



MINUTES

SPECIAL MEETING

June 24, 2016

***Convened at Madera County Workforce Assistance Center - Conference Room
441 E. Yosemite Avenue, Madera, CA 93638
(559) 662-4589***

PRESENT: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

ABSENT: Mattie Mendez

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Gail Lopez, Maiknue Vang, Nicki Martin

1.0 Call to Order

Meeting called to order by Chair Debi Bray at 2:00 p.m.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None

3.0 Public Comment

None

4.0 Introductions and Recognitions

Charlie Hindes is retiring after 21 years of service to the Workforce system effective July 1, 2016. He was introduced and thanked by the Board and staff.

5.0 Adoption of Board Agenda

Bob Carlson moved to approve the agenda, seconded by Rich Mostert.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

6.0 Consent Calendar

6.1 Approve Madera County Workforce Investment Corporation (MCWIC) Meeting Minutes – June 14, 2016

Robyn Smith moved to approve, seconded by Bob Carlson.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

7.0 Action Items

7.1 Approve the Memorandum of Understanding (MOU) with the Workforce Development Board of Madera County as Mandated by the Workforce Innovation and Opportunity Act (WIOA) and by EDD Directive WSD15-12 for the America's Job Center of California (AJCC) Delivery System

As a partner in the One Stop, the MCWIC must enter into an MOU with the Workforce Development Board of Madera County. Once approved by the Board, the MOU will go to the Madera County Board of Supervisors for final approval before being submitted to the State. All Partner MOUs must be submitted to the State by June 30, 2016.

Bob Carlson moved to approve, seconded by Rich Mostert.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

7.2 Approve MCWIC Letter of Support for Technology Grant with Madera County Library

MCWIC will be partnering with the Madera County Library for a technology grant that is funded through a case settlement the State received. The grant funds (up to \$65,000) must be used for technology. Staff want to build a better partnership with the County Library and have worked with the County Librarian for a wish list. Among the items on the list are new computers and ADA compliant work stations. Software to help with the Library's printing is also targeted. Debi Bray suggested that a projector might also be a good item for their list.

Rich Mostert moved to approve, seconded by Victor Gonzalez.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

7.3 Approve the MCWIC Year to Date Financial Reports for the Period ending May 31, 2016

Year-to-date financial reports were provided for consideration of approval. Everything is going well and is as expected. The Workforce system runs on a cost reimbursement system – funds are requested and spent as needed. MCWIC have met all mandatory training requirements. Carry over funds are allowed and will be put aside for the upcoming fiscal year.

Rich Mostert moved to approve, seconded by Bob Carlson.

Vote: Approved – unanimous

Yes: Debi Bray, Bob Carlson, Victor Gonzalez, Rich Mostert, Robyn Smith

7.4 Approve the Resignation of Rich Mostert, Valley Small Business Development Corporation, from the MCWIC Board of Directors

Mr. Mostert is unable to continue to sit on the Board due to increasing job demands on his time. He stayed on the Board a couple of months past his goal date for resignation in order to see the possible new building lease and the Executive Director evaluation through. Staff is grateful and thanked Mr. Mostert for his hard work and dedication. Staff are working on nominating another Director to the Board.

Bob Carlson moved to approve, seconded by Victor Gonzalez. Debi Bray opposed.

Vote: Approved – majority

Yes: Bob Carlson, Victor Gonzalez, Robyn Smith

No: Debi Bray

Abstain: Rich Mostert

8.0 Information Items

8.1 Grants/Projects Update

- *MCWIC got the VEAP Veterans grant. The grant is funded for approximately \$208,000 and is in partnership with Merced who is the lead for the grant.*
- *MCWIC is working with Madera Unified Adult School and Madera County Department of Social Services on a HiSET class. All testing for the GED is computer based. MCWIC will be responsible for 1/3 of the contract. The contract/project is for a 1 year duration and provides bilingual assistance to students. The project has been very successful to date. The classes are open enrollment and are from 12:00 to 8:00 p.m. on Tuesdays, Wednesdays, and Thursdays.*

8.2 Facilities Update

The move to the new building has been moved out to November. Madera Unified has decided to use modular walls instead of construction in order to save on funds. The number of classrooms has been reduced from 10 to 6 classrooms. MCWIC has not signed a lease and is still checking on the CAM fees with the owner. Staff have spoken with Pioneer Technical Center in order to have students work to tear down and construction of inner walls in the Young Adult program area of the building.

8.3 2016-17 MCWIC Meeting Calendar

Meeting calendar provided.

9.0 Closed Session

9.1 Request for Closed Session: Public Employee Performance Evaluation Pursuant to Government Code 54957 – Title of Position: MCWIC Executive Director

No reportable action taken. Closed session adjourned at

10.0 Written Communication

None

11.0 Open Discussion/Reports/Information

10.1 Committee Members

None

10.2 Staff

None

12.0 Next Meeting

July 28, 2016

13.0 Adjournment

Rich Mostert moved to adjourn meeting. Meeting adjourned at 3:11 p.m.