



# Executive Committee

## MINUTES

May 14, 2020

*Convened at Madera County Workforce Assistance Center – via Teleconference  
Teleconference Line: (510) 338-9438  
2037 W. Cleveland Avenue, Madera, CA 93637*

**PRESENT:** Brett Frazier, Pat Gordon, Nichole Mosqueda, Robert Poythress, Wayne Rylant, Robyn Smith

**ABSENT:**

**GUEST:**

**STAFF:** Nicki Martin, Tracie Scott-Contreras, Maiknue Vang, Bertha Vega

### 1.0 Call to Order

*Meeting called to order by Chair Brett Frazier at 9:03 a.m.*

#### 1.1 Pledge of Allegiance

### 2.0 Additions to the Agenda

*None.*

### 3.0 Public Comment

*None.*

### 4.0 Introductions and Recognitions

*Executive Director, Tracie Scott-Contreras recognized her staff for stepping up during the pandemic and coming to the office to help people. Wayne Rylant stated that Workforce staff have always been very helpful.*

### 5.0 Adoption of Board Agenda

*Robyn Smith motioned to adopt the agenda, seconded by Nichole Mosqueda.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Pat Gordon, Nichole Mosqueda, Robert Poythress, Wayne Rylant, Robyn Smith*

### 6.0 Consent Calendar

#### 6.1 Consideration of approval of the February 20, 2020 Workforce Development Board (WDB) of Madera County meeting minutes.

*Wayne Rylant moved to approve the minutes, seconded by Pat Gordon.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Pat Gordon, Nichole Mosqueda, Robert Poythress, Wayne Rylant, Robyn Smith*

## **7.0 Action Items**

### **7.1 Consideration of approval of the WDB High Performing Board application.**

*Staff previously brought the application to the WDB in February. The application was later revised by the State to include the 2018-19 performance instead of the 2017-18 performance. Staff revised the application and will submit to the State once approved. No changes other than the updated performance figures. The State considers 80% as meeting performance standards.*

*Robyn Smith moved to approve, seconded by Robert Poythress.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Pat Gordon, Nichole Mosqueda, Robert Poythress, Wayne Rylant, Robyn Smith*

### **7.2 Consideration of approval of the transfer of funds from the Dislocated Worker funding stream to the Adult funding stream in the amount of \$250,000.**

*The funds transferred will be used to cover training expenses that have taken place to date – not for services moving forward. Staff are not seeing many dislocated workers coming in for services and believe that many individuals are waiting to be called back to work. Many folks may also be doing ok with the stimulus funds and extra unemployment benefits they are receiving. Staff anticipate that it will be a couple of months when the additional unemployment funds expire before individuals will come in for services. Madera will see approximately \$100,000 in additional funds under COVID-19 funding. Staff can also apply for additional dislocated worker funding from the State. Staff will start working on an outline of a plan for services when the Center reopens.*

*Wayne Ryland moved to approve, seconded by Robert Poythress.*

*Vote: Approved – unanimous*

*Yes: Brett Frazier, Pat Gordon, Nichole Mosqueda, Robert Poythress, Wayne Rylant, Robyn Smith*

## **8.0 Next Meeting**

*To be determined.*

## **9.0 Adjournment**

*Meeting adjourned at 9:20 a.m.*