



# MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

April 25, 2013

## MINUTES

**PRESENT:** Debi Bray, Bob Carlson, Cecilia Massetti, Ed.D., Manuel Nevarez

**ABSENT:** Robyn Smith, Kelly Woodard

**GUEST:**

**OTHERS:** Elaine Craig, Tracie Scott-Contreras, Gail Lopez, Jessica Roche, Maiknue Vang

### 1.0 Call to Order

*Meeting called to order at 4:15 p.m.*

#### 1.1 Pledge of Allegiance

### 2.0 Public Comment

*None*

### 3.0 Introductions and Recognitions

*None*

### 4.0 Consent Calendar

#### 4.1 Approve Madera County Workforce Investment Corporation Meeting Minutes – February 28, 2013

*There was not a quorum of members present who attended the meeting on February 28, 2013. Agenda item 4.1 was tabled.*

*Vote: no action taken*

### 5.0 Action Items

#### 5.1 Approve Tentative 2013-14 Budget Process

*Staff informed the Board that the program is facing some fiscal challenges and that those challenges may require some reduction in staff. The formula funds do not sustain operations and 3 grants are scheduled to expire. Staff has looked and many different alternatives to layoffs, including furloughs but none of those alternatives are viable. Staff wants input and authorization to research the different scenarios and options to work with the budget and any staffing decisions that may need to be discussed in closed sessions. Board members expressed an interest in having a budget workshop meeting to discuss the budget and also the 5 Year Strategic Plan.*

*Ceci Massetti moved that staff put together the Plan and budget and place those items on the agenda for discussion and approval. Staff will also place personnel on the agenda. Staff and the Board members will go into closed session to discuss specific details on personnel issues as needed and will discuss general information in open session. Debi Bray seconded the motion.*

*Vote: approved 4-0*

*Yes: Debi Bray, Bob Carlson, Ceci Massetti, Manuel Nevarez*

**6.0 Information Items**

**6.1 Budget Update**

*Staff provided information on the state of the current budget and participant data. Board members would like to see travel and conference expenses broken out so that they are more clearly delineated.*

**6.2 Grants/Projects Update**

**6.3 Facilities Update**

**7.0 Written Communication**

**8.0 Open Discussion/Reports/Information**

**8.1 Committee Members**

**8.2 Staff**

**9.0 Next Meeting**

*May 23, 2013*

**10.0 Adjournment**

*Meeting adjourned at 4:49 p.m.*