



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

SPECIAL MEETING AGENDA

**September 17, 2014
10:00 a.m.**

Meeting will be held at:

***Madera County Workforce Assistance Center
Conference Room
441 E. Yosemite Avenue
Madera, CA 93638
(559) 662-4589***

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 441 E. Yosemite Avenue, Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Board website at http://www.maderaworkforce.org/?page_id=736. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

4.0 Adoption of Board Agenda

5.0 Consent Calendar

5.1 Madera County Workforce Investment Corporation (MCWIC) Meeting Minutes – June 26, 2014

6.0 Action Items

6.1 Approve Memorandum of Understanding between Madera County Workforce Investment Board and the Madera County Workforce Assistance Center System Consortium of Partner Agencies

6.2 Approve MCWIC 2014-15 Budget

6.3 Approve Financial Reports

6.4 Approve Disposal of Obsolete Equipment from Inventory

7.0 Information Items

7.1 Grants/Projects Update

7.2 Facilities Update

7.3 Auditor Engagement Letter

7.4 Workforce Innovation Opportunity Act (WIOA) Update

7.5 MCWIC Board Composition

8.0 Written Communication

9.0 Open Discussion/Reports/Information

9.1 Committee Members

9.2 Staff

10.0 Next Meeting

October 23, 2014

11.0 Adjournment



June 26, 2014

MINUTES

PRESENT: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

ABSENT: Bob Carlson

GUEST:

OTHERS: Elaine Craig, Tracie, Scott-Contreras, Jessica Roche, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:04 p.m.

1.1 Pledge of Allegiance

2.0 Public Comment

None

3.0 Introductions and Recognitions

None

4.0 Adoption of Board Agenda

Kelly Woodard moved to adopt the Board agenda, seconded by Robyn Smith.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

5.0 Consent Calendar

5.1 Approve Madera County Workforce Investment Corporation (MCWIC) Meeting Minutes – May 22, 2014

Robyn Smith moved to approve the minutes, seconded by Rich Mostert.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

6.0 Action Items

6.1 Approve Disposal of HP LaserJet 8000N Printer and VOS Server PC from Inventory

Staff requested approval to remove the HP 8000N printer and a computer used as a VOS server from the inventory. The printer has been in use for over 13 years and has become obsolete. The manufacturer is no longer making toner for the printer. The VOS server computer is very old and has been rebuilt numerous times. Staff have entered into a contract with Zoom for a new printer. The contract includes service calls and toners for all the printers.

Kelly Woodard moved to approve, seconded by Rich Mostert.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

6.2 Approve Financial Reports

Staff presented financial reports for month ending May 31, 2014. Staff are currently working on closing out the fiscal year. Anytime a negative figure appears is usually do to cash not being drawn down at that time or AP has run. Cash is reconciled on a weekly basis.

Kelly Woodard moved to approve, seconded by Rich Mostert.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

6.3 Approve Addition of Paid Floating Holiday for MCWIC Employees

This item was brought to the Board as an information at the last meeting. Staff are asking for the approval of an additional paid holiday for staff to be taken on the day of an employee's birthday or some time during the month of their birthday. Staff must use the holiday during the month of their birthday or lose the day – "use it or lose it". This new holiday will be added to the current list and the employee handbook will be revised to include the new day. The new holiday has no financial impact on the budget.

Manuel moved to approve, seconded by Kelly Woodard.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

6.4 Approve One-time Cost of Living Allowance Payment to MCWIC Employees

This item was brought to the Board as an information item at the last meeting. Staff are recommending a 3% one-time cost of living allowance for all MCWIC employees. Employees have not received a cost of living allowance in over six years and most are "topped out" in step and longevity increases. This allowance does not affect the base-pay or benefits/retirement for employees. This will be paid to all employees in July, 2014.

Rich moved to approve a one-time 3% allowance, seconded by Kelly Woodard.

Vote: Approved – unanimous

Yes: Debi Bray, Rich Mostert, Manuel Nevarez, Robyn Smith, Kelly Woodard

7.0 Information Items

7.1 Change to MCWIC Board Composition

The MCWIC has already approved that the MCWIC Board would be Private Sector driven. Elaine will reach out to WIB private sector members individually and will also ask for recommendations from currently members for the Board. Bob Carlson will be resigning from the Madera WIB but will stay on the MCWIC and Executive Committee Boards. The majority of private sector membership for the Board was recommended by the auditors in order to provide a fire wall between the WIB and MCWIC. Kelly Woodard would most likely come off the MCWIC board.

7.2 Grants/Projects Update

Information provided in the meeting agenda packet.

7.3 Facilities Update

Information provided in the meeting agenda packet.

8.0 Closed Session

Closed session commenced at 3:35 p.m.

8.1 Public Employee Performance Evaluation (Government Code 54957) - MCWIC Executive Director

No reportable action taken.

Regular session commenced at 3:54 p.m.

9.0 Written Communication

None

10.0 Open Discussion/Reports/Information

9.1 Committee Members

None

9.2 Staff

Elaine Craig: Senate passed the Workforce Innovation & Opportunity Act (WIOA) which will replace WIA. It will now go to the House and the President after that for approval.

11.0 Next Meeting

July 24, 2014

12.0 Adjournment

Manual moved to adjourn the meeting at 3:58 p.m., seconded by Robyn Smith.



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 6.1

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Elaine Craig, Executive Director

Date: September 17, 2014

Subject: Approve Memorandum of Understanding between Madera County Workforce Investment Board and the Madera County Workforce Assistance Center System Consortium of Partner Agencies

Recommendation:

Staff recommend approval of the final Memorandum of Understanding for the One Stop Operator Consortium and further approve the WIB Chair to sign.

Summary:

Staff originally brought this item to the WIB/Exec several months ago but the proposed document has gone through a number of iterations as partner agencies reviewed it and through meetings, emails and telephone calls held with partners agencies. We now have a final document with signatures from Employment Development Department, Madera Adult School/Madera Unified School District, Department of Rehabilitation and Central Valley Opportunity Center. This document designates the Madera County Workforce Investment Corporation as the One Stop Operator and is in compliance with the Workforce Investment Act.

Financing:

Workforce Investment Act of 1998

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE MADERA COUNTY WORKFORCE INVESTMENT BOARD
AND
THE MADERA COUNTY WORKFORCE ASSISTANCE CENTER SYSTEM
CONSORTIUM OF PARTNER AGENCIES**

The following is an Agreement between the Madera County Workforce Investment Board (WIB), an entity created in accordance with the provisions of the Federal Workforce Investment Act (WIA), and the Madera County Workforce Assistance Center System Consortium (CONSORTIUM) of Partner Agencies, an entity created in accordance with the WIA, comprised of the Department of Rehabilitation (DOR), the Central Valley Opportunity Center (CVOC), and the Madera Adult School (MAS).

SECTION I. PURPOSE

This MOU shall delineate the roles and responsibilities of the parties for the oversight and management of Madera County's America's Job Centers of California (AJCC) System known as the Madera County Workforce Assistance Centers.. This MOU shall be effective on the date of signature by all parties through June 30, 2015, with a two-year optional renewal.

SECTION II. MANAGEMENT AND STAFFING

As the designated Workforce Investment Act (WIA) funding recipient for the County of Madera, the Madera County Workforce Investment Corporation:

1. Will be the hiring authority for the AJCC system Executive Director and his/her staff needed to perform the operational functions of the System;
2. Will maintain responsibility for the coordination and communication with the property manager/owner for facility issues at the Madera County Workforce Assistance Center.
3. Will provide oversight for the successful daily operation of the AJCC system;
4. Will communicate on a regular basis any pertinent information, activities, events, grants, etc. in addition to the regularly scheduled bi-monthly Partner meetings and quarterly Workforce Investment Board meetings that the Consortium partner agencies attend and participate in.

SECTION III. CONSORTIUM SERVICES/RESPONSIBILITIES

CONSORTIUM agrees to provide the following services and meet the following responsibilities as the AJCC System Operator in Madera County:

- A. Adhere to the mission of the AJCC System as the primary delivery of workforce development services as defined in the Workforce Investment Act (WIA), attendant

- federal and state regulations, as well as applicable local policies developed in conjunction with the WIB, based on available funding;
- B. Provide the scope of services required by WIA to be delivered in the AJCC System setting;
 - C. Develop and maintain current, signed fiscal and programmatic Memoranda of Understanding, contracts and leases by all participating AJCC partner agencies;
 - D. Develop strategies that foster employer and job seeker use of AJCC services;
 - E. Oversee outreach activities to inform Madera County residents and employers of AJCC services;
 - F. Monitor evolving technology to continue to improve efficiency and effectiveness for the purposes of partner sharing of information, thereby maximizing staff time and resources, and assisting employers and job seekers to attain their workforce goals;
 - G. Review and analyze the physical structure of the AJCC to improve the ability to serve employers and job seekers, and maintain compliance with applicable ADA regulation and policies;
 - H. Provide regular reporting to the WIB on services provided at the AJCC. In addition to regular reporting, the WIB may request ad hoc reports as needed
 - I. Cooperate in any local, state, and/or federal monitoring activities as well as provide information for follow-up or corrective actions reporting as required by the monitoring agency;
 - J. Maintain procedures and protocols related to AJCC System operations;
 - K. Submit all required reports related to AJCC Systems operations of the State of California in formats acceptable to the State; and
 - L. If possible, and in collaboration with the Consortium partner agencies, determine and implement a Quality Assurance Program for the AJCC.

SECTION IV. PRIMARY SITES FOR AMERICA'S JOB CENTER ACTIVITIES

The primary locations for service delivery shall be as follows:

- 1. Madera County Workforce Assistance Center
441 E. Yosemite Avenue
Madera, CA 93638
- 2. Other sites as the Consortium may deem appropriate to extend services to employers and job seekers within Madera County, dependent on availability of funding.

SECTION V. WIB RESPONSIBILITIES

WIB agrees to meet the following responsibilities in fulfilling its duties under WIA for oversight and evaluation of the AJCC System in Madera County:

- A. WIB, through its designated committees and /or support staff, shall confer on a regular basis with CONSORTIUM representatives, to inform CONSORTIUM of applicable federal and state regulations and/or local policies for the conduct of the AJCC System.

- B. As prescribed by WIA, the WIB may establish its own local performance measures for its assessment of the AJCC System operation, in negotiation with CONSORTIUM.
- C. WIB, through its support staff, shall provide CONSORTIUM with sufficient notice of monitoring activities to allow CONSORTIUM to prepare for such monitoring in an organized manner. WIB shall provide no less than fifteen (15) business days notification for the purpose of monitoring activity preparation.
- D. WIB through its committees and/or support staff, may request submission of reports to ascertain progress made by a CONSORTIUM in meeting its ongoing responsibilities as the AJCC of System Operator. In the event of identified deficiencies, WIB will notify CONSORTIUM and together will jointly develop a Corrective Action Plan and timeline.
- E. Based upon its assessment of the Consortium's AJCC operations, the WIB shall recommend at least six (6) months prior to the expiration of this agreement whether the Consortium should be renewed as the AJCC Operator.

SECTION VI. INDEMNIFICATION

The WIB shall defend, indemnify and hold the CONSORTIUM, its individual member organizations, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims arising out of the performance of this MOU, but online in proportion to and to the extent such liability, loss, expense, or claims for injury damages are caused by or result from the negligent or intentional acts or omissions of the CONSORTIUM, its individual member organizations, its officers, agents or employees.

The CONSORTIUM shall defend, indemnify, and hold the WIB, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims arising out of the performance of this MOU, but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the CONSORTIUM, its individual member organizations, its officers, agents or employees.

SECTION VII. DISPUTE RESOLUTION

Any disputes/disagreement arising from this MOU shall first be addressed and resolved at the lowest staff level between the appropriate agency representatives. If the issue cannot be resolved at this level, it is to be elevated to direct discussions between the WIB, or its designated Committee members, and CONSORTIUM, or its designee. The resolution arrived at by these representatives of the parties shall be final.

SECTIONS VIII. AMENDMENTS

Should either WIB or CONSORTIUM desire to revise or add any significant provision to this MOU, such change shall be made a part of this MOU by written agreement by the authorized representatives of both parties after a formal vote by both entities.

SECTION IX. NONDISCRIMINATION

The undersigned affirms that it shall not discriminate against any person, in any aspect of services or other participation, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability or status as a veteran of the United States Armed Forces.

SECTION X. TERMINATION

This MOU may be terminated by either party upon a minimum one hundred eighty (180) days written notice to either the Chair of the WIB or designated Representatives of the CONSORTIUM, as appropriate.

SECTION XI. TERM


This MOU shall become effective upon signing by all listed parties, below, and continue in effect to and including June 30, 2015 with a two-year optional renewal.

California Department of Rehabilitation Date

Central Valley Opportunity Center Date



Madera Adult School Date
7/25/14



Employment Development Department Date
6/2/2014

Madera County Workforce Investment Board Date

The undersigned affirms that it shall not discriminate against any person, in any aspect of services or other participation, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability or status as a veteran of the United States Armed Forces.

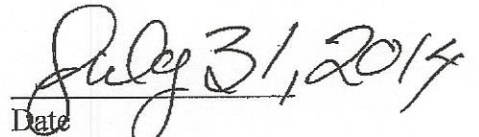
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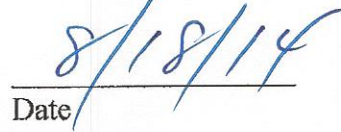
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California Department of Rehabilitation


Date


Central Valley Opportunity Center


Date

Madera Adult School

Date

Employment Development Department

Date

Madera County Workforce Investment Board

Date



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 6.2

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Elaine Craig, Executive Director

Date: September 17, 2014

Subject: Approve MCWIC 2014-15 Budget

Recommendation:

Staff recommend approval of the FY 2014-2015 Operating Budget.

Summary:

On 5/22/14, staff brought before the Board a 'projected' budget for FY 2014-2015. Upon closeout of June 30, 2014 fiscal year end accounting processes, and determination of final year end balances of grants remaining and carrying over to FY 2014-2015, staff are bringing before the Board the FY 2014-2015 Budget - Original for approval.

Financing:

Workforce Investment Act of 1998

Madera County Workforce Investment Corporation
Summary Budget Comparison
FY 2013-2014 Budget to Actual and FY 2014-2015 Proposed Budget

Table with 5 columns: GL Account Code, Account Title, Revised Board Approved Budget 1.23.14, YTD Actual Expense - Preliminary, and FY 2014-2015 Budget - Pending Board Approval. Rows include Staff Salaries, Materials and Supplies, Rent Expense, etc., with a final subtotal for Client Direct Program.



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 6.3

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Elaine Craig, Executive Director

Date: September 17, 2014

Subject: Approve Financial Reports

Recommendation:

Staff recommend approval of the year to date financial reports for the period ending June 30, 2014.

Summary:

Attached are the financial reports for month ending June 30, 2014. The reports include the Balance Sheet, Statement of Revenues and Expenditures, and the Bank Reconciliation Summary for both the main and payroll accounts. Final year-end financial statements will be presented upon completion of the single audit.

Financing:

Workforce Investment Act of 1998

Madera County Workforce Investment Corporation
Balance Sheet - FY 2013-2014

Draft Pending Finalization of Year End Audit

As of 6/30/2014
Current Year

Assets

Cash

Cash in BA - Main	14,339.09
Cash in BA - Payroll	<u>5,923.59</u>
Total Cash	20,262.68

Accounts Receivable	219,025.81
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Prepaid Expenses	0.00
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Fixed Assets

Computer & Software	38,746.00
Office Equipment	11,000.00
Vehicles	2,125.00
Furniture & Fixtures	550.00
Accumulated Depreciation	<u>(28,462.08)</u>

Total Fixed Assets	<u>23,958.92</u>
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Total Assets	<u>263,247.41</u>
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Liabilities and Net Assets

Accounts Payable	103,967.74
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Employee Payroll and Taxes Payable

Vacation Payable	21,957.34
Other	<u>46,189.00</u>

Total Employee Payroll and Taxes Payable	68,146.34
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Employer Payroll Taxes Payable	3,839.28
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Workers Compensation Payable	368.33
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Dependent Benefits Payable	<u>(121.88)</u>
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457 Plan Payable	5,615.67
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FSA Payable	0.00
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Net Income and Expenditures

Fund Balance	75,847.56
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Net Assets - Capital Assets	64,448.00
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Grant Revenue	2,218,443.49
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Contribution Income	350.00
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Contribution In-Kind (goods)	<u>(20,747.00)</u>
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Other Income	510,546.94
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Program Income	0.00
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Interest Revenue	4.19
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Other	<u>(2,767,461.25)</u>
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Total Net Income and Expenditures	<u>81,431.93</u>
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Total Liabilities and Net Assets	<u>263,247.41</u>
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Total Balance Sheet	<u>0.00</u>
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Madera County Workforce Investment Corporation
 Encumbrance Budget Report - Board Report - Budget Balance
 From 7/1/2013 Through 6/30/2014
 Preliminary

AGENDA ITEM 6.3

GL Account Code	Account Title	Revised Board Approved Budget 1.23.14	YTD Actual Expense - Preliminary	Budget Balance
5100	Staff Salaries	\$ 1,250,577.00	\$ 1,205,192.04	\$ 45,384.96
5110	Payroll Tax Expense (FUTA)	\$ 1,008.00	\$ 2,433.28	\$ (1,425.28)
5111	Employer Medicare Expense (Medicare)	\$ 18,134.00	\$ 17,141.97	\$ 992.03
5112	Social Security Employer Exp (OASDI)	\$ 77,535.00	\$ 73,298.96	\$ 4,236.04
5115	CA Unemployment Insurance Exp (CA SUI)	\$ 5,474.00	\$ 5,540.60	\$ (66.60)
5116	CA Unemployment Insurance Exp (ETT)	\$ 161.00	\$ 162.95	\$ (1.95)
5120	Workers Compensation Expense	\$ 9,755.00	\$ 8,121.28	\$ 1,633.72
5130	Group Health Insurance Expense	\$ 193,799.00	\$ 175,072.00	\$ 18,727.00
5140	Employers 457 Expense	\$ 72,606.00	\$ 70,490.65	\$ 2,115.35
5150	Flexible Benefit Plan Expense	\$ -	\$ (64.41)	\$ 64.41
5160	Group Dental Insurance	\$ 7,552.00	\$ 7,120.11	\$ 431.89
5170	Group Vision Insurance	\$ 2,035.00	\$ 1,798.43	\$ 236.57
5180	Group Life Insurance	\$ 630.00	\$ 663.51	\$ (33.51)
	Subtotal Salaries and Benefits	\$ 1,639,266.00	\$ 1,566,971.37	\$ 72,294.63
5200	Materials and Supplies	\$ 19,299.00	\$ 26,078.09	\$ (6,779.09)
5300	Rent Expense	\$ 88,316.00	\$ 73,169.40	\$ 15,146.60
5320	Telephone Expense	\$ 10,331.00	\$ 7,464.89	\$ 2,866.11
5330	Utilities Expense	\$ 28,958.00	\$ 23,585.47	\$ 5,372.53
5400	Postage Expense	\$ 5,003.00	\$ 2,091.08	\$ 2,911.92
5410	Printing Expense	\$ 5,495.00	\$ 3,240.71	\$ 2,254.29
5420	Advertising Expense	\$ 5,001.00	\$ 14,279.51	\$ (9,278.51)
5430	Bank Charges	\$ 91.00	\$ 132.00	\$ (41.00)
5440	Dues and Membership Expense	\$ 4,251.00	\$ 2,400.00	\$ 1,851.00
5450	Publications Expense	\$ 1,637.00	\$ 945.98	\$ 691.02
5500	Auditing Fees	\$ 17,000.00	\$ 15,300.00	\$ 1,700.00
5510	Legal Fees	\$ 19,999.00	\$ 1,635.05	\$ 18,363.95
5530	Taxes and Fees	\$ 150.00	\$ 271.26	\$ (121.26)
5600	Office Equipment	\$ 7,999.00	\$ 1,310.29	\$ 6,688.71
5610	Equipment Maintenance	\$ 11,224.00	\$ 10,473.84	\$ 750.16
5620	Equipment Rental	\$ 3,601.00	\$ 3,344.48	\$ 256.52
5630	Software Expense	\$ 5,401.00	\$ 3,329.39	\$ 2,071.61
5640	Internet Expense	\$ 10,680.00	\$ 2,567.84	\$ 8,112.16
5650	Computer Hardware	\$ 38,000.00	\$ 26,145.71	\$ 11,854.29
5660	Furniture & Fixtures	\$ -	\$ 691.16	\$ (691.16)
5700	Client Travel Expense	\$ 7,500.00	\$ 17,005.05	\$ (9,505.05)
5710	Employee Education Expense	\$ 17,795.00	\$ 19,875.60	\$ (2,080.60)
5720	Staff Travel Expense	\$ 24,500.00	\$ 25,461.14	\$ (961.14)
5730	Meeting Costs	\$ 841.00	\$ 818.51	\$ 22.49
5800	Program Services (Sub, Training, OJT, etc.)	\$ 1,016,129.00	\$ 783,579.81	\$ 232,549.19
5810	General Outside Services	\$ 94,372.00	\$ 85,848.20	\$ 8,523.80
5900	Insurance Expense (GenLiab/D&O)	\$ 7,425.00	\$ 6,311.00	\$ 1,114.00
	Subtotal Client Direct Program	\$ 1,450,998.00	\$ 1,157,355.46	\$ 293,642.54
		\$ 3,090,264.00	\$ 2,724,326.83	\$ 365,937.17

Madera County Workforce Investment Corporation
Statement of Revenues and Expenditures - Board Report
From 7/1/2013 Through 6/30/2014

	Total	Main Fund
Operating Revenue		
Federal Revenue	2,218,443.49	2,218,443.49
Other Local & State Revenue	510,546.94	510,546.94
Other Income	354.19	354.19
Total Operating Revenue	2,729,344.62	2,729,344.62
Total Revenue	2,729,344.62	2,729,344.62
Expenditures		
Payroll Expenses	(1,566,971.37)	(1,566,971.37)
General Operating Expenses	(356,770.60)	(356,770.60)
Program Contracts	(800,584.86)	(800,584.86)
Total Expenditures	(2,724,326.83)	(2,724,326.83)
Net Revenue Over Expenditures	5,017.79	5,017.79
Fund Balance		
Fund Balance	75,847.56	75,847.56
Total Fund Balance	75,847.56	75,847.56
Total Balance	80,865.35	80,865.35

Summary

Cash Account: 1010 Cash in BA - Main
Reconciliation ID: Bank Reconciliation for 1010 for 06/30/14
Reconciliation Date: 6/30/2014
Status: Open

Bank Balance	82,434.39
Less Outstanding Checks/Vouchers	68,095.30
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	14,339.09
Balance Per Books	<u>14,339.09</u>
Unreconciled Difference	<u>0.00</u>

Click the Next Page toolbar button to view details.

J. Davis
7-2-14

Summary

Cash Account: 1020 Cash in BA - Payroll
Reconciliation ID: Bank Reconciliation for 1020 for 06/30/14
Reconciliation Date: 6/30/2014
Status: Open

Bank Balance	5,923.59
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	5,923.59
Balance Per Books	<u>5,923.59</u>
Unreconciled Difference	<u>0.00</u>

Handwritten signature and date:
7/7-14

Click the Next Page toolbar button to view details.

Madera County Workforce Investment Corporation
Balance Sheet - FY 2014-2015

Draft Pending Finalization of Year End Audit

As of 7/31/2014
Current Year

Assets

Cash

Cash in BA - Main	99,915.16
Cash in BA - Payroll	<u>5,923.62</u>
Total Cash	105,838.78

Accounts Receivable	42,509.97
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Prepaid Expenses	0.00
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Fixed Assets

Computer & Software	38,746.00
Office Equipment	11,000.00
Vehicles	2,125.00
Furniture & Fixtures	550.00
Accumulated Depreciation	<u>(28,462.08)</u>

Total Fixed Assets	<u>23,958.92</u>
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Total Assets	<u>172,307.67</u>
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Liabilities and Net Assets

Accounts Payable	2,739.17
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Employee Payroll and Taxes Payable

Vacation Payable	21,957.34
Other	<u>0.00</u>

Total Employee Payroll and Taxes Payable	21,957.34
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Employer Payroll Taxes Payable	0.01
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Workers Compensation Payable	363.29
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Dependent Benefits Payable	<u>(1,475.92)</u>
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457 Plan Payable	0.00
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FSA Payable	0.00
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Net Income and Expenditures

Fund Balance	16,983.93
Net Assets - Capital Assets	64,448.00
Grant Revenue	208,126.05
Contribution Income	0.00
Contribution In-Kind (goods)	0.00
Other Income	814.92
Program Income	0.00
Interest Revenue	0.00
Other	<u>(141,649.12)</u>

Total Net Income and Expenditures	<u>148,723.78</u>
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Total Liabilities and Net Assets	<u>172,307.67</u>
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Total Balance Sheet	<u>0.00</u>
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Madera County Workforce Investment Corporation
 Encumbrance Budget Report - Board Report - Budget Balance
 From 7/1/2014 Through 7/31/2014

		FY 14-15 Budget -			
		Pending Board			
Account Code	Account Title	Approval	Expenditures	Encumbrances	Budget Balance
5100	Staff Salaries	1,368,281.00	86,601.85	0.00	1,281,679.15
5110	Payroll Tax Expense (FUTA)	227.00	0.00	0.00	227.00
5111	Employer Medicare Expense	18,031.00	1,235.80	0.00	16,795.20
5112	Social Security Employer Exp	78,073.00	5,284.11	0.00	72,788.89
5115	CA Unemployment Insurance Exp	5,375.00	146.95	0.00	5,228.05
5116	CA Training Tax Expense	167.00	4.32	0.00	162.68
5120	Workers Compensation Expense	9,595.00	1,005.33	0.00	8,589.67
5130	Group Health Insurance Expense	174,109.00	13,910.00	159,230.00	969.00
5140	Employers 457 Expense	74,994.00	2,970.04	0.00	72,023.96
5160	Group Dental Insurance	8,910.00	742.52	8,167.72	(0.24)
5170	Group Vision Insurance	2,118.00	176.51	1,941.61	(0.12)
5180	Group Life Insurance	764.00	63.64	700.04	0.32
5200	Materials and Supplies	17,783.00	458.72	1,586.57	15,737.71
5300	Rent Expense	82,602.00	11,591.90	62,000.49	9,009.61
5320	Telephone Expense	8,064.00	303.77	5,759.34	2,000.89
5330	Utilities Expense	26,284.00	2,779.56	23,109.71	394.73
5400	Postage Expense	2,155.00	0.00	0.00	2,155.00
5410	Printing Expense	14,808.00	0.00	240.00	14,568.00
5420	Advertising Expense	1,000.00	443.50	4,214.50	(3,658.00)
5430	Bank Charges	303.00	54.00	0.00	249.00
5440	Dues and Membership Expense	7,795.00	4,650.00	3,110.00	35.00
5450	Publications Expense	1,181.00	226.00	804.85	150.15
5500	Auditing Fees	15,000.00	0.00	13,000.00	2,000.00
5510	Legal Fees	20,000.00	0.00	1,635.05	18,364.95
5530	Taxes and Fees	350.00	2.00	251.00	97.00
5600	Office Equipment	2,500.00	0.00	1,583.48	916.52
5610	Equipment Maintenance	11,200.00	3,043.25	6,656.80	1,499.95
5620	Equipment Rental	5,183.00	587.18	4,595.70	0.12
5630	Software Expense	5,000.00	0.00	0.00	5,000.00
5640	Internet Expense	4,103.00	375.20	3,727.45	0.35
5660	Furniture & Fixtures	750.00	0.00	0.00	750.00
5700	Client Travel Expense	30,000.00	1,000.28	3,201.72	25,798.00
5710	Employee Education Expense	15,000.00	545.00	1,199.00	13,256.00
5720	Staff Travel Expense	23,010.00	1,323.83	2,863.53	18,822.64
5730	Meeting Costs	7,382.00	766.98	0.00	6,615.02
5800	Program Services (Sub, Training, OJT, etc.)	898,192.00	(2,164.00)	12,286.69	888,069.31
5810	General Outside Services	86,607.00	3,520.88	47,936.80	35,149.32
5900	Insurance Expense	6,306.00	0.00	6,141.00	165.00
5950	Allocation of Common Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Total		<u>3,033,202.00</u>	<u>141,649.12</u>	<u>375,943.05</u>	<u>2,515,609.83</u>

Madera County Workforce Investment Corporation
Balance Sheet - FY 2014-2015

Draft Pending Finalization of Year End Audit

As of 8/31/2014
Current Year

Assets

Cash

Cash in BA - Main	41,622.47
Cash in BA - Payroll	<u>6,292.46</u>
Total Cash	47,914.93

Accounts Receivable	36,615.28
Prepaid Expenses	0.00

Fixed Assets

Computer & Software	38,746.00
Office Equipment	11,000.00
Vehicles	2,125.00
Furniture & Fixtures	550.00
Accumulated Depreciation	<u>(28,462.08)</u>

Total Fixed Assets	<u>23,958.92</u>
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Total Assets	<u>108,489.13</u>
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Liabilities and Net Assets

Accounts Payable	8,055.67
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Employee Payroll and Taxes Payable

Vacation Payable	21,957.34
Other	<u>0.02</u>

Total Employee Payroll and Taxes Payable	21,957.36
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Employer Payroll Taxes Payable	<u>(0.01)</u>
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Workers Compensation Payable	368.87
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Dependent Benefits Payable	<u>(1,460.06)</u>
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457 Plan Payable	0.00
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FSA Payable	0.00
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Net Income and Expenditures

Fund Balance	16,983.93
Net Assets - Capital Assets	64,448.00
Grant Revenue	341,182.53
Contribution Income	0.00
Contribution In-Kind (goods)	0.00
Other Income	40,109.52
Program Income	0.00
Interest Revenue	0.00
Other	<u>(383,156.68)</u>

Total Net Income and Expenditures	<u>79,567.30</u>
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Total Liabilities and Net Assets	<u>108,489.13</u>
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Total Balance Sheet	<u>0.00</u>
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Madera County Workforce Investment Corporation
 Statement of Revenues and Expenditures - Board Report
 From 7/1/2014 Through 7/31/2014

	<u>Total</u>	<u>Main Fund</u>
Operating Revenue		
Federal Revenue	208,126.05	208,126.05
Other Local & State Revenue	814.92	814.92
Other Income	0.00	0.00
Total Operating Revenue	<u>208,940.97</u>	<u>208,940.97</u>
Total Revenue	<u>208,940.97</u>	<u>208,940.97</u>
Expenditures		
Payroll Expenses	(112,141.07)	(112,141.07)
General Operating Expenses	(30,671.77)	(30,671.77)
Program Contracts	1,163.72	1,163.72
Total Expenditures	<u>(141,649.12)</u>	<u>(141,649.12)</u>
Net Revenue Over Expenditures	<u>67,291.85</u>	<u>67,291.85</u>
Fund Balance		
Fund Balance	<u>80,865.35</u>	<u>80,865.35</u>
Total Fund Balance	<u>80,865.35</u>	<u>80,865.35</u>
Total Balance	<u>148,157.20</u>	<u>148,157.20</u>

Madera County Workforce Investment Corporation
Reconcile Cash Accounts

Summary

Cash Account: 1010 Cash in BA - Main
Reconciliation ID: Bank Reconciliation for 1010 for 07/31/2014
Reconciliation Date: 7/31/2014
Status: Open

Bank Balance	191,063.44
Less Outstanding Checks/Vouchers	91,148.28
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	99,915.16
Balance Per Books	<u>99,915.16</u>
Unreconciled Difference	<u><u>0.00</u></u>

Handwritten signature and date:
8-19-14

Click the Next Page toolbar button to view details.

Madera County Workforce Investment Corporation
 Reconcile Cash Accounts

Summary

Cash Account: 1020 Cash in BA - Payroll
 Reconciliation ID: Bank Reconciliation for 1020 for 07/31/2014
 Reconciliation Date: 7/31/2014
 Status: Open

Bank Balance	5,923.62
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	5,923.62
Balance Per Books	<u>5,923.62</u>
Unreconciled Difference	<u><u>0.00</u></u>

Handwritten signature and date:
 [Signature]
 8-19-14

Click the Next Page toolbar button to view details.

Madera County Workforce Investment Corporation
 Encumbrance Budget Report - Board Report - Budget Balance
 From 7/1/2014 Through 8/31/2014

		FY 14-15 Budget - Pending Board			
Account Code	Account Title	Approval	Expenditures	Encumbrances	Budget Balance
5100	Staff Salaries	1,368,281.00	186,610.09	0.00	1,181,670.91
5110	Payroll Tax Expense (FUTA)	227.00	0.00	0.00	227.00
5111	Employer Medicare Expense	18,031.00	2,645.49	0.00	15,385.51
5112	Social Security Employer Exp	78,073.00	11,311.74	0.00	66,761.26
5115	CA Unemployment Insurance Exp	5,375.00	171.38	0.00	5,203.62
5116	CA Training Tax Expense	167.00	5.04	0.00	161.96
5120	Workers Compensation Expense	9,595.00	1,374.15	0.00	8,220.85
5130	Group Health Insurance Expense	174,109.00	28,961.00	144,179.00	969.00
5140	Employers 457 Expense	74,994.00	8,810.96	0.00	66,183.04
5160	Group Dental Insurance	8,910.00	1,524.12	7,386.12	(0.24)
5170	Group Vision Insurance	2,118.00	353.02	1,765.10	(0.12)
5180	Group Life Insurance	764.00	130.09	633.59	0.32
5200	Materials and Supplies	17,783.00	786.46	9,822.11	7,174.43
5300	Rent Expense	82,602.00	11,677.40	65,548.59	5,376.01
5320	Telephone Expense	8,064.00	707.64	4,983.00	2,373.36
5330	Utilities Expense	26,284.00	2,969.82	22,909.71	404.47
5400	Postage Expense	2,155.00	10.00	0.00	2,145.00
5410	Printing Expense	14,808.00	0.00	1,185.83	13,622.17
5420	Advertising Expense	1,000.00	1,611.50	3,046.50	(3,658.00)
5430	Bank Charges	303.00	108.00	0.00	195.00
5440	Dues and Membership Expense	7,795.00	5,245.00	2,515.00	35.00
5450	Publications Expense	1,181.00	281.00	755.85	144.15
5500	Auditing Fees	15,000.00	0.00	13,000.00	2,000.00
5510	Legal Fees	20,000.00	0.00	1,635.05	18,364.95
5530	Taxes and Fees	350.00	2.00	251.00	97.00
5600	Office Equipment	2,500.00	0.00	1,989.04	510.96
5610	Equipment Maintenance	11,200.00	3,684.00	6,016.05	1,499.95
5620	Equipment Rental	5,183.00	888.27	4,304.61	(9.88)
5630	Software Expense	5,000.00	0.00	252.86	4,747.14
5640	Internet Expense	4,103.00	650.46	2,852.55	599.99
5660	Furniture & Fixtures	750.00	0.00	0.00	750.00
5700	Client Travel Expense	30,000.00	2,847.55	4,718.45	22,434.00
5710	Employee Education Expense	15,000.00	5,560.00	(1,137.00)	10,577.00
5720	Staff Travel Expense	23,010.00	4,649.92	1,733.81	16,626.27
5730	Meeting Costs	7,382.00	864.79	0.00	6,517.21
5800	Program Services (Sub, Training, OJT, etc.)	898,192.00	90,164.31	(57,124.92)	865,152.61
5810	General Outside Services	86,607.00	8,551.48	44,295.23	33,760.29
5900	Insurance Expense	6,306.00	0.00	6,141.00	165.00
5950	Allocation of Common Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Total		<u>3,033,202.00</u>	<u>383,156.68</u>	<u>293,658.13</u>	<u>2,356,387.19</u>

Madera County Workforce Investment Corporation
Statement of Revenues and Expenditures - Board Report
From 7/1/2014 Through 8/31/2014

	<u>Total</u>	<u>Main Fund</u>
Operating Revenue		
Federal Revenue	341,182.53	341,182.53
Other Local & State Revenue	40,109.52	40,109.52
Other Income	<u>0.00</u>	<u>0.00</u>
Total Operating Revenue	<u>381,292.05</u>	<u>381,292.05</u>
Total Revenue	<u>381,292.05</u>	<u>381,292.05</u>
Expenditures		
Payroll Expenses	(241,897.08)	(241,897.08)
General Operating Expenses	(48,247.74)	(48,247.74)
Program Contracts	<u>(93,011.86)</u>	<u>(93,011.86)</u>
Total Expenditures	<u>(383,156.68)</u>	<u>(383,156.68)</u>
Net Revenue Over Expenditures	<u>(1,864.63)</u>	<u>(1,864.63)</u>
Fund Balance		
Fund Balance	<u>80,865.35</u>	<u>80,865.35</u>
Total Fund Balance	<u>80,865.35</u>	<u>80,865.35</u>
Total Balance	<u>79,000.72</u>	<u>79,000.72</u>



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 6.4

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Elaine Craig, Executive Director

Date: September 17, 2014

Subject: Approve Disposal of Obsolete Equipment from Inventory

Recommendation:

Staff recommend approval of disposal for obsolete equipment.

Summary:

- The desktop computers are all 8 years of age and are no longer able to be updated to the requirements of our current systems.
- The Print Server and the Tapit Server and both over 14 years of age and are no longer able to be updated to the requirements of our current systems.

Financing:



Workforce Investment Act of 1998

Madera County Workforce Investment Board

INVENTORY/EQUIPMENT DISPOSAL REQUEST

Tag #	Description or Item	Manufacturer	Model	Serial Number	Is Item in Working Condition? (YES OR NO)	Reason For Disposal
9606 9713	WDO Print Server TAP IT Server HP	Hewlett Packard HP/Vectra	E800 P3 HP VL400	US04957889 US10604613	NO	Obsolete
21517 21637	Desktop Computer	Dell	Dell GX520 P4 Optilex GX520	6KVKH91 C1CY2B1	NO	Obsolete
21645 21763	Desktop Computer	Dell	Optilex GX520 Precision 490	JXBY2B1 10GR7B1	NO	Obsolete
22193 22197	Desktop Computer	Dell	HP DX2200 PC		NO	Obsolete
22289 22294	Desktop Computer	Dell	Precision 490 Precision 490	9GG6VC1 3GG6VC1	NO	Obsolete

NOTE: Please DO NOT dispose of any item or remove any inventory tags or any other identifying information until approval by the Board of Directors has been obtained and you have been notified.

Herb Mattos	July 18, 2014		8-22-14
Requested By	Date	Supervisor Approval	Date
			
Date Approved By Fiscal Manager		Board Approved Date	Date Recorded in Inventory (Fiscal Dept. Only)

Madera County Workforce Investment Board

INVENTORY/EQUIPMENT DISPOSAL REQUEST

Tag #	Description or Item	Manufacturer	Model	Serial Number	Is Item in Working Condition? (YES OR NO)	Reason For Disposal
21511 21514	Desktop Computer	Dell	Optiplex 520	4KVKH91 JUVKH91	NO	Obsolete / Aged
21515 21633	Desktop Computer	Dell	Optiplex 520	8KVKH91 11CY2B1	NO	Obsolete / Aged
21635 21638	Desktop Computer	Dell	Optiplex 520	1XBY2B1 3TBY2B1	NO	Obsolete / Aged
21641 21642	Desktop Computer	Dell	Optiplex 520	70CY2B1 42CY2B1	NO	Obsolete / Aged
21643 21644	Desktop Computer	Dell	Optiplex 520	7XBY2B1 H2CY2B1	NO	Obsolete / Aged
21646 21648	Desktop Computer	Dell	Optiplex 520	FZBY2B1 JTBY2B1	NO	Obsolete / Aged

NOTE: Please DO NOT dispose of any item or remove any inventory tags or any other identifying information until approval by the Board of Directors has been obtained and you have been notified.

Herb Mattos

July 18, 2014

8-22-14

Requested By

Date

Supervisor Approval

Date

8/20/14

Date Approved By Fiscal Manager

Board Approved Date

Date Recorded in Inventory
(Fiscal Dept. Only)

REC'D JUL 16 2014



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

Agenda Item 7.1

Consent

Action

Information

To: Madera County Workforce Investment Corporation

**From: Elaine Craig, Executive Director
Workforce Investment Board**

Date: September 17, 2014

Subject: Grants/Projects Update

Information:

- California Department of Corrections and Rehabilitation (CDCR): Four staff continue to work with a Transitions Project at CCWF and VSP in Chowchilla wherein they are conducting job readiness workshops to inmates who are approximately 120 days from release. Each workshop has approximately 30 inmates each for a total of 120 inmates every workshop session which are approximately four weeks in length with one week break in between. Curriculum consists of topics such as resume portfolio, financial literacy, career search. Processing invoices and receiving reimbursement from CDCR is current and running smoothly. Staff continue to receive excellent evaluations from the institution staff and inmates. We are also working with a Wells Fargo representative who has been conducting Financial Literacy Workshops at the Job Center to receive a clearance from CDCR to be a guest speaker in the CDCR workshops during that portion of the workshop curriculum. We have a contract for the second year of the project to begin July 1, 2014 and end June 30, 2015. We will enter into discussions with CDCR to determine the feasibility of continuing this project into a third year but that negotiation process will not begin until the end of the year per CDCR. We recently received a perfect score from a review conducted by personnel from Sacramento CDCR related to the effectiveness of the workshops, staff presenting the workshops and evaluations from the participants.
- CCP/AB109: One staff continues to conduct post release job readiness workshops for referred ex-offenders released from County Jail. We have trained a second staff person. The curriculum is a compressed version of the CDCR for a total of two weeks in length each month. One staff is doing assessments for referred in custody inmates generally one or two times a month. This project is being funded by AB109 funds. Per a request from Probation and Department of Corrections, we submitted a proposal for in custody workshops, which include the assessment component, as well as two Orientations delivered specifically for referred and released offenders conducted at the Job Center and that proposal was accepted and has been funded for 14/15.

- Well Fargo Veteran Project: We have received official notification of an additional \$10,000 from Wells Fargo to continue to provide resources and assistance to veterans in the community. We will provide stipends to veteran mentors that were identified and willing and able to assist us with this project. The scope of the project was to update, provide and enhance areas such as marketing language, brochures, web page, networking in the community, conducting surveys, etc. The mentors have provided staff with excellent suggestions and feedback to better connect and provide services to the veteran community. The funds from this project, not only provided the stipends and mileage for the veterans many activities, but for funding the new virtual Veteran Resources Center and all new marketing materials. We were able to acknowledge the veteran mentors in a staff meeting, attended by Wells Fargo representatives, and also provided them with a bonus stipend for their work and commitment to this project. Because of the success of this project, Wells Fargo contacted us and asked us to apply for another grant. That application has been submitted in the amount of \$20,000. In addition, we received an invitation only to submit a Letter of Intent for a grant in the amount of \$25,000 - \$75,000. Staff have submitted the letter of intent in the amount of \$75,000 to serve customers with a priority of service to the more rural Madera County areas such as Eastern Madera County, Chowchilla and Madera Ranchos but unfortunately we were not funded.
- Veteran Power Pathways Grant: This grant is in collaboration with Fresno and Kings County. We will have a cohort of 30 veterans who will receive training through Pacific Gas and Electric. Madera cohort will receive their training specifically in gas for 20 participants. We have begun recruitment for the anticipated January 2015 start date. The other ten participants will attend the Fresno training which will be a hybrid class...gas and line/utility worker training.
- NEG OJT: We have closed out this grant effective May 30, 2014 after receiving an extension in order to attempt to expend the full amount. This extension was beneficial in that we will only return approximately \$25,000 to the state. Our participant numbers and retention in the jobs after the training period far exceeded our proposed numbers in the application for these funds.
- Disability Employment Initiative: We have received our first Ticket to Work payment in the amount of approximately \$1,300! The DEI grant called for us to enroll 60 participants in the three year term of the grant and we have exceeded this number with the grant ending September 30, 2014. We intend to sustain this program, and the staffing, through WIA and other funds, including ticket revenue.
- We received \$25,000 from Chukchansi to be used to replace all of the computers used by customers in the Resource Rooms of all three One Stops. This is approximately 30 computers. This will then allow us to utilize the old computers to upgrade staff equipment and save us dollars in the budget for staff equipment. This has been fully accomplished and we are processing the required disposal documents for the MCWIC approval in order to donate the equipment we can no longer use. This was per the grant application we submitted.
- We have been notified that we are the recipient, with Fresno and Kings Counties, of Prop 39 Pre-Apprenticeship training funds. Fresno is the lead on this grant and project. It will provide training to 25 participants from Madera and we are currently working on contractual documents with Fresno.

- We are completing an application to Union Bank for approximately \$25,000 to be used to offer a customized GED and/or Microsoft Word class through Madera Adult School to low income single parent participants.
- We have submitted an application to Bank of America to assist in sustaining the Disability Employment Initiative project by assisting individuals with a disability and the continued dedicated staffing and ability to fund the unique training, supportive services and entrepreneurial needs and requests of the population but determined that we are outside their traditional application timeframe and deadline.
- Community Development Block Grant: We applied for and have been awarded \$20,000 from the City of Madera to serve adult low-income City of Madera residents. We are to enroll at least ten (10) participants. This is third award of these funds and we continue to receive small increases to the amount of the award.
- We are constantly searching for funding opportunities through various Foundations and other institutions due to our non-profit status. We are building a system in that we are notified of grant opportunities and the deadline dates so we do not miss appropriate and viable opportunities.
- The Central California Workforce Collaborative has also been identified as one of two pilot sites, the other is Inland Empire, to submit an action plan for \$20,000 for the state and Governor's Office Slingshot Initiative. Our plan has been submitted to the State Workforce Investment Board. The implementation phase of this initiative has approximately \$1 million funding opportunity. This initiative is to regionalize and enhance collaboration and partnerships with stakeholders for training and employment of valley residents. While the Valley is known for its collaboration and regional efforts around workforce development, the approach of this initiative is unique in that it encourages and allows for out of the box and risk taking projects to enhance access to career pathways and self-sufficiency. Staff have provided copies of the project and initiative.
- The Central California Workforce Collaborative has also been identified, along with Inland Empire and due to our involvement in the Slingshot Initiative, to be a part of a Jobs Driven National Emergency Grant with the State. We have been notified that the State has been funded and Madera will act as the lead for the CCWC and San Bernardino County will be the lead for Inland Empire. The amount Madera will receive for the CCWC is approximately \$3.6 million with approximately \$140,000 for the Madera program.

Financing:

Workforce Investment Act of 1998



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 7.2

Consent

Action

Information

To: Madera County Workforce Investment Corporation

**From: Elaine Craig, Executive Director
Workforce Investment Board**

Date: September 17, 2014

Subject: Facilities Update

Information:

We continue to attend meetings and participate in the process related to being a tenant in the new County Campus on Road 28 with DSS, Public Health, Child Support and Behavioral Health. At the last meeting on August 20th, we were provided with a very high level cost estimate. The County Departments have been asked to review the costs and determine where reductions can and should be made. We have seen and reviewed a draft schematic of the campus and where the Job Center would be located in the Campus. Staff feel this is still a viable opportunity to relocate and have partner agencies represented in the Job Center once again. The intent is to have the Master Plan and a cost estimate and funding sources presented to the Board of Supervisors on September 16th.

Financing:

Workforce Investment Act of 1998



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 7.3

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Elaine Craig, Executive Director
Workforce Investment Board
Date: September 17, 2014
Subject: Auditor Letter – Single Audit and Financial Statement

Information:

Letter from Morse Wittwer Sampson, LLP informing the Board of Directors of intent to audit the financial statements and audit compliance over major federal award programs for the year ending June 30, 2014.

Financing:

Workforce Investment Act of 1998



**MORSE WITTWER
SAMPSON, LLP**

Certified Public Accountants

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Sheryl E. Morse
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June 26, 2014

Board of Directors
Madera County Workforce Investment Corporation
441 East Yosemite Avenue
Madera, CA 93638

This letter is provided in connection with our engagement to audit the financial statements and to audit compliance over major federal award programs of Madera County Workforce Investment Corporation as of and for the year ending June 30, 2014. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit, the compliance audit, and the planned scope and timing of our audit.

As stated in our engagement letter dated May 29, 2014, we are responsible for conducting our audits in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, for the purpose of forming and expressing opinions about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America, and on major federal award program compliance. Our audits of the financial statements and of major federal award programs does not relieve you or management of your respective responsibilities.

Our responsibility as it relates to the schedule of expenditures of federal awards is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether it is presented fairly in all material respects in relation to the financial statements as a whole.

Our responsibility as it relates to supplementary information is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audits will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit

procedures will also include determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget Circular A-133 *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Our audits will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements, the risk of material noncompliance in the major federal award programs, and as a basis for designing the nature, timing, and extent of further audit procedures. Our audit is not designed to express an opinion or provide assurance on internal control over financial reporting. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention.

The timing of the audit will be scheduled for performance and completion as follows:

- Document internal control, preliminary tests, and mail confirmations beginning August 25, 2014
- Perform year-end audit procedures beginning August 25, 2014
- Issue audit report upon completion of audit procedures and management's review and approval

This information is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

MORSE WITFVER SAMPSON, LLP

By 

Doug A. Sampson, CPA

cc: Elaine Craig, Executive Director



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 7.4

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Elaine Craig, Executive Director
Workforce Investment Board
Date: September 17, 2014
Subject: Workforce Innovation Opportunity Act (WIOA) Update

Information:

The Workforce Innovation and Opportunity Act, replacing the Workforce Investment Act, has been officially signed into law by the President. Staff have already begun to participate on webinars that are being conducted by the Department of Labor and called “listening sessions” in order to elicit input for future guidance and policymaking related to the more salient and impactful changes in WIOA to the workforce development system. Managers also spent a day reviewing the written law so as to be as informed as possible as we begin to determine changes to our system and implementation of those changes for the effective date of July 1, 2015. Staff provided the WIB members with several documents and links that provided information and updates to WIOA and will continue to do so. We will also continue to have this as a standing item on the agenda as we become more familiar with the Act and ultimately when we begin to receive formal guidance from DoL and EDD. We are watching a number of changes that will potentially have impact or change the way the system currently functions:

- *Required procurement of the One Stop
- *Infrastructure funds for the One Stop
- *Change in mandatory partners and core programs
- *The change of required sequence of activities for customers to a more general “career services” activity

Financing:

Workforce Investment Act of 1998



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 7.5

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Elaine Craig, Executive Director
Workforce Investment Board
Date: September 17, 2014
Subject: MCWIC Board Composition

Information:

The Board approved in a regularly scheduled meeting the transition of the composition of the MCWIC Board of Directors to a private sector led, preferably from the current WIB members, Board in response to recommendations from the State Monitoring Unit as well as alignment with a workforce development system that is private sector led. We would also add up to two positions that were designated as community at large representatives. With the retirement of Bob Carlson from PGE and after discussion with Mr. Carlson, he will remain on the WIB Executive Committee as the Immediate Past Chair and on the MCWIC Board of Directors as one of the community at large representatives. We have not received any response or inquiries related to sitting on the MCWIC Board after a general query so staff will begin to reach out individually to appropriate members to determine their interest and/or concerns. To date, we have been unable to do this in a meaningful way due to other projects and commitment. We will post a notice seeking a community member at large in order to attempt to fill that position. Staff will continue to update the Board but any suggestions/recommendations would be appreciated.

Financing:

Workforce Investment Act of 1998

**What Will WIOA Mean for the Day-to-Day
Operations of Your One-Stop Center?**

Webinar: September 9 and 10, 2014

**Side-by-Side Comparison of WIA and WIOA
One-Stop Center Requirements
(With Potential Implications)**

Attachment 1:

Comparison of One-Stop Center Services Required in WIOA and WIA (pages 2 - 8)

Attachment 2:

Comparison of Title I Adult Service Eligibility Required in WIOA and WIA (pages 9 - 12)

Attachment 3:

Comparison of Performance Required in WIOA and WIA (pages 13 - 15)

Attachment 1: Comparison of One-Stop Center Services Required in WIOA and WIA

Services		
WIOA	WIA	Comments/Implications
<p><u>Career Services</u></p> <p><u>At a minimum:</u></p> <p>Determinations of whether individuals are eligible to receive assistance under this subtitle</p> <p>Outreach, intake (which may include worker profiling), and orientation to information and services available through the one-stop delivery system</p> <p>Initial assessment of skill levels (including literacy, numeracy, and English language proficiency), aptitudes, abilities (including skills gaps), and supportive service needs;</p> <p>Labor exchange services— - job search and placement assistance and, in appropriate cases, career counseling, including—provision of information on in-demand industry sectors and occupations; and provision of information on non-traditional employment; - appropriate recruitment and other business services on behalf of employers, including small employers, in the local area, which services may include services described in this subsection, such as providing information and referral to specialized business services not traditionally offered through the one-stop delivery system</p>	<p><u>Core Services</u></p> <p><u>At a minimum:</u></p> <p>Determinations of whether individuals are eligible to receive assistance under this subtitle</p> <p>Outreach, intake (which may include worker profiling), and orientation information and services available through the one-stop delivery system</p> <p>Initial assessment of skill levels, aptitudes, abilities, and supportive service needs</p> <p>Job search and placement assistance, and where appropriate, career counseling</p>	<p>Same</p> <p>Same</p> <p>More detail on what initial assessment includes</p> <p>Adds information on in-demand sectors and occupations and nontraditional employment</p> <p>Makes Business/Employer Services a Career Service--- WIA only has participant core services</p> <p>New service requirement</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>Provision of referrals to and coordination of activities with other programs and services, including programs and services within one-stop delivery system and, in appropriate cases, other workforce programs;</p> <p>Provision of workforce and labor market employment statistics information, including provision of accurate information relating to local, regional, and national labor market areas, including—</p> <ul style="list-style-type: none"> - Job vacancy listings in such labor market areas; - Information on job skills necessary to obtain the jobs described in subclause (I); and - Information relating to local occupations in demand and the earnings, skill requirements, opportunities for advancement for such occupations; 	<p>Provision of employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, including---</p> <ul style="list-style-type: none"> - Job vacancy listings in such labor market areas; - Information on job skills necessary to obtain the jobs described in clause (i); and - Information relating to local occupations in demand and the earnings and skill requirements for such occupations 	<p>New requirement</p> <p>Adds information on "Opportunities for advancement"</p>
<p>Provision of performance information and program cost information on eligible providers of training services as described in section 122, provided by program, and eligible providers of youth workforce investment activities described in section 123, providers of adult education described in title II, providers of career and technical education activities at the postsecondary level, and career and technical education activities available to school dropouts, under the Carl D. Perkins Career and Technical Education Act of 2006, and providers of vocational rehabilitation services</p>	<p>Provision of performance information and program cost information on eligible providers of training services as described in section 122, provided by program, and eligible providers of youth activities described in section 123, providers of adult education described in title II, providers of postsecondary vocational education activities and vocational education activities available to school dropouts under the Carl D. Perkins Vocational and Applied Technology Education Act (20 U.S.C. 2301 et seq.), and providers of vocational rehabilitation program</p>	<p>Same</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>described in title I of the Rehabilitation Act of 1973 Provision of information, in formats that are usable by and understandable to one-stop center customers, regarding how the local area is performing on the local performance accountability measures described in section 116(c) and any additional performance information with respect to the one-stop delivery system in local area;</p> <p>Provision of information, in formats that are usable by and understandable to one-stop center customers, relating to the availability of supportive services or assistance, including:</p> <p>child care, child support, medical or child health assistance under title XIX or XXI of the Social Security Act (42 U.S.C. 1396 et seq. and 22 1397aa et seq.), benefits under the supplemental nutrition assistance program established under the Food and Nutrition Act of 25 2008 (7 U.S.C. 2011 et seq.), assistance through the earned income tax credit under section 32 of the Internal Revenue Code of 1986, and assistance under a State program for temporary assistance for needy families funded under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.) and other supportive services and transportation provided through funds made available under such part, available in</p>	<p>activities described in title I of the Rehabilitation Act of 1973 Provision of information regarding how the local area is performing on the local performance measures and any additional performance information with respect to the one-stop delivery system in the local area</p> <p>Provision of accurate information relating to the availability of supportive services, including child care and transportation, available in the local area, and referral to such services, as appropriate</p>	<p>Adds “information in formats usable and understandable by one-stop center customers”</p> <p>Adds the specific programs where information must be provided</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>the local area; and referral to the services or assistance described in subclause (I), as appropriate</p> <p>Provision of information and assistance regarding filing claims for unemployment compensation;</p> <p>Assistance in establishing eligibility for programs of financial aid assistance for training and education programs that are not funded under this Act;</p> <p>Followup services, including counseling regarding the workplace, for participants in workforce investment activities authorized under this subtitle who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment, as appropriate</p>	<p>Provision of information regarding filing claims for unemployment compensation</p> <p>Assistance in establishing eligibility for-- (i) welfare-to-work activities authorized under section 403(a)(5) of the Social Security Act (as added by section 5001 of the Balanced Budget Act of 1997) available in the local area; and (ii) programs of financial aid assistance for training and education programs that are not funded under this Act and are available in the local area;</p> <p>Followup services, including counseling regarding the workplace, for participants in workforce investment activities authorized under this subtitle who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment, as appropriate.</p>	<p>Adds “assistance in filing claims”</p> <p>Removes now defunct “Welfare-to-Work” Program from the 1990s</p> <p>Same</p>
<p><u><i>Career Services Continue:</i></u></p> <p>Services, if determined to be appropriate in order for an individual to obtain or retain employment, that consist of—</p> <p>- Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers,</p>	<p><u>Intensive Services</u></p> <p>May Include:</p> <p>Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may</p>	<p>WIOA: No “Intensive Services”; Just “Career Services”</p> <p>Will need to await regulations on how “determined to be appropriate” will be applied</p> <p>Same</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>which may include diagnostic testing and use of other assessment tools; and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals;</p>	<p>include diagnostic testing and use of other assessment tools; and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.</p>	
<p>- Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve the employment goals, including providing information on eligible providers of training services pursuant to paragraph (3)(F)(ii), and career pathways to attain career objectives;</p>	<p>Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve the employment goals</p>	<p>Adds information on eligible providers of training IEP now includes “career pathways to attain career objectives”</p>
<p>- Group counseling; - Individual Counseling - Career planning</p>	<p>Group counseling Individual counseling Career planning</p>	<p>Same</p>
<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals or unsubsidized employment or training</p>	<p>Case management for participants seeking training services</p>	<p>Case management not included</p>
<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals or unsubsidized employment or training</p>	<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals for unsubsidized employment or training</p>	<p>Same</p>
<p>Internships and work experiences that are linked to careers</p>		<p>Internships new; WIA Regulations permit paid or unpaid Work Experience; now, Work Experience linked to Careers.</p>
<p>Out-of-area job search assistance and relocation assistance</p>		<p>WIA Regulations currently permit these</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>Financial literacy services, such as the activities described in 129(b)(2)(D)</p> <p>English language acquisition and integrated education and training programs</p> <p>Workforce preparation activities</p>		<p>New: Appears in WIA Youth</p> <p>New: Link to Title II Adult Ed; Definitions in Adult Ed</p> <p>Definition in Adult Ed:</p> <p>“The term ‘workforce preparation activities’ means activities, programs, or services designed to help an individual acquire a combination of basic academic skills, critical thinking skills, digital literacy skills, and self-management skills, including competencies in utilizing resources, using information, working with others, understanding systems, and obtaining skills necessary for successful transition into and completion of postsecondary education or training, or employment.”</p>
<p>Training Services</p> <p>Occupational skills training, including training for nontraditional employment;</p> <p>On-the-job training;</p> <p>Incumbent worker training in accordance with subsection (d)(4)</p> <p>Programs that combine workplace training with related instruction, which may include cooperative education programs</p> <p>Training programs operated by the private sector</p>	<p>Training Services</p> <p>Occupational skills training, including training for nontraditional employment</p> <p>On-the-job training</p> <p>Programs that combine workplace training with related instruction, which may include cooperative education programs</p> <p>Training programs operated by the private sector</p>	<p>Same</p> <p>Same</p> <p>New: Incumbent worker training</p> <p>Same</p> <p>Same</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
Skill upgrading and retraining	Skill upgrading and retraining	Same
Entrepreneurial training	Entrepreneurial training	Same
Transitional jobs in accordance with subsection (d)(5)		New: Transitional jobs
Job readiness training provided in combination with services described in any of clauses (i) through (viii);	Job readiness training	New: Job readiness now is only in combination with training
Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with services described in any of clauses	Adult education and literacy activities provided in combination with services described in any of clauses	New: Specifies English language acquisition and integrated education and training programs; can be concurrent or in combination
Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.	Same

Attachment 2: Comparison of Title I Adult Service Eligibility Required in WIOA and WIA

Service Eligibility		
WIOA	WIA	Comments/Implications
<p><u>No Change in Baseline Eligibility:</u></p> <ul style="list-style-type: none"> - Adult and Dislocated Worker Definitions the Same - Continue with Selective Service Requirements - Continue with Legal to Work Requirements 		
	<p><u>WIA Registration:</u></p> <p>Sec. 663.105 When must adults and dislocated workers be registered?</p> <p>(a) Registration is the process for collecting information to support a determination of eligibility. This information may be collected through methods that include electronic data transfer, personal interview, or an individual's application.</p> <p>(b) Adults and dislocated workers who receive services funded under title I other than self-service or informational activities must be registered and determined eligible.</p>	<p>Will need to await regulations to find out when customers are registered in WIOA Title I and included in the performance outcomes.</p> <p>WIOA: No mention of “self-service and information” or its use in determining whether or not to register a customer into WIOA Title I performance</p>
<p><u>Priority for Services</u></p> <p>With respect to funds allocated to a local area for adult employment and training activities, priority shall be given to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career services and training services. The local board and the Governor shall direct the one-stop operators in the local area with regard to making determinations related to such priority</p>	<p><u>Priority for Services</u></p> <p>In the event that funds allocated to a local area for adult employment and training activities are limited, priority shall be given to recipients of public assistance and other low-income individuals for intensive services and training services. The appropriate local board and the Governor shall direct the one-stop operators in the local area with regard to making determinations related to such priority</p>	<p>Removal of “if funds are limited for employment and training” activities; “priority” applied for career and training services</p> <p>Adds “basic skills deficient” to priorities of public assistance and low income</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
	<p><u>Eligibility: Intensive Services</u></p> <p>Sec. 663.160 Are there particular core services an individual must receive before receiving intensive services under WIA section 134(d)(3)?</p> <p>(a) Yes, at a minimum, an individual must receive at least one core service, such as an initial assessment or job search and placement assistance, before receiving intensive services. The initial assessment provides preliminary information about the individual's skill levels, aptitudes, interests, and supportive services needs. The job search and placement assistance helps the individual determine whether he or she is unable to obtain employment, and thus requires more</p>	<p>WIOA Definition of “Basic Skills Deficient”:</p> <ul style="list-style-type: none"> - A youth, that the individual (<i>sic</i>) has English reading, writing, or computing skills at or below the 8th grade level on a generally accepted standardized test; or - A youth or adult, that the individual is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual’s family, or in society. <p>Public Assistance = Cash Payments</p> <p>Expanded definition of “Low-Income”—same for all programs (including WIOA Youth)</p> <p>WIOA: No distinction between Core and Intensive Services Eligibility; Both are “Career Services”</p> <p>This is what is meant by no “sequence of service”.</p> <p>No distinct core or intensive services in WIOA:</p> <ul style="list-style-type: none"> - WIOA has no requirement for at least one core service

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
	<p>intensive services to obtain employment. The decision on which core services to provide, and the timing of their delivery, may be made on a case-by-case basis at the local level depending upon the needs of the participant.</p> <p>(b) A determination of the need for intensive services under Sec. 663.220, as established by the initial assessment or the individual's inability to obtain employment through the core services provided, must be contained in the participant's case file.</p> <p>Sec. 663.220 Who may receive intensive services?</p> <p>There are 2 categories of adults and dislocated workers who may receive intensive services:</p> <p>(a) Adults and dislocated workers who are unemployed, have received at least one core service and are unable to obtain employment through core services, and are determined by a One-Stop operator to be in need of more intensive services to obtain employment; and</p> <p>(b) Adults and dislocated workers who are employed, have received at least one core service, and are determined by a One-Stop operator to be in need of intensive services to obtain or retain employment that leads to self-sufficiency, as described in Sec. 663.230.</p>	<p>- No requirement to be determined to “Need Intensive Services”</p> <p>Removes distinction between employed and unemployed</p>
<u>Eligibility: Training Services</u>	<p><u>Eligibility: Training Services</u></p> <p>Met the eligibility requirements for intensive services and who are unable to</p>	<p>WIOA has no “Intensive services”</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>Who, after an interview, evaluation, or assessment, and career planning, have been determined by a one-stop operator or one-stop partner, as appropriate, to—be unlikely or unable to obtain or retain employment, that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment, through the career services</p>	<p>obtain or retain employment through such services</p> <p>Who after an interview, evaluation, or assessment, and case management, have been determined by a one-stop operator or one-stop partner, as appropriate, to</p>	<p>New: Not just unable, but may be unlikely to “obtain or retain employment”</p> <p>Unable to obtain or retain employment through “Career Services” (Is this a Sequence of Service?)</p>
<p>Be in need of training services to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment; and</p>	<p>Be in need of training services and to</p>	<p>New: Employment that “leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment”</p>
<p>Have the skills and qualifications to successfully participate in the selected program of training services;</p>	<p>Have the skills and qualifications to successfully participate in the selected program of training services;</p>	<p>Same</p>
<p>Who select programs of training services that are directly linked to the employment opportunities in the local area or the planning region, or in another area to which the adults or dislocated workers are willing to commute or relocate;</p>	<p>Who select programs of training services that are directly linked to the employment opportunities in the local area involved or in another area in which the adults or dislocated workers receiving such services are willing to relocate;</p>	<p>Same</p>
<p>Who are determined to be eligible in accordance with the priority system in effect under subparagraph 19 (E).</p>	<p>Who are determined to be eligible in accordance with the priority system, if any</p>	<p>No “if funds limited”; priority system is always in affect</p>

Attachment 3: Comparison of Performance Required in WIOA and WIA

Performance		
WIOA	WIA	Comments/Implications
<p>Measures for Core Programs:</p> <p>(I) the percentage of program participants who are in unsubsidized employment during the second quarter after exit from the program;</p> <p>(II) the percentage of program participants who are in unsubsidized employment during the fourth quarter after exit from the program;</p> <p>(III) the median earnings of program participants who are in unsubsidized employment during the second quarter after exit from the program;</p>	<p>Common Measures Waiver:</p> <p>Entered Employment: Of those who are not employed at the date of participation: # of adult participants who are employed in the first quarter after the exit quarter <i>divided by</i> # of adult participants who exist during the quarter</p> <p>Employment Retention: Of those who are employed in the first quarter after the exit quarter: # of adult participants who are employed in both the second and third quarters after the exit quarter <i>divided by</i> # of adult participants who exit during the quarter</p> <p>Average Earnings: Of those adult participants who are employed in the first, second, and third quarters after the exit quarter: <i>divided by</i> Total earnings in the second quarter plus the total earnings in the third quarter after the exit quarter</p>	<p>WIOA Core Programs: WIA Adult/DW; Adult Ed; Wagner-Peyser; Voc Rehab</p> <p>Removes condition of “not employed at date of participation”</p> <p>Not first quarter, but second quarter</p> <p>Not second and third quarters, but fourth quarter</p> <p>Not “average earnings”, but “median” earnings</p> <p>Not quarters two and three, but second quarter</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>(IV) the percentage of program participants who obtain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent during participation in or within 1 year after exit from the program;</p> <p>(V) the percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains toward such a credential or employment; and</p> <p>(VI) the indicators of effectiveness in serving employers</p>	<p>Customer satisfaction indicators</p>	<p>WIA has credential measure, but is waived under common measures</p> <p>Encourage link to T-II Adult Ed Partner and Training Services</p> <p>Encourage link to T-II Adult Ed Partner and Training Services</p> <p>“Measurable skill gains”? (Not just WIA Youth)</p> <p>WIOA: No customer satisfaction indicators</p> <p>New: “To be developed”</p>
<p>Credential Indicator</p> <p>“Program participants who obtain a secondary school diploma or its recognized equivalent shall be included in the percentage counted as meeting the criterion under such clause only if such participants, in addition to obtaining such diploma or its recognized equivalent, have obtained or retained employment or are in an education or training program leading to a recognized postsecondary credential within 1 year after exit from the program.”</p>		<p>Only count high school or GED credential, if a job or training program within 1 year of exit to be included</p>

<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>Indicator for Services to Employers</p> <p>“Prior to the commencement of the second full program year after the date of enactment of this Act, the Secretary of Labor and the Secretary of Education, after consultation with the representatives described in paragraph (4)(B), shall jointly develop and establish, for purposes of this subparagraph, 1 or more primary indicators of performance that indicate the effectiveness of the core programs in serving employers.”</p>	<p><i>(No “Employer Metric”; Just Employer Customer Satisfaction Indicator)</i></p>	<p>New effectiveness in “serving employers” metric by July 1, 2016</p>