

Madera County Workforce Investment CORPORATION

August 23, 2012

MINUTES

PRESENT: Debi Bray, Bob Carlson, Cecilia Massetti, Ed.D., Max Rodriguez, Kelly Woodard

ABSENT: Robyn Smith,

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Maiknue Vang, Nicki Martin

1.0 Call to Order

Meeting called to order by Chair Bob Carlson at 4:00 p.m.

1.1 Pledge of Allegiance

2.0 Public Comment

None

3.0 Introductions and Recognitions

None

4.0 Consent Calendar

None

5.0 Action Items

5.1 Approve Transition of Administrative and Fiscal Agent for Local Workforce Investment Area Programs and Funds

Staff requests approval to begin transitioning from the Madera County Superintendent of School/Madera County Office of Education (MCSOS/MCOE) as the administrative and fiscal agent to the Madera County Workforce Investment Corporation (MCWIC). Staff have discussed the transition with MCSOS and they are aware of the transition and process. Staff have done considerable research into the options for the use of different fiscal agents and processes with other Local Areas. Some areas use partnerships with their local EDCs, County entities, becoming 501c3 organizations, etc. There are many different models. The Madera WIB will be able to apply and accept different types of grants and funds with a 501c3 designation. They are also allowed fundraising funds and unrestricted funds. In order to transition to a 501c3 entity and away from MCSOS, all staff will need to be laid off from MCOE and rehired through the MCWIC. Staff are asking for approval to begin the transition process which will allow staff to start bringing forward information on bank account information and information for other services required to run the MCWIC as a business and also to begin the process with the County Local Elected Official (CLEO). Staff will make sure to keep the Board updated on all the progress and information they receive and will schedule meetings as needed.

Ceci Massetti moved to approve the transition of administrative and fiscal agent for the local workforce investment area and funds, seconded by Max Rodriguez. Motion approved unanimously.

6.0 Information Items

None

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Committee Members

None

8.2 Staff

None

9.0 Next Meeting

To be determined

10.0 Adjournment

Meeting adjourned at 4:42 p.m.