



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Executive Committee
SPECIAL MEETING

MINUTES

June 14, 2023
10:00 a.m.

Meeting will be held at:

Wellness Center at Tesoro Viejo
4148 Town Center Boulevard, Madera, CA 93636
(559) 662-4589

PRESENT: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

ABSENT: Pat Gordan

GUEST: Brandon Anderson, Matthew Hayes, Bob Lanter

STAFF: Jorge Espinosa, Erick Flores, Nicki Martin, Marisol Rivera, Maiknue Vang, Bertha Vega

1.0 Call to Order

The Executive Committee was convened at 10:12 a.m. due to a lack of quorum of the Workforce Development Board.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Roundtable introductions were done by all in attendance.

5.0 Adoption of Board Agenda

Nichole Mosqueda moved to adopt the agenda, seconded by Omair Javaid.

Vote: Approved – unanimous

Yes: Brett Frazier, Omair Javaid, Nichole Mosqueda, Robert Poythress

6.0 Consent Calendar

- 6.1 Consideration of approval of the February 16, 2023, Workforce Development Board (WDB) meeting minutes.
- 6.2 Consideration of ratification of the April 21, 2023, WDB Executive Committee meeting minutes.
- 6.3 Consideration of ratification of the May 10, 2023, WDB Executive Committee meeting minutes.
- 6.4 Consideration of ratification of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.
- 6.5 Consideration of ratification of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.
- 6.6 Consideration of ratification of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.
- 6.7 Consideration of approval of the re-appointment of Deborah Martinez, Madera County Department of Social Services, to the WDB for an additional 3-year term: 8/8/23 to 8/8/26.
- 6.8 Consideration of approval of the resignation of Joseph Giles, Operating Engineers Local 3, from the WDB.
- 6.9 Consideration of ratification of the application for subsequent local area designation and local board recertification for the 2023-25 program year.
- 6.10 Consideration of ratification of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).

Omaid Javaid moved to approve the Consent Calendar, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress

7.0 Action Items

- 7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023.

The OSO had a scheduling conflict and was not able to attend the meeting. The OSO is conducting Partner meetings via Zoom but can do a combination in-person and virtual as needed. The OSO contract was extended for an additional 2 years.

Omaid Javaid moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress

- 7.2 Consideration of approval of the revised application for subsequent local area designation and local board recertification for the 2023-25 program year and authorize staff to submit to the Madera County Board of Supervisors (BOS) for approval and signature.
 - Since the WDB and BOS approval of Madera's recertification application, the State EDD issued a different set of performance requirements for the application. Per EDD's guidance, staff submitted a new application reflecting the revised performance data along with the original signed and approved application, which has been accepted by EDD and determined to have met the application deadline as outlined in EDD's final directive. Per the BOS, a revised application will be submitted as a ratification of the amended application for their records.

Staff previously submitted the recertification application to the WDB and the BOS based on a draft directive in order to comply with the filing deadline. The EDD subsequently revised the directive directing local areas to use performance data based on actuals and NOT on adjusted figures in the application as was indicated on

the draft directive. Per the BOS, staff amended the application to include the new data and resubmit it to the BOS for ratification. The EDD has received and accepted the amended application and performance data.

Omaid Javaid moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Brett Frazier, Omaid Javaid, Nichole Mosqueda, Robert Poythress

7.3 WDB Chair Election

7.4 WDB Vice Chair Election

No action taken for items 7.3 and 7.4. The WDB elections will happen at the next WDB meeting.

8.0 Information Items

8.1 SBDC Ribbon Cutting Event

Information included in the agenda packet.

8.2 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-22 and Program Year 2022-2023.

Information included in the agenda packet.

8.3 2023-2024 WDB Meeting Calendar

Information included in the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

None.

11.0 Next Meeting

August 17, 2023

12.0 Adjournment

Meeting adjourned at 10:29 a.m.