20	$ 8		$ -	$ -	$ -	$ -	$ -	$ -
Zaks Alarm Response/Emerg. Security	$ 1,782	$ 435	$ 228	$ 733	68.38	$ 19	$ 38	$ 23	$ 85		$ 18	$ 29	$ 76	$ 29							$ -
CAM Fees	$ 22,575	$ 5,506	$ 2,893	$ 9,291	866.25	$ 246	$ 476	$ 291	$ 1,082		$ 226	$ 371	$ 959	$ 369			$ -	$ -	$ -	$ -	$ -
Creekside Building Insurance	$ 2,506	$ 611	$ 321	$ 1,031	96.14	$ 27	$ 53	$ 32	$ 120		$ 25	$ 41	$ 106	$ 41			$ -	$ -	$ -	$ -	$ -
																					$ -

	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	Z	AG	AH	AI	AJ	AL
2	Position or Expense Category	Total Budget	Adult	DW	Youth	Rapid Response	RR Layoff Aversion	MCDC - In Custody	MCDC - Probation	DEA	Wells Fargo	P2E IDS	P2E SSEL	ELL	COVID NDWG	COVID SS	Corp - Unrestricted	Career Basic Serv. Cost Pool	Business Services Cost Pool	Program Admin Cost Pool	Fiscal Cost Pool	9911-AJCC Facility Subleases
177	**Allocated Expenses (Allocated by WIOA Formula Enrollment)**																					$ -
178	Postage	$ 1,500	$ 1,057	$ 118	$ 325	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
179	Madera Compact	$ 400	$ 282	$ 31	$ 87	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
180	Misc. Dues and Subcriptions	$ 1,000	$ 705	$ 78	$ 217	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
181	CWA Dues	$ 3,630	$ 2,558	$ 285	$ 787	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
182	Website Maintenance	$ 1,500	$ 1,057	$ 118	$ 325	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
183	Meetings of the Minds (3 indivduals)	$ 6,600	$ 4,651	$ 518	$ 1,431	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
184	EBSCO (Workforce Skills 21)	$ 3,541	$ 2,495	$ 278	$ 768	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
185	Survey Monkey	$ 515	$ 363	$ 40	$ 112	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
186	Misc. Staff Training	$ 1,000	$ 705	$ 78	$ 217	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
187	CWA Meetings Travel	$ 2,800	$ 1,973	$ 220	$ 607	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
188	Saff Travel for WIOA	$ 21,000	$ 14,799	$ 1,648	$ 4,553	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
189	Podcasts Storage	$ 180	$ 127	$ 14	$ 39	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
190	Business and Education Shareholders Luncheon	$ 240	$ 169	$ 19	$ 52	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
191	CASAS	$ 1,220	$ 860	$ 96	$ 265	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
192	ACT Assessments	$ 3,500	$ 2,466	$ 275	$ 759	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
193	ProPath OSO Contract	$ 15,000	$ 10,571	$ 1,177	$ 3,252	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
194	NENA Annual Memebership	$ 50	$ 35	$ 4	$ 11	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
195	Consulting Serv Local Plan Development	$ 16,200	$ 11,416	$ 1,271	$ 3,513	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
196	Accounting System Implementation	$ 3,500	$ 2,466	$ 275	$ 759	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
197	Misc. Software Subscriptions	$ 1,500	$ 1,057	$ 118	$ 325	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
198	Consultant Serv Digital Workshops	$ 5,000	$ 3,524	$ 392	$ 1,084	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
199		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
200		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
201		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
202	***Total Allocated Expenses***	$ 554,945	$ 176,769	$ 66,641	$ 210,891	17845.32	$ 5,070	$ 9,810	$ 5,989	$ 22,284	$ -	$ 4,645	$ 7,641	$ 19,753	$ 7,605	$ -	$ -	$ -	$ -	$ -	$ -	$ -
203	**Total Non-Personnel Expenses**	**$ 2,016,620**	**$ 578,270**	**$ 243,114**	**$ 576,948**	**23756.92**	**$ 5,070**	**$ 11,255**	**$ 6,836**	**$ 133,099**	**$ 10,000**	**$ 23,094**	**$ 10,366**	**$ 175,753**	**$ 57,115**	**$ 25,400**	**$ 3,295**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 133,246**
205	**Total Budget by Program/Function**	**$ 3,755,510**	**$ 1,015,353**	**$ 473,746**	**$ 1,248,665**	**100441.96**	**$ 23,195**	**$ 43,599**	**$ 27,022**	**$ 224,001**	**$ 10,000**	**$ 38,401**	**$ 34,682**	**$ 255,653**	**$ 91,985**	**$ 25,400**	**$ 3,295**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 140,072**
206	**Percentage of Total Expenses**	**100%**	**27%**	**13%**	**33%**	**0.03**	**1%**	**1%**	**1%**	**6%**	**0%**	**1%**	**1%**	**7%**	**2%**	**1%**	**0%**	**0%**	**0%**	**0%**	**0%**	**4%**

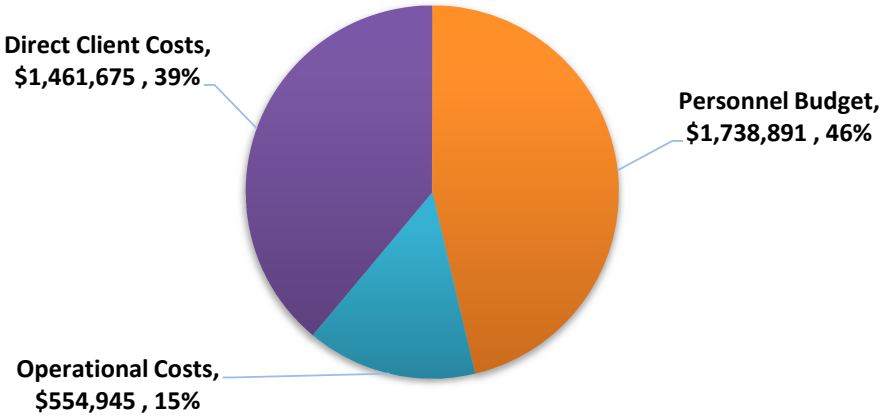
Madera County Workforce Investment Corporation
YE Comparative Fund 01

GL Code	Account Title	Actuals FY 2017-2018	Actuals FY 2018-2019	Actuals FY 2019-2020	Budget FY 2020-2021	Comparison - Actuals FY 19-20 to Budget FY20-21
Revenues						
01	Revenue					
4000	Grant Revenue	$ 2,263,647	$ 2,822,861	$ 2,811,686	$ 3,368,258	
4100	Contribution Income	$ 2,163	$ 225	$ 180	$ -	
4200	Contribution In-Kind (goods)	$ 2,445	$ 1,256	$ 44	$ -	
4300	Other Income	$ 389,100	$ 639,673	$ 419,221	$ 644,311	
4500	Interest Revenue	$ 2	$ 2	$ 2	$ -	
Total Revenue		**$ 2,657,356**	**$ 3,464,016**	**$ 3,231,133**	**$ 4,012,569**	**$ 781,436**
Expenses						
02	Personnel Costs					
5100	Staff Salaries	$ 1,297,100	$ 1,371,173	$ 1,388,068	$ 1,378,823	
5111	Employer Medicare Expense	$ 19,597	$ 20,802	$ 21,198	$ 21,192	
5112	Social Security Employer Exp	$ 83,793	$ 88,945	$ 90,639	$ 90,616	
5115	CA Unemployment Insurance Exp	$ 8,215	$ 11,928	$ 12,077	$ 10,192	
5116	CA Training Tax Expense	$ 187	$ 208	$ 215	$ 183	
5120	Workers Compensation Expense	$ 9,158	$ 5,093	$ 3,171	$ 3,420	
5130	Group Health Insurance Expense	$ 103,330	$ 100,031	$ 114,872	$ 132,600	
5140	Employers 457 Expense	$ 68,770	$ 76,455	$ 81,427	$ 82,729	
5160	Group Dental Insurance	$ 9,195	$ 9,685	$ 10,130	$ 13,329	
5170	Group Vision Insurance	$ 2,076	$ 2,268	$ 2,357	$ 2,958	
5180	Group Life Insurance	$ 186	$ 746	$ 2,680	$ 2,850	
Total 02	Personnel Costs	$ 1,601,606	$ 1,687,334	$ 1,726,833	$ 1,738,892	$ 12,059
03	General Operating					
5200	Materials and Supplies	$ 18,520	$ 28,127	$ 24,512	$ 24,857	
5210	Facility Materials and Supplies	$ 560	$ 12	$ 5	$ 2,495	
5230	Contributed Materials and Supplies In-Kind	$ 2,445	$ -	$ 144	$ -	
5300	Rent Expense	$ 217,800	$ 213,853	$ 213,853	$ 213,850	
5310	Common Area Maintenance	$ -	$ 36,478	$ 27,720	$ 27,346	
5320	Telephone Expense	$ 8,203	$ 8,566	$ 20,498	$ 31,781	
5330	Utilities Expense	$ 74,606	$ 80,987	$ 82,805	$ 84,159	
5340	Property & Liability Insurance	$ -	$ -	$ 2,413	$ 5,446	
5400	Postage Expense	$ 626	$ 2,020	$ 2,998	$ 1,500	
5410	Printing Expense	$ 6,060	$ 3,522	$ 1,612	$ 3,320	
5420	Advertising Expense	$ 6,874	$ 953	$ 5,984	$ -	
5430	Bank Charges	$ 72	$ 144	$ 29	$ 200	

Madera County Workforce Investment Corporation
YE Comparative Fund 01

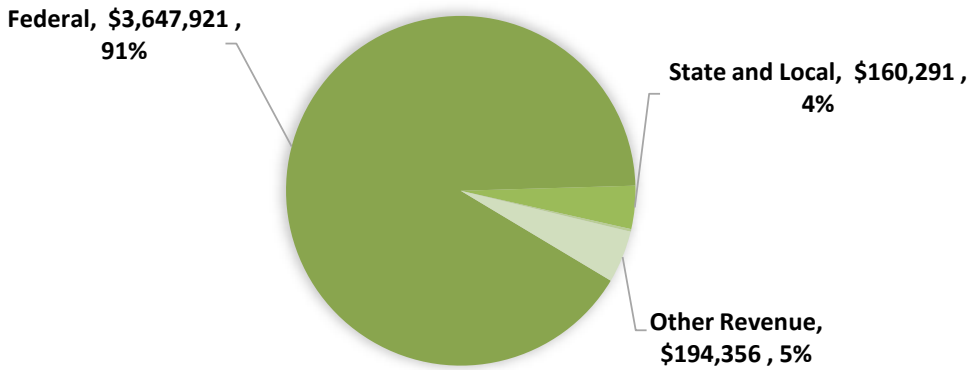
GL Code	Account Title	Actuals FY 2017-2018	Actuals FY 2018-2019	Actuals FY 2019-2020	Budget FY 2020-2021	Comparison - Actuals FY 19-20 to Budget FY20-21
5440	Dues and Membership Expense	$ 9,490	$ 20,737	$ 10,243	$ 8,269	
5450	Publications Expense	$ 195	$ 1,125	$ 150	$ -	
5500	Auditing Fees	$ 15,822	$ 19,989	$ 21,348	$ 27,002	
5510	Legal Fees	$ 5,429	$ 4,484	$ 4,984	$ 6,999	
5520	Consulting/Professional Services	$ 25,098	$ 29,335	$ 9,363	$ 34,687	
5530	Taxes and Fees	$ 303	$ 165	$ 174	$ 263	
5600	Office Equipment	$ 1,882	$ -	$ 650	$ -	
5610	Equipment Maintenance	$ 6,014	$ 8,857	$ 10,339	$ 10,381	
5620	Equipment Rental	$ 8,408	$ 6,760	$ 11,404	$ 12,827	
5630	Software Expense	$ 3,263	$ 2,900	$ 12,928	$ 9,310	
5631	Software Maintenance	$ 8,226	$ 4,921	$ 6,890	$ 7,501	
5640	Internet Expense	$ 6,766	$ 8,615	$ 7,123	$ 10,560	
5650	Computer Hardware	$ 11,124	$ 49,814	$ 10,212	$ 15,001	
5660	Furniture & Fixtures	$ -	$ 1,316	$ -	$ 1,501	
5710	Employee Education Expense	$ 2,771	$ 3,985	$ 523	$ 1,298	
5720	Staff Travel Expense	$ 31,073	$ 40,100	$ 13,891	$ 33,568	
5730	Conference, Conventions & Meetings	$ 17,651	$ 14,297	$ 8,566	$ 7,320	
5810	General Operating Services	$ 132,061	$ 113,742	$ 113,410	$ 93,007	
5820	Facility Maintenance Services	$ 6,692	$ 13,689	$ 10,671	$ 20,443	
5900	Insurance Expense	$ 9,895	$ 8,271	$ 8,068	$ 3,840	
5970	Depreciation Expense	$ 11,393	$ 13,581	$ 25,928	$ -	
5980	Fixed Assets - Expense Offset	$ (9,358)	$ (48,893)	$ (6,653)	$ -	
Total 03	General Operating	$ 639,966	$ 692,454	$ 662,787	$ 698,731	$ 35,944
04	Direct Client Costs					
5220	Client Materials and Supplies	$ -	$ 14,161	$ 14,883	$ 14,183	
5700	Client Transportation Assistance Expense	$ 10,899	$ 42,451	$ 38,232	$ 87,376	
5800	Direct Program Services	$ 385,465	$ 875,586	$ 713,019	$ 1,216,328	
Total 04	Direct Client Costs	$ 396,363	$ 932,198	$ 766,133	$ 1,317,887	$ 551,754
Total Expenses		**$ 2,637,935**	**$ 3,311,986**	**$ 3,155,754**	**$ 3,755,510**	**$ 599,756**
Revenues Less Expenses		**$ 19,421**	**$ 152,030**	**$ 75,379**	**$ 257,059**	**$ 181,680**

MCWIC BUDGET BY CATEGORY FY 20-21



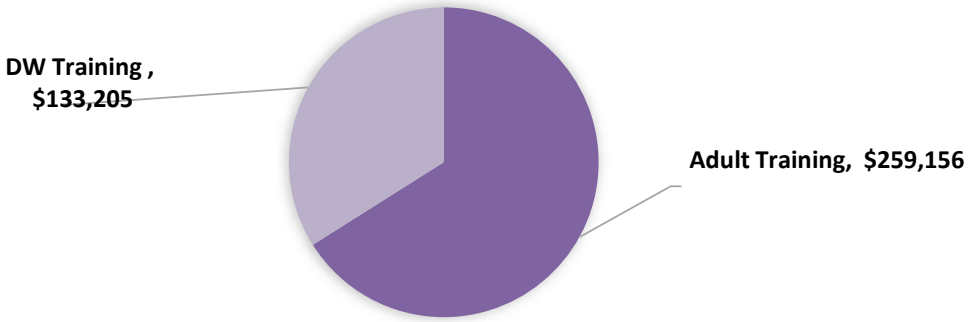
MCWIC REVENUE SOURCES FY 20-21

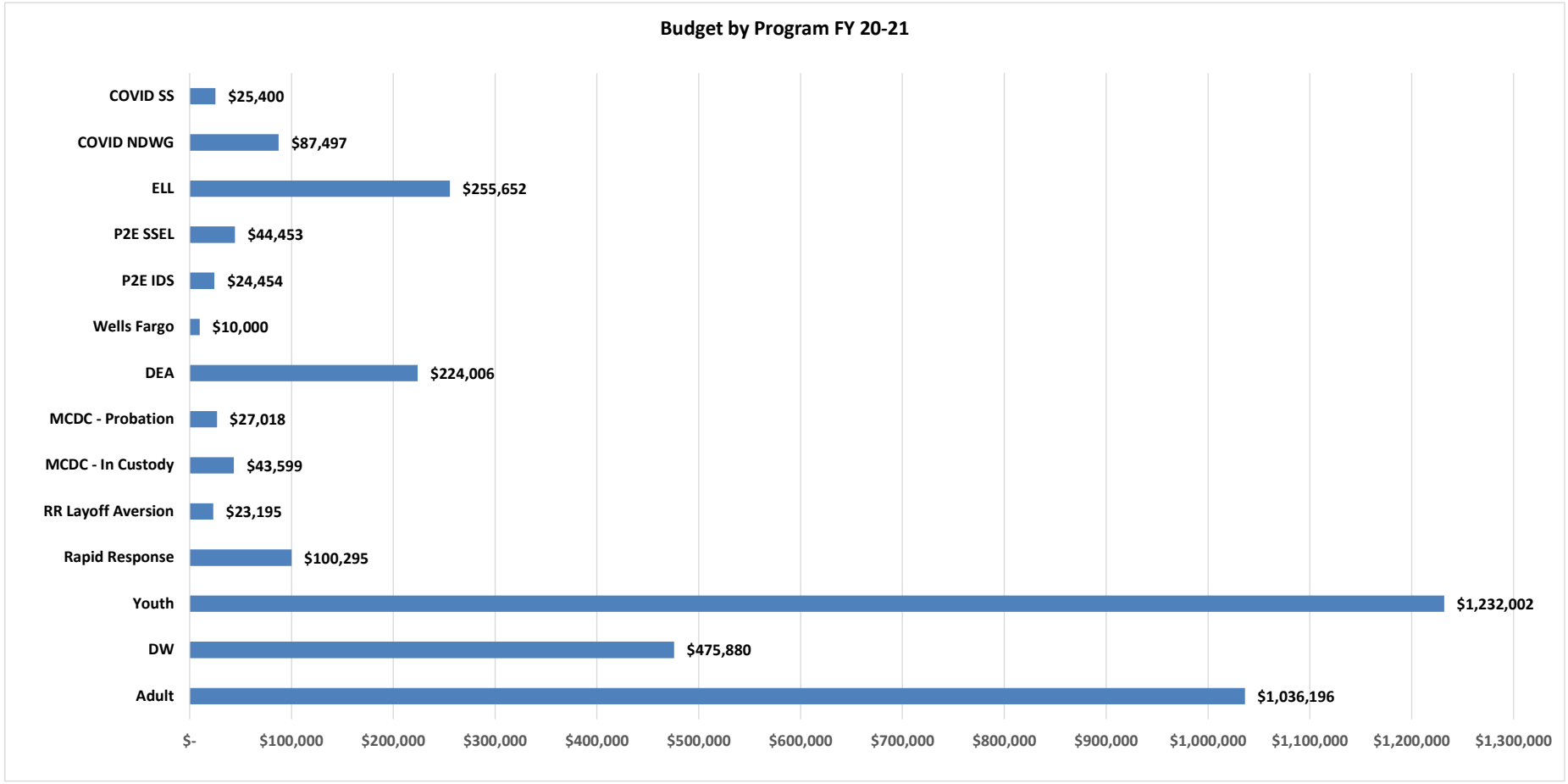
TOTAL $4,012,568

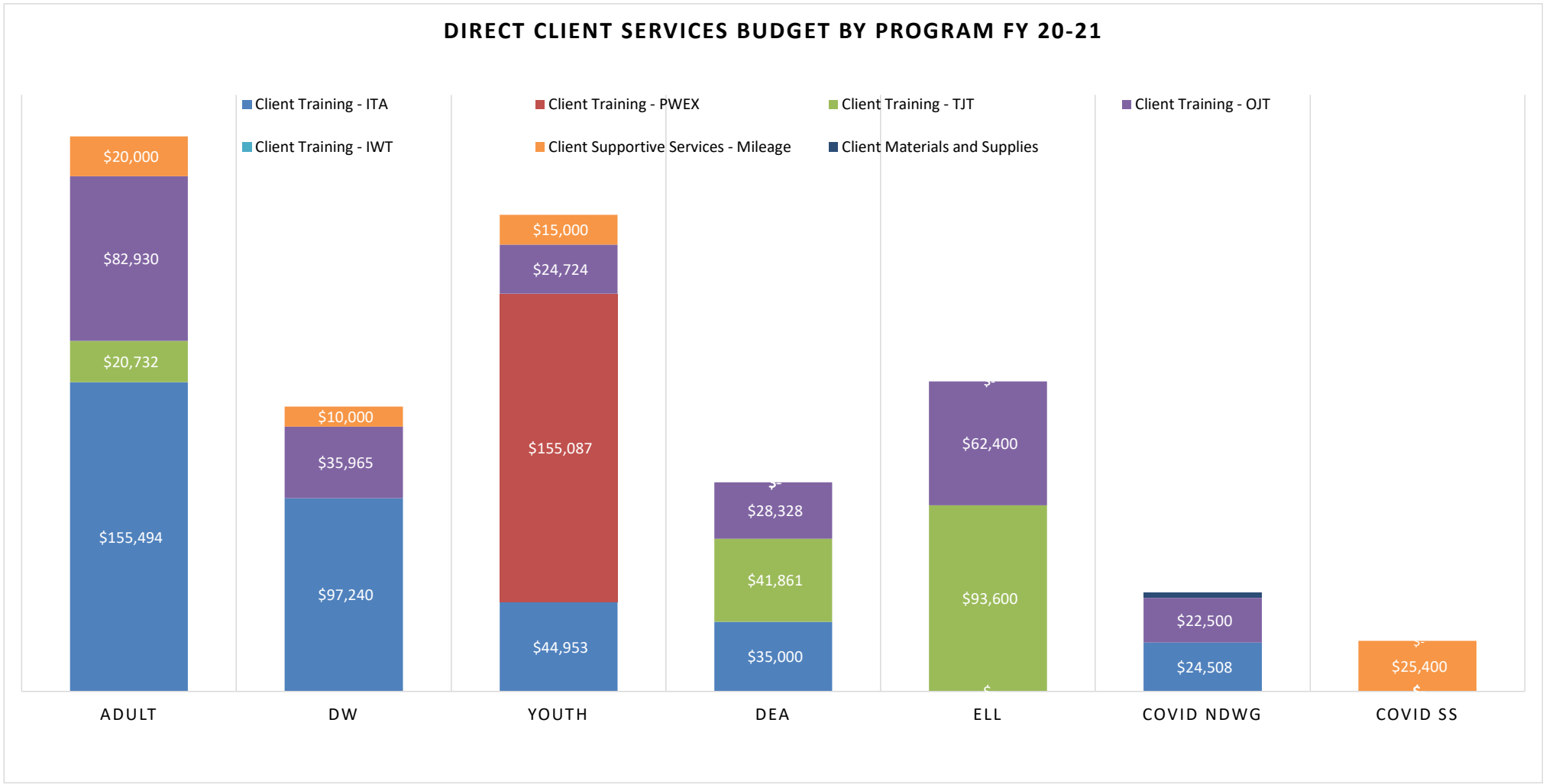


WIOA AB1149 TRAINING REQUIREMENT FY 20-21

AB1149 ADULT & DW TRAINING BUDGET $392,361
30% REQUIRED: 27% DIRECT, 3% LEVERAGED




Budget by Program FY 20-21
COVID SS
$25,400
COVID NDWG
$87,497
ELL
$255,652
P2E SSEL
$44,453
P2E IDS
$24,454
Wells Fargo
$10,000
DEA
$224,006
MCDC - Probation
$27,018
MCDC - In Custody
$43,599
RR Layoff Aversion
$23,195
Rapid Response
$100,295
Youth
$1,232,002
DW
$475,880
Adult
$1,036,196
$-
$100,000
$200,000
$300,000
$400,000
$500,000
$600,000
$700,000
$800,000
$900,000
$1,000,000
$1,100,000
$1,200,000
$1,300,000


DIRECT CLIENT SERVICES BUDGET BY PROGRAM FY 20-21
Client Training - ITA
Client Training - PWEX
Client Training - TJT
Client Training - OJT
Client Training - IWT
Client Supportive Services - Mileage
Client Materials and Supplies
$20,000
$82,930
$20,732
$155,494
$10,000
$35,965
$97,240
$15,000
$24,724
$155,087
$44,953
$28,328
$41,861
$35,000
$62,400
$93,600
$22,500
$24,508
$25,400
ADULT
DW
YOUTH
DEA
ELL
COVID NDWG
COVID SS

WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY

MINUTES

June 18, 2020

Convened at Madera County Workforce Assistance Center – via Teleconference
Teleconference Line: (669) 900-9128
2037 W. Cleveland Avenue, Madera, CA 93637

PRESENT:	Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Terry Nichols (3:39), Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail
ABSENT:	Mark Choe, Jorge DeNava, Santos Garcia, Marie Harris, Robert Poythress, David Salter
GUEST:	Jake Piland, Yvette Quevedo
STAFF:	Jorge Espinosa, Erick Flores, Gail Lopez, Nicki Martin, Jessica Roche, Tracie Scott-Contreras, Maiknue Vang, Bertha Vega

1.0 Call to Order

Meeting called to order at 3:05 p.m. by Chair Brett Frazier

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None

3.0 Public Comment

None

4.0 Introductions and Recognitions

Chuck Riojas introduced Jake Piland who will be sharing some information on IBEW Local #100's recruitment for solar installers.

5.0 Adoption of Board Agenda

Laura Gutile moved to adopt the agenda, seconded by Wayne Rylant.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman

6.0 Consent Calendar

6.1 Consideration of ratification of the February 20, 2020 Workforce Development Board (WDB) of Madera County meeting minutes.

6.2 Consideration of approval of the May 14, 2020 WDB meeting minutes.

6.3 Consideration of approval of the re-appointment of Wendy Lomeli, Employment Development Department, for an additional 3 year term.

6.4 Consideration of the approval of the re-appointment of Deborah Martinez, Department of Social Services, for an additional 3 year term.

6.5 Consideration of ratification of the transfer of funds from the Dislocated Worker funding stream to the Adult funding stream in the amount of $250,000.

6.6 Consideration of ratification of the WDB High Performing Board application.

Bobby Kahn moved to approve the consent calendar, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman

7.0 Action Items

7.1 Consideration of approval of the revised On-the-Job Training policy to include language specific to retention and wage expectations.

Minor changes have been made to the policy. Language was added to the policy which details how participants who are with an employer for on-the-job (OJT) training will be retained with the business in a similar position at or near the same range that was used for the OJT. This will help ensure that participants are paid similar wages by the employer once retained after the OJT. Minor changes to the rate negotiations were also made indicating that we can reimburse at less then 50% with business of any size who are offering a starting salary of more than $5 above the minimum wage. This will allow for some cost savings measure as a large number of business with a higher starting wage can use up budgeted funds very quickly.

Debi Bray moved to approve, seconded by Wayne Rylant.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman

7.2 Consideration of approval of the Needs-Related Payments policy.

The Needs Related Payments policy is a new policy. Madera received a small special grant to be used for individuals whose income has been impacted by the COVID-19 pandemic by either becoming unemployed or having their work hours or income impacted. The grant funds can be used for supplemental supportive services such as housing costs, utility payments, obtaining devices to help with connectivity for training, school activities or remote work. The State recommended that local areas create a needs related payment policy in the event that the funds might need to be used as a supplemental income payment. This type of policy could be used in instances where a participant is in training and exhausts their unemployment insurance (UI) payments. In those instances, a stipend can be paid to the participant. In no case would a stipend be more than what a participant was receiving from UI. Staff do not anticipate that stipend payments would be made out regularly, but it could benefit a participant for a couple of weeks in cases where they are close to finishing up their training/classes.

Mike Fursman moved to approve, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.3 Consideration of approval of the One Stop Operator Quarterly Report for the period of January 1, 2020 through March 31, 2020.

The report was provided in the agenda packet and included a progress report on the Hallmark of Excellence. Progress is being made in many of the sections The Partner activities have come to a standstill due to the pandemic. Many partner agencies have pulled their staff out and are not back on site yet. Partner meetings are happening over Zoom. Some progress is still being made especially with the Business Services team. The team has been working really hard to integrate various partner services and messages into a central message coming under the Workforce Development Board so community employers and businesses receive information from one source rather than from individuals from each partner agency. Social media and virtual services have been increased. Work is still being done on workshop services for a job readiness credential that would be aligned with what Madera Unified School District is doing for their graduates' profiles. Virtual services for participants have been hit and miss. Many people have connectivity issues and aren't able to participate virtually. Many people have waited until they were able to come to the Center in person. Visits to the Center used to average 200-250 a day but are now approximately 50 a day. Some activities, such as assessment testing, must be done in person due to licensing issues for the testing site. A virtual Rapid Response Zoom meeting for people impacted by layoffs are scheduled weekly. Many workshops are being done virtually or by phone in order to keep participants moving forward in the process.

Wayne Rylant moved to approve, seconded by Chuck Riojas.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

7.4 Consideration of approval of the preliminary program budget for the 2020-21 fiscal year.

The State has provided some allocation amounts for planning purposes. Those figures have been presented within the preliminary budget. Carry-over amounts are estimated. Exact carry-over amounts will be confirmed once the year-end close-out is completed most likely in August with a final budget in September. The budget is mostly level-funded with only slight increases to the allocation amount. Madera was just awarded a $300,000 Disability Employment Accelerator (DEA) grant. Madera also just received a $90,000 dislocated worker additional assistance grant, $27,000 for dislocated worker additional supportive services funds, and a $300,000 English Language Learner (ELL) grant. The additional grant funds have put Madera in a good position related to the budget. Staffing will remain level. 20% is always taken off the top to carry-over every year in order to ensure that there are operational funds available as we go into the next fiscal year while we wait for the second round of funding to come down from the State. Budgeting for participant costs are included in the budget. 20% of youth expenditures must be spent on work experience or paid work-place learning. 30% of adult and dislocated worker allocations must be for direct training - 10% can be leveraged from other resources. DEA OJTs and some Supportive services are also included on the budget as well as other times such as information on individual training accounts (ITA) and other training activities.

Laura Gutile moved to approve, seconded by Mike Fursman.

Vote: Approved – unanimous

Yes: Debi Bray, Michelle Brunetti, Brett Frazier, Mike Fursman, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Deborah Martinez, Mattie Mendez, Linda Monreal, Nichole Mosqueda, Chuck Riojas, Wayne Rylant, Lanie Suderman, Cindy Vail

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information included in the agenda packet.

8.2 WDB Workshop: Quality Jobs

Information included within the agenda packet. Information on quality jobs will be an essential part of developing the local plan. Many participants may not be able to go into trainings and immediately go into

middle-class jobs. Staff will need to research local area needs and labor market in order to ensure that the needs for local business are met. Staff will most likely draft some policy language in future to bring to the WDB for input and approval.

8.3 Program and Quarterly Financials Update

Information included in the agenda packet.

8.4 Selection of AJCC Operators and Career Services Providers Update

8.5 Regional and Local Strategic Plan Process Update

8.6 State Level Performance Goals and Local Area Negotiations Update

Information items 8.4, 8.5 and 8.6 were discussed as a group. These items are all significant State requirements that will be taking place between July 2020 and March 2021. The Madera County Workforce Investment Corporation (MCWIC) will need to re-apply to be the career services provider for the Madera workforce area. That will require the approval of the WDB as well as the Madera County Board of Supervisors. A fairly comprehensive application will need to be created which will include prior performance outcomes and testimonials. Work will begin on the application soon. Staff hope to bring the application to the WDB for approval in December 2020 and to the State by their March 2021 deadline. It is now time for the regional and local plan process to begin. Regional and local plans are created and submitted every 4 years with a 2-year modification in between in order to keep the plans current to local area needs. The state will provide guidance for the plans in July or August. Madera will work with other Central Valley areas for the regional plan. Staff have identified a consultant to help with Madera's local plan. These plans will require activities and convenings with local community members, partners and organizations. Also coming up soon are the required performance goals negotiations. As soon as the current year's preliminary results for performance are available after August 15th, staff will have approximately 10 days to prepare proposals that will go to the State Workforce Board. The state Board will schedule negotiation calls with their regions and each area in the region will then negotiate with the State. Performance goals will also come to the WDB for approval.

8.7 COVID-19 Update

Information included within the agenda packet. The Center is open to the public. Anyone coming into the Center is screened at the door and is asked to wear a face covering. Staff have all the safety equipment necessary for sanitizing surface areas as needed. Some very small group activities are taking place with a maximum number of participants at 5 in order to ensure proper social distancing. People are starting to come back to the Center.

8.8 WDB 2020-21 Meeting Calendar

Meeting calendar is included in the agenda packet.

9.0 Written Communication

None

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Chuck Riojas: Jake Piland, IBEW Local 100, provided information on open job classifications for solar installers. There is an abundance of work in projects for the foreseeable future in areas surrounding Madera that are close enough that local residents could take advantage of. The majority would be for northern Fresno County, Tranquility, Firebaugh and Mendota areas. A handout with a brief overview of filing requirements and the base rate and increases in salary was provided. People interested in applying can go to the Fresno office located at 5410 E Home Avenue in Fresno, Monday through Friday from 9:00 a.m. to 11:30 am. and from 1:00 p.m. to 4:30 p.m. They will need all the necessary I9 employment documents such as a photo ID and a social security card. They are looking to hire anywhere from 100-200 people for the various projects. Jake will provide a flyer and it will be shared with the Board and on social media. These positions will be entry level. Workers can also apply for apprenticeship. It was suggested that Jake contact Madera Unified School District and the Center for Advance Manufacturing at the Community College for information about and to create a connection regarding CTE and apprenticeship programs happening at those campuses.*

- *Wayne Rylant: thanked Tracie Scott-Contreras for connecting Pacific Ethanol's VP of Human Resources in Sacramento to the Sacramento Workforce Board. He is now a member of that Board.*

10.2 Staff

None

11.0 Next Meeting

August 20, 2020

12.0 Adjournment

Meeting adjourned at 3:52 p.m.

WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

A G E N D A

August 20, 2020
3:00 p.m.

Meeting will be held as a
Teleconference Meeting
Workforce Assistance Center
2037 W. Cleveland Avenue, Madera, CA 93637
559-662-4589

Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this regular meeting will be held via conference call and can be accessed as follows:
Join Zoom Meeting: **https://us02web.zoom.us/j/82552879262?pwd=WHYzdmNBWlZxRk05eVVuQ1BDall4UT09;**

Please call: 1 (669) 900-9128; Meeting ID: 825 5287 9262; Password: 754569.

The public may participate in the meeting as otherwise permitted under the Brown Act by calling into the number above.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at http://www.maderaworkforce.org/workforce-board-meetings/. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

AGENDA

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the June 18, 2020 meeting minutes.

6.2 Consideration of approval of the re-appointment of Nichole Mosqueda to the Workforce Development Board (WDB) of Madera County for an additional 3 year term: 10/17/20 to 10/17/23.

7.0 Action Items

7.1 Consideration of approval of the One Stop Operator Quarterly Report for the period of April 1, 2020 through June 30, 2020.

7.2 Consideration of approval of the proposed local area performance goals.

8.0 Information Items

8.1 MCWIC Update

8.2 Program Update

8.3 Local and Regional Plans Update

8.4 COVID-19 Update

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

9.0 Written Communication

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

11.0 Next Meeting

October 15, 2020

12.0 Adjournment

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.2

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **Program Update**

Information:

We have been awarded an Emergency Response National Dislocated Worker Grant (NDWG) in the amount of $90,000. These funds will provide additional funding for staffing and include training funds for approximately 20 new dislocated workers impacted by closures or lay-offs due to the current COVID-19 pandemic. The Business Services Unit continues to hold weekly Rapid Response Zoom Orientation sessions in English and Spanish for individuals that have experienced such impacts.

We have also received $27,000 in Dislocated Worker funds to provide additional supportive services for individuals who have been laid off due to COVID-19, have experienced a reduction in hours/pay due to COVID-19, or are unable to work for COVID-19 related reasons.

In early June, we were notified that we have been awarded an additional grant for $300,000 for a Pathway to Career Project for English Language Learners (ELL). We plan to serve 100 customers who are ELL with a focus on work-based learning opportunities and attainment of industry-recognized credentials. The subgrant award for these funds should be received soon.

Recently, we were invited by the Wells Fargo Foundation to apply for funding related to our response to COVID. We submitted a grant application requesting $20,000 for a virtual workshop platform and laptops/tablets to provide to customers who need them to participate in education, training, or other workforce activities. Award notifications should be made soon.

Additionally, we have partnered with Fresno EOC's Valley Apprenticeship Connections (VAC), the State Center Community College Center/James Irvine Foundation, and the Madera Community College Center to provide a 15-week Pre-Apprenticeship Manufacturing Maintenance Mechanic program. This training opportunity is at no cost to participants and includes all costs associated with the training such as books, supplies, clothing, etc. The first 6 weeks of the program are online and the remaining 9 weeks of manufacturing classes will be provided by the Madera Community College Center.

- **CCP/AB109:**
  Grant award: $56,627 In-Custody
  $34,762 Post-Release
  Grant term: 7/1/2019 - 6/30/2020
  Scope: Provide a 4-week workshop for In-Custody Pre-Release customers at Department of Corrections and facilitate periodic job fairs inside the facility. Additionally, provide a 3-hour group Orientation and CalJOBS system registration workshop to Post-Release individuals four times a month at the Center as well as coordinate monthly resource fairs with Probation at the Center.
  # of Participants to be Served: Open
  # of Participants Enrolled: 57 referred in-custody, 55 completed, 1 WIOA enrolled
  53 referred post release, 5 WIOA enrolled

- **Department of Social Services (DSS) – Expanded Co-Enrollment and Occupational Skills Training Pilot:**
  Grant award: $98,398
  Grant term: 7/1/2019 – 6/30/2020
  Scope: An assigned Career Specialist to meet one on one with CalWORKs participants enrolled in the Welfare to Work's Career Club activity to determine their interest in concurrent participation in WIOA Title I services. Funding will also sponsor vocational training programs in occupations in demand in the local area that will result in a certificate or credential.
  # of CalWORKS participants referred from Career Club for WIOA Services: 18
  # of CalWORKS participants enrolled in WIOA Services: 3
  # of CalWORKS participants referred for Vocational Training: 18
  # of CalWORKS participants enrolled in Vocational Training: 3

- **Department of Social Services (DSS) – Job Fair**
  Grant award: $22,898 Annually
  Grant term: 7/1/2017 – 6/30/2020
  Scope: Coordinate an annual Job Fair each spring. Due to restrictions around COVID-19, the job fair was cancelled. Final invoices have been provided to DSS to close out the project.
  # of Participants to be Served: Approximately 1,500 per event
  # of Job Seekers (April 2, 2020): NA
  # of Employers (April 2, 2020): NA
  # of Job Seekers who obtained employment within 90 days: NA

- **Disability Employment Accelerator (DEA)**
  Grant award: $300,000
  Grant term: 4/1/2019 – 12/31/2021
  Scope: Increase and retain long-term employment for PWD who have graduated or are on track to graduate from college. Camarena Health, CAPMC, and Exact Staff will become worksites for work-based learning activities that lead to gainful employment. Worksite agreements will outline specific information regarding skill gaps and development of skills in the areas of highest need.
  # of Participants to be Served: 50
  # of Participants Enrolled: 1

- **Merced Regional Industry Partnership:**
  Grant award: $12,000
  Grant term: 10/19/2019 – 6/30/2020

Scope: Provide dedicated staff person(s) to coordinate the work around regional industry engagement and partnership. These funds have been fully expended.

- **Prison to Employment – Individual Direct Service**
  Grant award: $56,249.00
  Grant lead: San Joaquin County
  Grant term: 9/1/19 – 3/31/2022
  Scope: Funding to provide Individual Direct Services to formerly incarcerated and other justice involved individuals.
  # of Participants to be Served: 4
  # of Participants Enrolled: 31

- **Prison to Employment – Supportive Service and Earn and Learn**
  Grant award: $100,289.00
  Grant Lead: San Joaquin County
  Grant term: 9/1/19 to 3/31/2022
  Scope: Funding to provide Supportive Service and Earn and Learn activities to formerly incarcerated and other justice involved individuals.
  # of participants to be Served: 9
  # of participants Enrolled: 14

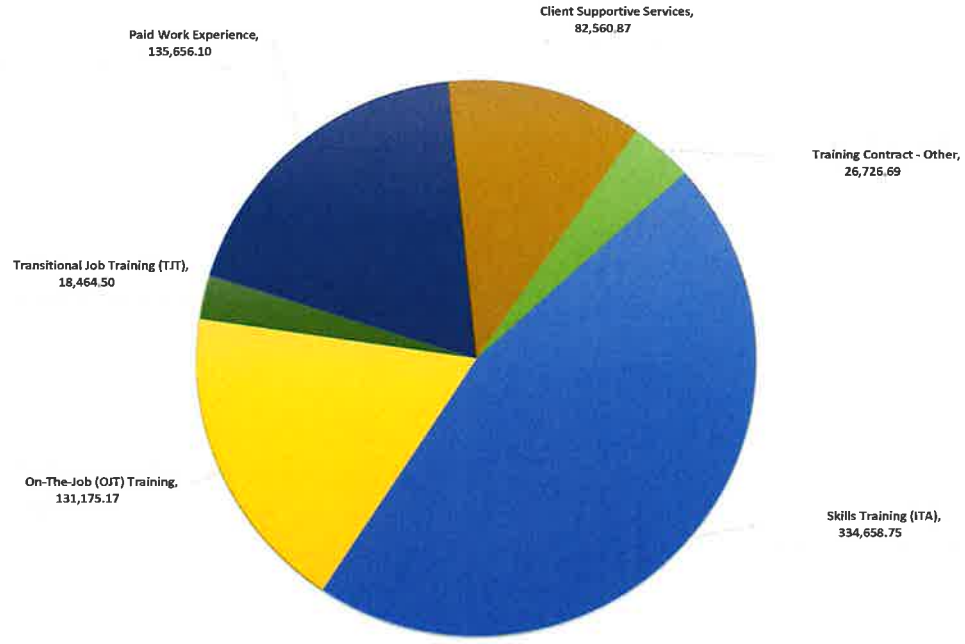
- **Ticket-to-Work:**
  Scope: Provide employment and training support to SSI/SSDI beneficiaries.
  Ticket Payments Received 7/2019 - 6/2020: $43,484
  # of Tickets Assigned: 21

- **Wells Fargo Grant:**
  Grant award: $20,000
  Grant term: 11/2019 until expended
  Scope: Sustain an open entry/open exit HiSET Class in partnership with the Department of Social Services and the Madera Adult School.
  # of Participants to be Served: Open
  # of Participants Enrolled: 84

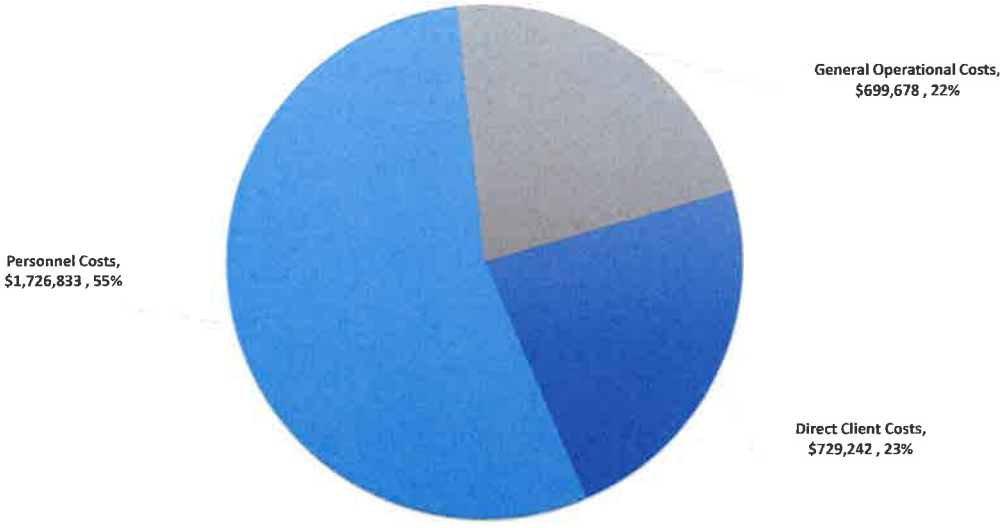
Financing:

Workforce Innovation and Opportunity Act

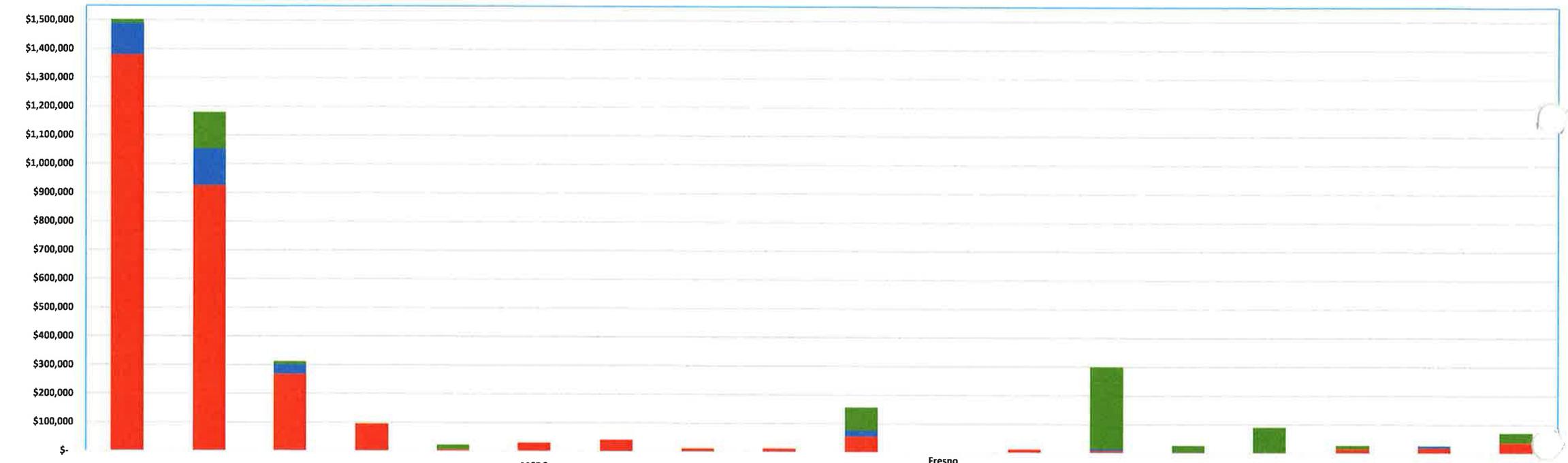
Direct Client Expenses as of 06/30/2020
Total $729,242



Total Operating Costs as of 06/30/2020
Total $3,155,754



FY 2019-2020 Grant/Contract Balances as of 06/30/2020



	WIOA Adult #201 #202	WIOA Youth #301	WIOA Dislocated Worker (DW) #501 #502	WIOA - Rapid Resp. (RR) #540 #541	Rapid Response Layoff Aversion	MCDC Realignment Services - Post Release (probation)	MCDC Realignment Services- In Custody	WAF 6.0 Ex Offender	P2E Planning Merced	San Joaquin P2E IDS/SSEL	Fresno Construction Pre-Apprenticeship Pipeline for Ex-Off	Merced Regional Industry Partnership	DEA 1172 PY 19/20	Underserved COVID19 Grant 1187	COVID-19 NDWG	DSS Job Fair Contract	Wells Fargo Foundation	DSS Skills Training Project
Budget Balance	$14,652	$128,027	$11,739	$1,594	$17,157	$-	$-	$-	$-	$81,583	$-	$-	$287,746	$25,400	$90,000	$13,821	$2,177	$35,378
Encumbrances	$110,103	$128,232	$34,197	$-	$-	$-	$-	$-	$-	$21,174	$-	$-	$5,626	$-	$-	$-	$7,163	$-
Expenditures	$1,377,931	$923,014	$266,138	$94,642	$5,416	$29,801	$41,463	$11,773	$12,932	$53,878	$952	$12,000	$6,628	$1,600	$-	$13,821	$17,471	$35,378

Note: Contracts that term as of 6/30/20 or prior and do not roll over into next fiscal year, were adjusted to reflect zero budget remaining.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.3

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **Local and Regional Plans Update**

Information:

The process for the development of new local and regional plans for the Workforce Innovation and Opportunity Act will begin soon. The plans will cover the period from July 1, 2021 through June 30, 2024 and will require alignment with the policy and programmatic priorities addressed in the State's plan that has already been submitted to the Department of Labor. We are awaiting formal guidance from the California Workforce Development Board and the Employment Development Department, regarding the specific elements required to be addressed in each local and regional plan. State Board staff have indicated that we can anticipate the issuance of the plan guidance in approximately 2 to 4 weeks, and that the expected deadline for plan submission will be in April of 2021.

We are in the process of contracting with a consultant through the California Workforce Association's approved list to assist with the local planning process. This consultant, David Shinder, will also be assisting with the regional plan for the San Joaquin Valley and Associated Counties Regional Planning Unit, which includes eight Valley Local Workforce Development Areas from San Joaquin in the north, through Kern, Inyo and Mono to the south and east.

Staff will be reaching out to the Board to request participating in local convenings and input sessions related to the topics to be addressed in both the local and regional plans.

Financing:

Workforce Innovation and Opportunity Act

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.4

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **Proposed Local Area Performance Goals Update**

Information:

Local Workforce Development Boards are required to negotiate performance metrics with the State every two years. While this negotiation takes place on a regional call, each local area addressed their performance negotiations individually. This year, our proposed performance goals must be submitted to the State by August 28, 2020. We have held two regional virtual meetings to discuss performance and the approach each area is taking to develop proposed goals.

The proposed performance goals for our area (see attached chart) are based on the prior three years performance outcomes. The State has directed us to negotiate without consideration of the current COVID pandemic and current local economic conditions.

The proposed goals for Madera County were reviewed/approved by the Workforce Development Board at their meeting on August 20 and will be forwarded to the State by the August 28 deadline. A negotiation phone call for our region has been scheduled for Friday, September 11, 2020.

Financing:

Workforce Innovation and Opportunity Act

2020-21 State Goals

	ADULT	DW	YA
ER Q2	67	71.9	71
ER Q4	66	72.5	71
Median $	6000	8070	3490
Credential	60	60	60
MSG	50	50	56.4

Local SAM Projections

	ADULT	DW	YA
ER Q2	75.7	88.4	69.5
ER Q4			
Median $	7211	8581	4779
Credential			
MSG	-14.1	62.2	63.7

Local Proposed Goals

	ADULT	DW	YA
ER Q2	67	75	69.5
ER Q4	66	74	66
Median $	5300	7500	3490
Credential	60	60	60
MSG	40	50	40

Negotiated Goals

	ADULT	DW	YA
ER Q2			
ER Q4			
Median $			
Credential			
MSG			

2019-20

	ADULT		DW		YA	
	Goal	Actual	Goal	Actual	Goal	Actual
ER Q2	66.8	66.9	73	78.6	62	75
ER Q4	65	68.5	73	84.6	64	70
Median $	5150	5942	6300	7534	baseline	4370
Credential	58	77.8	67	76.9	59	71.4
MSG		38		57.1		21.6

2018-19

	ADULT		DW		YA	
	Goal	Actual	Goal	Actual	Goal	Actual
ER Q2	64	64.9	71	76.6	60	65.7
ER Q4	63	66.7	70	77.3	62	76.5
Median $	4850	4714	6100	7513	baseline	4149
Credential	56.5	65.9	65	93.3	57	94.7
MSG		24.2		39.1		26.2

2017-18

	ADULT		DW		YA	
	Goal	Actual	Goal	Actual	Goal	Actual
ER Q2	63	66.5	71	78.7	65.4	52.1
ER Q4	61	69.9	69.5	78	67.2	66.7
Median $	4532	4935	5665	7395		4214
Credential	55.9	84.6	63	83.3	57.7	66.7
MSG		42.6		63		43.9

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.5

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **One Stop Operator Quarterly Report**

Information:

ProPath, Inc., is the One-Stop Operator (OSO) for our local area – a role that is required in the law and by state policy. The (OSO) plans, develops agendas, and facilitates monthly partner meetings in our area, as well as working with our Business Services group. The OSO provides quarterly reports of progress to the Workforce Development Board. The quarterly report for the period ending June 30, 2020 is attached for your review.

Financing:

Workforce Innovation and Opportunity Act

ProPath, Inc
Workforce Management Consultants

OneStop Operator Quarterly Report
April 1, 2020 through June 30, 2020

During this period of the shelter-in-place requirements, we used online platforms to conduct partner meetings during the months of May and June, 2020. The intent of the meetings is to maintain an ongoing dialogue and information sharing among the partners and hear how they have continued to offer client services during these months, what challenges are being encountered and overcome and identify and address any gaps in communication. The second meeting is the Workforce Business Division, which is comprised of *partners that conduct business engagement activities for Madera County's business community. ProPath, Inc., (OneStop Operator) plans and facilitates these meetings.

This report includes the most salient items from our dialogue. The following partners are represented at the monthly meetings:

- State Center Adult Education Consortium
- Employment Development Department*
- Reading and Beyond
- Department of Social Services*
- Madera County Workforce Investment Corporation*
- Madera Community College Center*
- Central Valley Opportunity Center*
- Housing Authority of Madera County*
- Madera County Economic Development Commission*
- California Indian Manpower Consortium, Inc.
- Madera Adult School

Communication

The partnership continues to benefit from the commitment of its leadership to be a high functioning Center. This is evident by the participation of partners in an open and honest dialogue and information sharing - most important during these times of uncertainty and the barriers faced in providing client services. They continue to focus on working together to ensure the clients receive quality and integrated services.

The use of social media and websites continue to be an important tool for information sharing. The previous effort to ensure websites and program information is easily accessible, as well as linking partner websites has been an important achievement. However, clients remain impacted

by access to appropriate IT tools and broad-band services, which has a direct impact on the level of services to those who are not able or are hesitant to enter a public space.

Coordination and Integration
The State Center Adult Education Consortium is making contact with all the students who are nearing or have completed their high school education to help with their transition to college. They are using desktop sharing software to help them complete their federal student aid applications and/or as needed, provide a means for them to complete the remaining education requirements. The technology divide continues to be a challenge but are working together to provide access.

The Central Valley Opportunity Center is opening up their service locations so clients can continue working towards completing their educational and skill attainment goals, while observing social distancing and public safety requirements. They are able to provide hands on skills classes, such as in their welding program, and are having those in their truck driving programs work to complete the academic portion of their program to be ready for the driver's training portion when that becomes available. The State DMV Offices being closed also presents a hurdle to employment. They are providing limited access to classrooms so clients can continue to learn new skills. They are also providing supportive services (rent assistance and food assistance) to their clients in these programs. Finally, they are working to eliminate some administrative barriers to enable clients to be co-enrolled in both CVOC and WIOA programs – which will leverage additional funds to support the client while in a training program.

As partners are adjusting and changing service strategies to respond to the need for services, they are also putting in place the necessary health and safety measures, and are slowly and safely expanding service offerings. The use of the County's 211 Service and the Madera County resources directory are also used to refer clients to additional supports from local partners and community-based organizations.

Hallmark of Excellence Item 6 "Integrated Business Services Strategy"
The Workforce Business Division partnership continues their work to integrate business services and strategies. There has been a focus over these months to ensure information is shared with businesses regarding federal or local grant assistance programs, and to provide services and information to employees impacted by the economic shutdown of businesses in the County. Although the impact has been large, one stabilizing factor is the make-up of the County's economic base – manufacturing sector, medical and some larger commercial operations have not been adversely affected, in fact are expanding and are seeking assistance in hiring.

Partners have continued to receive job orders and provide job-placement services, supported by interviewing skills using a variety of methods: telephone; online platforms, and have recently restarted the Center's mock interview panels to ensure clients are prepared to be successful in the interview/hiring process. Also, the Madera Community College Center is working with their students to help them become comfortable using online platforms for interviewing skills.

Going Forward

Central Valley Opportunity Center continues with the development of a new training Center in Madera. The new training center will provide instruction and training in the manufacturing (welding) and logistics (truck driving) sectors. We look forward to the completion of that project and the expansion of quality training programs in the County.

During the meeting in July, we will continue to share information and identify opportunities to enhance coordination with the safety measures in place. We will also review data sets from Dunn and Bradstreet to determine the baseline for total businesses in Madera County, and continue our efforts to support businesses during this period and also begin expanding our outreach to companies to work toward our common goal of adding 50 new businesses to our network of engaged businesses.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.6

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **Information on Weekly Unemployment Insurance Initial Claims for Madera County**

Information:

Attached is the report outlining the number of initial Unemployment Insurance and Pandemic Unemployment Assistance (new program for gig workers and self-employed individuals) for Madera County. New claim numbers seem to be leveling off again, after a second surge of 2,043 claims for the week ending July 18, 2020. This second surge occurred following the County being placed on the Governor's watch list and requiring closure/modification of a number of business sectors after they had reopened.

Madera County has had a total of 29,354 initial claims for unemployment insurance benefits since the week ending March 21, 2020, following the initial closure and shelter in place orders issued by the Governor in March.

Financing:

Workforce Innovation and Opportunity Act

Number of Weekly Unemployment Insurance (UI) Initial Claims for Madera County			
Week Ending	**County**	**Initial UI Claims**	**PUA Claims**
1/11/2020		387	0
1/18/2020		423	0
1/25/2020		269	0
2/1/2020		256	0
2/8/2020		225	0
2/15/2020		257	0
2/22/2020		206	0
2/29/2020		287	0
3/7/2020		310	0
3/14/2020		283	0
3/21/2020		498	0
3/28/2020		2,793	0
4/4/2020		2,133	0
4/11/2020		1,590	0
4/18/2020		1,317	0
4/25/2020		867	0
5/2/2020		1,377	597
5/9/2020		832	286
5/16/2020		646	242
5/23/2020		758	198
5/30/2020		871	200
6/6/2020		1,030	204
6/13/2020		975	195
6/20/2020		1,281	284
6/27/2020		1,332	349
7/4/2020		1,331	303
7/11/2020		1,393	372
7/18/2020		1,557	486
7/25/2020		1,281	374
8/1/2020		1,100	302
		24,961	4,393

Please Note: The data by county represents the mailing address given by the claimant at the time of filing for UI. It is possible that an individual can reside in a different county than their mailing address. Also, this information does not represent the county where the individual worked. It is also possible that a claimant could have moved or changed their mailing address after filing for UI which would not be reflected here. Data for claimants residing outside of California but collecting benefits are not included in these figures nor are invalid addresses in California where a county cannot be determined. A “0” value is included in the Pandemic Unemployment Assistance (PUA) data for dates prior to April 28, when PUA was not available. Initial claims includes new claims, transitional claims, and additional claims of both regular and PUA type claims. The PUA claims is a breakout from this total that only includes initial PUA claims.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.7

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **COVID-19 Update**

Information:

On March 13, 2020 we moved to phone-based services to minimize public contact while continuing to provide services. The resource room was open and limited to a maximum of 10 people at a time, and 1 hour per person. We sanitize the equipment after each use.

As of March 20, 2020 at noon, and in response to the order by the Governor, we locked the front doors to the facility and have been providing access to the facility by appointment only. This includes picking up or dropping off documents, accessing the resource room, or scheduling assessments. Our staff have been providing all other services by phone or on-line meetings. This has been consistent with the strategy being used by other partners who are still open and on-site or otherwise available, as organizations who provide government programs and services.

We developed a phased plan for beginning to provide in-person services that we began rolling out the week of May 4. At this time, the number of customers who are interested in in-person services is very low, and we are managing the numbers safely and effectively. Customers who do come into the facility are screened at the lobby doors and are asked to immediately wash or sanitize their hands. We ask that customers coming to the Center for in-person services wear a mask or face covering as well.

The front doors of the Center were reopened to the public on June 8, 2020. The screening, mask, hand sanitizing, and social distancing requirements remain in place. We have added plexiglass screens to the lobby and resource room staff desks and are limiting group activities to 5 at this time, to ensure appropriate social distancing.

Given the new shut-down orders issued by the Governor on July 13, we will be maintaining all current safety and health practices and anticipate another surge in individuals needing assistance with unemployment insurance and job search services. We are watching customer numbers closely and will move back to more restricted access if customer numbers increase to a level that exceeds our current limitations on safe group sizes.

On July 29, due to a positive case of COVID-19, we initiated a 14-day closure of the Center and our organization in compliance with isolation/quarantine requirements currently in place. We were able to reopen the Center on Thursday, August 13, and have not had any additional instances of illness to date. Our Public and Internal Health and Safety plans have been updated to align with local and State guidance around the safe reopening of AJCC's. The updated plans have been shared with partners and with all staff and have been posted in English and Spanish at the entrance to the facility.

All staff have been provided masks, and we have made disinfecting products, hand sanitizer, and gloves available to all staff as well.

We continue to monitor the situation by regularly checking the CDC, State, and Local Health Department websites.

Financing:

Workforce Innovation and Opportunity Act

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 8.8

☐ **Consent** ☐ **Action** ☒ **Information**

To: **Madera County Workforce Investment Corporation**

From: **Tracie Scott-Contreras, Executive Director**

Date: **August 27, 2020**

Subject: **Census 2020 Update**

Information:

We are continuing to post census information in the Center and via social media. Census staff have provided us with recruiting materials for open positions in the area, which we have disseminated. They have also contacted us regarding using the facility for employee orientations, but have not yet scheduled any on-site events.

Financing:

Workforce Innovation and Opportunity Act