



MADERA COUNTY WORKFORCE INVESTMENT CORPORATION

A G E N D A

**February 26, 2026
3:00 p.m.**

Meeting will be held at:

***Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589***

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comments from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Closed Session

6.1 Request for Closed Session: Potential Employee Appointment/Evaluation/Release/Compensation Pursuant to Government Code § 54957(b).

7.0 Consent Calendar

7.1 Consideration of approval of December 11, 2025, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

8.0 Action Items

8.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending December 31, 2025.

8.2 Consideration of approval of a budget increase in the amount of \$59,375.93 for the Fresno Regional Workforce Development Board's (FRWDB) ValleyBuild project in Eastern Madera County.

8.3 Consideration of approval of the MCWIC Exempt Salary Schedule to include revisions to the Executive Director salary.

9.0 Information Items

9.1 Success Stories

- 9.2 Workforce Development Board (WDB) of Madera County Update
- 9.3 MCWIC Executive Director Mid-Year Goals Update
- 9.4 Local Business Closures
- 9.5 Federal and Legislative Updates
- 9.6 One Stop Operator (OSO) quarterly report for the periods of July 1, 2025, through September 30, 2025.
- 9.7 One Stop Operator (OSO) quarterly report for the periods of October 1, 2025, through December 31, 2025.
- 9.8 Workforce Innovation and Opportunity Act (WIOA) Budget Adjustment
- 9.9 James Irvine Foundation Better Careers Retreat
- 9.10 Program Year 2024 Local Area Performance Goals
- 9.11 High Performing Board Application Notice
- 9.12 Program Impact Report July 1, 2025, to December 31, 2025
- 9.13 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview Through December 31, 2025
- 9.14 Mountain Community and Madera County Job Fairs
- 9.15 Weekly Unemployment Insurance (UI) Initial Claims for Madera County
- 9.16 Form 700 Due April 1, 2026

10.0 Written Communication

11.0 Open Discussion/Reports/Information

- 11.1 Board Members
- 11.2 Staff

12.0 Next Meeting

April 23, 2026

13.0 Adjournment



SPECIAL MEETING
MINUTES

December 11, 2025

Convened at:

**Workforce Assistance Center
2037 W. Cleveland Ave., Madera Ca, 93637**

PRESENT: Aaron Chambers (7.1), Debi Bray, Mattie Mendez, Ramona Davie, Roger Leach, Tim Riche
ABSENT: Gabriel Mejia
GUEST: Catalina Reyes, Henry Oum
STAFF: Bertha Vega, Jessica Roche, Maiknue Vang, Nelson Vang, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:00 p.m. by Chair Debi Bray

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Roundtable introductions were made by everyone in attendance. Nelson Vang, Marketing Intern, was introduced. He is providing support to Sheyla Garcia, Marketing & Outreach Coordinator, with marketing and outreach.

5.0 Adoption of Board Agenda

Tim Riche moved to adopt the agenda, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Mattie Mendez, Ramona Davie, Roger Leach, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of October 23, 2025, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

6.2 Consideration of approval of the reappointment of Ramona Davie, US Bank, to the MCWIC Board for an additional 3-year term: 10/24/25 to 10/24/28.

6.3 Consideration of approval of a budget increase in the amount of \$71,450 for the Madera County Public Health Department (MCPH) Resilience Program grant.

Roger Leach moved to approve the consent calendar, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Aaron Chambers, Debi Bray, Mattie Mendez, Roger Leach, Tim Riche

Abstain: Ramona Davie

7.0 Action Items

7.1 Consideration of approval of the Audit Report for the 2024-2025 audited financial statements submitted by Price Page & Company.

Henry Oum, Price Page & Company, presented the audited financials to the Board. This will be Price Page & Company's 3rd year providing auditing services to MCWIC. There were no audit adjustments, waived adjustments or findings. Waived adjustments can mean that there are minor or trivial differences that have been identified but are not significant enough to worry about or record. MCWIC is receiving another year of unmodified opinions. Price Page & Company is contracted to audit the financial statements and provide an opinion on the overall financial statements as well as the Federal programs. The Independent Auditor's Report covers the overall financial statements, which is comprised of the statement of financial position, the related statements of activities, functional expenses, and cash flows for the year ended June 30, 2025, and related notes to the financial statements. In Price Page & Company's opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation as of June 30, 2025, and the changes in its net assets and its cash flows for the year ended in accordance with accounting principles generally accepted in the United States of America – a clean, unmodified opinion. Management is responsible for the preparation and presentation of the financial documents and maintenance of internal controls relevant to the preparation and presentation of financial statements, and must ensure that there are no material misstatements whether due to fraud or errors. Auditors must exercise professional judgement and maintain professional skepticism which means that they need to corroborate verbal representation by the management team with support and cross-check information. Auditors must obtain an understanding of internal controls but not provide an opinion of their overall effectiveness, evaluate accounting principles, and conclude whether there are conditions or events that raise substantial doubt about MCWIC's ability to continue and sustain operations for a 1-year period. The Statement of Financial Position was reviewed. Total assets for the year ended at approximately \$3.7 million. Lease liability shows as just over \$2.7 million with the offset to that being approximately \$2.4 million, which makes up the majority of the assets - approximately \$1.2 million. MCWIC does not have a lot of debt outside of the lease liability. There is no long-term debt, only accounts payable, accrued payroll and deferred revenue. Net assets equal \$972,429 and represent approximately 25% of total liabilities and total net assets. The Statement of Activities represents the income statement. It details revenue sources as well as expenditures. Total revenue is listed at \$3,615,096 against expenditures of \$3,312,768 million. Revenue less expenses equal changes in net asset (net income) which totals \$302,328. The Statement of Functional Expenses includes the natural expenses on the left column such as salaries, employee benefits, equipment, professional fees, as well as others. The Functional categories include Program Services and Supporting Services. This analysis is performed by management and is reviewed for reasonableness. Overall, this analysis was considered reasonable. The Statement of Cash Flow details how cash was spent throughout the year. The report starts with the net assets figures of \$302,328 and details adjustments made. This report details the beginning of the year cash amount of \$513,503 and the end of year cash amount of \$550,395. \$550,395 represents cash on hand - a change of \$36,887. There was nothing substantially new in terms of Notes to the Financial Statements. Note 2 – Availability and Liquidity details out how much financial resources the Corporation has to operate the following year if it didn't receive any other revenue. This figure is calculated by taking the amounts for cash, grants receivable, accounts receivable, and contracts receivable for a total in financial assets amount and subtracting the financial assets available to meet cash needs for general expenditures within one year. This figure, \$1,098,180, represents what would be available cash if there were no revenues incoming. All Notes were updated for the current audit year with nothing substantial of note. The Schedule of Federal Expenditures is a required schedule to be prepared by management. This is an audit of the Workforce Innovation and Opportunity Act (WIOA) funds. \$2,157,694 of WIOA expenses were tested from a total of \$2,348,149. The Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters is the 2nd report being issued. This report talks about whether there are any issues related to internal controls over financial reporting or any potential noncompliance with rules and regulations. The results of this report disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. The last report, Independent Auditor's Report on Compliance for Each Major Program and on Internal Control, provides an opinion on compliance testing for a single audit. This report's opinion states that MCWIC complied, in all material respects, with the types of compliance requirements referred to that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025 – a clean internal audit report. The last pages of the report provide a summary of the auditor's results which provide a quick reference for the report. The summary also provides information on qualifying as a low-risk auditee, which

means that the Corporation can maintain the minimal requirements for auditing purposes and the auditors only have to test the minimum. If this line was marked No, the agency would need to test more items which would also mean more costs associated with an audit. The MCWIC Board and staff thanked Henry Oum for explaining the reports in a manner that was easily understandable and Catalina Reyes and her team for making the process very easy. Henry commended MCWIC for being able to get their reports ready in about 6 months as other nonprofits typically take about 8 months.

Roger Leach moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Aaron Chambers, Debi Bray, Mattie Mendez, Ramona Davie, Roger Leach, Tim Riche

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending September 30, 2025.

The financial reports were presented to the Board. It was noted that on the budget to actual report under personnel costs, the amount was slightly higher due to some delays in hiring staff for the first quarter. Under direct client costs, there are still significant dollars partly due to some carry-over from the previous fiscal year. Marketing and outreach is ramping up in hopes of getting more people to the Center for services. Some grants can also carry over funds from one fiscal year to the next. Staff are working on bringing in cohort trainings to expend some funds as well. Staff are looking into replicating the school bus driver training in other school districts such as Golden Valley and Yosemite school districts. Other trainings such as medial assistant and CNA and also childcare training/certification are being researched. Staff are looking at Nurture for the childcare training and working with them on getting on to the State's eligible training provider list (ETPL). Other trainings such as Valley Build and the forestry training are helping spend down training funds. Everything else on the financial reports look good. Jessica Roche, Controller, stated that the unaudited financials were still listed on the reports as the audit took place after they were run. The audited financials will be reflected on the next set of financial documents.

Aaron Chambers moved to approve, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Aaron Chambers, Debi Bray, Mattie Mendez, Ramona Davie, Roger Leach, Tim Riche

8.0 Information Items

8.1 Success Stories

Information provided within the agenda packet. Maria is the featured success story. She completed the school bus driver training program and was hired by Madera Unified School District. Another cohort will be starting in January.

8.2 Workforce Development Board (WDB) of Madera County Update

Information provided within the agenda packet.

8.3 Federal and Legislative Updates

Information provided within the agenda packet.

8.4 PY 2025-2028 Local and Regional Workforce Plan Approvals

Information provided within the agenda packet.

8.5 PY 2025-2027 Local Area Subsequent Designation and Local Board Recertification Approval

Information provided within the agenda packet.

8.6 Employment Development Department (EDD) PY 2024-2025 Final Monitoring Report

Information provided within the agenda packet.

8.7 KTGD LLC Common Area Maintenance (CAM) Square Footage Fee Increase Information

Information provided within the agenda packet. The CAM fees are increasing from \$1.78 to \$2.25. Work is being done on the shopping center and it looks improved. The budget can sustain the increase and staff have been budgeting a little over to make sure that the budget isn't negatively impacted. Staff provided information on what future possible increases to the lease or CAM fees could look like. Every Workforce partner within the Center gets charged lease and fees based on the square footage they occupy. The school district holds their own lease. The human resources department staff for the North Fork casino will soon occupy space in the Center.

8.8 Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

11.1 Board Members

Debi Bray shared that Herman Perez recently passed away. He was the original executive director for the local workforce area when it was first created as the Private Industry Council. He was also a former Mayor of Madera.

11.2 Staff

Maiknue Vang recently vacationed in Vietnam and stated that it was an impactful visit to the country and to the Hmong community in Sapa.

11.0 Next Meeting

The next meeting will be held at the Workforce Assistance Center on February 19, 2026.

12.0 Adjournment

Roger Leach moved to adjourn the meeting at 3:56 p.m., seconded by Tim Riche.

Madera County Workforce Investment Corporation

Statement of Financial Position

As of 12/31/2025

(In Whole Numbers)

	<u>Current Year Balance</u>	<u>Audited Prior Year Balance</u>
ASSETS		
Current Assets		
Cash		
Cash in BA - Main	439,085	537,960
Cash in BA - Payroll	87,075	12,435
Total Cash	<u>526,160</u>	<u>550,395</u>
Accounts Receivable		
Accounts Receivable	55,268	7,448
Grants/Program Contracts Receivable	540,487	547,818
Total Accounts Receivable	<u>595,755</u>	<u>555,266</u>
Prepaid	41,921	115,112
Total Current Assets	<u>1,163,836</u>	<u>1,220,773</u>
Long-Term Assets		
Property and Equipment		
Computer & Software	264,628	260,902
Office Equipment	23,509	23,509
Vehicles	200,033	0
Furniture & Fixtures	550	550
Accumulated Depreciation	(191,833)	(191,833)
Total Property and Equipment	<u>296,888</u>	<u>93,129</u>
Operating ROU Facility Lease		
ROU Asset, Lease	2,336,687	2,410,513
Total Operating ROU Facility Lease	<u>2,336,687</u>	<u>2,410,513</u>
Total Long-Term Assets	<u>2,633,575</u>	<u>2,503,641</u>
Total ASSETS	<u><u>3,797,411</u></u>	<u><u>3,724,414</u></u>
LIABILITIES		
Current Liabilities		
Accounts Payable	91,964	113,589
Payroll Payable	72,215	78,965
Vacation Payable	53,023	20,652
Short-Term Deferred Revenue	0	44,016
ROU Facility Lease, Current	93,358	157,745
Total Current Liabilities	<u>310,560</u>	<u>414,967</u>
Long-Term Liabilities		
ROU Facility Lease, long-term	2,337,019	2,337,019
Total LIABILITIES	<u>2,647,580</u>	<u>2,751,986</u>
Net Assets, restricted and unrestricted	<u>(1,149,832)</u>	<u>(972,428)</u>
Total Net Assets, restricted and unrestricted	<u>(1,149,832)</u>	<u>(972,428)</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>(3,797,411)</u></u>	<u><u>(3,724,414)</u></u>

Madera County Workforce Investment Corporation
Statement of Cash Flows - Board Report - Statement of Cash Flow
As of 12/31/2025
(In Whole Numbers)

	<u>Current Month Period</u>	<u>Current FY Period</u>
Beginning Cash and Cash Equivalents	<u>494,224</u>	<u>550,395</u>
CASH FLOWS FROM OPERATING ACTIVITES		
Change in Net Assets		
	31,186	177,404
Change in Operating Assets:		
Accounts Receivable	<u>(2,901)</u>	<u>32,701</u>
Total Change in Operating Assets:	<u>(2,901)</u>	<u>32,701</u>
Change in Operating Liabilities:		
Accounts payable	(2,183)	(21,810)
Accrued payroll and related expenses	5,835	25,807
Deferred Revenue	0	(44,016)
Facility Lease Liability	<u>0</u>	<u>(64,387)</u>
Total Change in Operating Liabilities:	<u>3,652</u>	<u>(104,406)</u>
Total CASH FLOWS FROM OPERATING ACTIVITES	<u>31,937</u>	<u>105,699</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property and Equipment	<u>0</u>	<u>(129,934)</u>
Total CASH FLOWS FROM INVESTING ACTIVITIES	<u>0</u>	<u>(129,934)</u>
Net Cash used in Investing Activities	<u>0</u>	<u>(129,934)</u>
Net Change in Cash and Cash Equivalents	<u>31,937</u>	<u>(24,235)</u>
Cash and Cash Equivalents as of Current Period End Date	<u>526,160</u>	<u>526,160</u>

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Madera County Workforce Investment Corporation**Statement of Activities**

From 7/1/2025 Through 12/31/2025

(In Whole Numbers)

	Unrestricted	Restricted	Total
Operating Revenue			
Grant Revenue			
Grant Revenue (Federal)	1,301,574	0	1,301,574
Total Grant Revenue	1,301,574	0	1,301,574
State/Local Revenue			
Other Revenue (State or Local)	362,165	0	362,165
Total State/Local Revenue	362,165	0	362,165
Rental Revenue			
Sublease/Rental Income	119,802	0	119,802
Total Rental Revenue	119,802	0	119,802
Contributions			
Contribution Income	263,640	25,000	288,640
Contribution In-Kind (goods)	0	0	0
Total Contributions	263,640	25,000	288,640
Deferred Revenue			
Interest Revenue	1	0	1
Total Deferred Revenue	1	0	1
Total Operating Revenue	2,047,182	25,000	2,072,182
Expenditures			
Salaries, Taxes, Benefits	980,350	0	980,350
Materials & Supplies	31,577	0	31,577
Overhead/Operating Expenses	440,190	3,984	444,174
Client Program Expenses (SS, ITA, Contracts, etc.)	434,527	4,151	438,677
Total Expenditures	1,886,644	8,135	1,894,778
Net Revenue over Expenditures	160,539	16,865	177,404
Beginning Net Assets			
Fund Balance	1,019,363	7,481	1,026,844
Net Assets - Capital Assets	(54,416)	0	(54,416)
Total Beginning Net Assets	964,948	7,481	972,428
Ending Net Assets	1,125,487	24,346	1,149,832

Madera County Workforce Investment Corporation

Budget to Actual

From 7/1/2025 Through 12/31/2025

Account Code	Account Title	Budget Board	1st Quarter Actuals	2nd Quarter Actual	YTD Actual	YTD Enc	Budget	Variance	
		Approved	(07/01/2025 -	(10/01/2025 -			Variance	%	
		08.28.25	09/30/2025)	12/31/2025)					
01	General Operating								
01	Revenue								
4000	Grant Revenue (Federal)	4,607,284	579,353	722,221	1,301,574		\$	3,305,710	
4100	Contribution Income	374,091	25,195	263,445	288,640		\$	85,452	
4200	Contribution In-Kind (goods)	-	-	-	-		\$	-	
4300	Other Revenue (State or Local)	1,192,781	185,264	176,902	362,165		\$	830,616	
4500	Interest Revenue	-	1	1	1		\$	(1)	
4600	Sublease/Rental Income	225,939	62,839	56,964	119,802		\$	106,137	
Total 01	Revenue	\$ 6,400,095	\$ 852,651	\$ 1,219,531	\$ 2,072,182	\$ -	\$	4,327,913	68%
02	Personnel Costs								
5100	Staff Salaries	1,621,304	335,364	342,702	678,066		\$	943,238	
	5105- Vacation	-	57,221	19,024	76,245		\$	(76,245)	
5111	Employer Medicare Expense	23,510	5,317	5,630	10,947		\$	12,563	
5112	Social Security Employer Exp	100,517	22,736	24,074	46,810		\$	53,707	
5115	CA Unemployment Insurance Exp	48,637	193	1,790	1,983		\$	46,654	
5116	CA Training Tax Expense	1,624	9	81	90		\$	1,534	
5120	Workers Compensation Expense	24,320	3,097	3,853	6,950		\$	17,370	
5130	Group Health Insurance Expense	382,813	40,025	42,587	82,612		\$	300,201	
5140	Employers 457 Expense	97,277	17,530	19,090	36,620		\$	60,657	
5160	Group Dental Insurance	15,661	2,602	2,772	5,374		\$	10,287	
5170	Group Vision Insurance	3,656	609	649	1,257		\$	2,399	
5180	Group Life Insurance	3,656	693	764	1,457		\$	2,199	
5190	Employee Assistance Program Exp	1,047	152	160	311		\$	736	
Total 02	Personnel Costs	\$ 2,324,022	\$ 485,546	\$ 463,176	\$ 948,722	\$ -	\$	1,375,300	59%
03	General Operating								
5200	Office Materials and Supplies	18,002	5,238	4,987	10,225	417	\$	7,360	
5210	Facility Materials and Supplies	33,501	-	36	36		\$	33,465	
5310	CAM & Bldg Ins	27,501	6,006	7,495	13,501		\$	14,000	
5320	Telephone Expense	16,798	4,184	4,769	8,952		\$	7,846	
5330	Utilities Expense	115,695	34,389	29,635	64,024		\$	51,671	
5340	Property & Liability Insurance	16,096	-	13,505	13,505		\$	2,591	
5400	Postage Expense	322	-	500	500		\$	(178)	
5410	Printing Expense	4,499	108	-	108		\$	4,391	
5420	Advertising Expense	-	70	736	806		\$	(871)	
5440	Dues, Subscriptions, Fees Expense	33,110	17,971	3,346	21,317	9,695	\$	2,098	
5500	Auditing Fees	23,960	-	23,960	23,960		\$	-	
5510	Legal Fees	19,997	1,950	3,150	5,100		\$	14,897	
5520	Contracting/Professional Services	97,000	10,498	13,184	23,682	41,583	\$	31,735	
5521	Staffing Agency Services	-	-	9,967	9,967	25,643	\$	-	
5530	Taxes and Fees	400	4	16,063	16,067	15,859	\$	(31,526)	

General Operating section Continued on next page

Madera County Workforce Investment Corporation

Budget to Actual

From 7/1/2025 Through 12/31/2025

Account Code	Account Title	Budget Board	1st Quarter Actuals	2nd Quarter Actual	YTD Actual	YTD Enc	Budget		
		Approved	(07/01/2024 -	(10/01/2024 -			Variance		
		10.24.24	09/30/2024)	12/31/2024)					
5610	Equipment Maintenance	7,999	2,093	5,959	8,052	4,776	\$	(4,829)	
5620	Equipment Rental	16,700	960	1,174	2,134	2,445	\$	12,121	
5630	Software Expense	-	1,656	1,480	3,136		\$	(3,136)	
5632	Information Technology Services	150,836	19,936	18,325	38,261	43,336	\$	69,240	
5640	Internet Expense	9,901	2,580	2,800	5,380		\$	4,521	
5650	Computer Hardware	45,501	7,214	7,742	14,956		\$	30,545	
5670	Vehicle	206,374	-	200,033	200,033	-	\$	6,341	
5710	Staff Training Expense	6,250	800	2,925	3,725		\$	2,525	
5720	Travel Expense	24,166	17,192	4,831	22,023		\$	2,143	
5730	Conference, Conventions & Meetin	35,820	4,202	3,253	7,455	2,766	\$	25,599	
5810	General Operating Services	10,899	6,150	2,207	8,357		\$	2,542	
5820	Facility Maintenance Services	64,742	10,599	19,912	30,511		\$	34,231	
5980	Fixed Asset - Expense Offset	-	2,864	(187,574)	203,759		\$	203,759	
5995	Lease Cost (Facility-ASC 842)	230,446	62,813	41,876	123,739		\$	106,707	
Total 03	General Operating	\$ 1,216,515	\$ 219,478	\$ 256,273	\$ 883,270	\$ 146,585	\$	629,788	52%
02	Direct Client Costs - Payroll								
02	Personnel Costs	\$ 190,764				\$ 4,624	\$	186,140	
5107	Temporary Worker WEX/TJT		24,360	3,341	27,701		\$	(27,701)	
5111	Employer Medicare Expense		349.82	48	398		\$	(398)	
5112	Social Security Employer Exp		1,495.65	207	1,703		\$	(1,703)	
5115	CA Unemployment Insurance Exp		530.73	76	607		\$	(607)	
5116	CA Training Tax Expense		24.16	3	28		\$	(28)	
5120	Workers Compensation Expense		1,183.57	7	1,191		\$	(1,191)	
Total 02	Personnel Costs (client)	\$ 190,764	\$ 27,944	\$ 3,684	\$ 31,628	\$ 4,624	\$	154,513	81%
04	Direct Client Costs								
Program Services- Activity Description Breakout									
9021	Skills Training (ITA)	1,278,555	155,130	129,151	284,281	197,724	\$	796,551	62%
9022	On-The-Job (OJT) Training	626,216	26,333	24,690	51,023	46,191	\$	529,002	84%
9024	Incumbent Worker Training	52,982	-	-	-	-	\$	52,982	100%
9052	Client Supportive Services	531,182	17,867	64,530	82,398	37,597	\$	411,188	77%
9056	Incentives	101,333	3,350	16,540	19,890	1,185	\$	80,258	79%
9554	Assessments	10,681	378	708	1,086	-	\$	9,596	90%
5800	Program Services	2,600,950	203,058	235,619	438,677	282,697		1,879,576	
Total 04	Direct Client Costs	\$ 2,600,950	\$ 203,058	\$ 235,619	\$ 438,677	\$ 282,697	\$	1,879,576	72%
Total 02,03,04	Total Expenditures	\$ 6,332,251	\$ 936,026	\$ 958,752	\$ 2,302,297	\$ 433,905	\$	4,039,177	64%
Net Report Total	Revenue less Expenditures	\$ 67,844	\$ (83,376)	\$ 260,780	\$ (230,115)	\$ (433,905)	\$	288,736	

Notes:

Program - client training has increased during 2nd quarter, with additional co-hort training continuing in 3rd and 4th quarter. Youth out of school PWEX enrollments remain low.

Madera County Workforce Investment Corporation
 Functional Expenses - Statement of Functional Exp-Summary
 From 7/1/2025 Through 12/31/2025

	<u>Workforce</u>	<u>Community Corrections</u>	<u>Community Benefit Support</u>	<u>Management and General</u>	<u>AJCC Facility</u>	<u>Total</u>
Revenue						
Revenue	1,176,585.42	230,672.86	534,008.20	11,113.31	119,802.37	2,072,182.16
Total Revenue	<u>1,176,585.42</u>	<u>230,672.86</u>	<u>534,008.20</u>	<u>11,113.31</u>	<u>119,802.37</u>	<u>2,072,182.16</u>
Expenses						
Salaries	(445,284.59)	(130,060.04)	(169,976.34)	(32,536.39)	(4,154.26)	(782,011.62)
Payroll Taxes	(41,094.65)	(12,017.57)	(17,233.34)	(23.47)	(337.76)	(70,706.79)
Employee Benefits	(78,658.09)	(23,228.34)	(25,656.84)	20.40	(108.23)	(127,631.10)
Materials and Supplies	(5,807.25)	(1,724.84)	(1,729.44)	(982.31)	(16.36)	(10,260.20)
Overhead and Operating Expenses	(221,017.33)	(48,400.90)	(299,154.76)	a) 186,574.11	(83,492.42)	(465,491.30)
Subcontracted Program Services	(419,854.14)	(11,672.48)	(6,128.64)	(1,022.00)	0.00	(438,677.26)
Total Expenses	<u>(1,211,716.05)</u>	<u>(227,104.17)</u>	<u>(519,879.36)</u>	<u>152,030.34</u>	<u>(88,109.03)</u>	<u>(1,894,778.27)</u>
Net Revenue Over Expenditures	<u>(35,130.63)</u>	<u>3,568.69</u>	<u>14,128.84</u>	<u>163,143.65</u>	<u>31,693.34</u>	<u>177,403.89</u>

a) this amount includes the ASC842 IRS Rule Right of Use Lease to the direct grant expense categories

Madera County Workforce Investment Corporation

Aged Receivables by Due Date - <Aged Receivables>

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Customer ID	Customer Name	Invoice Number	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
1000	Central Valley Opportunity Center	ARDoc2330	12/4/2025	0.00	483.60	0.00	0.00	0.00	483.60
1000		ARDoc2346	12/31/2025	483.60	0.00	0.00	0.00	0.00	483.60
Total 1000	Central Valley Opportunity Center			483.60	483.60	0.00	0.00	0.00	967.20
1003	EDD - WIOA Cash Draw	ARDoc2363	1/30/2026	251,650.14	0.00	0.00	0.00	0.00	251,650.14
Total 1003	EDD - WIOA Cash Draw			251,650.14	0.00	0.00	0.00	0.00	251,650.14
1005	Madera County Probation Department	ARDoc2351	1/7/2026	18,597.75	0.00	0.00	0.00	0.00	18,597.75
1005		ARDoc2352	1/7/2026	4,557.42	0.00	0.00	0.00	0.00	4,557.42
1005		ARDoc2353	1/7/2026	4,995.02	0.00	0.00	0.00	0.00	4,995.02
1005		ARDoc2367	2/11/2026	7,678.12	0.00	0.00	0.00	0.00	7,678.12
1005		ARDoc2368	2/12/2026	32,082.53	0.00	0.00	0.00	0.00	32,082.53
1005		ARDoc2369	2/11/2026	9,211.28	0.00	0.00	0.00	0.00	9,211.28
Total 1005	Madera County Probation Department			77,122.12	0.00	0.00	0.00	0.00	77,122.12
1008	Department of Rehabilitation	ARDoc2268	8/27/2025	0.00	0.00	0.00	0.00	2,795.00	2,795.00
1008		ARDoc2273	9/7/2025	0.00	0.00	0.00	0.00	2,795.00	2,795.00
1008		ARDoc2293	10/10/2025	0.00	0.00	0.00	2,795.00	0.00	2,795.00
1008		ARDoc2317	11/8/2025	0.00	0.00	2,795.00	0.00	0.00	2,795.00
1008		ARDoc2327	12/4/2025	0.00	2,795.00	0.00	0.00	0.00	2,795.00
1008		ARDoc2343	12/31/2025	2,795.00	0.00	0.00	0.00	0.00	2,795.00
Total 1008	Department of Rehabilitation			2,795.00	2,795.00	2,795.00	2,795.00	5,590.00	16,770.00
1024	Fresno Regional Workforce Development Board	ARDoc2265	8/20/2025	0.00	0.00	0.00	0.00	(73.66)	(73.66)
1024		ARDoc2283	9/12/2025	0.00	0.00	0.00	0.00	3,863.35	3,863.35
1024		ARDoc2303	10/11/2025	0.00	0.00	0.00	4,147.06	0.00	4,147.06
1024		ARDoc2325	10/30/2025	0.00	0.00	0.00	4,853.92	0.00	4,853.92
1024		ARDoc2338	12/10/2025	0.00	6,897.72	0.00	0.00	0.00	6,897.72
1024		ARDoc2357	1/8/2026	30,471.99	0.00	0.00	0.00	0.00	30,471.99
1024		ARDoc2366	2/11/2026	29,682.50	0.00	0.00	0.00	0.00	29,682.50
Total 1024	Fresno Regional Workforce Development Board			60,154.49	6,897.72	0.00	9,000.98	3,789.69	79,842.88
1065	MUSD/Madera Adult School	ARDoc2342	12/20/2025	0.00	8,111.17	0.00	0.00	0.00	8,111.17

Madera County Workforce Investment Corporation

Aged Receivables by Due Date - <Aged Receivables>

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Customer ID	Customer Name	Invoice Number	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
1065		ARDoc2373	2/15/2026	4,929.88	0.00	0.00	0.00	0.00	4,929.88
1065		ARDoc2374	2/15/2026	3,602.09	0.00	0.00	0.00	0.00	3,602.09
Total 1065	MUSD/Madera Adult School			8,531.97	8,111.17	0.00	0.00	0.00	16,643.14
1072	Stanislaus County Workforce Development	ARDoc2371	2/12/2026	40.50	0.00	0.00	0.00	0.00	40.50
Total 1072	Stanislaus County Workforce Development			40.50	0.00	0.00	0.00	0.00	40.50
1073	EDD-DGS	ARDoc2219	6/7/2025	0.00	0.00	0.00	0.00	270.00	270.00
1073		ARDoc2271	8/27/2025	0.00	0.00	0.00	0.00	300.00	300.00
1073		ARDoc2276	9/7/2025	0.00	0.00	0.00	0.00	300.00	300.00
1073		ARDoc2297	10/10/2025	0.00	0.00	0.00	300.00	0.00	300.00
1073		ARDoc2321	11/8/2025	0.00	0.00	300.00	0.00	0.00	300.00
1073		ARDoc2328	12/4/2025	0.00	9,408.63	0.00	0.00	0.00	9,408.63
1073		ARDoc2331	12/4/2025	0.00	300.00	0.00	0.00	0.00	300.00
1073		ARDoc2344	12/31/2025	9,408.63	0.00	0.00	0.00	0.00	9,408.63
1073		ARDoc2347	12/31/2025	300.00	0.00	0.00	0.00	0.00	300.00
Total 1073	EDD-DGS			9,708.63	9,708.63	300.00	300.00	870.00	20,887.26
1106	County of San Joaquin	ARDoc2324	11/10/2025	0.00	0.00	8,296.86	0.00	0.00	8,296.86
1106		ARDoc2337	12/10/2025	0.00	2,751.37	0.00	0.00	0.00	2,751.37
1106		ARDoc2370	2/11/2026	1,539.14	0.00	0.00	0.00	0.00	1,539.14
Total 1106	County of San Joaquin			1,539.14	2,751.37	8,296.86	0.00	0.00	12,587.37
1130	EDC of Fresno County	ARDoc2333	12/10/2025	0.00	12,644.24	0.00	0.00	0.00	12,644.24
1130		ARDoc2349	1/7/2026	11,059.18	0.00	0.00	0.00	0.00	11,059.18
1130		ARDoc2364	2/11/2026	15,356.31	0.00	0.00	0.00	0.00	15,356.31
Total 1130	EDC of Fresno County			26,415.49	12,644.24	0.00	0.00	0.00	39,059.73
1143	EDD - DOR/AJCC	ARDoc2304	10/11/2025	0.00	0.00	0.00	10,269.59	0.00	10,269.59
1143		ARDoc2309	11/7/2025	0.00	0.00	10,560.88	0.00	0.00	10,560.88
1143		ARDoc2340	12/10/2025	0.00	11,262.11	0.00	0.00	0.00	11,262.11
1143		ARDoc2350	1/7/2026	13,118.45	0.00	0.00	0.00	0.00	13,118.45
1143		ARDoc2372	2/12/2026	14,417.73	0.00	0.00	0.00	0.00	14,417.73

Madera County Workforce Investment Corporation

Aged Receivables by Due Date - <Aged Receivables>

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Customer ID	Customer Name	Invoice Number	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total 1143	EDD - DOR/AJCC			27,536.18	11,262.11	10,560.88	10,269.59	0.00	59,628.76
1147	Madera County Department of Public Health	ARDoc2355	1/7/2026	7,814.77	0.00	0.00	0.00	0.00	7,814.77
1147		ARDoc2365	2/11/2026	12,741.21	0.00	0.00	0.00	0.00	12,741.21
Total 1147	Madera County Department of Public Health			20,555.98	0.00	0.00	0.00	0.00	20,555.98
Report Total				486,533.24	54,653.84	21,952.74	22,365.57	10,249.69	595,755.08

Madera County Workforce Investment Corporation
 Aged Payables by Invoice Date - Aged Payables
 Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
1007	11/30/2025	APDoc13675	0.00	0.00	441.16	0.00	441.16
	11/30/2025	APDoc13676	0.00	0.00	661.77	0.00	661.77
	11/30/2025	APDoc13677	0.00	0.00	441.16	0.00	441.16
	11/30/2025	APDoc13678	0.00	0.00	635.40	0.00	635.40
	11/30/2025	APDoc13693	0.00	0.00	330.02	0.00	330.02
	11/30/2025	APDoc13694	0.00	0.00	804.84	0.00	804.84
	12/31/2025	APDoc13699	4,124.17	0.00	0.00	0.00	4,124.17
	12/31/2025	APDoc13705	401.00	0.00	0.00	0.00	401.00
	12/31/2025	APDoc13706	441.16	0.00	0.00	0.00	441.16
	12/31/2025	APDoc13763	1,937.98	0.00	0.00	0.00	1,937.98
	12/31/2025	APDoc13765	1,217.85	0.00	0.00	0.00	1,217.85
	12/31/2025	APDoc13766	1,069.59	0.00	0.00	0.00	1,069.59
	12/31/2025	APDoc13805	1,943.28	0.00	0.00	0.00	1,943.28
	12/31/2025	APDoc13818	441.16	0.00	0.00	0.00	441.16
Total 1007			11,576.19	0.00	3,314.35	0.00	14,890.54
1013	11/30/2025	APDoc13695	0.00	0.00	173.66	0.00	173.66
	11/30/2025	APDoc13696	0.00	0.00	394.94	0.00	394.94
	11/30/2025	APDoc13697	0.00	0.00	150.00	0.00	150.00
	11/30/2025	APDoc13698	0.00	0.00	229.32	0.00	229.32
	11/30/2025	APDoc13700	0.00	0.00	1,675.00	0.00	1,675.00
	12/31/2025	APDoc13734	343.98	0.00	0.00	0.00	343.98
	12/31/2025	APDoc13735	401.31	0.00	0.00	0.00	401.31
	12/31/2025	APDoc13842	2,800.00	0.00	0.00	0.00	2,800.00
Total 1013			3,545.29	0.00	2,622.92	0.00	6,168.21
1017	11/30/2025	APDoc13679	0.00	0.00	2,376.00	0.00	2,376.00

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
	11/30/2025	APDoc13680	0.00	0.00	851.20	0.00	851.20
	11/30/2025	APDoc13759	0.00	0.00	2,797.20	0.00	2,797.20
	12/31/2025	APDoc13788	16.50	0.00	0.00	0.00	16.50
	12/31/2025	APDoc13789	568.80	0.00	0.00	0.00	568.80
	12/31/2025	APDoc13806	188.55	0.00	0.00	0.00	188.55
	12/31/2025	APDoc13807	250.25	0.00	0.00	0.00	250.25
	12/31/2025	APDoc13808	585.20	0.00	0.00	0.00	585.20
	12/31/2025	APDoc13809	295.20	0.00	0.00	0.00	295.20
	12/31/2025	APDoc13810	264.00	0.00	0.00	0.00	264.00
	12/31/2025	APDoc13837	273.00	0.00	0.00	0.00	273.00
	12/31/2025	APDoc13856	18.00	0.00	0.00	0.00	18.00
	12/31/2025	APDoc13857	638.40	0.00	0.00	0.00	638.40
Total 1017			3,097.90	0.00	6,024.40	0.00	9,122.30
1023	12/16/2025	267533	0.00	188.52	0.00	0.00	188.52
	12/19/2025	266954	0.00	1,146.81	0.00	0.00	1,146.81
	12/31/2025	APDoc13786	2,758.20	0.00	0.00	0.00	2,758.20
Total 1023			2,758.20	1,335.33	0.00	0.00	4,093.53
1031	12/31/2025	1352894	121.50	0.00	0.00	0.00	121.50
Total 1031			121.50	0.00	0.00	0.00	121.50
1036	12/18/2025	89317554	0.00	146.00	0.00	0.00	146.00
	12/30/2025	89374287	0.00	73.00	0.00	0.00	73.00
Total 1036			0.00	219.00	0.00	0.00	219.00
1098	12/2/2025	APDoc13772	0.00	685.47	0.00	0.00	685.47
	12/30/2025	APDoc13716	0.00	311.17	0.00	0.00	311.17
	12/31/2025	APDoc13715	816.20	0.00	0.00	0.00	816.20
	12/31/2025	APDoc13733	(300.88)	0.00	0.00	0.00	(300.88)
Total 1098			515.32	996.64	0.00	0.00	1,511.96

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
1707	12/26/2025	16352155	0.00	2,521.36	0.00	0.00	2,521.36
Total 1707			0.00	2,521.36	0.00	0.00	2,521.36
1711	12/31/2025	86017	345.00	0.00	0.00	0.00	345.00
Total 1711			345.00	0.00	0.00	0.00	345.00
2024	12/31/2025	APDoc13736	2,791.83	0.00	0.00	0.00	2,791.83
Total 2024			2,791.83	0.00	0.00	0.00	2,791.83
2051	12/31/2025	APDoc13707	186.06	0.00	0.00	0.00	186.06
Total 2051			186.06	0.00	0.00	0.00	186.06
2157	12/31/2025	APDoc13709	22.71	0.00	0.00	0.00	22.71
Total 2157			22.71	0.00	0.00	0.00	22.71
2159	12/22/2025	INV00553294	0.00	349.43	0.00	0.00	349.43
	12/22/2025	INV00553315	0.00	5,140.01	0.00	0.00	5,140.01
Total 2159			0.00	5,489.44	0.00	0.00	5,489.44
2179	12/31/2025	APDoc13708	17.57	0.00	0.00	0.00	17.57
Total 2179			17.57	0.00	0.00	0.00	17.57
2182	12/31/2025	1003352560	978.74	0.00	0.00	0.00	978.74
Total 2182			978.74	0.00	0.00	0.00	978.74
2233	12/31/2025	APDoc13723	93.73	0.00	0.00	0.00	93.73
Total 2233			93.73	0.00	0.00	0.00	93.73
2393	12/31/2025	APDoc13710	14.45	0.00	0.00	0.00	14.45
Total 2393			14.45	0.00	0.00	0.00	14.45

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
2416	12/19/2025	APDoc13781	0.00	90.00	0.00	0.00	90.00
Total 2416			0.00	90.00	0.00	0.00	90.00
2453	12/15/2025	APDoc13799	0.00	60.00	0.00	0.00	60.00
	12/31/2025	APDoc13800	30.00	0.00	0.00	0.00	30.00
Total 2453			30.00	60.00	0.00	0.00	90.00
2467	12/15/2025	APDoc13792	0.00	15.00	0.00	0.00	15.00
	12/31/2025	APDoc13793	30.00	0.00	0.00	0.00	30.00
Total 2467			30.00	15.00	0.00	0.00	45.00
2471	12/15/2025	APDoc13803	0.00	135.00	0.00	0.00	135.00
	12/31/2025	APDoc13804	45.00	0.00	0.00	0.00	45.00
Total 2471			45.00	135.00	0.00	0.00	180.00
2475	12/15/2025	APDoc13794	0.00	45.00	0.00	0.00	45.00
	12/31/2025	APDoc13795	30.00	0.00	0.00	0.00	30.00
Total 2475			30.00	45.00	0.00	0.00	75.00
2476	12/15/2025	APDoc13844	0.00	60.00	0.00	0.00	60.00
	12/31/2025	APDoc13845	30.00	0.00	0.00	0.00	30.00
Total 2476			30.00	60.00	0.00	0.00	90.00
2478	12/15/2025	APDoc13720	0.00	135.00	0.00	0.00	135.00
	12/31/2025	APDoc13721	90.00	0.00	0.00	0.00	90.00
Total 2478			90.00	135.00	0.00	0.00	225.00
2480	12/15/2025	APDoc13838	0.00	60.00	0.00	0.00	60.00
	12/31/2025	APDoc13839	30.00	0.00	0.00	0.00	30.00
Total 2480			30.00	60.00	0.00	0.00	90.00
2519	12/15/2025	APDoc13689	0.00	105.00	0.00	0.00	105.00

Madera County Workforce Investment Corporation
Aged Payables by Invoice Date - Aged Payables
Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
	12/31/2025	APDoc13797	45.00	0.00	0.00	0.00	45.00
Total 2519			45.00	105.00	0.00	0.00	150.00
2520	12/15/2025	APDoc13701	0.00	90.00	0.00	0.00	90.00
	12/31/2025	APDoc13717	50.00	0.00	0.00	0.00	50.00
Total 2520			50.00	90.00	0.00	0.00	140.00
2534	12/15/2025	APDoc13670	0.00	70.00	0.00	0.00	70.00
	12/31/2025	APDoc13853	30.00	0.00	0.00	0.00	30.00
Total 2534			30.00	70.00	0.00	0.00	100.00
2536	12/15/2025	APDoc13702	0.00	100.00	0.00	0.00	100.00
	12/31/2025	APDoc13722	70.00	0.00	0.00	0.00	70.00
Total 2536			70.00	100.00	0.00	0.00	170.00
2542	12/15/2025	APDoc13778	0.00	120.00	0.00	0.00	120.00
	12/31/2025	APDoc13779	45.00	0.00	0.00	0.00	45.00
Total 2542			45.00	120.00	0.00	0.00	165.00
2544	12/15/2025	APDoc13724	0.00	90.00	0.00	0.00	90.00
	12/31/2025	APDoc13725	165.00	0.00	0.00	0.00	165.00
Total 2544			165.00	90.00	0.00	0.00	255.00
2547	11/30/2025	APDoc13669	0.00	0.00	120.00	0.00	120.00
	12/15/2025	APDoc13847	0.00	135.00	0.00	0.00	135.00
	12/31/2025	APDoc13848	45.00	0.00	0.00	0.00	45.00
Total 2547			45.00	135.00	120.00	0.00	300.00
2552	12/31/2025	APDoc13787	1,173.12	0.00	0.00	0.00	1,173.12
Total 2552			1,173.12	0.00	0.00	0.00	1,173.12
2557	12/31/2025	APDoc13791	1,492.65	0.00	0.00	0.00	1,492.65

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
Total 2557			1,492.65	0.00	0.00	0.00	1,492.65
2559	12/31/2025	APDoc13850	90.00	0.00	0.00	0.00	90.00
Total 2559			90.00	0.00	0.00	0.00	90.00
2560	12/2/2025	5453	0.00	2,250.00	0.00	0.00	2,250.00
	12/30/2025	5476	0.00	14,194.80	0.00	0.00	14,194.80
Total 2560			0.00	16,444.80	0.00	0.00	16,444.80
2561	12/31/2025	APDoc13777	2,379.75	0.00	0.00	0.00	2,379.75
Total 2561			2,379.75	0.00	0.00	0.00	2,379.75
2563	12/18/2025	APDoc13661	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13753	500.00	0.00	0.00	0.00	500.00
Total 2563			500.00	400.00	0.00	0.00	900.00
2564	12/18/2025	APDoc13672	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13755	500.00	0.00	0.00	0.00	500.00
Total 2564			500.00	400.00	0.00	0.00	900.00
2565	12/18/2025	APDoc13674	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13745	500.00	0.00	0.00	0.00	500.00
Total 2565			500.00	400.00	0.00	0.00	900.00
2566	12/18/2025	APDoc13659	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13754	500.00	0.00	0.00	0.00	500.00
Total 2566			500.00	400.00	0.00	0.00	900.00
2568	12/18/2025	APDoc13665	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13744	500.00	0.00	0.00	0.00	500.00
Total 2568			500.00	400.00	0.00	0.00	900.00

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
2569	12/18/2025	APDoc13664	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13750	500.00	0.00	0.00	0.00	500.00
Total 2569			500.00	400.00	0.00	0.00	900.00
2571	12/15/2025	APDoc13782	0.00	150.00	0.00	0.00	150.00
Total 2571			0.00	150.00	0.00	0.00	150.00
2573	12/18/2025	APDoc13666	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13746	500.00	0.00	0.00	0.00	500.00
Total 2573			500.00	400.00	0.00	0.00	900.00
2574	12/18/2025	APDoc13657	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13748	500.00	0.00	0.00	0.00	500.00
Total 2574			500.00	400.00	0.00	0.00	900.00
2575	12/18/2025	APDoc13667	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13757	500.00	0.00	0.00	0.00	500.00
Total 2575			500.00	400.00	0.00	0.00	900.00
2576	11/15/2025	APDoc13380	0.00	0.00	225.00	0.00	225.00
	12/18/2025	APDoc13668	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13747	500.00	0.00	0.00	0.00	500.00
Total 2576			500.00	400.00	225.00	0.00	1,125.00
2577	12/18/2025	APDoc13671	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13751	500.00	0.00	0.00	0.00	500.00
Total 2577			500.00	400.00	0.00	0.00	900.00
2578	12/18/2025	APDoc13658	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13758	500.00	0.00	0.00	0.00	500.00
Total 2578			500.00	400.00	0.00	0.00	900.00

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
2580	12/18/2025	APDoc13662	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13752	500.00	0.00	0.00	0.00	500.00
Total 2580			500.00	400.00	0.00	0.00	900.00
2581	12/18/2025	APDoc13660	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13749	500.00	0.00	0.00	0.00	500.00
Total 2581			500.00	400.00	0.00	0.00	900.00
2582	12/18/2025	APDoc13673	0.00	400.00	0.00	0.00	400.00
	12/31/2025	APDoc13756	500.00	0.00	0.00	0.00	500.00
Total 2582			500.00	400.00	0.00	0.00	900.00
2583	11/30/2025	APDoc13760	0.00	0.00	60.00	0.00	60.00
	12/15/2025	APDoc13761	0.00	60.00	0.00	0.00	60.00
	12/31/2025	APDoc13762	30.00	0.00	0.00	0.00	30.00
Total 2583			30.00	60.00	60.00	0.00	150.00
2584	12/15/2025	APDoc13703	0.00	90.00	0.00	0.00	90.00
	12/31/2025	APDoc13801	120.00	0.00	0.00	0.00	120.00
Total 2584			120.00	90.00	0.00	0.00	210.00
2587	11/30/2025	APDoc13692	0.00	0.00	1,279.91	0.00	1,279.91
	12/31/2025	APDoc13869	1,978.17	0.00	0.00	0.00	1,978.17
Total 2587			1,978.17	0.00	1,279.91	0.00	3,258.08
2590	12/15/2025	APDoc13704	0.00	90.00	0.00	0.00	90.00
Total 2590			0.00	90.00	0.00	0.00	90.00
2591	11/30/2025	APDoc13663	0.00	0.00	60.00	0.00	60.00
	12/15/2025	APDoc13783	0.00	45.00	0.00	0.00	45.00
	12/31/2025	APDoc13784	30.00	0.00	0.00	0.00	30.00
Total 2591			30.00	45.00	60.00	0.00	135.00

Madera County Workforce Investment Corporation

Aged Payables by Invoice Date - Aged Payables

Aging Date - 12/31/2025

From 7/1/2025 Through 12/31/2025

Vendor ID	Date Invoiced	Invoice Number	Amount Due	1 - 30 Days Past Due	31 - 60 Days Past Due	Over 90 Days Past Due	Total
2606	12/28/2025	39550-2	0.00	375.04	0.00	0.00	375.04
	12/29/2025	39559-2	0.00	502.62	0.00	0.00	502.62
Total 2606			0.00	877.66	0.00	0.00	877.66
2608	12/31/2025	APDoc13861	15.00	0.00	0.00	0.00	15.00
Total 2608			15.00	0.00	0.00	0.00	15.00
2802	12/31/2025	APDoc13764	105.00	0.00	0.00	0.00	105.00
Total 2802			105.00	0.00	0.00	0.00	105.00
2803	12/29/2025	APDoc13691	0.00	25.00	0.00	0.00	25.00
Total 2803			0.00	25.00	0.00	0.00	25.00
2804	12/29/2025	APDoc13690	0.00	100.00	0.00	0.00	100.00
Total 2804			0.00	100.00	0.00	0.00	100.00
2808	12/31/2025	APDoc13711	4.73	0.00	0.00	0.00	4.73
Total 2808			4.73	0.00	0.00	0.00	4.73
366	12/31/2025	453888068001	(11.68)	0.00	0.00	0.00	(11.68)
Total 366			(11.68)	0.00	0.00	0.00	(11.68)
Report Total			41,706.23	35,754.23	13,706.58	0.00	91,167.04

**Madera County Workforce Investment Corporation
Reconcile Cash Accounts**

Summary

Cash Account: 1020 Cash in BA - Payroll
Reconciliation ID: Bank Reconciliation for 1020 for 12.31.25
Reconciliation Date: 12/31/2025
Status: Open

Bank Balance	87,220.85
Less Outstanding Checks/Vouchers	146.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	87,074.85
Balance Per Books	<u>87,074.85</u>
Unreconciled Difference	<u><u>0.00</u></u>



Click the Next Page toolbar button to view details.

**Madera County Workforce Investment Corporation
Reconcile Cash Accounts**

Summary

Cash Account: 1010 Cash in BA - Main
Reconciliation ID: Bank Reconciliation for 1010 for 12.31.25
Reconciliation Date: 12/31/2025
Status: Open

Bank Balance	520,365.22
Less Outstanding Checks/Vouchers	81,279.96
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconcled Bank Balance	439,085.26
Balance Per Books	<u>439,085.26</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Budget Adjustment Request

Request Date 2/7/2026

Grant/Contract: FRWDB HRCC-RWF Valley Build

Net Amount: \$59,375.93

Effective GL Date of Adjustment: 1/22/2026

Requester: Jessica Roche

Board Approval Needed (as outlined in policy): Yes or No

Requested Budget Adjustment

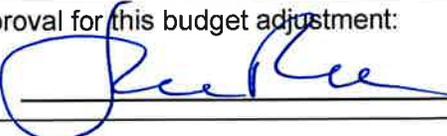
New contact with Fresno Regional Workforce Development Board (FRWDB)
Term 1/22/2026 to 3/30/2026 (short term contract)

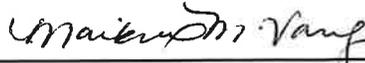
Rationale

The ValleyBuild project will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals for 355 participants valley-wide. Services will be implemented in four project areas {(1) San Joaquin, (2) Stanislaus, (3) Fresno, and (4) Kern} that mirror the boundaries of the region's four Building Trades Councils.

MMCWIC will utilize this contract to provide referrals, case management, supportive services and successful completion for 20 individuals. In working with FRWDB, MCWIC will also ensure employment utilizing WIOA funds for short-term OJT with specified employers recruited by FRWDB and MCWIC.

Signatures

I request approval for this budget adjustment:
 Controller:  Date 2/7/26

Reviewed and Approved:
 Executive Director  Date 2/9/26

Policy Budget Modifications

After a budget has been approved by the Board of Directors and adopted by the Organization, an overall net change to funding source budget by major categories (Personnel Costs, General Operating Costs, Direct Participant Costs) of more than 10% will require a budget revision submitted to the Board of Directors for board approval. Reclassifications of a budgeted expense amounts across budget categories (line item adjustments) of less than \$10,000 may be made by the Controller with approval of the Executive Director. Reclassifications of a budgeted expense amounts across budget categories (line item adjustments) amount more than \$10,000 will be submitted to the Board of Directors for board approval.

Subrecipient Agreement

Parties

FRWDB	Fresno Regional Workforce Development Board
Subrecipient	Madera County Workforce Investment Corporation

Administrative Information and Funding Allocation

Title/Program	HRCC-RWF ValleyBuild				
Agreement #	623-0815	Mod #		Asst List#	NA
Total Allocation	\$59,375.93	Funding Source		HRCC-RWF	
Program	\$56,717.48	Total Enrollments		20	
Administration	\$2,658.45	Cost per Participant		\$2,968.79	
Term of Agreement	1/22/2026	to	3/30/2026		
Contact Person	Bertha Vega	Email	bvega@maderaworkforce.org		
Telephone	559-662-4508	Fax	NA		
Address	2037 W. Cleveland Ave., CA 93637				
EIN #	45-5243432	Entity Type	Nonprofit 501c3		

If Subrecipient expends over \$1,000,000 in federal funds in any fiscal year, it must conduct a single audit or program-specific audit as required in Section 6.2 of this Agreement. Subrecipient must submit this audit to FRWDB within 9 months after its fiscal year end (March, 2027).

Recitals

- A. The federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, 29 U.S.C. § 3101, et seq.), as amended (the “WIOA”), provides financial assistance enabling local governments within a Local Workforce Investment Area (“LWIA”) to assume responsibilities for job training, employer services, community services, and for other purposes, to provide job training and employment opportunities with universal access for customers seeking to further their careers including, but not limited to, economically disadvantaged, unemployed, and underemployed workers.
- B. FRWDB is a joint powers agency formed in accordance with Sections 6500 et seq. of the California Government Code and pursuant to that certain Joint Exercise of Powers Agreement dated May 19, 2009, as amended (“JPA”).
- C. FRWDB is the designated grantee for WIOA funds in the LWIA consisting of the City and County of Fresno.
- D. The Fresno City Council and the Board of Supervisors of the County of Fresno, as the joint “elected official” described in the WIOA, have appointed the members of FRWDB.
- E. FRWDB’s purpose is to establish a system of programs designed to prepare individuals for participation in the labor force by providing services that will facilitate employment and increased earnings, enhance educational and occupational skills, facilitate self-sufficiency, and decrease welfare dependency.
- F. FRWDB also facilitates youth services for economically and disadvantaged youth in

order to increase academic skills levels, enhance job readiness skills, and provide vocational training to prepare youth for future employment.

- G. FRWDB has designated the Fresno Area Workforce Investment Corporation ("FAWIC") to provide administrative services, at FRWDB's discretion, in connection with this Agreement.
- H. Subrecipient has been selected to provide services described in this Agreement in accordance with established FRWDB procurement procedures and as set forth in the WIOA.
- I. Subrecipient desires to contract with FRWDB to conduct a WIOA-funded program for WIOA clients in an attempt to create employment opportunities.
- J. Subrecipient will provide the services described in this Agreement in exchange for an amount not to exceed the amount listed in the Administrative Information and Funding Allocation table above.

Therefore, in consideration of the above Administrative Information and Funding Allocation and Recitals, which are incorporated into this Agreement by reference, the Parties agree as follows:

1. Exhibits

- 1.1 **Incorporation.** Subrecipient must comply with the following exhibits, each of which is incorporated by reference and attached as indicated:
 - A. **Exhibit A**
 - (1) Statement of Work
 - (2) Organizational Chart
 - B. **Exhibit B**
 - (1) Budget Summary and Narrative
 - (2) Indirection Cost Declaration
 - (3) Cost Allocation Plan
 - C. **Exhibit C**
 - (1) Certificate(s) of Insurance
 - (2) Signatory Authorization
 - (3) Security Officer Designation
 - D. **Exhibit D**
 - (1) WIOA Assurances and Certification – Debarment
 - (2) Standard of Conduct
 - (3) Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
 - (4) Insurance Requirements

- 1.2 **FRWDB Policies, Procedures, & Directives.** Subrecipient must comply with all of FRWDB's policies, procedures, and directives, which are available on the FRWDB website and incorporated herein by this reference, and must comply with any changes or amendments made thereto, provided that FRWDB provides Subrecipient written notice of any such changes or amendments ("FRWDB Policies, Procedures, and Directives"). Copies of all FRWDB Policies, Procedures, and Directive are available for download at <https://frwdb.net/policies/>

FRWDB may amend any of the FRWDB Policies, Procedures, and Directives as FRWDB considers necessary in its sole discretion.

2. Term

The term of this Agreement (the "Term") may not exceed the period stated on the first page (page 1) of this Agreement unless modified or extended in writing by FRWDB. FRWDB may terminate, modify, or extend the Term based on one or more periodic evaluations of Subrecipient's performance under this Agreement, or as provided below. In no event may the total Term or duration of this Agreement, whether by extension or modification, exceed 5 years.

3. Services

- 3.1 **Scope.** Subrecipient must provide to WIOA-eligible clients the services described in Exhibit A.

3.2 Standards

- A. Subrecipient must comply with all criteria and standards contained in this Agreement, including, but not limited to, the budgetary constraints contained in Exhibit B.
- B. Subrecipient must annually meet or exceed all FRWDB and WIOA imposed performance standards, as specified in the FRWDB Local System Performance and Key Results Area Management Directive. Subrecipient must avoid unnecessary and duplicative efforts in performing the Services.
- C. Subrecipient must comply with all applicable laws, regulations, policies, procedures, and directives, as amended, of FRWDB and of any governmental authorities having jurisdiction over matters contained in this Agreement, including, but not limited to, WIOA of 2014 (Public Law 113-128, 29 U.S.C. § 3101, et seq.), 2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the FRWDB Policies, Procedures, and Directives.
- D. Subrecipient also represents and warrants that it will comply with the assurances and certifications in Exhibit D.
- E. Subrecipient must ensure that all of its staff and its third-party subcontractors abide by the terms of this Agreement and strictly comply with all FRWDB Policies, Procedures, and Directives.

- 3.3 **Eligibility Certification.** As required by the WIOA, FRWDB will certify that each client is eligible to receive services under the WIOA. Accordingly, Subrecipient must ensure that all clients receiving the Services meet all eligibility requirements under the WIOA, State

of California, and FRWDB Policies, Procedures, and Directives.

- 3.4 **Collaboration.** FRWDB may require that Subrecipient collaborate with another Subrecipient in the LWIA's Service Delivery System to provide the Services. Subrecipient must comply with this request in the manner specified by FRWDB.

4. Administration

- 4.1 **Administration by FRWDB.** FRWDB will facilitate and ensure full performance of this Agreement, including, but not limited to: disbursing, withholding, or receiving reimbursement payments to or from Subrecipient; monitoring and evaluating Subrecipient's performance of the Services; and verifying that Subrecipient is performing its obligations in accordance with this Agreement.
- 4.2 **Administration by FAWIC.** FRWDB may delegate some or all responsibilities under this Agreement to FAWIC, as FRWDB considers appropriate in its sole discretion. Subrecipient acknowledges that FAWIC may oversee some or all aspects of this Agreement. Subrecipient must comply with all requests by FAWIC, including, but not limited to, any requests to communicate or provide records to FAWIC. Subrecipient must submit to any Compliance Review or Special Investigation, as defined below. Subrecipient must treat all requests made by FAWIC as if made by FRWDB and acknowledges that FRWDB may vest in FAWIC any of its authority under this Agreement.
- 4.3 **Information to FRWDB.** Subrecipient must provide to FRWDB all information, reports, requests, notices, accountings, invoices, payments, refunds, and all other information requested by FRWDB, including, without limitation, all reports requested or required by FRWDB to demonstrate Subrecipient's performance of the Services and compliance with this Agreement, and all performance evaluations, outcomes, and other information necessary for FRWDB's administration of Subrecipient under this Agreement.
- 4.4 **Internal Policies.** All internal policies that Subrecipient or its third-party subcontractors adopt regarding the Services are subject to FRWDB's prior written approval.

5. Compensation

- 5.1 **Reimbursement.** FRWDB will compensate Subrecipient for Services performed on a cost-reimbursement basis. FRWDB will reimburse Subrecipient for costs it incurs in performing its duties under this Agreement as authorized by and as set forth in Exhibits A and B. FRWDB will not reimburse Subrecipient for any costs not expressly authorized under Exhibit B. Within 10 days of signing this Agreement, Subrecipient must submit to FRWDB a list of the names, with respective signatures, of those persons authorized to request and receive payment on Subrecipient's behalf.
- 5.2 **Invoices and Payments.** Subrecipient must submit all invoices to FRWDB in the format specified by FRWDB (the "Monthly Financial Status Report") with original signatures. FRWDB will review all invoices to assure that the expenditures listed are authorized by Exhibits A and B, or by some other provision of this Agreement. Approval or payment of invoices does not relieve Subrecipient of its obligations to refund Disallowed Costs, as provided below, or any other obligation under this Agreement. FRWDB may use non-WIOA funds to compensate Subrecipient for any of the Services.

5.3 **Participant Cost Payments.** FRWDB will pay all funds for participant costs to one or more of the following individuals or entities, as it determines appropriate under this Agreement:

- A. Directly to the provider of the training service, if different than Subrecipient;
- B. Directly to the WIOA-eligible client; or
- C. As a reimbursement to Subrecipient.

5.4 **Redistribution.** Subrecipient may request in writing that FRWDB redistribute or otherwise modify the funding award under this Agreement. Any request to redistribute funds must comply with the cost categories established by federal, state, and FRWDB Policies, Procedures, and Directives. FRWDB will grant or deny Subrecipient's request at FRWDB's sole discretion. FRWDB will consider a written request to redistribute or modify funds only for the following purposes:

- A. Salary adjustments; and
- B. Operational costs (e.g., rent, data line costs, etc.) that exceed the line item budget amount by at least 25% or \$2,000, whichever is greater.

6. Fiscal Compliance

6.1 **Accounting.** Subrecipient must account for all monies it receives under this Agreement in accordance with Generally Accepted Accounting Principles ("GAAP") in order to create an audit trail, separate from any of Subrecipient's funds that are unrelated to this Agreement. Subrecipient must comply with 2 CFR Part 200, § 200.413 and § 200.414 as they relate to charging direct and indirect costs. Subrecipient must expend any funds it receives under this Agreement in accordance with Exhibit B-1 and only for the purposes and in the amounts authorized under this Agreement.

6.2 Single Audit or Program-Specific Audit

- A. If Subrecipient receives more than \$1,000,000 in federal funds during its fiscal year, Subrecipient must comply with the Comptroller General of the United States, 2 CFR Part 200 Subpart F - § 200.501 and the Single Audit Act of 1984 (P.L. 98-502), and the WIOA.
- B. If Subrecipient does not receive more than \$1,000,000 in federal funds during its fiscal year, it is not required to submit to a single audit or program specific audit of those funds. As a result, FRWDB will not approve any expenditure for this type of audit under this Agreement.
- C. If required to submit a single audit or program specific audit to FRWDB, Subrecipient must do so by the date provided under Administrative Information and Funding Allocation on page 1.

6.3 **Program-Generated Funds (Program Income).** Subrecipient must disclose in the budget contained in Exhibit B any potential Program Income, as defined in 2 CFR Part 200 Subpart A - § 200.80 and Subpart D - § 200.307, as amended, and its source. Subrecipient must account for program-generated funds separately on a monthly basis

to FRWDB. Subrecipient must use Program Income to provide the Services.

7. Disallowed and Stand-In Costs

7.1 **Disallowed Costs.** "Disallowed Costs" are costs disallowed by FRWDB, the City or County of Fresno, the State of California, or the United States Department of Labor, in accordance with the applicable federal cost principles as defined in 2 CFR Part 200 Subpart A - § 200.31 and Subpart F - § 200.521. FRWDB may make the sole determination about whether a cost constitutes a Disallowed Cost, based upon the results of a Compliance Review or Special Investigation, as defined below. FRWDB may, at its own discretion, waive any deviation from the Compliance Review or Special Investigation procedures described in this Agreement. Upon FRWDB's demand, Subrecipient must promptly refund to FRWDB all Disallowed Costs.

7.2 Stand-in Costs

A. "Stand-in Costs" are non-federal costs that Subrecipient may substitute for Disallowed Costs where certain conditions are met. Stand-in Costs are actually incurred, allowable costs for which Subrecipient has not sought reimbursement under this Agreement that are: included within the scope of the Agreement, included within the scope of an audit; and accounted for in Subrecipient's financial system. FRWDB will only accept Stand-in Costs if they meet the following conditions:

- (1) The costs must come from the same year and cost category as the costs that they are proposed to replace; and
- (2) The costs must not cause a violation of the administrative or other applicable cost limitations.

B. Stand-in Costs cannot be created based solely on circumstances or conditions even if they appear to be legitimate liabilities, unless Subrecipient incurs actual costs. In-kind contributions not considered to be unpaid program liabilities are considered to be in-kind matches and, therefore, do not qualify as Stand-in Costs.

C. Subrecipient must provide an amount equivalent to at least 10% of the Total Maximum Funding Level under Administrative Information and Funding Allocation amount stated on page 1, identified as Stand-in Costs.

D. Subrecipient must report Stand-in Costs to FRWDB on a monthly basis by cost category, along with the Monthly Financial Status Reports, within 5 working days following the month to which the Stand-in Cost applies. Subrecipient must report Stand-in Costs using the same form as the Monthly Financial Status Report and must clearly identify these costs as Stand-in Costs.

7.3 **Substitution of Stand-in Costs for Disallowed Costs.** Subrecipient may, with FRWDB's prior written approval, substitute Stand-in-Costs for Disallowed Costs but only to the extent that Subrecipient has identified and documented these contributions in accordance with this Agreement, federal, state, and local requirements, and FRWDB Policies, Procedures, and Directives; and has supported the expenditure by Subrecipient's independent audit report.

7.4 **Cash Reserves.** If Subrecipient does not have Stand-in Costs, Subrecipient may set

aside a cash reserve equal to 10% of the Total Maximum Funding Allocation Amount under Administrative Information and Funding Allocation on page 1 (retained by Subrecipient) for Disallowed Costs, which may be substituted as Stand-in Costs. Under these circumstances, Subrecipient must provide to FRWDB a bank statement and a letter from Subrecipient's bank that gives the average monthly balance during the previous 6 months. This documentation must verify the availability of cash reserves. Cash reserves set aside for this purpose will not otherwise be used if Subrecipient had no Disallowed Costs during the program year.

8. Records and Reports

- 8.1 **Record Keeping.** Subrecipient must establish and maintain a system to ensure complete and accurate program records and documentation of all reimbursed costs and reports required under this Agreement, together with other information related to the Services or any additional information that FRWDB considers necessary in its sole discretion.
- 8.2 **Retention of Records.** For a period of 3 years from the date of final payment under this Agreement, or until all audits are complete and the findings on all claims have been satisfactorily resolved, whichever is longer, Subrecipient must retain all records pertinent to and required to be kept under this Agreement, including, without limitation, financial, statistical, property, customer, and supporting documentation. Subrecipient must also retain, for a period of eighteen 18 months, the applications of individuals not selected for participation in Subrecipient's program activity. If, during that 18-month period, litigation or an audit involving these applications is commenced, Subrecipient must retain those records for an additional 3 years or until the resolution of such litigation or audit is final. Subrecipient must provide copies of all records to FRWDB within 10 business days of FRWDB's written request. Subrecipient must at all times comply with FRWDB's Record Retention Policy which is included in the FRWDB Policies, Procedures, and Directives.
- 8.3 **Client Files.** Subrecipient must maintain and update all client files for each individual eligible to receive services or actually receiving Services under this Agreement, in a manner consistent with FRWDB's policies on Adult Case File Standardization and Youth Case File Standardization, each of which is included in the FRWDB Policies, Procedures, and Directives. Each client file must include a signed copy of the Summary Program and Discrimination Complaint Procedures form and Nepotism Policy acknowledgment form, as detailed in FRWDB's Nepotism Policy, each of which is included in the FRWDB Policies, Procedures, and Directives.
- 8.4 **Management Information Services and Reporting**
- A. Subrecipient must use the State of California's mandated management information and tracking system for client tracking and reporting purposes. Subrecipient must also use any other such tracking or reporting system required by FRWDB at FRWDB's sole discretion. Subrecipient must employ and use at least one employee who has been technically trained to maintain and operate an information services system that complies with this Agreement. FRWDB will not reimburse Subrecipient for any cost related to the development, operation, or maintenance of any information services system not first approved by FRWDB in writing.
- B. Subrecipient must assure timely and accurate entry of data onto all applicable WIOA reporting forms and information. Entry of data is timely only if it is completed as soon

as procedurally possible and in no event later than 5 business days after a service, activity, or interaction has occurred. For this purpose, actual dates of the form are relevant. Subrecipient may not make any changes in or deviations from reporting forms or requirements without the prior approval of FRWDB.

8.5 Reporting Standards. Subrecipient represents and warrants that all reports it produces at any time during or after the Term will be accurate and complete.

9. Property

9.1 Procurement. Subrecipient must purchase any services or supplies reasonably necessary for it to perform its obligations under this Agreement.

9.2 Procurement Policy. Subrecipient must create and document a procurement policy that minimally meets the requirements contained in FRWDB's Procurement Policy, as amended, which is included in the FRWDB Policies, Procedures, and Directives.

9.3 Non-Expendable Property.

- A. Subrecipient must contact FRWDB to determine the availability of non-expendable equipment or other personal property ("Property") held in FRWDB's inventory before procuring new Property under this Agreement. Subrecipient's contract administrator must document the request for availability after contacting FRWDB. FRWDB must approve all Property expenditure plans before Subrecipient may initiate procurement, as documented in FRWDB's Procurement Policy, as amended, which is included in the FRWDB Policies, Procedures, and Directives. Subrecipient must adhere to FRWDB's Procurement Policy, as amended, and any other policies pertaining to procurement, rental, lease, inventory control, usage, and safeguards of Property funded under this Agreement, each of which is included in the FRWDB Policies, Procedures, and Directives. FRWDB will hold title to all Property obtained from FRWDB or purchased by Subrecipient with funds provided under this Agreement.
- B. Subrecipient must designate a member of its staff as the person-in-charge for any Property that Subrecipient receives or acquires from FRWDB. This designation does not relieve Subrecipient of any responsibility or liability under this Agreement.
- C. Subrecipient must account for non-expendable Property in the budget contained in Exhibit B. Subrecipient must maintain accurate records and fully document all Property purchased, donated, or received from FRWDB funds or programs. These records must reflect all pertinent data regarding the Property, including, without limitation, description, cost, serial number, location, condition, and Subrecipient number. Subrecipient must maintain, at all times, an inventory listing all Property in Subrecipient's possession. Subrecipient must immediately record and report to FRWDB's General Services Manager any transfer (to or from its location) of any FRWDB-owned Property.
- D. Subrecipient must document all theft of Property. For each instance of theft, Subrecipient must provide to FRWDB, a "Request for Relief of Accountability" form, a copy of the police theft report, any other related information, or any information requested by FRWDB.
- E. Subrecipient must maintain, at its sole expense, all Property in its possession.

Subrecipient must repair any Property that is damaged while being used in Subrecipient's performance of the Services. Subrecipient may use WIOA funds for these repairs. If, however, any item of Property malfunctions while under factory guarantee or warranty, Subrecipient must ensure that the item is repaired or replaced according to the conditions of the warranty. If an item of Property is not covered by warranty and is damaged beyond economical repair (meaning repair would cost more than 50% of the item's purchase or replacement price), Subrecipient must request disposition instructions in writing from FRWDB's General Services Manager.

- F. Subrecipients shall make a reasonable effort to periodically review all property and supplies in their possession to determine if they have the appropriate levels to carryout services under this Contact. Any property or supplies in excess of their needs to carrying out services under this Contract shall be returned to the FRWDB's General Services Department no less than 60 days upon discovery.
- G. On the expiration of the Term or any termination of this Agreement, FRWDB and Subrecipient will conduct a physical inventory of all FRWDB-owned property. Subrecipient must submit a "Property Closeout Inventory Schedule" form along with the "Subrecipient's Inventory Certificate" form to FRWDB's contract administrator. Subrecipient must return to FRWDB all equipment, property, and unused materials or supplies. Subrecipient must return all property in accordance with Section 12.8 of this Agreement.

9.4 **Information Technology and Computer Software.** All information technology that Subrecipient interfaces with FRWDB-supported equipment and programs must accurately process the date and time relating to all data including, but not limited to, calculating, comparing, and sequencing. Subrecipient must ensure that this equipment is fully compatible with FRWDB systems and programs. FRWDB is responsible for procurement of all computer equipment. The FRWDB Network Services Unit is responsible for maintenance of computer-related equipment at FRWDB One Stop locations.

10. Intellectual Property

10.1 **Copyrights, Patents, Rights in Data.** In accordance with 2 CFR Part 200 Subpart A - § 200.59 and Subpart E - § 200.448, and Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards (Exhibit E-1), FRWDB, as a federal funds awarding agency, reserves a royalty-free, nonexclusive, irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes, the copyright, patent, or rights in data in any work developed or purchased with WIOA funds under this Agreement.

10.2 Publicity, Publications, and Identification

- A. Subrecipient must comply with any of the FRWDB Policies, Procedures, and Directives relating to marketing. Subrecipient must conduct all of its advertising activities under the direction of FRWDB. Any publications, press releases, brochures, and other publicity or public relations materials resulting from the use of WIOA funds, or developed, by the Subrecipient for activities authorized under the Agreement ("Public Relations Materials") must have FRWDB approval before implementation.

- B. Subrecipient must acknowledge and give credit to FRWDB as the funding source in all Public Relations Materials resulting from the use of WIOA funds or developed for the Services. Subrecipient must provide this acknowledgement in the same size and style font as any reference to the Subrecipient. Subrecipient must indicate that any programs or activities that use WIOA funds are “equal opportunity” employers or programs, and that “auxiliary aids and services are available upon request to individuals with disabilities,” in any media through which Subrecipient states requirements for participation or a description of its services or activities. Subrecipient must also comply with the U.S. Department of Labor efforts in creating a brand identity by incorporating the America’s Workforce Network logo and slogan on all Public Relations Materials.

10.3 Confidentiality of Information and Data

- A. Subrecipient represents and warrants that all of its principals, employees, agents, volunteers, and independent contractors, will at all times comply with the directives and documents that make up FRWDB’s Confidentiality Policy, all of which are included in the FRWDB Policies, Procedures, and Directives.
- B. When required by the WIOA, California, or FRWDB Policies, Procedures, and Directives, Subrecipient must obtain signed consents (via the Universal Voluntary Consent to Exchange Information form contained in FRWDB’s Confidentiality Policy) from clients or applicants to any portion of the Services, which allows FRWDB to collect, use, and exchange a client’s personal information with participating partners, employers, contractors, vocational training providers, public and private education institutions, and other entities with which FRWDB interacts or contracts on the client’s behalf, as required for FRWDB’s administration of this Agreement.
- C. Subrecipient must ensure that all necessary persons sign FRWDB’s Staff Confidentiality Statement, contained in FRWDB’s Confidentiality Policy.
- D. Subrecipient must appoint a Security and Confidentiality Officer as described in FRWDB’s Confidentiality Policy.
- E. All obligations to maintain the confidentiality of client information and data, and abide by FRWDB’s Confidentiality Policy, will survive the termination or expiration of this Agreement.

11. Compliance Review & Investigation

- 11.1 **Compliance Review.** FRWDB may, at its sole election and on reasonable notice, conduct an on-site review of Subrecipient during normal business hours for the purpose of evaluating Subrecipient’s compliance with or performance of this Agreement, or for any other program or fiscal purpose (“Compliance Review”). As part of this Compliance Review, Subrecipient must provide FRWDB access to all documents, including, but not limited to, client files directly or indirectly related to the Services or any other financial information described in Exhibits A or B.

11.2 Special Investigation

- A. If, on conducting a Compliance Review and at FRWDB’s sole discretion, FRWDB determines that Subrecipient has not complied with this Agreement in any way,

FRWDB, federal or state agencies, or the City or County of Fresno (collectively, the “Investigating Parties” or individually, an “Investigating Party”) may initiate further on-site evaluations of Subrecipient to further investigate Subrecipient’s compliance. Any Investigating Party may conduct these on-site evaluations as long as the Investigating Party considers necessary in its sole discretion. This further on-site evaluation is referred to as a “Special Investigation”.

- B. An Investigating Party will conduct a Special Investigation in accordance with the WIOA, other applicable federal, state, or local rules and regulations, FRWDB Policies, Procedures, and Directives, and GAAP. During a Special Investigation, Subrecipient must:
- (1) Provide any Investigating Party with access to information, files, books, documents, computer records, fiscal records, and all data concerning (i) the operation of any program subject to this Agreement, and (ii) any person or entity with which Subrecipient has subcontracted to provide a portion of the Services if those documents are directly pertinent to the program; and
 - (2) Provide any Investigating Party with timely and reasonable access to Subrecipient’s personnel, contractors, or subcontractors for the purpose of conducting interviews and discussions; and
 - (3) Fully cooperate with each Investigating Party regarding any investigation and monitoring activities that the Investigating Party considers necessary in its sole discretion.
- C. During a Special Investigation, an Investigating Party:
- (1) May make copies, excerpts, transcripts, and photocopies of any data it considers relevant in its sole discretion; and
 - (2) Will have unlimited rights to retain and use any data produced or delivered under this Agreement.
- D. Subrecipient must reimburse each Investigating Party, as invoiced, for any costs incurred by the Investigating Party in conducting a Special Investigation under this Agreement.

11.3 Rights and Obligations on Non-Compliance. If, as a result of a Compliance Review or Special Investigation, an Investigating Party concludes that Subrecipient has not or is not complying with this Agreement, the WIOA, other federal, state, or local laws or regulations, or any applicable FRWDB Policies, Procedures, and Directives. Subrecipient has the following obligations and FRWDB has the following rights, in addition to any additional rights or obligations otherwise provided in this Agreement:

- A. Subrecipient must make every reasonable effort to remedy any cause of non-compliance or unsatisfactory performance by corrective action upon receiving written notice of its non-compliance or unsatisfactory performance from FRWDB. Any corrective action will not waive any rights that FRWDB or the Investigating Parties may have under this Agreement.
- B. FRWDB may deny or withhold payment to Subrecipient.

- C. FRWDB may offset any payment otherwise due under this Agreement against the amount of any deficiency or arrearage owed to FRWDB from Subrecipient pursuant to any other contract or agreement between them.
- D. FRWDB may demand that Subrecipient repay any funds disbursed to Subrecipient that FRWDB, in its own discretion, determines it did not expend in accordance with this Agreement.

12. Termination

- 12.1 **Non-Allocation of Funds.** This Agreement is contingent upon FRWDB's allocation and receipt of WIOA funds. If the United States Department of Labor, the State of California, or the County or City of Fresno, do not authorize or provide sufficient money to fund the reimbursements or payments for the Services, FRWDB may, in its sole discretion:
- A. Modify the scope of the Services; or
 - B. Terminate this Agreement at any time upon giving Subrecipient 30 days advance written notice.
- 12.2 **New or Amended Legislation.** FRWDB may immediately suspend or terminate this Agreement, in whole or in part, if new or amended legislation, or any order of the United States Government, State of California, or City or County of Fresno, requires termination or suspension.
- 12.3 **For Cause.** Notwithstanding any corrective action that Subrecipient may take or any determination by FRWDB to exercise any of its rights under this Agreement, FRWDB may immediately suspend or terminate this Agreement, in whole or in part, if FRWDB, based on the results of a Compliance Review of Special Investigation, determines that Subrecipient:
- A. Illegally used any funds provided under this Agreement;
 - B. Failed to comply with any provision of this Agreement;
 - C. Failed to comply with any policy or procedure contained or referenced in this Agreement, including but not limited to the FRWDB Policies, Procedures, and Directives;
 - D. Submitted a substantially incorrect or incomplete report;
 - E. Improperly performed any of the Services, including, but not limited to, improper performance due to negligent oversight or inefficient program design or control; or
 - F. Improperly performed services under any agreement signed by FRWDB (or any related entity of FRWDB) and Subrecipient within 4 years before or after the effective date of this Agreement.
- 12.4 **Without Cause.** Under circumstances other than those set forth above, FRWDB may, at its sole discretion, terminate this Agreement without cause, upon giving Subrecipient 30 days prior written notice of its intention to terminate. If FRWDB gives notice under this

Section, Subrecipient must continue to provide Services in accordance with this Agreement until the date of termination.

12.5 Payment on Termination

- A. Subrecipient must fully reimburse FRWDB for any WIOA funds paid to Subrecipient after the date of suspension or termination. FRWDB may demand in writing that Subrecipient repay any WIOA funds disbursed to Subrecipient under this Agreement if FRWDB determines, in its sole discretion, that Subrecipient did not expend these funds in accordance with the terms of this Agreement. On receiving FRWDB's demand, Subrecipient must promptly refund these funds, or at FRWDB's option, FRWDB may deduct any repayment from future payments by FRWDB owing to Subrecipient under this Agreement or any other agreement, as may be applicable and otherwise due.
- B. In no event will any payment to Subrecipient constitute a waiver of any breach of this Agreement or any default that may then exist on the part of Subrecipient. Neither will any payment impair or prejudice any remedy available to FRWDB regarding the breach or default.
- C. If FRWDB terminates this Agreement, it will only pay for those funds actually incurred by Subrecipient in performing the Services up to the date of termination. FRWDB is not responsible for funding Subrecipient beyond the scope of this Agreement or for any expenditures not authorized under this Agreement.

12.6 **Final Invoice.** Within 30 days after any termination of this Agreement, Subrecipient must submit a final invoice. If Subrecipient fails to comply with this provision, it waives all rights to receive reimbursement or payment from FRWDB. After FRWDB receives and pays the final invoice, it will make no further payment to Subrecipient.

12.7 **Written Notice; Transition.** On receipt of any notice of termination from FRWDB, Subrecipient must cooperate with FRWDB and continue to provide appropriate Services to WIOA clients until an FRWDB-designated replacement Subrecipient, if any, is able to provide the Services to Subrecipient's clients. Subrecipient must cooperate with FRWDB and any replacement Subrecipient to carry out this transition. Subrecipient must make all reasonable efforts to assure that no client of Subrecipient is deprived of any portion of the Services. If Subrecipient fails to comply with any of these requirements, FRWDB may offset against future reimbursements to the terminated Subrecipient, or collect from any of the Subrecipient's stand-in funds or Cash Reserves, the amount of any costs incurred by FRWDB as a result of Subrecipient's non-compliance.

12.8 **Return of Property.** If this Agreement is terminated, Subrecipient must promptly return to FRWDB, at Subrecipient's own expense, all Property obtained, purchased, or developed by Subrecipient under this Agreement.

13. Disputes, Grievances, and Hearing Procedures

13.1 Client Disputes

- A. Subrecipient must implement the customer complaint procedure for resolving any issues between Subrecipient and a participant or applicant as required by 20 CFR Subpart F - § 683.600. The Parties acknowledge that 20 CFR Subpart F - § 683.600

is a draft regulation proposed by the Department of Labor and anticipate that the section will be adopted on or before July 1, 2015. If there is a material change to proposed 20 CFR Subpart F - § 683.600, or if its placement within the Code of Federal Regulations is materially changed, FRWDB will notify Subrecipient in writing of the change(s) and Subrecipient will acknowledge the change(s) in writing within thirty (30) days thereafter. If Subrecipient fails to acknowledge the change(s) in writing within thirty (30) days after receiving such change(s) from FRWDB, this Agreement shall become voidable at FRWDB's sole discretion. Subrecipient must place a signed copy of the complaint process acknowledgement in each client's case file, as described in the FRWDB Local Grievance and Complaint Process, which is included in the FRWDB Policies, Procedures, and Directives.

- B. FRWDB will address any dispute between Subrecipient and a client or applicant concerning this Agreement in accordance with the WIOA and the Final Rules issued by the Department of Labor, as amended and applicable. Following a decision by FRWDB, Subrecipient may appeal to the State of California by following the applicable procedures. Pending final decision of any dispute, Subrecipient must proceed diligently to perform its obligations under this Agreement in accordance with FRWDB's decision, unless FRWDB has given a notice of termination of this Agreement.

13.2 **Subrecipient's Disputes.** Subrecipient must address any dispute or grievance it has with FRWDB arising under this Agreement in accordance with FRWDB's Complaint Procedure, the WIOA, California law, and any other applicable FRWDB Policies, Procedures, and Directives.

14. Insurance

Subrecipient must comply with all insurance requirements described in Exhibit D, as amended, or as otherwise provided in this Agreement.

15. Defense, Indemnity, and Hold Harmless

Subrecipient must defend, indemnify, and hold harmless FRWDB, FAWIC, the City and County of Fresno, and their directors, officers, boards, commissions, employees, volunteers, agents, and independent contractors, from and against all losses, costs, expenses, demands, damages, penalties, liabilities, interests, recoveries, claims, and judgments, including, without limitation, attorneys' fees and costs, to defend against any claims, demands, causes of action, suits, charges, or legal or administrative proceedings, caused by, arising out of, or in any way connected with any act or omission of Subrecipient or Subrecipient's directors, officers, employees, agents, independent contractors, or volunteers, directly or indirectly related to the performance of the Services under this Agreement. Subrecipient must reimburse FRWDB any funds expended due to those acts or omissions from non-federal funds. Any approval for payment or actual payment made to Subrecipient will not constitute a waiver of FRWDB's claims, defenses, or indemnification rights provided under this Agreement.

16. Limitation of Liability

As required under the JPA, the City and County of Fresno are not liable to Subrecipient or its employees, contractors, or other third parties.

17. Independent Contractor

17.1 **Status.** Subrecipient is an independent contractor. No person employed by Subrecipient to furnish the Services is an employee of FRWDB. In performing the Services, Subrecipient, including any of Subrecipient’s owners, officers, partners, officers, agents, employees, and independent contractors, will at all times be acting and performing as an independent contractor, and will act in their independent capacity and not as an officer, agent, employee, joint venturer, partner, or associate of FRWDB. FRWDB has no right to control or supervise or direct the manner or method by which Subrecipient performs its obligations under this Agreement. However, FRWDB may administer this Agreement so as to verify that Subrecipient is providing the Services and performing its obligations in accordance with this Agreement.

17.2 **Employer Duties.** Subrecipient has the sole obligation to provide its employees with all legally required notices and postings, as well as all employee wages and benefits, and will make all Social Security and other withholdings required by applicable federal or state laws and regulations.

18. Additional Laws and Regulations

Subrecipient must comply with all applicable laws and regulations listed in Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts under Federal Awards (Exhibit D). Subrecipient must read Exhibit D to determine which of these laws and regulations apply to Subrecipient in the context of this Agreement.

19. Notices

All notices under this Agreement must be in writing and may be delivered in person (by hand or by courier) or may be sent by regular, certified, or registered mail, or U.S. Postal Service Express Mail, with postage prepaid, by facsimile transmission, or by electronic transmission (email) and will be deemed sufficiently given if served in a manner specified in this section. The addresses and addressees noted below are that Party’s designated address and addressee for delivery or mailing of notices. Either Party may, by written notice to the other, specify a different address for notice. Any notice sent by registered or certified mail, return receipt requested, will be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, 3 days after the postmark date. If sent by regular mail, the notice will be deemed given 48 hours after it is addressed as required in this section and mailed with postage prepaid. Notices delivered by United States Express Mail or overnight courier that guarantee next day delivery will be deemed given 24 hours after delivery to the Postal Service or courier. Notices transmitted by facsimile transmission or similar means (including email) will be deemed delivered upon telephone or similar confirmation of delivery (confirmation report from fax machine is sufficient), provided a copy is also delivered via personal delivery or mail. If notice is received after 4:00 p.m. or on a Saturday, Sunday, or legal holiday, it will be deemed received on the next business day.

<p>Madera County Workforce Investment Corporation USPS: PO Box 1205, Madera, CA 93639 Courier: 2037 W. Cleveland Ave., Madera, CA 93637 Attention: Jessica Roche, Controller Email: jroche@maderaworkforce.org</p>	<p>Fresno Regional Workforce Development Board 2125 Kern Street, Suite 208 Fresno, California 93721 Attention: Blake Konczal, Executive Director Facsimile: (559) 490-7199 Email: bkonczal@workforce-connection.com</p>
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20. General

20.1 Assignment

- A. Subrecipient may not assign all or any part of this Agreement, or any obligation, interest, or money due or which may become due under this Agreement, without the prior written consent of FRWDB. If FRWDB consents to any assignment, this Agreement is binding on, and inures to the benefit of, the respective heirs, executors, administrators, successors, and assigns of the Parties. Notwithstanding FRWDB's consent to an assignment, Subrecipient will remain fully obligated to perform its duties under this Agreement.
- B. FRWDB may assign all or any of this Agreement, or any obligation, interest, or money due or which may become due under this Agreement, to any party authorized by law or contract (including but not limited to any entity authorized under the WIOA, the U.S. Department of Labor, the State, or the City or County of Fresno, or FAWIC) without Subrecipient's prior consent.

20.2 Subcontractors

- A. Subrecipient may propose to contract with one or more third parties to provide specified portions of the Services, but may not so contract unless the contract is in writing and FRWDB approves it prior to its execution. Any agreement for third party services must conform to this Agreement and all FRWDB Policies, Procedures, and Directives. Immediately on FRWDB's request, Subrecipient must demonstrate and certify to FRWDB, to FRWDB's reasonable satisfaction, that any subcontractor or third party with which Subrecipient has contracted to provide specified portions of the Services is in full compliance with this Agreement and all FRWDB Policies, Procedures, and Directives.
- B. FRWDB will not approve any third-party contract with Subrecipient that requires payment for more than the contract amount previously approved by FRWDB. Subrecipient is wholly responsible to FRWDB for the proper performance of any third-party contracts. These contracts are subject to the same terms and conditions imposed upon Subrecipient under this Agreement. FRWDB will not be liable to any third party or other creditor of Subrecipient.

20.3 **Entire Agreement.** This Agreement, including all attachments, exhibits, regulations and policies incorporated or referenced within, including but not limited to the FRWDB Policies, Procedures, and Directives, constitutes the entire agreement between the Parties regarding the subject matter within and supersedes all prior and contemporaneous agreements, representations, or understandings of any nature whatsoever unless expressly included in this Agreement.

20.4 **No Authority to Bind FRWDB.** Subrecipient, in its performance of the services or any other duties under this Agreement, has no authority to bind FRWDB to any agreements or undertakings.

20.5 **Non-Exclusive.** This Agreement is not an exclusive agreement and FRWDB, at its sole discretion, has the right to negotiate with and enter into contracts with others providing the same or similar services to those provided by Subrecipient.

20.6 **Modifications**

- A. Except as provided directly below, the Parties may not modify this Agreement unless made in writing and signed by the Parties.
- B. On at least 30 days prior written notice to Subrecipient, FRWDB may unilaterally modify any provision of this Agreement at any time to accommodate its interests or changes in federal or state law or regulations.

20.7 **Waiver.** No covenant or condition of this Agreement may be waived except by FRWDB's written consent.

20.8 **Order of Precedence.** Unless otherwise provided in this Agreement, any conflict with this Agreement will be resolved by giving precedence in the following order:

- A. The WIOA, as amended;
- B. The U.S. Department of Labor's rules and regulations regarding WIOA, as amended;
- C. The State of California's rulings and regulations regarding WIOA, as amended;
- D. The State of California Workforce Investment Board & its rulings and interpretations, as amended;
- E. The FRWDB WIOA Strategic Plan and FRWDB Policies, Procedures, and Directives, as amended; and
- F. The terms, conditions, or requirements as specified in this Agreement or as incorporated by reference.

20.9 **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California. Venue for any dispute or litigation arising under this Agreement will be in the County of Fresno, State of California, if instituted in the state courts, or the Eastern District of California (Fresno), if instituted in the federal courts.

20.10 **Remedies.** FRWDB may pursue any and all remedies available by law as needed to enforce its rights under this Agreement.

20.11 **Partial Invalidity.** If any provision of this Agreement, or any portion of a provision, is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement, including, without limitation, the portions of any provision not held to be invalid, void, or unenforceable, will nevertheless continue to be in full force and effect without being impaired or invalidated in any way.

20.12 **Headings and Construction.** The subject headings of the sections and paragraphs of this Agreement are included for purposes of convenience only and do not affect the construction or interpretation of any of its provisions. All words used in this Agreement include the plural as well as the singular number, and vice versa; words used in this Agreement in the present tense include the future as well as the present; and words used in this Agreement in the masculine gender include the feminine and neuter

genders, whenever the context so requires. No provision of this Agreement will be interpreted for or against a Party because that Party or its legal representative drafted the provision, and this Agreement will be construed as if jointly prepared by the Parties.

20.13 **Time.** Time is of the essence in this Agreement.

20.14 **Whistleblower Protection.** All employees working for contractors, grant recipients, subcontractors, subgrantees/subrecipients, and recipients of cooperative agreements working on this contract are subject to the whistleblower rights and remedies established at 41 U.S.C. 4712. Subrecipient shall inform its employees and applicable contractors and subrecipients, in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in 3.900 through 3.906 of the Federal Acquisition Regulation. Subrecipient shall insert the substance of this clause in all subawards and contracts over the Simplified Acquisition Threshold.

20.15 **Non-Collusion Covenant.** Subrecipient represents and warrants that it has in no way entered into any contingent fee arrangement with any firm or person in an effort to obtain this Agreement with FRWDB. Subrecipient has not received from FRWDB any incentive, special payments, or considerations not related to payment or reimbursement for the provision of the Services.

20.16 **Lobbying Activity.** Subrecipient may not use any funds provided under this Agreement for the support, defeat, or influence of legislation or appropriations pending before the Congress.

20.17 **Costs and Expenses.** Each Party will pay all costs and expenses incurred, or to be incurred, by it in negotiating and preparing this Agreement and its exhibits, and in closing and carrying out the transactions contemplated by this Agreement, including, without limitation, its attorneys', paralegals', and other professionals' fees and costs.

20.18 **Signature Authority.** Subrecipient represents and warrants that it has capacity, full power, and authority to enter into and perform this Agreement, and that the person signing this Agreement on behalf of Subrecipient has been properly authorized and empowered to enter into this Agreement.

20.19 **Counterparts.** The Parties may execute this Agreement simultaneously or in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same Agreement.

20.20 **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party is entitled to reasonable attorneys', paralegals', and other professionals' fees and costs in addition to any other reasonable relief to which it may be entitled.

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Signatures

“Subrecipient”

Maiknue Vang

Administrator's Name

Maiknue Vang

Signature

Executive Director

Title

2/7/2026

Date

“FRWDB”

Edgar Blunt

Name of Officer

Edgar Blunt

Signature

Board Chair

Title

2/7/2026

Date

1659333v1 / 16988.0001

Exhibit A

Statement of Work

Madera County Workforce Assistance Center

High Road Construction Careers (HRCC): RWF Resilient Workforce Fund Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training

A. SCOPE OF WORK

The ValleyBuild project will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals for 355 participants valley-wide. Services will be implemented in four project areas {(1) San Joaquin, (2) Stanislaus, (3) Fresno, and (4) Kern} that mirror the boundaries of the region's four Building Trades Councils.

B. SCOPE OF WORK

Madera County Workforce Assistance Center shall provide services under this Agreement as follows:

1. Recruit

Madera County Workforce Assistance Center shall in recruiting a pool of prospective trainees needed to achieve a training cohort for a minimum of twenty (20) trainees to receive multi-craft, pre-apprentice training from said building and construction trades council. Trainees must qualify under one or more of the following priority populations:

- i. Women
- ii. English Language Learners, Immigrants, & Refugees
- iii. Justice-Involved Individuals
- iv. Youth
- v. Other Under-Resourced Individuals (i.e. Individuals that meet WIOA Adult or Dislocated Worker requirements)

2. Registration at Common Website

- a. Madera County Workforce Assistance Center shall assist in directing all prospective trainees to register at the www.valleybuild.net website.

3. Assessments

- a. Madera County Workforce Assistance Center shall assist in offering the WorkKeys assessment (or other similar assessment) to a minimum of twenty (20) cohort trainees.

4. Enrollment

- a. Madera County Workforce Assistance Center shall co-enroll a minimum of twenty (20) trainees into the Resilient Workforce Fund (RWF) High Roads Construction Careers Grant and co-enroll into Workforce Innovation Opportunity Act (WIOA) when applicable.

5. Case Management

- a. Madera County Workforce Assistance Center shall provide case management to their twenty (20) trainees.

6. Referral to Other Appropriate Services

- a. Madera County Workforce Assistance Center shall determine in consultation with their America's Job Center of California (AJCC) partners, which other services are required by their cohort of trainees and refer said trainees to such partners' services for additional support if needed.

7. Individual Employment Plan

- a. Madera County Workforce Assistance Center shall develop an individual employment plan for a minimum of twenty (20) cohort trainees.

8. Soft Skills Training

- a. Madera County Workforce Assistance Center staff will provide soft skills training tailored to the Construction Trades for a minimum of Twenty (20) enrolled trainees.

9. Hard Skills Training

- a. Madera County Workforce Assistance Center shall assist in referring a minimum of Twenty (20) trainees to receive multi-craft training. All hard skills training shall be provided by an educational provider.

10. Application to Union Apprentices Programs

- a. Merced Count shall assist a minimum of Twenty (20) cohort members in applying to appropriate Union Apprentices Programs.

11. Placement

- a. Madera County Workforce Assistance Center shall assist cohort members who are not successful in initially gaining acceptance into a union apprentice program in finding other gainful employment.

12. Post-Placement Follow-Up

- a. Madera County Workforce Assistance Center shall conduct Post-Placement Follow-Up and Retention services on Union Placement to a minimum of Twenty (20) cohort trainees.

13. Concurrent Enrollment

- a. Madera County Workforce Assistance Center shall concurrently enroll trainees in WIOA system as applicable, for said funds to be used for supportive services for heavily barriered clients on an as-needed basis.

MC3 CONSTRUCTION TRAINING PROGRAM

Course Outline

<p>MC3 Apprentice Readiness Program: Construction Industry Awareness; Construction Trades Awareness; Construction Health & Safety, including OSHA 10, identify and use safety devices and equipment, maintain proper workplace behavior, student identifies potential hazards, completing safety inspection documentation and earn First Aid/CPR certification. This unit will include Diversity Awareness, Sexual Harassment, and the Heritage of the American Worker.</p>	25 Hours
<p>Basic Construction Math: Performing all Mathematics skills from addition through percent, cost, and time estimation.</p>	20 Hours
<p>Introduction to Blueprint Reading: Reading and following the detail instructions of shop and construction blueprints.</p>	20 Hours
<p>Tools and materials awareness: Identifying. Setting 43 and safely using various hand, power and special tools associated with trades. Use measuring tools and materials awareness.</p>	20 Hours
<p>Building Construction: Keeping accurate records. Performing cleaning schedules and unscheduled maintenance. Learn to inspect and repair existing interior and exterior walls, floors, ceilings, doors, windows, safety systems, electrical systems, and plumbing fixtures in residential and commercial buildings. Solar and weatherization instruction. Tool identification and of the tools for the right job.</p>	20 Hours
<p>Carpentry: Selecting proper materials, troubleshooting problems, and performing repairs, calculating cost and time efficient installations associated with basic woodworking, roofing, drywall, finished carpentry, residential and commercial building components, and all green related methods.</p>	20 Hours
<p>Plumbing: Selecting proper material, troubleshooting problems, and performing repairs, calculating cost and time efficient installations associated with indoor and outdoor plumbing systems, and all green related methods.</p>	20 Hours
<p>Electrical Works: Selecting proper material, seeking out problems and performing repairs, practicing cost and time efficient installations associated with indoor and outdoor electrical devices and wiring systems, and all green related method>.</p>	20 Hours
<p>Green Construction: Discussion around sustainability and green building. Instructor will include topics such as weatherization, solar, wind, and how they are used together in a home or a commercial building.</p>	15 Hours
<p>Financial Literacy: Financial Literacy is an interactive unit where the student will learn budgeting and create their own budget, understand budgeting credit reports, and strategies for savings and debt management.</p>	10 Hours
<p>Job Seeking and Retention Ski's: Locating and applying for job opportunities; setting up and handling job interviews; on- the-job social skills and handling employer expectations.</p>	30 Hours
<p>Occupational skills training: This unit is hands-on job-site experience with a non-profit organization building, demolition activities and/or remodeling building in the area.</p>	20 Hours
TOTAL CLOCK HOURS: 240	

D. PERFORMANCE

<u>Participant Plan</u>	<u>Total</u>
<u>Enrollment in Pre-Apprenticeship Training</u>	<u>20</u>
<u>Completion Of Pre-Apprenticeship Training</u>	<u>17</u>
<u>Obtain Industry Credential</u>	<u>17</u>
<u>Entered into Employment</u>	<u>10</u>
<u>Entered into Registered Apprenticeship</u>	<u>5</u>

FRWIB shall:

1. Act as lead and fiscal agency for the project.
2. Perform all required cumulative participants, program and fiscal tracking for state reporting.
3. Perform program and fiscal monitoring of this agreement.
4. Convene project meetings, conference calls or other necessary events as needed.

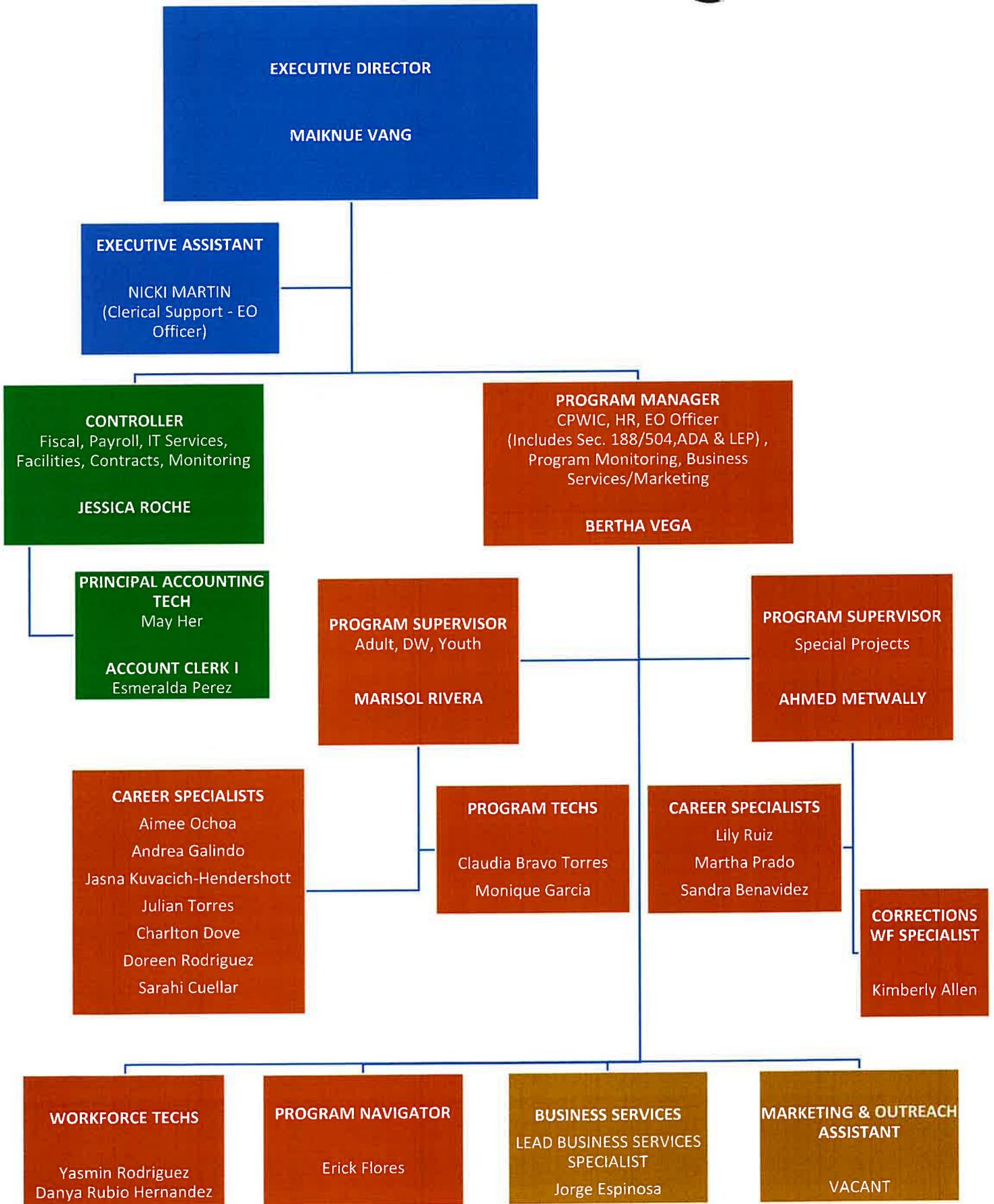


Exhibit B1 - Budget Summary and Budget Narrative

Organization Name	Madera County Workforce Investment Corporation
Grant Name	Valley Build

Line Item	Budget Line Item	Project Funds	Leveraged Funds (Match)	Total Project Budget	Source of Leveraged Funds	Type of Leveraged Funds
A.	Staff Salaries	\$10,150.92	\$0.00	\$10,150.92		
B.	Payroll Taxes	\$1,223.19	\$0.00	\$1,223.19		
C.	Staff Benefits	\$3,155.92	\$0.00	\$3,155.92		
D.	Staff Benefit Rate	31.09%				
E.	Staff Travel	\$936.00	\$0.00	\$936.00		
F.	Operating Expenses	\$2,257.00	\$0.00	\$2,257.00		
G.	Furniture and Equipment					
G1	Small Purchase*	\$0.00	\$0.00	\$0.00		
G2	Equipment Purchase*	\$0.00	\$0.00	\$0.00		
G3	Leased Equipment*	\$0.00	\$0.00	\$0.00		
H.	Consumable Testing & Instructional Materials	\$0.00	\$0.00	\$0.00		
I.	Training Tuition Payments/Vouchers**	\$0.00	\$0.00	\$0.00		
J.	On-the-Job Training	\$0.00	\$0.00	\$0.00		
K.	Participant Wages and Fringe Benefits	\$0.00	\$0.00	\$0.00		
L.	Participant Support Services	\$36,336.00	\$0.00	\$36,336.00		
M.	Contractual Services*	\$0.00	\$0.00	\$0.00		
N.	Subrecipient*	\$0.00	\$0.00	\$0.00		
O.	Indirect Costs***	\$2,658.45	\$0.00	\$2,658.45		
P.	Other	\$2,658.45	\$0.00	\$2,658.45		
Q.	TOTAL FUNDING	\$59,375.93	\$0.00	\$59,375.93		
					Total Project Funds	\$59,375.93
					Administrative Costs	\$2,658.45
					Program Costs	\$56,717.48

*Complete Supplemental Budget

**Complete Supplemental Budget, if applicable

***Complete Indirect Costs section below

1	Indirect Cost Rate (Percent)****	4.70%
2	Name of Cognizant Agency	

****Indirect Cost may be calculated using the De Minimus Rate or an approved Indirect Cost Rate Agreement negotiated and approved by a Cognizant Agency. Total Indirect Costs may not exceed 10%.

A maximum of 10% of project funds will be allowed for administrative costs.

Total project funds may be off by \$5.00 due to rounding.

Subrecipient/Contractor must submit all invoices within 5 business days of the close of the month for which payment is being requested. All invoices must have sufficient detail as may be required by FRWDB in its sole discretion, including, but not limited to, (i) the specific nature of each task performed as services under this Agreement and (ii) the number of hours worked by each person for each task. Contractor must prepare all invoices in an organized manner that facilitates an efficient and thorough review of the Services it performs under this Agreement.

Reimbursement costs for participant training are to be invoiced on a 'cost per participant' basis within 30 days of the completion of a cohort training. In the event that participants drop out of training prior to completion, the number of participants enrolled at the end of the second week will be used to calculate reimbursement costs.

Submit invoice(s) to: <https://tinyurl.com/spmfrinvoice>

FRWDB will pay invoice invoice(s) within 60 days from receipt of approved invoice.

Exhibit B1 - Budget Summary and Budget Narrative

Organization Name	Madera County Workforce Investment Corporation			
Grant Name	Valley Build			
Staff Salaries				
Job Titles of Staff & Roles and Responsibilities	% Charged to	Monthly Salary	No of Months	Total Staff Salaries
Career Specialist - case management	27.00%	\$4,993.58	3	\$4,044.80
Business Specialist - employer and OJT	27.00%	\$5,718.42	3	\$4,631.92
Program Technician - eligibilty	15.00%	\$3,276.00	3	\$1,474.20
	0.00%	\$0.00	0	\$0.00
Total Staff Salaries				\$10,150.92
Payroll Taxes				
Description	Rate (%)	Salaries	Total Payroll Taxes	
FICA/Med	7.65%	\$10,150.92	\$776.55	
SUI/ETT	3.10%	\$10,150.92	\$314.68	
Worker's Compensation	1.30%	\$10,150.92	\$131.96	
Total Payroll Taxes				\$1,223.19
Staff Benefits				
Description	Rate (%)	Salaries	Total Staff Benefits	
Medical/Dent/Vis/EAP/Life	25.09%	\$10,150.92	\$2,546.87	
Retirement	6.00%	\$10,150.92	\$609.06	
			\$0.00	
			\$0.00	
Total Staff Benefits				\$3,155.92
Staff Travel				
List staff traveling, destination/event, and of transportation *Note: Staff Travel is for employees of the organization only. Anyone else listed under Staff Travel would be an unallowable cost.				\$936.00
Case management and business services travel from Madera to Oakhurst area to meet with participants and also outreach to employers. Reimbursement is based on IRS approved rate. $(1,291 \div .725 = \$936 \div 3 \text{ months} = \$312/\text{month})$				\$936.00
Operating Expenses				
Provide breakdown of operating expenses in each of the line items below (if applicable) *Based on FTE for Program Staff				\$2,257.00
Rent and CAM	Based on direct FTE $(\$781 \div 3 \text{ months} = \$260.33)$			\$781.00
Insurance	Based on direct FTE $(\$61 \div 3 \text{ months} = \$20.33)$			\$61.00
Accounting (Payroll Services) and Audits	Based on direct FTE $(\$224 \div 3 \text{ months} = \$74.67)$			\$224.00
Consumable Office Supplies	General office supplies used for project $(\$32 \div 3 \text{ months} = \$10.67)$			\$32.00
Printing	General printing costs for project $(\$15 \div 3 \text{ months} = \$5)$			\$15.00
Communications (phones, web services, etc.)	Phone and Internet $(\$73 \div 3 \text{ months} = \$24.33)$			\$73.00

Exhibit B1 - Budget Summary and Budget Narrative

Mailing and Delivery	N/A	\$0.00
Other General Operation and Facility Costs	Alarm, IT Service and Maintenance, Equipment Maintenance, Facility Maintenance and Services, Janitorial and Supplies, Utilities (\$1,071 ÷ 3 months = \$357)	\$1,071.00
Outreach	N/A	\$0.00
Furniture and Equipment		\$0.00
Small Amount of Equipment and Furniture Pooled items less than \$300.00 per unit, include cost allocation - list name of item, cost, and quantity	N/A	\$0.00
Equipment and Furniture Unit acquisition or purchase orders of \$300.00 or more: List name of item, cost, and quantity to be purchased	N/A	\$0.00
Leased Equipment Provide a description of what is being leased, length of time and costs	N/A	\$0.00
Consumable Testing & Instruction Materials Explain purpose and planned use along with breakdown of individual costs totaling total line item allocation.		\$0.00
N/A		\$0.00
Training Tuition, Payments, Vouchers Detail costs for programs and sector-specific training and certificate programs, including all training related costs and training-related contractual costs. Include name(s) of organization(s) for all training-related contractual costs.		\$0.00
N/A		\$0.00
Work Based Learning List employers and industries partnering in the OJTs. Employer reimbursements for training by an employer that is provided to a paid participant while engaged in productive work in a job that: a) provides knowledge or skills essential to the full and adequate performance of the job; b) is made available through a program that provides reimbursement to the employer of up to 50 percent of the wage rate of the participant, for the extraordinary costs of providing the training and additional supervision related to the training; and c) is limited in duration as appropriate to the occupation for which the participant is being trained, taking into account the content of the training, the prior work experience of the participant, and the service strategy of the participant, as appropriate.		\$0.00
		\$0.00
Participant Wages and Fringe Benefits State planned number of participants to receive wages and benefits and give detail of Work Experience or Transitional Jobs along with breakdown of individual costs totaling to total line item allocation.		\$0.00
		\$0.00
Supportive Services Gas cards, buss passes, housing, or any additional immediate assistance not available through any other source. Describe the specific services you will provide along with the breakdown of individual costs totaling to total line item allocation.		\$36,336.00
Clothing, Mileage Reimbursement for Training, Tools for Training, Tools for Graduation, Incentives (\$36,336 ÷ 3 months = \$12,112 ÷ 20 Participants = \$605.60)		\$36,336.00
Contractual Services Providing Goods or Services that are required to conduct a program Describe services provided by each contract, cost of individual contract, and name of the organization/individual service provider. If the contract needs to be procured, list type of procurement and estimated date the contract will be awarded.		\$0.00
N/A		\$0.00
Subrecipient Carries out a portion of the program and is required to meet all programmatic compliance requirements Describe program services provided by each subrecipient, amount of agreement, and name of the service provider. If procurement needs to occur, list type of procurement and the estimated date the agreement will be awarded.		\$0.00

Exhibit B1 - Budget Summary and Budget Narrative

	\$0.00
Indirect Costs Must have approval of Cognizant Agency.	\$2,658.45
Rate used is at 4.7%	\$2,658.45
Other (describe)	\$2,658.45
Profit	\$2,658.45
Total Project Funds	\$59,375.93

Total project funds may be off by \$5.00 due to rounding.

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION
 2037 W. Cleveland Avenue, Madera, CA 93637

EXEMPT SALARY SCHEDULE

Board Approved Date: 7/19/2017; 8/24/2017; 05/24/18; 7/19/18, 10/25/18, 1/24/19, 1/23/20, 9/23/21, 7/28/22, 5/25/23, 9/28/23, 1/1/24, 4/1/24, 2/27/25, 6/26/25, 2/26/26

MANAGERIAL EXEMPT			
Job Title	Annual Salary Range		
Program Supervisor	\$ 68,640	to	\$ 77,080
Special Projects Manager	\$ 68,640	to	\$ 77,080
Program Manager	\$ 72,273	to	\$ 82,304
Controller	\$ 84,304	to	\$ 100,650
Deputy Director	\$ 84,304	to	\$ 105,650
Executive Director	\$ 101,000	to	\$ 130,000 <u>140,000</u>

Pay tables reflecting the limits of rates of pay for executive and senior level employees, of which are being charged to federal funds, may be located at <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>, and may also be found on EDD website under Workforce Services Directives, for salary and bonus limitations https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm.

Stipends for eligible Exempt staff

Description	Annually
Master Degree	\$ 1,000



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.1

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Success Stories

Information:

Program participants and employers share about their experience working with the workforce system and how their participation and partnership has contributed to positive results.

Financing:

Workforce Innovation and Opportunity Act

Meet Malery

A Workforce Success Story

A Shared Milestone

After working as a CNA for 29 years, Malery Hernandez never imagined she would start over. When the Children's Hospital laid her off due to COVID-19, she faced uncertainty about her next steps, but also saw an opportunity to lead by example.

Malery decided to return to school because her daughter wanted to pursue a career as a Licensed Vocational Nurse.

Sponsored by the Madera County Workforce and guided by their staff, Malery enrolled in the LVN program at the Institute of Technology, and together they began their training as mother and daughter.

Returning to school after many years required commitment and perseverance, but Malery stayed focused on her goal.



In August 2025, she and her daughter graduated together from the LVN program, a milestone that made the journey even more meaningful.

In November 2025, Malery became a Licensed Nurse and now works at Pain Clinics of Central California. She earns \$29 per hour and receives medical benefits.

Today, Malery continues her healthcare career with renewed confidence, proving that it's never too late to start again and that leading by example can make all the difference.

Malery turned resilience into a powerful new chapter.

“ I made the decision to return to school to support and motivate my daughter as she pursued her goal of becoming a Licensed Vocational Nurse. Attending LVN training together and graduating side by side made the journey even more meaningful. –Malery ”

Meet

Gary Gonzalez
Insurance Agency

A Workforce Success Story

Trusted Local Leader

Gary Gonzales Insurance Agency is a trusted Allstate provider serving the Central Valley region, including Madera and Fresno, California.

Established in 1999, the agency has more than 26 years of experience delivering personalized insurance solutions to individuals, families, and businesses.

Recognized for its strong community involvement and customer-first philosophy, the agency has earned an A+ rating from the Better Business Bureau and consistently receives high marks for customer satisfaction.



The agency is known for its in-depth understanding of California insurance requirements and the unique needs of Central Valley residents and business owners.

Clients value its responsiveness, affordability, and personalized guidance throughout the insurance process.

With more than two decades of reliable service, Gary Gonzales Insurance Agency has built a reputation for professionalism, integrity, and lasting community impact, actively supporting local youth programs and community initiatives.

Strengthening teams through partnership.

“ We have been thoroughly impressed with the candidate Johanna that was forwarded over to us from Madera Workforce. The program has been easy to work with, and Jorge has also been very catering and supportive of our process to bring on a new staff person into our agency. So far everything is working out better than expected. Thank you for all of the support and sharing these programs with our agency here in Madera. Keep up the good work.

–Gary Gonzales Insurance Agency”



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.2

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: February 26, 2026
Subject: Workforce Development Board (WDB) of Madera County Update

Information:

The WDB last met on February 19, 2026. The agenda for the meeting is provided for the Board's review. The minutes for their meeting on December 18, 2025, are also provided.

The Transportation and Chowchilla seat has been filled by Michelle Jones, Distribution Center Manager, with AutoZone. She is eager to support the important work that the WDB is doing. Staff have created a new sector partnership for Green Energy, we have added new training opportunities for School Bus Driver, Valley Build Pre-Apprenticeship, and Childcare, and are exploring additional training offerings for CNA and MA. In addition, the WDB is working on developing a common message to market the Madera Promise and utilizing members to identify 5-10 local businesses to commit to the Madera Promise. Lastly, we are preparing for an internal and external launch of our rebrand. The new website will be the catalyst for our official launch to the public. The mobile outreach van is near completion. The QR code and wrap design has been finalized and approved. The van is ready to be wrapped.

Financing:

Workforce Innovation and Opportunity Act/James Irvine Foundation



MINUTES

December 18, 2025
3:00 p.m.

Meeting was held in person and via teleconference at:

Workforce Assistance Center, 2037 W. Cleveland Avenue, Madera, CA 93637

*9300 Valley Children's Place
Madera, CA 93636*

*2621 Cowden Avenue
Merced, CA 95348*

*40343 Highway 41
Oakhurst, CA 93644*

PRESENT: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Lanie Suderman (7.1), Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli
ABSENT: Chuck Riojas, Donald Foster, Eric Niino, Jorge DeNava, Laura Gutile, Mike Lopez
GUEST: Kristyann Thormp, Andrew Munoz
STAFF: Jessica Roche, Maiknue Vang, Nicki Martin, Sheyla Garcia

1.0 Call to Order

Meeting called at 3:10 p.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Roundtable introductions were made by everyone in attendance.

5.0 Adoption of Board Agenda

Todd Lile moved to adopt the agenda, seconded by Emilio Hipolito.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli

6.0 Consent Calendar

- 6.1 Consideration of approval of the October 16, 2025, Workforce Development Board (WDB) meeting minutes.**
- 6.2 Consideration of approval of the October 30, 2025, WDB Executive Committee meeting minutes.**

6.3 Consideration of approval of the November 4, 2025, WDB meeting minutes.

Rob Poythress moved to approve, seconded by Aaron Chambers.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli

7.0 Action Items

7.1 Consideration of approval of the One Stop Operator (OSO) quarterly report for the period of July 1, 2025, through September 30, 2025.

Andrew Munoz, The Munoz Group, presented the first quarter OSO report to the WDB. Andrew stated that he has been impressed and happy to be working with Madera who is leading the regional OSO effort. As the OSO, he meets with Madera for a Partner meeting monthly while the other regional areas meet quarterly. Madera is in a very good position, and its co-location efforts exceed those in other areas. The OSO will hopefully facilitate better alignment, better coordination among the partners and, in the end, better services for customers being seen in the Center. The first quarter was spent meeting the partners whenever possible. Work was done on a referral system and coordinated services. Work is still being done on the Continuous Improvement Plan. A Zoom hosted information page was created. All partners have access to this page and can download materials for joint recruitment, event information, and general updates. Attendance and activities are provided within the report. Madera is on the right track to provide the highest quality services possible. A very productive meeting was held with the other 3 regional Directors so that Madera's activities can align with the rest of the region. Concerns have been expressed about the current state of Federal funding and the impacts some changes that have happened in the last 18 months could have. There is also concern whether Madera is aligned to support the economic activity that is going on within the County. The WDB's Action Plan is also used to guide some of the work being done.

Nichole Mosqueda moved to approve, seconded by Rob Poythress.

Yes: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Lanie Suderman, Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli

7.2 Consideration of approval of the appointment of Laura Gutile, Laura's Nuts, to the WDB Executive Committee.

There was some movement in the membership of the Executive Committee due to the WDB's action planning. Omair Javaid, formerly the WDB Vice Chair, resigned from the Board. Nichole Mosqueda is the acting Vice Chair and has replaced Omair on the Executive Committee. Laura will fill a vacant Private Sector seat on the Committee, and she has stated that she is honored to serve on the Committee.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Lanie Suderman, Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli

7.3 Consideration of approval of Michelle Jones' Director application to the WDB representing AutoZone for a 3-year term.

Staff have had a difficult time finding representation from the Chowchilla area. Prospective members have stated that they are too busy while other organizations are too small to be eligible for a seat on the Board. The AutoZone Distribution Center has an internal truck driving program which gives them insights into the need for drivers and training as well as insights into the transportation sector.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Emilio Hipolito, Gurminder Sangha, Joe Perez, Kristina Gallagher, Lanie Suderman, Michelle Brunetti, Nichole Mosqueda, Robert Poythress, Todd Lile, Wendy Lomeli

8.0 Information Items

8.1 Success Stories

Information provided within the agenda packet.

8.2 WDB Action Planning Subcommittee Updates

Information provided within the agenda packet.

- *Leadership Committee: Michelle Jone's appointment to the WDB was the last piece of the committee's work filling a transportation and logistics sector seat on the WDB. Once Archer and Hound finalizes the marketing hub, the committee will start looking at how the marketing hub information can be incorporated into the committee's recruitment goals. The committee is continuously looking for opportunities for WDB members to participate in conferences and meetings. Nichole Mosqueda is considering attending the National Association of Workforce Boards (NAWB) annual conference taking place in Las Vegas this year alongside Maiknue. This conference is typically held in Washington DC but is now going on the road and taking place in Las Vegas, followed by Chicago followed by New York before returning to Washington DC for their 50th anniversary.*
- *Policy Committee: the committee has completed their work with policies and members are being folded into other committees. Some members will join and support the Ethics committee and the Training committee. Brett will now Chair the Marketing committee. Meetings will be scheduled on an as-needed basis.*
- *Ethics: the committee is looking at calendars in order to schedule a meeting soon. Nichole will be meeting with Kristin McKenna to work on language for training flyers to solicit students to participate in the training modules that have been identified. Soliciting for employers is next. Imago will be used to create assessments around the soft skills the WDB identified and prioritized by employers. There will be AI assessments that will help determine participants' levels. Participants will do a pre-test as well as a post-test to measure any improvements. WDB members were encouraged to participate in the Graduate Profile taking place in March and promote the event to businesses or employers from the community so that they can participate.*
- *Marketing: staff and the marketing committee met with Archer and Hound. The Brand Hub was reviewed and the wrap for the van was discussed. The Committee felt that using "Work Starts Here" for vehicle branding was preferred and not too wordy. A QR code will be developed that will take users to a landing page that will allow them to pick whether they are looking for work or looking for talent. The van is ready and staff are working on purchasing the necessary equipment and computers for the 5 workstations. There will be a staff area and printers, laptops, Starlink internet, canopies/tents among the items being purchased at this time. The Van will be parked at the juvenile probation parking lot. This is a secure and fenced in location. A ribbon cutting will be planned. An invitation will go out to the Irvine Foundation as well as both Boards.*
- *Training: the committee is working on increasing its members and scheduling meetings.*

8.3 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet.

8.4 Federal and Legislative Updates

Information provided within the agenda packet.

8.5 PY 2025-2028 Local and Regional Workforce Plan Approvals

Information provided within the agenda packet.

8.6 PY 2025-2027 Local Area Subsequent Designation and Local Board Recertification Approval

Information provided within the agenda packet.

8.7 PY 2024-2025 Employment Development Department (EDD) Final Monitoring Report

Information provided within the agenda packet.

8.8 Information on FY 2024-2025 MCWIC Audited Financials

Information provided within the agenda packet. MCWIC received a clean audit with no findings or adjustments. The audited financials were presented to the MCWIC Board at their meeting on December 11, 2025. The financials were audited by Price Page & Company. Staff noted that they are a very good team and a great agency and always do a

great job explaining the report to the Board. An audit usually takes 1 to 2 weeks – it took them approximately 2 days to audit MCWIC's financials.

8.9 Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Brett Frazier stated that his son is working with Madera Workforce for services and is telling his friends about the program.*
- *Todd Lile spoke about teachable moments which involves using real world events that can bring up topics of conversation and how topics from current events come up. Teachers are less comfortable discussing those events with students but students would really prefer to discuss current events. The school district is working on a project called The Good Humans Project that works with students ranging from kindergarten to 12th grade to help students have teachable moments conversation in an age-appropriate way.*
- *Gurminder Sangha stated that a Rising Scholar counselor was hired.*

10.2 Staff

- *Jessica Roche, Controller, stated that staff are working on replacing the projector with a new audio/visual set up.*
- *Maiknue Vang, Executive Director, Thanks the WDB for their hard work and believing in the vision. Madera is starting to get approached by large foundations to apply for grants. This shows that the work being done by the Madera WDB and its action planning is working.*

11.0 Next Meeting

The next WDB meeting will take place at the Workforce Assistance Center on February 19, 2025.

12.0 Adjournment

Meeting adjourned at 4:20 p.m.



A G E N D A

**February 19, 2026
3:00 p.m.**

Meeting will be held in person and via Zoom at:

Workforce Assistance Center, 2037 W. Cleveland Avenue, Madera, CA 93637

*9300 Valley Children's Place
Madera, CA 93636

30277 Avenue 12
Madera, CA 93638*

*2621 Cowden Avenue
Merced, CA 95348*

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at <http://www.maderaworkforce.org/workforce-board-meetings/>. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the December 18, 2025, Workforce Development Board (WDB) meeting minutes.

6.2 Consideration of approval of the resignation of Joe Perez, Department of Rehabilitation, from the WDB.

7.0 Action Items

7.1 Consideration of approval of the One Stop Operator (OSO) quarterly report for the period of October 1, 2025, through December 31, 2025.

7.2 Consideration of approval of the revised Supportive Services policy to include revising the daily base mileage rate from \$10 to \$15.

8.0 Information Items

- 8.1 Success Stories
- 8.2 WDB Action Planning Subcommittee Updates
- 8.3 Madera County Workforce Investment Corporation (MCWIC) Update
- 8.4 Local Business Closures
- 8.5 Federal and Legislative Updates
- 8.6 Information on James Irvine Foundation Better Careers Retreat
- 8.7 Update on PY 2024 Local Area Performance Scores
- 8.8 Program Impact Report July 1, 2025, to December 31, 2025
- 8.9 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview Through December 31, 2025
- 8.10 Mountain Community and Madera County Job Fairs
- 8.11 High Performing Board Application Notice
- 8.12 Weekly Unemployment Insurance (UI) Initial Claims for Madera County
- 8.13 Form 700 Due April 1, 2026

9.0 Written Communication

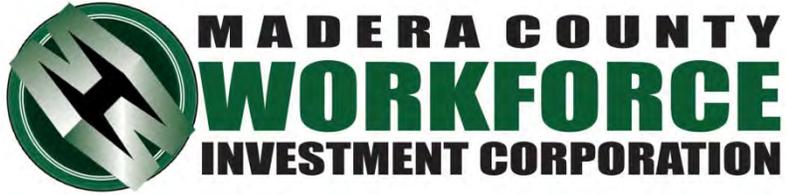
10.0 Open Discussion/Reports/Information

- 10.1 Board Members
- 10.2 Staff

11.0 Next Meeting

April 16, 2026

12.0 Adjournment



Agenda Item 9.3

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: MCWIC Executive Director Mid-Year Goals Update

Information:

The mid-year report regarding progress on the Executive Director's 2025-26 program year goals is attached for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

JULY 2025 – JUNE 2026

**MID-YEAR
GOALS UPDATE**

MAIKNUEVANG,
EXECUTIVE DIRECTOR
FEBRUARY 26, 2026

GOAL 1: SUCCESSION PLANNING

- ❖ Objective 1: Develop Tailored Plan & Budget for Essential Roles
 - Deputy Director - Budget approved in August 2025. Program Supervisor position terminated January 2026. Recruitment for Deputy Director released and closed February 17, 2026. Interview panel will include MCWIC Controller and 1 representative from both MCWIC and WDB boards.
 - Controller – Will be upskilling or recruiting for a higher-level accounting tech.
- ❖ Objective 2: Provide Opportunities for Upskilling
 - Include training, mentoring, job shadowing, etc. opportunities
- ❖ Objective 3: Evaluate and Adjust
 - Regularly assess the effectiveness of succession plan and adjust as necessary. Continuous – opened recruitment for DD position.

GOAL 2: STAFF DEVELOPMENT

- ❖ Objective 1: Continuous Support for Skill Development and Lifelong Learning
 - DISC Assessment & Customer Service Academy training for all staff. **Completed October 17 and 24, 2025.**
 - Next Gen Sector Partnership & ToP Facilitation training for identified staff. **Completed September 17, 2025. Additional training offerings in progress with IMAGO to offer Building Better Leaders and Facilitator Trainings.**
 - Community Partner Work Incentives Counselor training for identified staff. **Staff registered for upcoming training in March 2026.**
 - Staff Apprenticeship opportunities, if available.
 - CWA Executive Bootcamp – **No current offerings.**
 - CWA Workforce Development Apprenticeship Program (WDAP) – **No current offerings.**
- ❖ Objective 2: Staff Presentations at CWA Conferences. **Program Manager and ED presented with Probation at Meeting of the Minds Conference in September 2025. Staff submitted workshop proposal for WorkCon 2026, on 2/13/26.**

GOAL 3:

WDB ACTION PLANNING IMPLEMENTATION

- ❖ Objective 1: Re-evaluate and engage leadership to ensure that the right leaders of today are investing in the leaders of tomorrow. **Added Gurminder Sangha, MCC, Erick Niino, EVAPCO, Aaron Chambers, MCWIC, and Michelle Jones, Autozone, to the WDB.**
 - Provide leadership development and engagement opportunities for members at local, regional, and state levels. **Board member participation at BOS presentation of proclamation for Workforce Professional's Month for September 2025, at MCWIC's Workforce Professional's Day on September 12, 2025 and EDC State of the County Luncheon on November 13, 2025. Additionally, Gurminder Sangha, Erick Niino, and Kristina Gallagher attended Meeting of the Minds Conference in September 2025. Rob Poythress attended the ribbon cutting for MUSD's Parent Resource Center on January 22, 2026, and spoke on behalf of the WDB and the workforce services available next door. Nichole Mosqueda is scheduled to attend the National Association of Workforce Boards Conference in March 2026.**
 - Develop a PPT or speaking points for Board members to use and include in marketing plan & efforts. **In progress with Archer and Hound (A&H).**

GOAL 3: WDB ACTION PLANNING IMPLEMENTATION

- ❖ Objective 2: Develop responsive training to meet industry demands. **Work has been delayed due to restructuring of WDB. New members have recently been assigned, and the committee is making progress.**
 - Grow Sector Partnerships in Healthcare, Transportation, and Manufacturing to determine short term/long term needs. **In progress – meet regularly with Transportation and Manufacturing partners, re-engaging with Healthcare partners, and created new sector partnership for Green Energy.**
 - Identify occupational shortages, pain points, and skills gaps to bring new training programs and opportunities to Madera County. **In progress – added new training opportunities for School Bus Driver, Valley Build Pre-Apprenticeship, and Childcare. Exploring additional training offerings for CNA and MA trainings.**
 - Launch Work-Based Learning (WBL) initiative

GOAL 3: WDB ACTION PLANNING IMPLEMENTATION

- ❖ Objective 3: Increase community focus on cultural adaptability and work ethics.
 - Develop metrics of Madera Promise. **In progress with Imago. Developing AI assessments to measure soft skills.**
 - Develop work-based learning opportunities aligned with Madera County School districts for students who are achieving the Madera Promise.
 - Develop common messaging/marketing of Madera Promise. **Currently working on language and utilizing WDB to identify 5-10 local businesses to commit to the Madera Promise.**
 - Connect and align the WDB Essential Workforce Skills workshops with the Madera Promise (Adult ED). **Completed 1st and 2nd quarters 2025.**

GOAL 3: WDB ACTION PLANNING IMPLEMENTATION

- ❖ Objective 4: Design and implement a marketing plan that increases awareness, access, and value of the Workforce system.
 - Develop brand and consistent messaging/campaigns to elevate our work and Madera County. **In progress with A&H - preparing for launch of internal and external rebrand.**
 - Re-design WDB logo and website. **In progress with A&H - new website will be catalyst for official launch to the public.**
 - Launch mobile services to increase visibility in the Community and further expand services to rural and Eastern Madera County. **In progress - QR code and wrap design finalized and approved. Van is ready and waiting to be wrapped.**
 - Design and launch Annual Report

GOAL 3: WDB ACTION PLANNING IMPLEMENTATION

- ❖ Objective 5: Create a unified & aligned vision for Madera County that supports inclusive policies and demonstrates our connectedness.
 - Connect with other rural local WDBs on best practices to serve ALL communities. **In progress - discussing at regional Central California Workforce Collaborative (CCWC) meetings.**
 - Work with PR Firm to ensure policies are meeting the needs of rural communities. **In progress.**
 - Compile inventory list of Madera County CTE & ROP programs with academic partners. Schedule meetings to discuss alignment with WDB to support and enhance college and career ready students. **Reassigned members to join training committee to support this work.**

GOAL 4: FUND DIVERSIFICATION & PROGRAM EXPANSION

❖ Objective 1: Funds Identification & Development

- Implement foundation funding strategies provided by Metasoft Systems, Inc. Feasibility study and prospect research complete. Funder outreach and engagement in progress. Metasoft has identified 229 potential funders and is conducting outreach to engage Phase I prospects. Results will present short- and long-term funding opportunities that are relevant to our work.
- Position MCWIC with improved access to foundation grants and institutional readiness to pursue long-term philanthropic partnerships that will support needs for staffing, youth development, and operational continuity. In progress.
- Seek and apply for available grants – Philanthropic, Foundation, Federal, State, and Local. In progress as funding becomes available and RFP is released.

GOAL 4: FUND DIVERSIFICATION & PROGRAM EXPANSION

❖ Objective 2: Redesign the Ticket to Work Program to increase revenue

- Hire dedicated staff person to serve persons with disabilities. **Career Specialist was hired July 8, 2025.**
- Provide Ticket to Work (TtW) training opportunities for staff person to understand Social Security and TtW program. **In progress and continuous.**
- Provide work incentives training through Virginia Commonwealth University to become certified as a Community Partner Work Incentives Counselor (CPWIC). **Staff scheduled for March 2026 cohort.**

GOAL 4: FUND DIVERSIFICATION & PROGRAM EXPANSION

❖ Objective 2: Redesign the Ticket to Work Program to increase revenue

- Review and analyze current marketing strategies, process, and materials. **Completed 1st and 2nd quarters 2025.**
- Revamp marketing and outreach plan to increase program awareness and ticket assignments. **Completed 1st and 2nd quarters 2025.**
- Generate ticket earnings to increase unrestricted fund balance. **Received \$10,480 in ticket payments.**

GOAL 5: PROFESSIONAL DEVELOPMENT

- ❖ Objective 1: Continue System Knowledge Development – Regional & State Levels
 - Continue to develop & improve partnerships and professional relationships. **In progress – maintaining engagement on various boards, committees, and advisory groups at the local, regional, and state levels. Presented at the James Irvine Better Careers Convening in October 2025 on behalf of workforce boards. Hosting the Better Careers team in Madera County in April 2026.**
 - Continue to participate in regional and sub-regional efforts related to the Governor’s Master CTE Plan and Jobs First. **In progress – hosted State Workforce Development Board during visit to the Central San Joaquin region in August 2025. Regional grant proposal submitted for round 1 of Jobs First funding. Working with K-16 Collaborative for additional funding opportunities to support regional sector engagement efforts.**
- ❖ Objective 2: Maintain regular meetings with local key partners/individuals to align and support priorities. **In progress – working to maintain open lines of communication for all partners. Standing meetings with DSS, MUSD, MCC, and CAO. Meetings as needed with City of Madera and Chowchilla.**
- ❖ Objective 3: Maintain visibility in the community. **In progress – attending ribbon cuttings, grand openings, community events, stakeholder meetings, etc. as schedule permits.**

Thank you!
QUESTIONS & DISCUSSIONS?



Agenda Item 9.4

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Local Business Closures

Information:

The Business Services Division coordinated a Rapid Response Orientation in December to support the 12 employees impacted by Quality Container Company's closure at the end of 2025. Partners provided information and guidance to assist affected employees with accessing unemployment insurance, re-employment opportunities, training services, and other support benefits available through the local workforce system.

Following the closure of Quality Container, two additional employers, Mission Bell Winery and JBT Marel, announced plans to cease operations, affecting 269 workers. Mission Bell layoffs will begin April 3, 2026, and conclude by June 2026. JBT employees will be laid off starting on September 18, 2026, in phases to be completed by December 31, 2026. In addition, as of February 9, Ardagh Group has laid off 45 employees as well. Rapid Response Orientations for impacted Ardagh employees are scheduled for February 18, February 24, and February 26 at the Workforce Assistance Center.

Our Rapid Response team is coordinating with all impacted employees and local and regional partners to ensure that workers receive timely information and direct connections to services that support rapid re-employment and career transition. Our Business Services team will also be coordinating a Dislocated Worker Job Fair on March 11, from 1-4pm, for all employees impacted by these recent layoffs. Employers with current or upcoming hiring needs that may be interested in re-employing impacted employees are encouraged to connect with our team to help retain local talent.

Financing:

Workforce Innovation and Opportunity Act



Agenda Item 9.5

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Federal and Legislative Updates

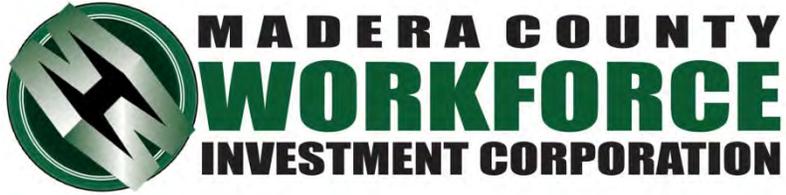
Information:

On February 3, 2026, the House of Representatives narrowly approved a \$1.2 trillion Fiscal Year (FY) 2026 Appropriations package, ending a brief partial government shutdown and keeping most federal agencies funded through September 30, 2026. The bill includes the Labor, HHS, Education Appropriations Bill, which was previously passed by the Senate, which will keep federal workforce development program funding at or very near to current funding levels through September 30, 2026, while temporarily extending Department of Homeland Security funding for two weeks to allow continued negotiations on that larger bill. With the overall funding framework now in place, over the next few months, the U.S. Department of Labor will issue a Training and Employment Notice applying statutory formulas to determine each state's allotments, followed by the Employment Development Department publishing in-state allocations for program year 2026-27.

Staff will continue to work with the California Workforce Association and their policy analyst and federal lobbyist, as well as the California Workforce Development Board and additional workforce stakeholders to keep the local area posted on any new developments as conditions evolve.

Financing:

Workforce Innovation and Opportunity Act



Agenda Item 9.6

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: One Stop Operator (OSO) quarterly report for the periods of July 1, 2025, through September 30, 2025.

Information:

The Munoz Group is the One-Stop Operator (OSO) for our local area – a role that is required in the law and by state policy. The OSO plans, develops agendas, and facilitates monthly partner meetings in our area. The OSO provides quarterly reports on progress to the Workforce Development Board. The quarterly report for the period of 7/1/25 through 9/30/25 is attached for the Board's review.

Financing:

Workforce Innovation and Opportunity Act



One-Stop / AJCC Operator Quarterly Report



Program Year	2025-2026
Report Period	Q1: July 1, 2025 – September 30, 2025
Local Workforce Area	Madera County

Background

The Munoz Group (TMG) was procured to provide One-Stop Operator Services for the Sub-Region as July 1, 2025. The Sub-Region is comprised of four local workforce development areas: Kings County, Madera County, San Joaquin County, and Stanislaus County. TMG services are to include AJCC partner meeting facilitation, coordination of service delivery among workforce partners, and MOU review/compliance. Each local area has the flexibility to customized services delivered by the One-Stop Operator. Madera County functioned as the lead for procurement and contract administration.

1st Quarter Highlights - Actions (Impact)

- Sub-Region Leadership Meeting (Regional vs. Local Priorities Identified)
- Transfer of Information and Data (Ensured Continuity of Partner Coordination Efforts)
- Introduction of OS Operator to Each Key Partner (Communicated OS Operator Role)
- Communication and Alignment Activities via In-Person and Virtual Discussions (Facilitation of Service Coordination and Leverage Opportunities)
- Madera Managers and Supervisors Discussion with OS Operator Focused on Service Referrals and Status of Partnerships (Informed Action Plan Development)
- Senior Management Met with OS Operator regarding Customer Satisfaction Survey Reports and Initiatives Carried Over from PY 2024-2025 (Provided Foundation for October Meeting Agenda)

Madera OS / AJCC Operator Service Plan – Three Areas

1. MOU Evaluation/Review and Facility Tours (Q1-Q2)
2. On-site and Zoom Call Meetings (Sept. 2025 – June 2026)
3. Partner Engagement and Alignment (Q2-Q4)
 - a. Customer Satisfaction
 - b. Referral and Information Systems
4. Action Plan Development (Q1-Q2)
5. Action Plan Implementation and Deliverables (Q2-Q4)

MADERA County + One-Stop Operator (OSO) Activity Detail
SCHEDULED MEETINGS, ZOOM CALLS and Other Discussions (partial list)

A) Madera Executive Director and Management Staff Discussions

07/01 – 09/30 (Zoom and Phone Calls)

Madera Staff provided OS Operator with MOU, related documents, and service reports

RESULT / IMPACT

Madera Staff provided information on the participant referral system facilitated by the prior OSO. TMG raised concerns about the long-term usage of the platform. Plans made to do a technical review and discuss with prior OSO. The planning of a *formal kick-off* for the participant referral process/system would continue as part of ongoing partner discussions.

Madera Executive Director and OSO discussed PY 25-26 priorities and specific strategies to increase partner engagement. In addition, the goal is to increase quality + value of partnerships. *This discussion helped shape the development of the Madera County OS Action Plan as well as other local workforce areas.*

B) Sub-Region Leadership Meeting

07/24/25 (Zoom Call)

RESULT / IMPACT

Partner Meeting Schedules for PY 025-2026 were discussed. Confirmation of local area priorities and ability to customize OS services was communicated to attendees. OS Operator distributed the quarterly in-person meeting schedule to Directors on August 18th.

C) On-Site Tour and Service Delivery Process Review

08/14/25 (In-Person)

Madera County was scheduled for Day Two of the OS Operator's meetings/tours. This meeting included Madera Staff responsible for service delivery at the One-Stop / AJCC. The group discussion was critical to understanding how customer services are monitored and evaluated. The Executive Director conducted tour of One-Stop / AJCC and introduced the OS Operator to all co-located partner managers/supervisors (or a representative).

D) AJCC Monthly Partner Meeting

09/10/25 (Zoom Call)

This was the first opportunity for the OSO to meet a few of the partner representatives. Discussion focused on participant referral system, satisfaction surveys, and OSO Action Plan. Attendees were introduced to the concept of a centralized location (via Zoom Workplace) for all partner-related communication such as documents, flyers, and policies. *The tool could improve the quality of monthly meetings and ensure effective use of the time scheduled.*

Other Q1 Activity Details

AJCC Partner Meetings (In-Person)
September 10th

Meeting Summary / Minutes:

12 Meeting Participants

Highlights (Agenda Item)

Welcome/Introduction (1)

The meeting introduced new leadership and discussed the structure of the Madera Workforce Investment Corporation, including the role of quality indicators and service delivery. Andrew Munoz (TMG) provided a brief overview of his background and experience. He also encouraged partners to contact him directly for any urgent issues or follow-up after the meeting.

AJCC Activities and Outcomes (2)

The group reviewed system progress and identified focus areas for improvement, particularly in customer engagement and standardization of customer experience. Updates were shared on rebranding efforts, upcoming programs and events, and the annual program impact report, highlighting various achievements and future initiatives. The OS Operator reminded partners that the AJCC's Continuous Improvement Plan will drive the priorities for PY 2025-2026.

Partner Meeting Agenda Format / Approach (3)

The OS Operator discussed the format for future meetings and the focus on actions. With actions, impact and outcomes would be identified to ensure progress throughout the program year. *Partners were assured that there would always be space to bring up new or developing issues for roundtable discussion.*

Announcements (4)

The OS Operator stated that all partners would receive a link to the AJCC Partner Network site. Discussion about the partner referral system focused on the potential eligibility issues and designated contacts for follow-up. *The referral system plan will return as an agenda item in October.*

Survey / Poll (5)

OS Operator stated that surveys and polls were planned to support decision making that impacted the system. He encouraged partners to download and review the Zoom Workplace App. *The Zoom Workplace will be the platform used for any partner surveys or polls.*



WORKFORCE
ASSISTANCE
CENTER

America's Job Center
of CALIFORNIA

California Indian Manpower
Consortium

Central Valley
Opportunity Center

Housing Authority of the City
of Madera

Job Corps

Madera County Department
of Social Services

Madera County Workforce
Investment Corporation

Madera Unified School
District
Madera Adult School

SDR - Jobs for Progress, Inc.

State Center Adult Education
Consortium

State Center Community
College District
Madera Community College
Center

State of California
Department of Rehabilitation

State of California
Employment Development
Department

Madera County AJCC Partner Meeting Agenda

Wednesday, September 10, 2025

9:00 A.M. to 10:00 A.M.

[Click For Zoom Info](#)

1. Welcome

One-Stop / AJCC Operator for Sub-Region
The MUNOZ Group (TMG) - Andrew Munoz

2. AJCC Activities and Outcomes

Presentation + Discussion

- Review of PY 24-25
- PY 25-26 AJCC Partner Meeting Action Plan (Draft)
- Continuous Improvement Plan Alignment

3. Agenda Format for Monthly Meetings

Information

- Focus: Actions, Outcomes, and Impacts
- Information Share Efficiency + Quality Content

4. Partner Announcements

Discussion

- Zoom Team Chat Channel - *AJCC Partner Network*
- Referral System Update + Feedback

5. Surveys and Polls

Information

NEXT MEETING:

October 8th *(In-Person)
Workforce Assistance Center
Executive Conference Room
9:00 A.M.





Agenda Item 9.7

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: One Stop Operator (OSO) quarterly report for the periods of October 1, 2025, through December 31, 2025.

Information:

The Munoz Group is the One-Stop Operator (OSO) for our local area – a role that is required in the law and by state policy. The OSO plans, develops agendas, and facilitates monthly partner meetings in our area. The OSO provides quarterly reports on progress to the Workforce Development Board. The quarterly report for the period of 10/1/25 through 12/31/25 is attached for the Board's review.

Financing:

Workforce Innovation and Opportunity Act

One-Stop (OS) / AJCC Operator 2nd Quarter Report



Program Year (PY)	2025-2026
Report Period	Q2: October 1, 2025 – December 31, 2025
Local Workforce Area	Madera County

BACKGROUND

The Munoz Group (TMG) was procured to provide One-Stop Operator Services for the Sub-Region as July 1, 2025. The Sub-Region is comprised of four local workforce development areas: Kings County, Madera County, San Joaquin County, and Stanislaus County. TMG services are to include AJCC partner meeting facilitation, coordination of service delivery among workforce partners, and MOU review/compliance. Each local area has the flexibility to customized services delivered by the One-Stop Operator. Madera County functioned as the lead for procurement and contract administration.

OS OPERATOR DELIVERABLES– 2nd Quarter

- Updated Partner Data Base
- Coordinated and Facilitated Three Monthly Partner Meetings
- Reviewed/Monitored Customer Satisfaction Surveys for Q1
- Developed and Implemented Partner Information Sharing System
- Maintained Partner Engagement
- Modification and Implementation of Madera Action Plan
- Two On-Site Meetings with MCWAC and Partner Staff



Deliverable Related Activities Summary

ACTIVITY	DATE	IMPACT(S)
Monthly AJCC Partner Meetings	September 8 th October 8 th November 12 th	<ul style="list-style-type: none"> • Maintained Partner Engagement • Added New Partners to Service Partnership
AJCC Action Planning	October 2025 – December 2025	<ul style="list-style-type: none"> • Alignment of Continuous Improvement Plan with Local and State Workforce Strategies • Review Existing MCWAC Initiatives • Modifications/Prioritization of Initiatives for 2025-2026 (based on customer flow, grant awards, and partner priorities)
Meet with MCWAC Staff	October 2025 and November 2025	<ul style="list-style-type: none"> • Supported Ongoing Continuous Improvement Initiatives • Developed Strategies for Increased Targeted Partner Engagement
Developed + Implemented Partner Information Network	November – December 2025	<ul style="list-style-type: none"> • Increased Efficiency of Information Share • Potential for Increase Professional Development • Service Delivery Issue Awareness (among service partners) • Added capacity for service integration and leveraged efforts

Deliverable Related Attachments:

- Partner Meeting Agendas
- MCWAC / AJCC Partner Network Screenshots



America's Job Center
of California

California Indian Manpower
Consortium

Central Valley
Opportunity Center

Housing Authority of the City
of Madera

Job Corps

Madera County Department
of Social Services

Madera County Workforce
Investment Corporation

Madera Unified School
District
Madera Adult School

SER - Jobs for Progress, Inc.

State Center Adult Education
Consortium

State Center Community
College District
Madera Community College
Center

State of California
Department of Rehabilitation

State of California
Employment Development
Department

Madera County AJCC Partner Meeting Agenda **IN-PERSON**

Workforce Assistance Center
Executive Conference Room
Wednesday, October 8, 2025
9:00 A.M. to 10:00 A.M.

[Zoom Link \(Limited View\)](https://us06web.zoom.us/j/85074361359)
<https://us06web.zoom.us/j/85074361359>

PRESENTATION: Workforce Assistance Center / AJCC Customer Satisfaction Survey

I. UPDATES on ACTIONS / ACTIVITIES REPORTS

- Action 1 – Centralized Information Exchange
- Action 2 – Plan for Referral System Modifications
- Action 3 - Survey – Professional Development

II. IMPACTS

	Customer Impact	AJCC Partnership Impact
Action 1	Access to Quality Services	Improved Outreach and Recruitment
Action 2	Enhanced Service Options/Coordination	Leveraged Activities (financial and improved outcomes)
Action 3	Continuously Improving Experiences (via high quality delivery staff)	Potential for Linked Training Goals and Cost Efficiencies

III. Upcoming and/or New Actions + Related Activities

IV. Partner Updates

V. Professional Development Spotlight: Urgent Needs

Food – Distribution of Update Resources / Calendars

VI. Declarations and Last-Minute Announcements

Support the Ongoing Clothing Drive!

NEXT MEETING:

November 12th Zoom Call 9:00 A.M.



America's Job Center
of California

California Indian Manpower
Consortium

Central Valley
Opportunity Center

Housing Authority of the City
of Madera

Job Corps

Madera County Department
of Social Services

Madera County Workforce
Investment Corporation

Madera Unified School
District
Madera Adult School

SER - Jobs for Progress, Inc.

State Center Adult Education
Consortium

State Center Community
College District
Madera Community College
Center

State of California
Department of Rehabilitation

State of California
Employment Development
Department

Madera County AJCC Partner Meeting Agenda

Wednesday, November 12, 2025
9:00 A.M. to 10:00 A.M.

[Zoom Link](#)

- I. **AJCC Update + Action Report**
- II. **Partner Updates**
- III. **Urgent / Emergency Needs Information Share / Discussion**
Focus: U.S. Government Shutdown Service Impact
- IV. **Declarations and Last-Minute Announcements**
[Grant Opportunity: Employment and Training Pathways Program](#)
Informational Webinar – November 13, 2025: [Link to Register](#)
Grant Due Date: December 8, 2025

Potential Customer / Participant Impact:

Change in State and Federal Policy - CDL Requirements

[Link to U.S. Department of Transportation Summary](#)

[Link to State of CA DMV - Changes to CDL Requirements](#)

[Link to U.S. Department of Transportation Newsroom \(October 24, 2025\)](#)

NEXT MEETING:

December 10, 2025

Zoom Call at 9:00 A.M

[Link to AJCC Partner Information Network + News](#)





America's Job Center
of California™

California Indian Manpower
Consortium

Central Valley
Opportunity Center

Housing Authority of the City
of Madera

Job Corps

Madera County Department
of Social Services

Madera County Workforce
Investment Corporation

Madera Unified School
District
Madera Adult School

SER - Jobs for Progress, Inc.

State Center Adult Education
Consortium

State Center Community
College District
Madera Community College
Center

State of California
Department of Rehabilitation

State of California
Employment Development
Department

Madera County AJCC Partner Meeting Agenda

Wednesday, December 10, 2025

9:00 A.M. to 10:00 A.M.

[Zoom Link](#)

- I. AJCC Update + Action Plan Update
- II. AJCC Sub-Region Partners
- III. Service Partner Virtual Roundtables
 - a. 3rd Quarter Referral Period
 - b. Mini-Survey Follow-Up
- IV. Front-Facing (Initial) Services
- V. Partner Updates / Announcements
- VI. Declarations and Last-Minute Announcements

NEXT MEETING:

WEDNESDAY

January 14, 2026

IN-PERSON MEETING

[Link to AJCC Partner Information Network + News](#)



MADERA COUNTY WORKFORCE ASSISTANCE CENTER / AJCC PARTNER NETWORK INFORMATION + NEWS (screenshots)

Madera County Workforce Assistance Center / AJCC Partner Network Information + News

LINKS FOR YOUR INFORMATION + RELATED DOCUMENTS to DOWNLOAD

- JOB FAIR** (02/19/2026)
Hosted by CVCC - Flyer Below includes Event and Registration Details
- ADENDA ATTACHED BELOW** (02/11/2026)
AJCC Partner Monthly Meetings 2nd Wednesdays at 9AM
- Yosemite Adult School NWCO Training Spring 2026** (02/11/2026)
- POSITION ANNOUNCEMENT: DEPUTY DIRECTOR** (02/10/2026)
CLOSING DATE: 2/17/26 4:00 P.M.

- WORKFORCE ASSISTANCE CENTER** (02/09/2026)
Local Job Openings in Madera County (Weekly Update)
- SCAEC STATE CENTER ADULT EDUCATION CONSORTIUM** (02/09/2026)
SCAEC Spring Course Offerings
- State of California EDD Employment Development Department** (02/06/2026)
EDD Virtual Workshop - Thursday, FEBRUARY 12th
- Thank You** (02/06/2026)
THANKS TO ALL PARTNERS TESTING THIS PAGE!
- AJCC PARTNER ROUNDTABLES - WEEK OF FEBRUARY 16th and 23rd** (02/04/2026)
LINK to SCHEDULE - Coming Soon
- COMPANIES LAYING OFF IN FEBRUARY 2026** (02/02/2026)
NEWSWEEK ARTICLE
- Helping Job Seekers Who Are Deaf or Hard of Hearing** (02/02/2026)
Link to YouTube Video
- CWA WORKCON - APRIL 2026** (02/01/2026)
Link to Conference Registration



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.8

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: WIOA Budget Adjustment

Information:

\$59,576 was moved from GL5100-5190 Staff Salaries and applicable benefits/taxes to the GL5521 Staffing Agency Services budget line item resulting in a net zero adjustment to the overall budget.

Financing:

Workforce Innovation and Opportunity Act

Budget Adjustment Request

Request Date 2/13/2026

Grant/Contract: WIOA Program

Net Amount: \$0.00

Effective GL Date of Adjustment: 1/1/2026

Requester: Bertha Vega

Board Approval Needed (as outlined in policy): Yes or No

Requested Budget Adjustment

Move GL5100-5190 Staff Salaries and applicable benefits/taxes to GL5521 Staffing Agency Services budget line item in the amount of \$59,576, resulting in a net zero adjustment to the overall budget.

Rationale

Staffing services include two temporary staff, one for front reception and one marketing assistance. Front reception staff is on contract for temp to hire. Marketing staff is on contract for just temporary assistance to marketing team.

Signatures

I request approval for this budget adjustment:
Controller: [Signature] Date 2/17/24

Reviewed and Approved:
Executive Director [Signature] Date 2/17/24

Policy Budget Modifications

After a budget has been approved by the Board of Directors and adopted by the Organization, an overall net change to funding source budget by major categories (Personnel Costs, General Operating Costs, Direct Participant Costs) of more than 10% will require a budget revision submitted to the Board of Directors for board approval. Reclassifications of a budgeted expense amounts across budget categories (line item adjustments) of less than \$10,000 may be made by the Controller with approval of the Executive Director. Reclassifications of a budgeted expense amounts across budget categories (line item adjustments) amount more than \$10,000 will be submitted to the Board of Directors for board approval.



Agenda Item 9.9

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: James Irvine Foundation Better Careers Retreat

Information:

The James Irvine Foundation and their Better Careers team will be visiting Madera County on April 14-15, 2026. Their visit will begin at the Tesoro Viejo Camarena Health Center where staff will provide an overview of the public workforce system, priorities and challenges, and local updates on Madera's current project with the Irvine Foundation. The afternoon will include a tour of the Workforce Assistance Center, our mobile unit, and a partner discussion before heading over to the Justice Center and concluding the day with a tour of our mini AJCC. On the second day, the Better Careers team will meet at the Center to debrief and wrap up their retreat.

Financing:

Workforce Innovation and Opportunity Act



Agenda Item 9.10

Consent Action Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: February 26, 2026
Subject: Program Year 2024 Local Area Performance Scores

Information:

Program Year 2024 *Workforce Innovation and Opportunity Act* (WIOA) Annual Performance scores are provided below. This data set includes participant data for the Title I Adult, Dislocated Worker, and Youth programs.

WIOA has five primary indicators of performance: Employment Rate 2nd Quarter After Exit, Employment Rate 4th Quarter After Exit, Median Earnings, Credential Attainment, and Measurable Skill Gains. These numbers show actual performance results. Madera met* or exceeded* negotiated performance goals in all indicators except for Youth Employment Rate Q4.

Performance will be adjusted as described in *Calculating Local Area Performance and Nonperformance* ([WSD20-02](#)), and final results will be released later in 2026.

	Adult Negotiated	Adult Actual	DW Negotiated	DW Actual	Youth Negotiated	Youth Actual
Employment Rate Q2	68.1%	67.5%	73.5%	84.6%	67.7%	64.1%
Employment Rate Q4	67.5%	66.2%	77%	75%	75.2%	62.5%
Median Earnings	\$7,800	\$7,676	\$8,000	\$13,578	\$7,100	\$8,361
Credential Attainment	80%	92.5%	80%	80%	80%	86.4%
Measurable Skill Gains	67.8%	81.7%	74%	73.7%	60.8%	68.9%

Financing:

Workforce Innovation and Opportunity Act



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.11

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: High Performing Board Application Notice

Information:

The State issued a final directive to local areas regarding the application for High Performing Board designation on January 23, 2026. The guidance includes a deadline of March 2, 2026, for submission of the application and supporting materials. High Performing Board criteria include successful performance, approved Regional and Local Plans, training expenditures met, Youth funding requirement met, and a business services plan in place. Staff will be completing and submitting an application.

The High Performing Board directive is attached for your information.

Financing:

Workforce Innovation and Opportunity Act



Directive

Date: January 23, 2026

Number: WSD25-01



High Performing Boards

Executive Summary

This policy provides the guidance and establishes the procedures regarding the criteria Local Workforce Development Boards (Local Board) must meet to be certified as a High Performing Board and the procedures for certification/recertification. This policy applies to all Local Boards and is effective immediately.

This policy restates applicable legal requirements.

This Directive finalizes Workforce Services Draft Directive *High Performing Boards* WSDD-269, issued for comment on November 3, 2025. The Workforce Development Community submitted no comments during the draft comment period.

This policy supersedes Workforce Services Directive *High Performing Boards* (WSD22-11), dated April 27, 2023. Retain this Directive until further notice.

References

-
- *Workforce Innovation and Opportunity Act* (WIOA) (Public Law 113-128), Section 107, Section 108, and Section 129
 - *California Unemployment Insurance Code* (CUIC) Section 14200 and Section 14211
 - [Workforce Services Directive](#) WSD24-09, *Regional and Local Plans Guidance for PY 2025-28* (December 20, 2024)
 - WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020)
 - WSD18-10, *WIOA Training Expenditure Requirement* (January 31, 2019)
 - WSD17-07, *WIOA Youth Program Requirements* (January 16, 2018)

Background

As set forth in WIOA Section 107, Local Boards are established by the Governor in each Local Workforce Development Area (Local Area) of the state to carry out specific functions. These functions include developing a Local Workforce Development Plan, carrying out analyses of the economic conditions in the region and other workforce and regional labor market research and analysis, convening local workforce system stakeholders, engaging regional employers, and leading efforts to develop and implement career pathways within the Local Area.

This Directive outlines the statutory criteria and associated deliverables that Local Boards must provide to be considered a High Performing Board.

Policy and Procedures

CUIC Section 14200 states the minimum criteria a Local Board must meet to be certified as a High Performing Board:

- Meeting or exceeding negotiated performance goals for all measures in the three federal WIOA customer groups: adults, dislocated workers, and youth.
- Developing and implementing local policies and local strategic plans that meet the criteria outlined by both WIOA and California’s Unified Strategic Workforce Development Plan.
- Demonstrating a Local Board’s strategic plan involves the following:
 - Key stakeholders, including major employers and industry groups in the relevant regional economy, and organized labor.
 - The entire workforce training pipeline for the relevant regional economy, including K-12 education, career technical education, the community college system, and other postsecondary institutions.
 - Data-driven policies and processes; policy decisions at the local level should be evidence-based and use labor market data to develop and implement the Local Plan.
- Demonstrating investment in workforce initiatives, including training programs that promote skills development and career ladders relevant to the needs of each Local Area’s regional labor market and high-wage industry sectors.
- Establishing a youth strategy aligned with the needs of each workforce investment area’s regional labor market and high-wage industry sectors.
- Establishing a business service plan that integrates local business involvement with workforce initiatives.

According to CUIC Section 14200(c), recertification of High Performing Boards must occur midway through implementing the local and regional plans. CUIC Section 14200(h) directs the Governor and the Legislature, as part of the annual budget process and in consultation with the

CWDB, to annually reserve a portion of the WIOA 15 percent discretionary funds for the purpose of providing incentive funds to Local Boards certified as High Performing Boards. For program year (PY) 2024-25, \$100,000 was reserved to be divided equally among all those Local Boards identified as a High Performing Board.

Note – The annual reserve amount may fluctuate in future years depending on the Governor’s and the Legislature’s priorities.

High Performing Board Criteria

The following statutory criteria will be used to determine the certification of a Local Board as a High Performing Board:

1. Performed Successfully

The Local Area has an Individual Indicator Score of 50 percent or higher in PY 23-24, as described in WSD 20-02, for the following primary indicators of performance:

- 2nd Quarter After Exit
- 4th Quarter After Exit
- Median Earnings
- Credential Attainment Rate¹

Deliverable – The Local Board met the above definition of Performed Successfully, also outlined in WSD20-02, for PY 23-24.

2. Approved Regional and Local Plan

As required by WIOA Section 108 and outlined in WSD24-09, a biennial update of Regional and Local Plans is required to ensure plans remain current and account for changes in the labor market and economic conditions or in other factors affecting implementation.

Deliverable – The Local Board met the requirements in WIOA Section 108, outlined in WSD24-09, and received approval letters for their Regional and Local Plan modifications.

3. WIOA Training Expenditure Requirement

As required by CUIC Section 14211(a)(2), and outlined in WSD18-10, Local Boards must spend at least 30 percent of the combined total of their adult and dislocated workers’ WIOA formula fund allocation on training services each prior year. CUIC Section 14211(b)(1) allows Local Boards to use twelve categories of leveraged funds to receive a credit of up to 10 percent toward meeting their training expenditure requirement.

¹ [Training and Employment Notice \(TEN\) 04-23](#) and [TEN 04-24](#).

Deliverable – The Local Board met the WIOA training expenditure requirements in CUIIC Section 14211, and outlined in WSD18-10, for PY 23-24.

4. WIOA Youth Funding Requirement

As required by WIOA Section 129, and outlined in WSD17-07, Local Area must spend at least 75 percent of their WIOA youth formula allocation on youth workforce investment activities for out-of-school youth (OSY). Local Areas must also spend at least 20 percent of their WIOA youth formula allocation on work experience.

Note – Local Boards approved for the 50 percent WIOA OSY Expenditure waiver and that served systems- involved In School Youth (ISY) populations targeted by the waiver (e.g., foster care, homeless, and justice involved) during PY 23-24 will still be considered for High Performing Boards certification.

Deliverable – The Local Board met the OSY and work experience expenditure requirements in WIOA Section 129, also outlined in WSD17-07, for PY 23-24 or utilized the WIOA OSY Expenditure waiver to serve systems-involved youth (as defined) during PY 23-24.

5. Business Services Plan

CUIIC 14200(c)(9) specifies that each Local Board must establish a business service plan that integrates local business involvement with workforce initiatives. At a minimum, the plan must address the Local Board’s efforts to partner with businesses and labor locally and regionally, the utilization of an electronic system for business and job seekers to communicate about job opportunities, and the establishment of a subcommittee or workgroup comprised of business representatives.

Deliverable – A narrative that describes how the Local Board meets the business service plan criteria in CUIIC Section 14200.

High Performing Board Application Process

Pursuant to CUIIC Section 14200, Local Boards that submit a completed High Performing Board Application (Attachment 1) and meet all associated deliverables will receive certification as a High Performing Board.

The completed application and all necessary attachments must be submitted electronically to PolicyUnit@cwdb.ca.gov no later than **5 p.m. (PST) on Monday, March 2, 2026.**

Assessment of the Application

Pursuant to CUIIC 14200(b), the CWDB, in coordination with the Employment Development Department (EDD), will verify the information provided in the High Performing Board application and notify the local Chief Elected Official regarding their approval or denial.

Action

Bring this Directive to the attention of the local Chief Elected Official, Local Board, and appropriate staff.

Inquiries

If you have any questions, contact the CWDB Policy Unit at PolicyUnit@cwdb.ca.gov.

/s/ JAVIER ROMERO, Deputy Director
Workforce Services Branch

Attachment:

1. [High Performing Boards Application \(DOCX\)](#)

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.12

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Program Impact Report July 1, 2025, through December 31, 2025

Information:

The Program Impact Report for July 1, 2025, through December 31, 2025, is provided for the Board's review. We saw an increase in total visits to the Center and workshops provided. Our enrollments remained steady with more dollars invested in training and supportive services than we did at this time last year.

Financing:

Workforce Innovation and Opportunity Act



The Madera County Workforce Assistance Center is a partnership of community agencies specializing in meeting a variety of education, skill development, and employment needs.

VISITS TO THE ONE STOP CENTER

19,284

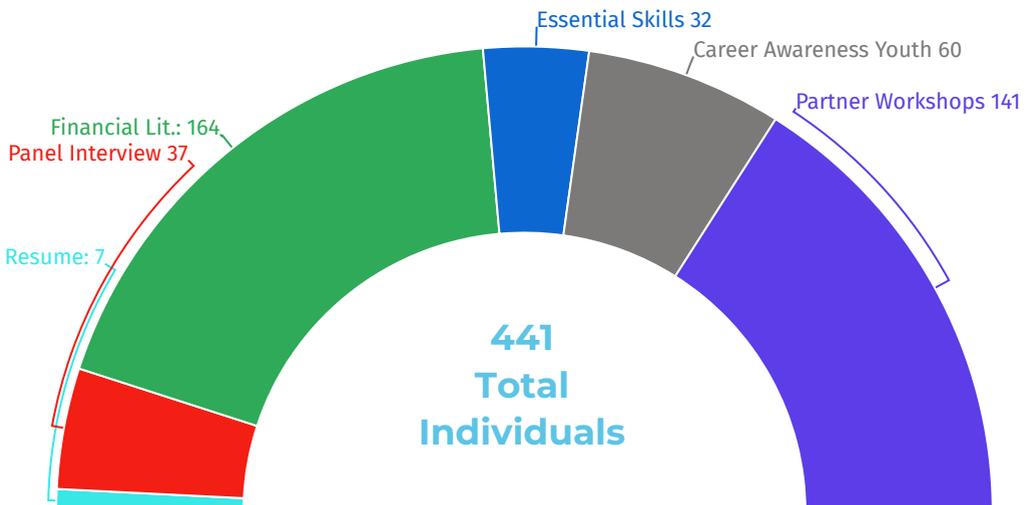
TOTAL SERVICES PROVIDED

16,030

"I made the decision to return to school to support and motivate my daughter as she pursued her goal of becoming a Licensed Vocational Nurse. Attending LVN training together and graduating side by side made the journey even more meaningful."

-Malery

NUMBER OF INDIVIDUALS WHO ATTENDED WORKSHOPS

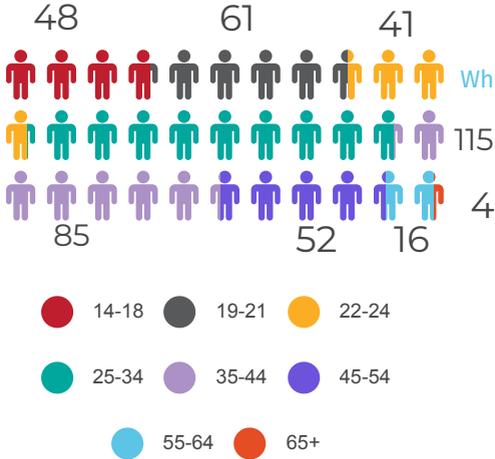


* Numbers reflect in person sessions

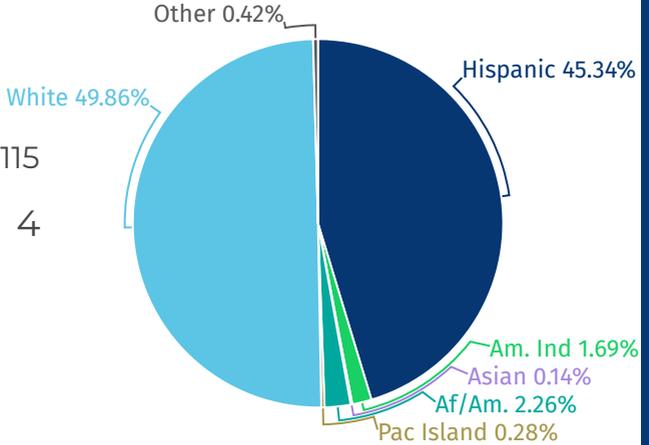
Job Seeker Demographics

The Workforce Development Board of Madera County serves a diverse job seeker base. Numbers below represent individuals enrolled in WIOA Adult, Dislocated Worker, Youth and Special Grants.

AGE



RACE/ ETHNICITY



PRIORITY POPULATIONS



13% Persons with Disabilities



1% Pregnant/ Parenting Youth



24% English Language Learners



72% Basic Literacy Skills Deficient



18% Single Parents



8% Homeless



25% Offenders

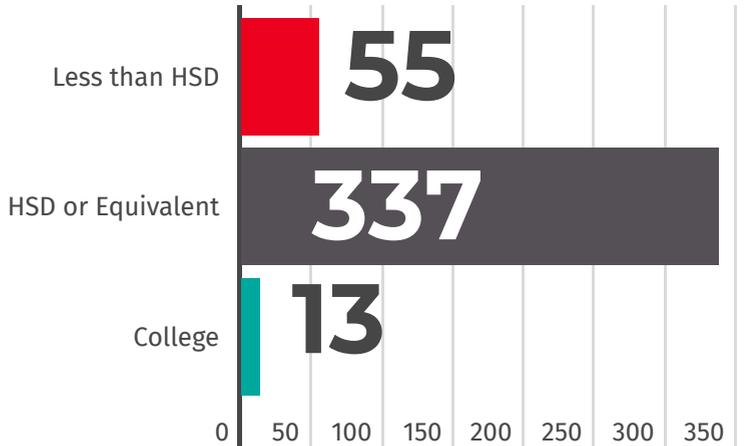


2% Veterans

GENDER



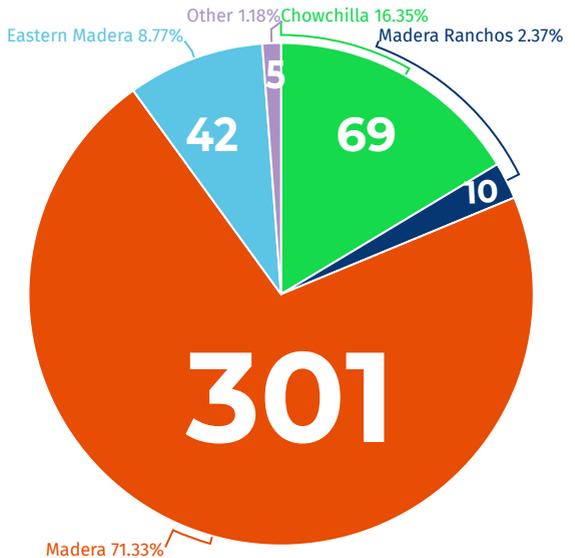
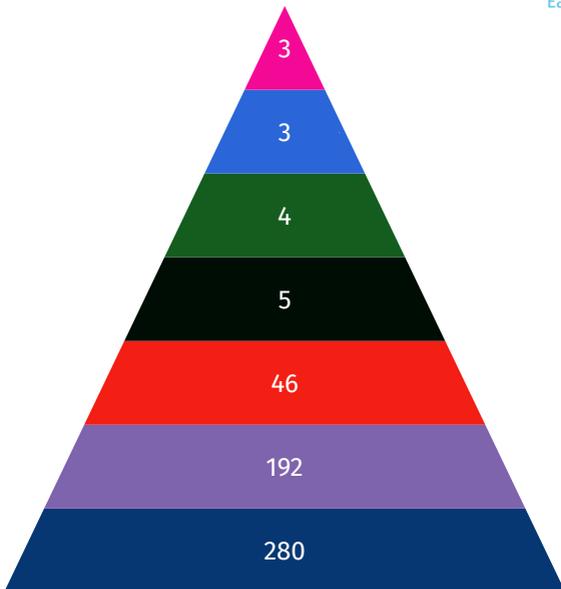
EDUCATIONAL ATTAINMENT



INCOME/PUBLIC ASSISTANCE

- Low Income
- SNAP
- TANF
- SSI
- SDI
- State or Local Income Based Assistance
- Foster Child

RESIDENCE



CAREER SERVICES

Intensive services for enrolled individuals include career counseling, supportive services, paid work experience, and job search preparation and support. Activities and outcomes represent special projects and WIOA individuals.

ENROLLMENTS



Served
703



Participants Carried In
243



Enrolled
422



New Participants
179

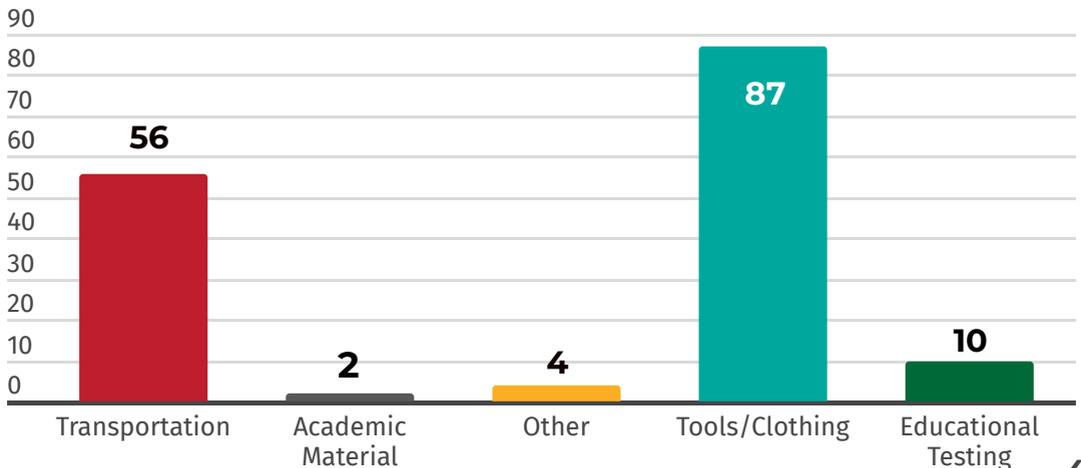


Entered Employment
At Exit **46%**

* Non WIOA Justice Impacted Individuals - 281

"Services provided at Valley State Prison, County Jail, Justice Center and Juvenile Detention Facility."

SUPPORTIVE SERVICES



TRAINING

Median Earnings
4th Quarter after exit

\$10,622

Received Industry Recognized
Certificate *

38%

Occupational Skills Training

178

Training Related Employment*

51%

* Not all participants have finished training

Direct Client Costs by Industry

Transportation/Logistics= 39

Manufacturing= 9

General Business = 3

Installation/Maintenance = 12

Forestry = 22

Healthcare = 36

Hospitality/Service = 8

Construction = 7

Protective Services = 6

INVESTMENTS

\$104,411.81

Total Supportive
Services

\$280,551.44

Total
Occupational Skills Training

\$5,337.00

Average Cost Per
Job Seeker

Work Based Learning Expended & Employer Savings



BUSINESS SERVICES

WDB staff members engage with the business community to better serve the workforce needs of the county.



35

Internal Job Orders Created



47

Business Outreach Campaigns



722

Businesses Served



2,365

Services Provided to Businesses



4

Rapid Response Events



12

Job Fairs

"We have been thoroughly impressed with the candidate that was forwarded over to us from Madera Workforce. The program has been easy to work with, and you have also been very catering and supportive of our process to bring on a new staff person into our agency. So far everything is working out better than expected. Thank you for all of the support and sharing these programs with our agency here in Madera. Keep up the good work."

Allstate Agent
G. Gonzales.



WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY

Workforce Development Board of Madera County
2037 W. Cleveland Ave
Madera, CA 93637
www.maderaworkforce.org



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.13

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

**Subject: Workforce Innovation and Opportunity Act (WIOA) Formula and
Special Projects Quarterly Program Overview**

Information:

WIOA Formula and Special Projects Quarterly Program Overview report for period ending December 31, 2025, is provided for the Board's review. The report reflects data for the fiscal year 2025-2026.

Financing:

Workforce Innovation and Opportunity Act

WIOA Formula and Special Projects Quarterly Program Overview as of December 2025

Madera County Workforce Investment Corporation (MCWIC) is a nonprofit 501(c)(3) and is both the fiscal agent and the program operator for the Workforce Innovation and Opportunity Act (WIOA) in Madera County and operates as the Local Workforce Development Area (LWDA) for Madera County. MCWIC’s primary annual source of income is the WIOA funds, but the organization also operates miscellaneous grants and awards that assist in achieving MCWIC’s mission and goals and are also used to leverage and complement the WIOA funding.

WIOA Funding Requirements AB1149

Senate Bill AB1149 (amended SB734) requires that 20% of Adult and Dislocated Worker funding will support *direct training expenses* with a planned assumption of 10% leverage in order to meet the full requirement of 30%. The following reflects that both the direct and leverage training has exceeded 30% minimum requirements, achieving 37.76% funds spent on training to date.

Summary of Leveraged Resources			
1. LWIA Name	MAD		
2. Date	12/31/2025		
3. Year of Appropriation	2024 AA511014 - Term 6/2026		
Program Year Funding and Training Expenditures			
		% Achieved	Amount
4. Adult and Dislocated Worker Formula Fund Allocations			\$ 1,464,591
5. Training Expenditure Requirement (direct & leveraged)			\$ 439,377
6. Formula Fund Training Expenditures (20% minimum per AB1149 = \$292,918.20)		19.74%	\$ 289,148
7a. Leveraged resources used for Training (10% = \$146,459.10)		18.02%	\$ 213,410
7b. Leveraged resources used for Supportive Services			\$ 50,481
8. Total amount spent on Training and Supportive Services (should equal or exceed Line 5)		37.76%	\$ 553,039
Leveraged Resources Detail			
8. Source (See page 2)	Total Amount	Training	Supportive Services
A - Pell Grant	\$ 99,907	\$ 99,907	
B - Programs authorized by the WIOA (not Formula)	\$ 78,762	\$ 77,138	\$ 1,624
C - TAA	\$ -		
D - DOL NDWG	\$ -		
E - Match from employers, industry, and industry associations	\$ 36,365	\$ 36,365	
F - Match funds from Joint labor Management trusts	\$ -		
G - ETP grants	\$ -		
H - SS for training WIOA Formula	\$ 47,237		\$ 47,237
I - TANF SS	\$ -		
J - TANF TJT/WEX	\$ -		
K - Other local,state,fed funds	\$ 1,620		\$ 1,620
I - CWDB approved funds	\$ -		
Total	\$ 263,891	\$ 213,410	\$ 50,481

WIOA Funds Utilization

Funds utilization requirements are applicable to adult, dislocated workers and youth funds allocated by formula to LWDA's. The funds utilization requirement does not apply to Rapid Response, the 25 percent funds, or projects funded using the Governor's discretionary funds.

The LWDA is required to obligate at least 80 percent of their program dollars by the end of the first program year for which they were allotted. The determination regarding whether a Local Area has obligated 80 percent of its funds will occur after the first quarter of each program year for the prior program year. MCWIC tracks this data on a quarterly basis to make sure it is on track with the WIOA requirements.

Specific to the WIOA Youth Formula funds, there are two additional program and expenditure requirements that are to be met at the end of the two-year term of the allocation. A minimum of 75% of youth formula allocation is to be spent on Out-of-School (OS) youth and a maximum of 25% on In-School (IS) Youth. The other requirement is that 20% of the 80% program portion of the allocation is to be spent on youth work experience. Youth work experience provides IS and OS an invaluable opportunity to develop work place skills. Work experience may include, but are not limited to, paid work experience, on-the-job training, pre-apprenticeship training, etc. as outlined in EDD WSD 17-07. Expenditures allowed to be applied to the 20% requirement include staff time working with employers and participants enrolled in work experience activity, incentive payments for achievement to work experience, and other job readiness type of training.

MCWIC FUNDS UTILIZATION STATUS - AA511014 YOA 2024 (2024-2026)						as of	12/31/2025
Allocation Balance Remaining							
Formula Fund	Total Allocation	Allowable "Program" Funding 90% (less 10% admin)	Expenditures Reported	Obligations Reported	Percentage Expended to Date (Exp+Obl)	Allocation Balance Remaining until 6/30/2026	
Adult	\$ 1,001,189.00	\$ 901,070.10	\$ 510,178.84	\$ 203,949.57	71%	\$ 287,060.59	
Youth	\$ 900,738.00	\$ 810,664.20	\$ 700,200.14	\$ 135,796.28	93%	\$ 64,741.58	
Dislocated Worker	\$ 463,402.00	\$ 417,061.80	\$ 280,206.52	\$ 10,374.67	63%	\$ 172,820.81	
OSY Youth Expenditure Status, by June 30, 2026							
Formula Fund	Total Allocation	Admin Expenditures	OSY Program Expenditures	75% OSY Requirement on "Program" Funding	Additional Exp Needed to meet 75%	Percentage of Required Out of School Expenditures	
Youth	\$ 900,738.00	\$ 35,379.20	\$ 664,820.94	\$ 607,998.15	\$ -	109%	
Work Experience Expenditure Status, by June 30, 2026							
Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	20% WEX Requirement on "Program" Funding	WEX Expenditures Reported	Percentage of Required Out of School Expenditures	
Youth	\$ 900,738.00	\$ 35,379.20	\$ 664,820.94	\$ 162,132.84	\$ 187,068.83	115%	

Specific to Year of Allocation (YOA) 2024 funds (above chart), the LWDA is behind on expenditures due to decrease participation early on in program and lower enrollment numbers. However, management has increased enrollments with special project cohorts, and through strategic marketing has increased general enrollment into the WIOA program.

MCWIC FUNDS UTILIZATION STATUS - AA611014 YOA 2025 (2025-2027)					as of	12/31/2025
Allocation Balance Remaining						
Formula Fund	Total Allocation	Allowable "Program" Funding 90% (less 10% admin)	Expenditures Reported	Obligations Reported	Percentage Expended to Date (Exp+Obl)	Allocation Balance Remaining until 6/30/2026
Adult	\$ 959,342.00	\$ 863,407.80	\$ -	\$ -	0%	\$ 959,342.00
Youth	\$ 946,215.00	\$ 851,593.50	\$ -	\$ -	0%	\$ 946,215.00
Dislocated Worker	\$ 764,497.00	\$ 688,047.30	\$ -	\$ -	0%	\$ 764,497.00
Funds Utilization Status - 80% Obligation Requirement by 6/30/2026, End of First Program Year						
Formula Fund	Total Allocation	Allowable "Program" Funding 90% (less 10% admin)	80% Required Obligation Amount by End of 1st PY	Total Program Obligations Reported	Percentage of Total "Program" Obligations to 1st Yr 80% Requirement	Additional Obligations Needed by June 30, 2025
Adult	\$ 959,342.00	\$ 863,407.80	\$ 690,726.24	\$ -	0%	\$ 690,726.24
Youth	\$ 946,215.00	\$ 851,593.50	\$ 681,274.80	\$ -	0%	\$ 681,274.80
Dislocated Worker	\$ 764,497.00	\$ 688,047.30	\$ 550,437.84	\$ -	0%	\$ 550,437.84
OSY Youth Expenditure Status, by June 30, 2027						
Formula Fund	Total Allocation	Admin Expenditures	OSY Program Expenditures	75% OSY Requirement on "Program" Funding	Additional Exp Needed to meet 75%	Percentage of Required Out of School Expenditures
Youth	\$ 946,215.00	\$ -	\$ -	\$ 638,695.13	\$ (638,695.13)	0%
Work Experience Expenditure Status, by June 30, 2027						
Formula Fund	Total Allocation	Admin Expenditures	Program Expenditures	20% WEX Requirement on "Program" Funding	WEX Expenditures Reported	Percentage of Required Out of School Expenditures
Youth	\$ 946,215.00	\$ -	\$ -	\$ 170,318.70	\$ -	0%

Specific to Year of Allocation (YOA) 2025 funds (above chart), the LWDA has not yet applied any expenditures to this YOA, due to the high carryover of funds into 7/1/2025. However, as note above, management has increased enrollments through strategic marketing and outreach to the community.

MCWIC Program Update

MCWIC has a combination of WIOA grants as well as State and Local contracts. Outside of the WIOA formula funding, these additional grants and contracts are competitively procured. The following is a chart of grants and contracts obtained during the fiscal year as well as the enrollment and activity by grants.

MCWIC received a personal invitation from the James Irvine Foundation to submit a concept paper for consideration in an upcoming round of funding. This opportunity is in the early stages. If the concept paper is approved, MCWIC will be invited to apply for the additional funds. MCWIC proposes to provide training for home-based childcare entrepreneurs to include tuition and wrap around services, entrepreneurial support, and business stipends that may be used toward a menu of startup costs and activities. Funds will also support dedicated space in the Center for a Business Resource Center.

Madera is also developing a second contract with Fresno Regional Workforce Development Board and Yosemite Adult School for the Valley Build Program (a MC-3 Apprenticeship Readiness Program). The contract will support an additional 20 participants in receiving hands-on training and earning nationally recognized certifications that will help them qualify for union apprenticeships in the building trades. The second cohort is scheduled to start in April 2026 at Yosemite Adult School.

Additionally, Madera provided a letter of support to the City of Madera for the Community Cleanup and Employment Pathway (CCEP) Grant Proposal. The grant aims to assist individuals facing employment barriers, such as at-risk youth, justice-impacted individuals, and unhoused residents by providing paid work experience and training in maintenance, landscaping and equipment operations occupations. Participants will gain one

year of hands-on experience and resume-building experience with access to pathways leading to long-term employment.

Lastly, we are finalizing a contract with Golden Valley Unified School District (GVUSD) and Advanced Career Institute (ACI) to provide school bus driver training at GVUSD. The contract will sponsor 10 participants and help create a workforce pipeline of school bus drivers for GVUSD and the surrounding area. The tentative start date is April 2026.

<u>GRANTS and CONTRACT</u>	<u>Project Award Amount</u>	<u>Term</u>	<u>Count Served as of 12.31.25</u>
WIOA Formula Adult SCOPE: Provide employment, training, and supportive services assistance for eligible adult participants.	\$ 1,724,987.00	7/1/2025-6/30/2026	213 Enrolled
WIOA Formula Dislocated Worker (DW) SCOPE: Provide employment, training, and supportive service assistance for individuals who have been laid off due to a company downsize or closure.	\$ 724,855.00	7/1/2025-6/30/2026	38 Enrolled
WIOA Formula Youth SCOPE: Provide youth between the ages of 16-24 with employment, training, and supportive service assistance.	\$ 1,290,153.00	4/1/2025-6/30/2026	65 Enrolled
WIOA Formula Rapid Response & Layoff Aversion (Business Services) SCOPE: Provide timely and effective response to potential layoffs and business closures (WARN notices) as well as enable affected workers to return to work as quickly as possible following a layoff. Assist businesses with targeted job fairs and other employment services.	\$ 283,747.00	7/1/2025-6/30/2026	<ul style="list-style-type: none"> • 4 WARN Notices • 4 RR Orientations • 12 In person hiring events • 28 Recruitment flyers • 12 Small Business Workshops • 42,615 Text messages • 7 OJTs • 722 Businesses served

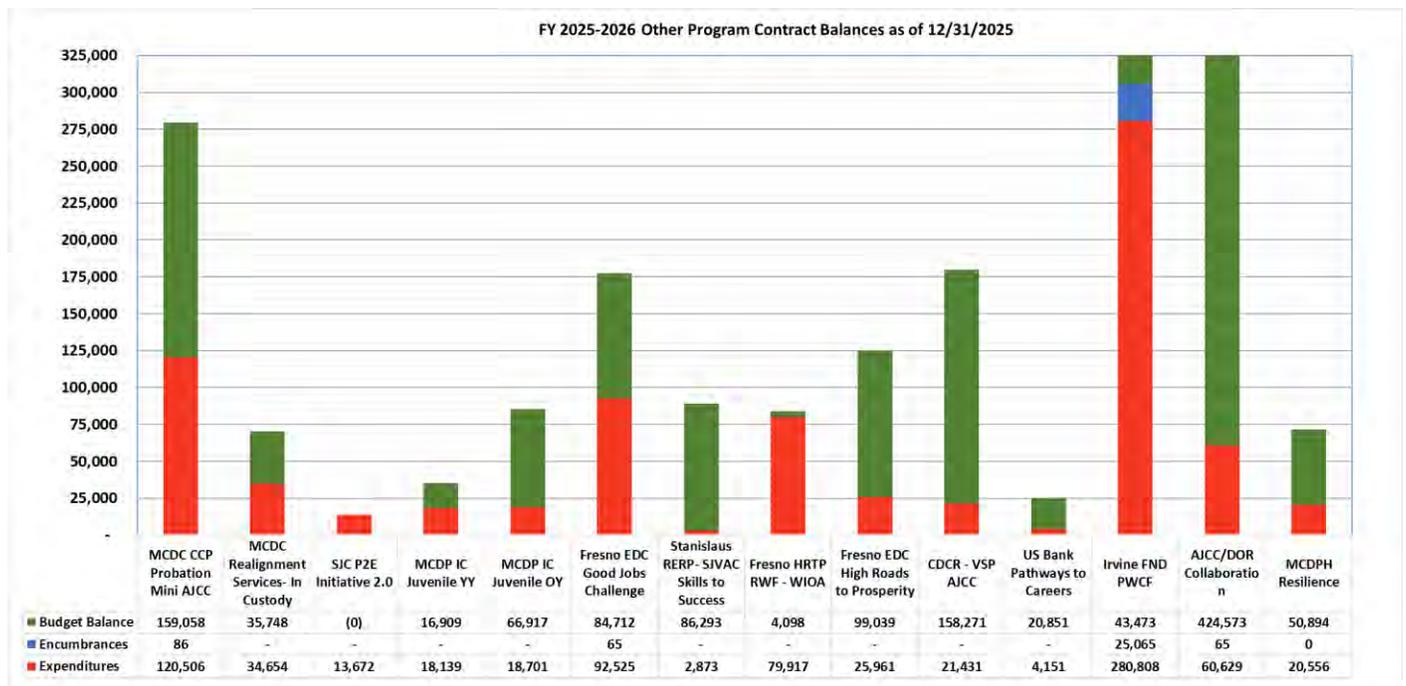
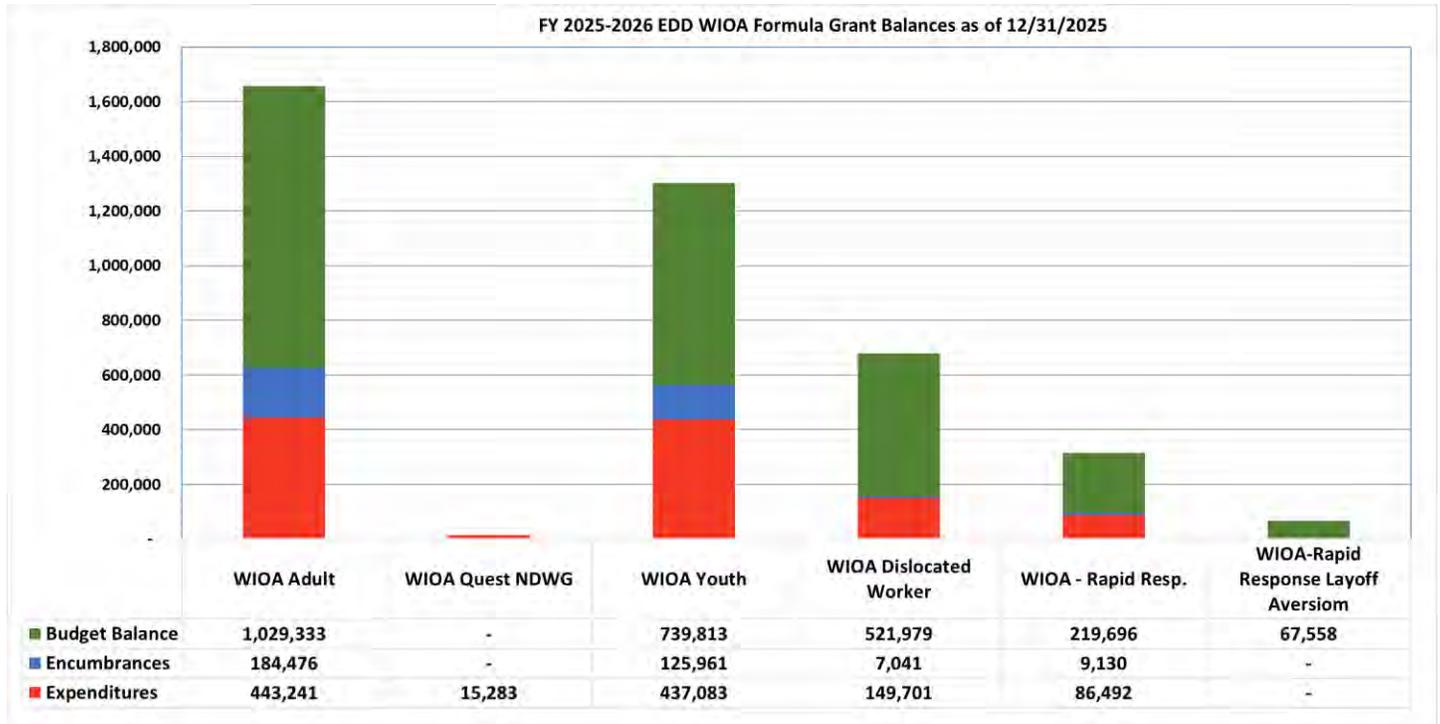
GRANTS and CONTRACT	Project Award Amount	Term	Count Served as of 12.31.2025
DOR/AJCC Collaborative	\$ 814,757.00	8/1/2025-3/31/2027	1 Enrolled 7 Served
SCOPE:	In collaboration with DOR and America's Job Centers of California (AJCC), funding will support local efforts to foster a culture of disability inclusion, rebuild staff capacity, and strengthen collaborations by increasing co-enrollments that support workforce participation in training, employment, and retention, ultimately leading to long-term positive outcomes for individual's with disabilities.		
EDC Good Jobs Challenge	\$ 507,195.00	4/01/2023-3/31/2026	106 WIOA Co-Enrolled
SCOPE:	In partnership with Fresno Economic Development Corporation and other key stakeholders, MCWIC will serve as the backbone lead for the Transportation industry and provide guidance and support through all phases of the grant in determining gaps in the training pipeline, facilitating sector partnership meetings between industry and education partners, and increasing access to trainings and opportunities to upskill individuals. In addition to Transportation, Madera will also coordinate with other backbone leads for training and employer support in the Business Services, Construction, and Manufacturing industries.		
Stanislaus P2E 2.0	\$ 148,796.00	6/1/2023-12/31/2025	38 Enrolled
SCOPE:	Funding to provide individual direct services to formerly incarcerated and other justice involved individuals.		
Fresno - High Road Training Partnership-Central California Forestry Corp	\$ 137,555.00	05/01/2024-12/31/2025	25 Enrolled
SCOPE:	In partnership with Fresno Workforce Board and Yosemite Adult School, funding will support recruitment, enrollment, supportive services, and employment activities for 35 individuals from low-income and underserved communities and candidates with barriers to employment who are interested in a career in Forestry. Individuals will attend a 10-week Forestry Training at Yosemite Adult School. Upon completion, participants will be eligible for employment with any local, state, and federal companies and earning self-sustaining wages.		
Quality, Jobs Equity Training (QUEST) National DW Grant	\$ 156,226.00	10/1/2022-9/30/2025	22 Enrolled
SCOPE:	Funding will be used to enable individuals adversely affected by the COVID-19 pandemic and the social and economic inequities that the pandemic exacerbated to enter, return to, or advance in high-quality jobs in growth industry sectors such as infrastructure, environment and climate, care economy, and other critical sectors with high-quality jobs.		
Regional Equity and Recovery Partnership (RERP)	\$ 131,342.00	10/1/2022-12/31/2026	8 Enrolled / 4 WIOA
SCOPE:	Funds will serve English language learner, immigrant, justice involved, veterans, older youth, dislocated workers, and low-income household target populations on building skills in manufacturing production, manufacturing welding/fabrication, and industrial/maintenance through training and work-based opportunities that will lead to sustainable quality jobs.		
CDCR-VSP	\$ 150,000.00	7/1/2025-6/30/2026	112 Referrals 35 Scheduled 35 Orientations 77 Mail Outs
SCOPE:	Staff assist residents with employment readiness, skills development, job training, and employment services. Staff work with inmates nearing parole to provide connections to an AJCC program in their area of residence post-release, labor market data, referrals to appropriate community resources, and support the development of basic job search portfolio, based on needs and interests identified.		
Madera County AB109 CCP In-Custody	\$ 67,996.00	7/1/2025-6/30/2026	10 Referred - 9 Completed
SCOPE:	Provide a maximum of 8, 4-week transitions workshops for In-Custody Pre-Release customers at Department of Corrections. The workshop is designed to serve individuals who are within 120 days of release from the correctional facility but can be offered to any individual that DOC staff deem appropriate.		

GRANTS and CONTRACT	Project Award Amount	Term	Count Served as of 12.31.2025
Madera County Mini AJCC @ Probation	\$ 258,332.00	7/1/2025-6/30/2026	127 Referred / 65 Appointments 8 Pending Eligibility / 28 WIOA Enrolled
SCOPE:	Located onsite at the Justice Center, staff provide Probation referrals access to the full array of services normally available only at the Workforce Assistance Center. Staff May provide career assessment, career counseling, workshops, development of an individual employment plan, labor market information/research, training, supportive services, job search activities, employment referrals, follow-up, and any other appropriate services.		
Madera County Juvenile Probation Realignment- Older Youth	\$ 37,795.00	7/1/2025-6/30/2026	4 Referred - 1 Assisted/Connected to Resources
SCOPE:	Provide a 10-week workshop for In-Custody Pre-Release Older Youth at the Juvenile Detention Facility Monday through Friday. The workshop is designed to serve Individuals who are within 90 to 120 days of release from the Juvenile facility but may also be offered to any individual that Juvenile Detention Staff deem is appropriate.		
Madera County Juvenile Probation Realignment- Younger Youth	\$ 37,225.00	7/1/2025-6/30/2026	19 in Workshops / 11 Completed
SCOPE:	Provide a 7-day workshop for In-Custody Pre-Release Younger Youth at the Juvenile Detention Facility Monday through Friday. The workshop is designed to serve Individuals who are within 90 to 120 days of release from the Juvenile facility but may also be offered to any individual that Juvenile Detention Staff deem is appropriate.		
US Bank	\$ 25,000.00	08/01/2025-7/31/2026	Pending Enrollments
SCOPE:	Funding to provide disconnected individuals who may not be eligible for WIOA Funds to access the broader workforce system through referrals, job readiness, vocational training, work experience, employment assistance and wrap around services. Additional activities may include childcare training and entrepreneurship opportunities that are outside the scope of the local board's priority industries and eligible training list.		
CDBG - In Home Child Care Pilot Project	\$ 18,446.20	2024-2025	Pending Contract
SCOPE:	Funding will provide scholarships to low -income, underserved residents to participate in a 12-week on-line training program for home-based childcare entrepreneurs, offered through Nurture, a 501(c)3 and Community Development Financial Institution. Participants who successfully complete the program will result in a CA State License to become an in-home day care provider with the opportunity to access start-up capital upon completion.		
Department of Public Health Resilience Center	\$ 71,450.00	9/30/2025-1/31/2027	N/A
SCOPE:	Funding to provide guidance and technical support for green workforce development and disaster preparedness and recovery.		
James Irvine Foundation	\$ 496,889.00	9/2024-9/2026	N/A
SCOPE:	Funds will provide the support needed to develop a marketing plan to expand our reach, tell "our story", and elevate the narrative of Madera County as the place to live and work and raise a family. Activities will include a comprehensive marketing assessment, logo redesign, and purchase of a mobile unit. Received an additional \$30,000.00 to support marketing implementation activities.		
Madera County Superintendent of Schools	\$ 76,611.00	4/23/2025-7/31/2025	15 Served
SCOPE:	Funding to provide Summer PWEX program to prepare and place 15 foster youth homeless students in a paid work experience worksite that will provide students with hands-on job skills and knowledge required for various occupations of interest. This project completed July 31, 2025.		
California Jobs First Economic Development Pilot Grant	\$ 200,000.00	2/13/25-9/30/2025	13 Served
SCOPE:	Funding to work with employer(s) and training provider(s) to train 17 individuals as bus drivers and provide job search/job placement assistance. Individuals participating will also receive case management support. In addition, funding can support other training offered on the Eligible Training Provider List.		
SS Ticket-toWork Contract	\$ 10,480.00	Open Ended	6 Tickets Assigned
SCOPE:	Provide employment and training support to SSI/SSDI beneficiaries.		

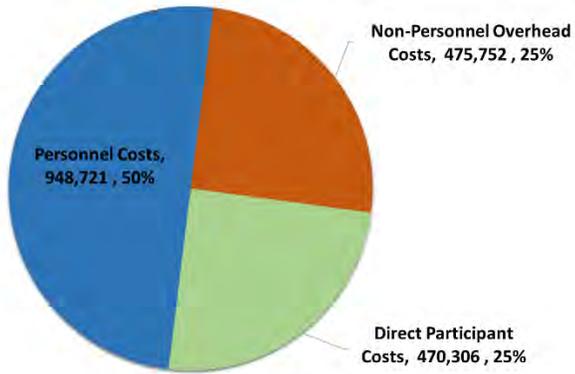
Note: Amount above only reflects ticket holders who have entered milestone payments.
Payments from SS tend to be 2-3 Qrts behind.

Program Expenditure Information:

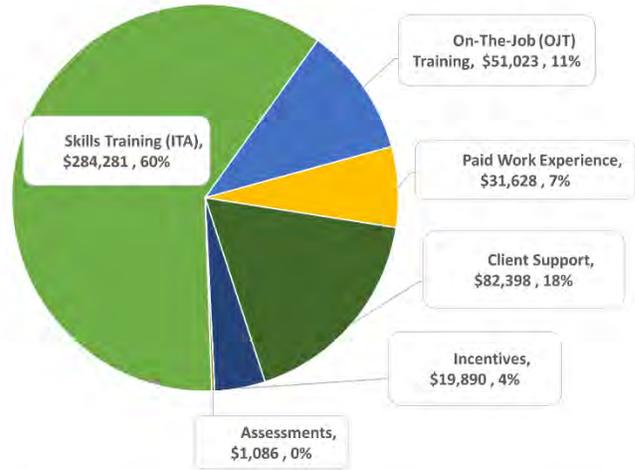
Below charts and graphs reflect data for all projects operated by MCWIC. Any chart that specifies WIOA, is only reflecting WIOA formula activity.



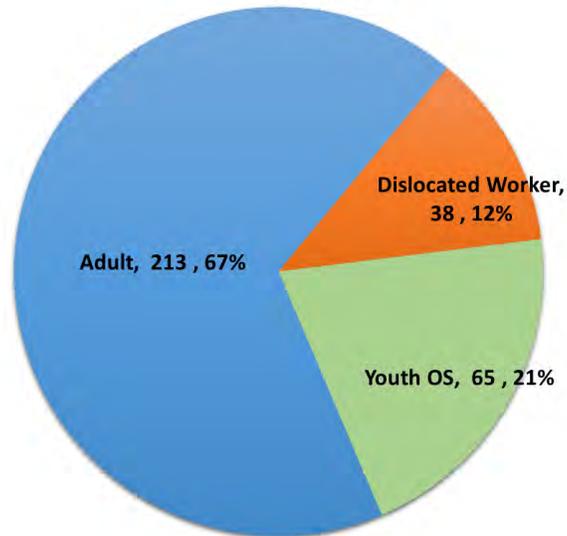
Total Operating Expenses as of 12/31/2025
Total \$1,894,778



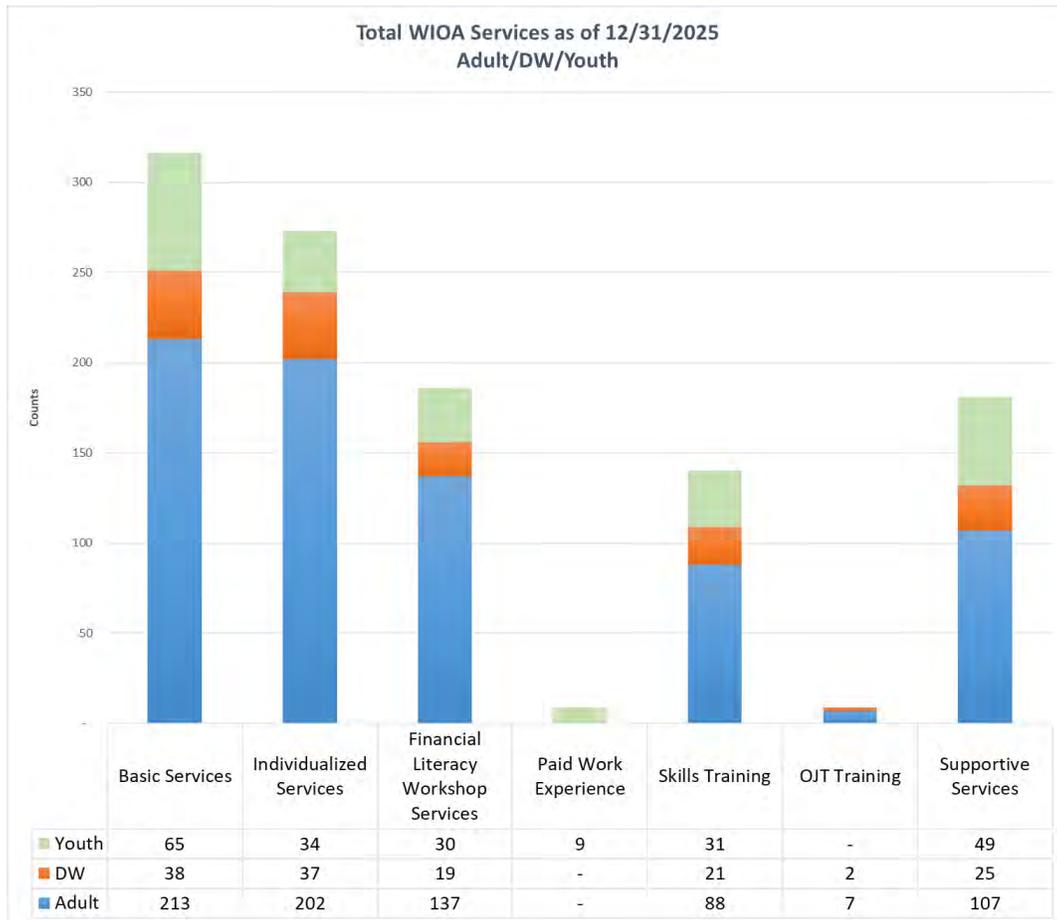
Direct Participant Expenses as of 12/31/2025
Total \$470,306



Total WIOA Enrollments as of 12/31/2025
Adult/DW/Youth



Note: Enrollment Chart includes co-enrollments



Note: Supportive Services mileage reimbursement count is per payment (semi-monthly)

The chart below displays the occupations for which clients have enrolled in training services for this fiscal year to 12/31/2025. The counts do not include active carry-in active numbers that roll from 6/30/25 to 7/1/25. Training services include Individual Training Accounts (ITA), On-the-Job Training (OJT), Transitional Job Training (TJT), Incumbent Worker Training (IWT), and Work Experience (WEX). All training determinations are based on an individual's service/employment plan as well as verifying current demand for the occupation resulting from the specific training. Services provided to individuals are to develop the right skills for today's labor market and to also provide a clear career path for those entering or re-entering the labor market.

O'Net	Sum of Total	# of Requests
53-3032 Heavy and Tractor-Trailer Truck Drivers	\$ 128,591	53
53-3051.00 School Bus Drivers	\$ 148,223	24
31-0000 Healthcare Support Occupations	\$ 27,349	23
29-0000 Healthcare Practitioners and Technical Occupations	\$ 95,397	21
49-9071.00 Maintenance and Repair Workers	\$ 54,850	14
33-0000 Protective Service Occupations	\$ 47,902	13
51-4121 Welders	\$ 37,496	12
43-0000 Office and Administrative Support Occupations	\$ 33,327	10
47-2111.00 Electricians	\$ 39,845	9
41-0000 Sales and Related Occupations	\$ 49,081	8
49-9041-00 Industrial Machinery Mechanices	\$ 23,675	4
Grand Total	\$ 685,734	191



Agenda Item 9.14

Consent

Action

Information

To: Madera County Workforce Investment Corporation
From: Maiknue Vang, Executive Director
Date: February 26, 2026
Subject: Mountain Community and Madera County Job Fairs

Information:

The Mountain Community job fair will be held on Thursday, March 19, 2026, from 2-6pm, at the Oakhurst Community Center. The Madera job fair will be held on Thursday, April 2, from 10am-2pm, at the Madera County Fairgrounds – Hatfield Hall.

For more information, please contact:

- Job Seekers: 559-662-4500
- Employers: 559-662-4540

Financing:

Workforce Innovation and Opportunity Act

2026 MOUNTAIN COMMUNITY JOB FAIR



WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY



WORKFORCE
ASSISTANCE
CENTER



Oakhurst Community Center
39800 Road 425B Oakhurst, CA



Time
2:00 - 6:00 PM



Thursday
March 19, 2026



Be Prepared To:

Introduce Yourself in 45
Seconds

Provide Copies of Your
Resume

Dress to Impress

Interview on the Spot



**For More Information,
Contact Us: (559) 662-4500**

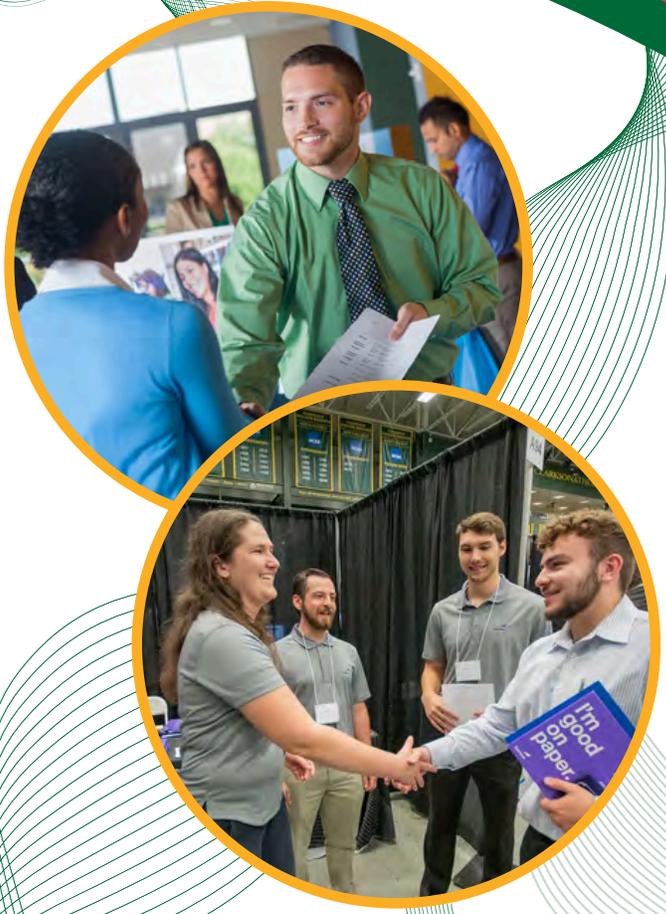
APRIL 2, 2026 MADERA COUNTY

JOB FAIR

Madera Fairgrounds - Hatfield Hall
1850 W. Cleveland Ave, Madera, CA

10AM - 2PM

AGENDA ITEM 9.14



- ✦ Open to all job seekers
- ✦ Many positions available
- ✦ Interviews on the spot
- ✦ Caljobs account needed to check in

If you don't have a Caljobs account, create one at [Caljobs.ca.gov](https://www.caljobs.ca.gov)



WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY



WORKFORCE
ASSISTANCE
CENTER

For more information,
Contact: (559)662-4500

- Bring copies of your resume
- Dress to impress
- Come interview ready

This project is fully funded by a US Department of Labor Workforce Innovation and Opportunity Act (WIOA) grant allocation totaling \$2,379,746 and is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

Agenda Item 9.15

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Unemployment Insurance (UI) Claims Information

Information:

The most recent data on UI Claims for the period of December 13, 2025, through XX, for Madera County is being provided for the WDB's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

About This Tool	County Claims	County Demographics	County Industry	Statewide Demographics	Statewide Industry
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Weekly Initial Claims by County

County	December 2025				January 2026				February 2026	
	(Week Ending)				(Week Ending)				(Week Ending)	
	6	13	20	27	3	10	17	24	31	7
Madera	317	307	341	277	306	385	329	269	279	252

- Claim Type
 - UI Claims
 - PUA Claims
- County
 - Madera
- Claims by Y.. Multipl..
- Claims by Week (Sele.. Multiple values

The data provided in these reports are the number of initial claim counts. It includes new claims, additional claims, and transitional claims. Data includes regular Unemployment Insurance program and federal extended benefit programs. Data for claimants who live outside of California, but collect benefits, and invalid addresses in California are not included in these numbers.

- A new claim is the first claim for a benefit year period (for the regular UI program it is 52 weeks). You can only have one new claim during a benefit year period.
- An additional claim is when a second claim is filed during the same benefit year and there is intervening work between the current claim and the previous claim. For example, an individual files a new claim, goes back to work, gets laid off and files another claim before the benefit year period of the first claim expires. An individual can have multiple additional claims during the same benefit year if individual you meet the eligibility requirements.
- A transitional claim is when a claimant is still collecting benefits at the end of their benefit year period and had sufficient wage earnings during that year to begin a new claim once the first benefit year period ends.



Agenda Item 9.16

Consent

Action

Information

To: Madera County Workforce Investment Corporation

From: Maiknue Vang, Executive Director

Date: February 26, 2026

Subject: Form 700 Due April 1, 2026

Information:

The Form 700, Statement of Economic Interests is required by the Fair Political Practices Commission of any persons who sit on a Board that provides oversight to any agency receiving public funds and must be submitted annually by April 1 of each year. Staff are available to provide an orientation and information and assistance if there are any questions or concerns about the completion of this form. Further information as well as the Form itself can be found at <http://www.fppc.ca.gov/Form700.html>.

The Form 700 is also included in the agenda packet.

Financing:

Workforce Innovation and Opportunity Act