



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

October 23, 2014

MINUTES

PRESENT: Debi Bray, Bob Carlson, Manuel Nevarez, Robyn Smith

ABSENT: Rich Mostert, Kelly Woodard

GUEST: Doug Sampson

OTHERS: Elaine Craig, Jessica Roche, Gail Lopez, Maiknue Vang, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:35 p.m.

1.1 Pledge of Allegiance

2.0 Public Comment

None

3.0 Introductions and Recognitions

Doug Sampson was introduced. He will be presenting the draft single audit to the Board.

4.0 Adoption of Board Agenda

Robyn Smith moved to approve the board agenda, seconded by Bob Carlson.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Manuel Nevarez, Robyn Smith

5.0 Consent Calendar

5.1 Approve Madera County Workforce Investment Corporation (MCWIC) Meeting Minutes – September 17, 2014

Robyn moved to approve, seconded by Manuel Nevarez

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Manuel Nevarez, Robyn Smith

6.0 Action Items

6.1 Approve Single Audit for PY 2013-14

Doug Sampson-Morse Wittwer Sampson, LLP, spoke to the board and provided the results of the single audit for the PY 2013-14. A single audit is required every fiscal year. The single audit resulted in a “clean”, unqualified opinion which represents no findings throughout the report.

Manuel Nevarez motioned to accept the report, seconded by Robyn Smith.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Manuel Nevarez, Robyn Smith

6.2 Approve Financial Reports

Staff provided the financial reports for the month ending September 30, 2014. Staff advised that they will be bringing some budget adjustments to the Board for approval at the next meeting.

Bob Carlson moved to approve, seconded by Manuel Nevarez.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Manuel Nevarez, Robyn Smith

7.0 Information Items

7.1 Grants/Projects Update

Staff provided information on various grants and projects within the agenda packet. Wells Fargo is now sending a staff member to provide financial information during the workshops.

7.2 Facilities Update

The Campus project is over budget and the County has decided to retain the services of an expert who can review the project funding and help decide on how to fund the project.

7.3 Workforce Innovation and Opportunity Act (WIOA) Update

Staff previously invited WIB members to attend the CWA WIOA Orientation workshop taking place on October 27, 2014 in Clovis. There was a good response and 6 WIB Directors as well as MCWIC staff will be attending.

8.0 Written Communication

None

9.0 Open Discussion/Reports/Information

9.1 Committee Members

Debi Bray – reminded MCWIC staff that the Executive Director is able to sign documents in her absence. Staff advised that there are some documents the WIB Chair is required to sign.

9.2 Staff

None

10.0 Next Meeting

November 27, 2014

11.0 Adjournment

Manuel Nevarez moved to adjourn, seconded by Bob Carlson. Meeting adjourned at 4:09 p.m.