



Executive Committee

MINUTES

May 24, 2018

*Convened at Madera County Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589*

PRESENT: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

ABSENT: Robert Poythress, Robyn Smith, Les Taylor

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Gail Lopez, Jessica Roche, Maiknue Vang, Sarahi Cuellar

1.0 Call to Order

Meeting called to order at 4:01 by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Brett Frazier introduced his daughter Emma.

5.0 Adoption of Board Agenda

Bob Carlson moved to adopt the agenda, seconded by Pat Gordon.

Vote: Approved-unanimous

Yes: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

6.0 Consent Calendar

6.1 Consideration of approval of the Workforce Development Board (WDB) meeting minutes – April 19, 2018.

Pat Gordon moved to approve, seconded by Nichole Mosqueda.

Vote: Approved-unanimous

Yes: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

7.0 Action Items

7.1 Consideration of approval of the application of Wayne Rylant - Human Resources Manager: Pacific Ethanol Inc., Private Sector, to the WDB for a 3 year term and authorization to forward the application to the Madera County Board of Supervisors for appointment.

Elaine Craig requested approval for the application of Wayne Rylant, Human Resource Manager, Pacific Ethanol Inc.. Wayne Rylant is a private sector representative. Elaine Craig met with him and he is excited about this opportunity. Elaine Craig requested approval to forward to the Board of Supervisors for his appointment.

Bob Carlson moved to approve, seconded by Pat Gordon.

Vote: Approved-unanimous

Yes: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

7.2 Consideration of approval of the application of Jesse Carrasco – Chief Academic Officer: Madera Unified School District, Title II Adult Education and Family Literacy, to the WDB for a 3 year term and authorization to forward the application to the Madera County Board of Supervisors for appointment.

Jesse Carrasco will represent Title II Adult Education and Family Literacy. He is excited to be a member of this board. Elaine stated that she briefly discussed what the Board is currently working on and what we expect in the future with Jesse.

Pat Gordon moved to approve, seconded by Bob Carlson.

Vote: Approved-unanimous

Yes: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

7.3 Consideration of approval of the revised Program Complaint and Grievance Procedures Policy to align the local policy with recently released draft guidance from the State in Directive WSD-176.

Tracie Scott-Contreras explained that the State had recently released the updated guidance. It was just re-written for clarification and they made the language simpler. Typically customers who don't qualify for services are most likely to file a complaint. Staff would then provide information as to the reason they didn't qualify. Staff stated that she's been with the organization since 1985 and they haven't had this type of complaint.

Nichole Mosqueda move to approve, seconded by Pat Gordon.

Vote: approved-unanimous

Yes: Bob Carlson, Brett Frazier, Nichole Mosqueda, Pat Gordon

8.0 Information Items

None.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Committee Members

Pat Gordon stated that construction is one of the trades that is being impacted here in the valley. The Board had added construction as one of our sectors in Madera County. The county is currently having a hard time finding inspectors.

10.2 Staff

Elaine thanked members for meeting later to accommodate the corporate board, and for still being able to meet for such few items.

11.0 Next Meeting

June 28, 2018

12.0 Adjournment

Meeting adjourned at 4:12 p.m.