



**WORKFORCE DEVELOPMENT  
BOARD OF MADERA COUNTY**

**MINUTES**

**February 26, 2023**

***Convened at Madera County Workforce Assistance Center and via Teleconference  
2037 W. Cleveland Avenue, Madera, CA 93637***

**Zoom Meeting:** <https://us02web.zoom.us/j/81274206285?pwd=enROTmo3RTRidG5EcnhTM2Y2TXRWdz09;>  
**Phone: (669) 900-9128; Meeting ID: 812 7420 6285; Password: 274155**

**PRESENT:** Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid (6.0), Wendy Lomeli

**ABSENT:** Darren Rose, Joe Perez, Jorge DeNava, Ladislao Lopez, Mark Choe, Mattie Mendez, Mike Fursman, Robert Poythress

**GUEST:** Gary Beaudette

**STAFF:** Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

**1.0 Call to Order**

*Meeting called to order at 3:02 p.m. by Chair Brett Frazier.*

**1.1 Pledge of Allegiance**

**2.0 Additions to the Agenda**

*None.*

**3.0 Public Comment**

*None.*

**4.0 Introductions and Recognitions**

*None.*

**5.0 Adoption of Board Agenda**

*Laura Gutile moved to adopt the agenda, seconded by Debi Bray.*

*Vote: Approved – Unanimous*

*Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Wendy Lomeli*

**6.0 Consent Calendar**

- 6.1 Ratification of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of January 16, 2023, through February 14, 2023, in accordance with Assembly Bill 361.**
- 6.2 Consideration of approval of Resolution 2021-01 authorizing remote teleconferencing for the period of February 15, 2023, through March 16, 2023, in accordance with Assembly Bill 361.**
- 6.3 Consideration of approval of the January 13, 2023, Workforce Development Board (WDB) Executive Committee meeting minutes.**
- 6.4 Consideration of approval of the February 9, 2023, WDB Executive Committee meeting minutes.**

- 6.5 Consideration of approval of the December 15, 2022, WDB meeting minutes.
- 6.6 Consideration of approval of the appointment of Robert Poythress as the Board of Supervisors representative on the WDB.
- 6.7 Consideration of approval of the re-appointment of Jorge DeNava, Central Valley Opportunity Center, to the Workforce Development Board for an additional 3-year term: 4/4/23 to 4/4/26.

*Chuck Riojas moved to approve the Consent Calendar, seconded by Nichole Mosqueda.*

*Vote: Approved – Unanimous*

*Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli*

## **7.0 Action Items**

- 7.1 **Consideration of approval of the draft Workforce Innovation and Opportunity Act PY 2021-2024 Regional Biennial Plan Modification and forwarding the plan to the Madera County Board of Supervisors for final review and approval at the conclusion of the public comment period.**

*There were no public comments made for the Regional Plan. The comment period ended on March 6, 2023. Staff are requesting approval of the plan and authorization to forward it to the Board of Supervisors for approval.*

*Omair Javaid moved to approve, seconded by Laura Gutile.*

*Vote: Approved – Unanimous*

*Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli*

- 7.2 **Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of October 1, 2022, through December 31, 2022.**

*Gary Beaudette presented the OSO report. The Partners have met on 3 occasions in the past quarter. They are working on getting everyone on the same electronic referral system (Unite Us) and are working towards completing the 5 key performance indicator goals. Work is currently being done on updating and/or creating customer facing videos for Partner services. Partner information is shared and stored in a Partner Google Drive account and is accessible to all Partners.*

*Omair Javaid moved to approve, seconded by Debi Bray*

*Vote: Approved – Unanimous*

*Yes: Brett Frazier, Chuck Riojas, Debi Bray, Deborah Martinez, Donald Foster, Dr. Lucia F. Robles, Joseph Giles, Lanie Suderman, Laura Gutile, Michelle Brunetti, Mike Lopez, Nichole Mosqueda, Omair Javaid, Wendy Lomeli*

## **8.0 Information Items**

- 8.1 **WDB Workshop: Program and Data Reports**

*Information provided within agenda packet. Staff requested input from members of the WDB for program and data reports and the content they would like the reports to contain as well as the format they would like to see for the reports. Examples of previous program and data report templates as well as reports from Solano and Tulare Counties were provided. Staff will take the information provided and will bring a draft of the reports to the WDB for review.*

- 8.2 **Update on Madera Community Hospital Closure and Rapid Response**

*Information provided within the agenda packet. Staff provided 11 Rapid Response orientations for affected staff. Approximately 200 employees were impacted. Staff worked with the Fresno WDB and other healthcare providers on healthcare job fairs. Staff are with impacted employees and are following up as needed and are*

*sending information on resources and re-employment opportunities. Information is being sent through the Workforce's text messaging platform. The State requires that Rapid Response Report 121 be submitted weekly since there were more than 100 employees affected by the closure.*

**8.3 California Workforce Association (CWA) Article on English Language Services in Madera County**

*Information provided within the agenda packet.*

**8.4 Madera County Workforce Investment Corporation (MCWIC) Update**

*Information provided within the agenda packet.*

**8.5 WIOA Formula and Special Projects Quarterly Program Overview**

*Information provided within the agenda packet.*

**8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County**

*Information provided within the agenda packet.*

**8.7 Form 700 Due April 1, 2023**

*Information provided within the agenda packet.*

**9.0 Written Communication**

**9.1 Fiscal Review 85% Formula Grant Fiscal Year 2021-22 Final Monitoring Report**

*Information provided within the agenda packet.*

**10.0 Open Discussion/Reports/Information**

**11.1 Board Members**

**11.2 Staff**

*Tracie's retirement celebration is happening on February 23, 2023, from 4:00 p.m. to 6:00 p.m. here at the Workforce Assistance Center.*

**11.0 Next Meeting**

*April 20, 2023*

**12.0 Adjournment**

*Meeting adjourned at 4:11 p.m. during information item 8.2 due to loss of quorum.*