



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

June 27, 2013

## MINUTES

**PRESENT:** Debi Bray, Bob Carlson, Cecilia Massetti, Ed.D., Manuel Nevarez, Robyn Smith, Kelly Woodard

**ABSENT:**

**GUEST:**

**OTHERS:** Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin

### 1.0 Call to Order

*Meeting called to order at 3:59 p.m.*

#### 1.1 Pledge of Allegiance

### 2.0 Public Comment

*None*

### 3.0 Introductions and Recognitions

*None*

### 4.0 Consent Calendar

#### 4.1 Approve Madera County Workforce Investment Corporation (MCWIC) Meeting Minutes – May 23, 2013

*Kelly Woodard moved to approve, seconded by Debi Bray*

*Vote: Approved unanimous*

*Yes: Debi Bray, Bob Carlson, Cecilia Massetti, Ed.D., Manuel Nevarez, Robyn Smith, Kelly Woodard*

### 5.0 Action Items

#### 5.1 Approve Resignation of Cecilia A. Massetti, Madera County Superintendent of Schools, from the MCWIC

*The Madera County Superintendent of School (MCSOS) representative was a mandated member of the WIB due to their role as the fiscal and administrative agent for the workforce system. With the change from MCSOS to the Madera County Workforce Investment Corporation (MCWIC) as the fiscal and administrative agent, the MCSOS representative is no longer a mandated member of the WIB. Per MCWIC bylaws, the WIB Executive Committee members are automatically members of the MCWIC board. As Ceci has resigned from the WIB and the Executive Committee, she is no longer mandated and available to sit on the MCWIC board and so has tendered her resignation.*

*Kelly Woodard moved to approve, seconded by Robyn Smith.*

*Vote: approved – majority vote*

*Yes: Bob Carlson, Cecilia Massetti, Manuel Nevarez, Robyn Smith, Kelly Woodard*

No: Debi Bray

## **5.2 Approve 2013-14 Operations Budget**

*Staff request approval for the operational budget for the 2013-14 program year. The budget total with operational costs minus payroll stands at a budget of approximately \$318,061.00.*

*Manuel Nevarez moved to approve, seconded by Kelly Woodard.*

*Vote: approved – unanimous*

*Yes: Debi Bray, Bob Carlson, Cecilia Massetti, Manuel Nevarez, Robyn Smith, Kelly Woodard*

## **6.0 Information Items**

### **6.1 Budget Update**

- *Staff is currently closing out the 2012-13 fiscal year*
- *The Rapid Response allocation has been received and is higher than anticipated and previously budgeted*
- *Staff will bring income and expense balance reports generated by the fiscal system in future*

### **6.2 Grants/Projects Update**

- *4 staff members have been assigned to the CDCR grant project.*
- *We have been awarded the Wells Fargo Veterans' grant and hop to have a check presentation in July. The Vet grant is the first grant received under the 501c3 corporation.*
- *We will be working with Fresno on a regional veterans' grant. Participants will train in PG&E's Power Pathways program.*

### **6.3 Facilities Update**

### **6.4 2013-2014 Meeting Schedule**

## **7.0 Written Communication**

## **8.0 Open Discussion/Reports/Information**

### **8.1 Committee Members**

- *Debi Bray: would like information on the MCWIC Director's evaluation and process. Staff have been gathering information and have spoken with Madera County staff for tools and process information. Debi would also like to see an organizational staffing chart for MCWIC.*
- *Manuel Nevarez: is interested in coming to the One Stop and experiencing the process personally by going through Orientation.*

### **8.2 Staff**

*Staff thanked Ceci Massetti for all her years of work and dedication and presented her with a card and cake.*

## **9.0 Next Meeting**

*July 25, 2013*

## **10.0 Adjournment**

*July 25, 2013*