



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

A G E N D A

**October 19, 2023
3:00 p.m.**

Meeting will be held at:

**Workforce Assistance Center - Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Workforce Development Board of Madera County, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

If a quorum of the Workforce Development Board is not present at the time of the meeting BUT a quorum of the Workforce Development Board Executive Committee IS present, an Executive Committee board meeting will be conducted in place of the Workforce Development Board.

This agenda and supporting documents relating to the items on this agenda are available through the Workforce Development Board website at <http://www.maderaworkforce.org/workforce-board-meetings/>. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director. The Workforce Development Board is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order/

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction but not appearing on the agenda. The Board will not take action on any items presented under public comment. The comment period will be limited to 15 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the August 17, 2023, Workforce Development Board (WDB) meeting minutes.

6.2 Consideration of approval of the re-appointment of Chuck Riojas, IBEW #100, to the WDB for an additional 3-year term: 12/6/23 to 12/6/26

7.0 Action Items

7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of July 1, 2023, through September 30, 2023.

7.2 Consideration of approval of the revised contract between the Chief Local Elected Official (CLEO), the WDB and the Madera County Workforce Investment Corporation for the administration of the Workforce Innovation

and Opportunity Act (WIOA). Revisions to the CLEO align the roles and responsibilities of each entity under WIOA and current practices.

- 7.3 Discussion and consideration to schedule an Action Planning half-day session on 11/29, 11/30, or 12/13 with Bob Lanter, CWA, as a follow up to the Real Role of Workforce Boards Retreat.

8.0 Information Items

- 8.1 Success Stories
- 8.2 Madera County Workforce Investment Corporation (MCWIC) Update
- 8.3 Workforce Development Professionals Day – September 1, 2023
- 8.4 Eligible Training Provider Compliance Monitoring PY 2022-23 Results
- 8.5 Workforce Data Presentation
- 8.6 Valley Community SBDC Business Workshops
- 8.7 Workforce Assistance Center Quarterly Resource Fairs
- 8.8 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

9.0 Written Communication

10.0 Open Discussion/Reports/Information

- 10.1 Board Members
- 10.2 Staff

11.0 Next Meeting

December 21, 2023

12.0 Adjournment



MINUTES

August 17, 2023
3:00 p.m.

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

- PRESENT:** Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress
- ABSENT:** Debi Bray, Deborah Martinez, Mark Choe, Mattie Mendez, Mike Fursman, Mike Lopez, Wendy Lomeli
- GUEST:** Ara Keledjian, Madera Unified School District, Gary Beaudette, Beaudette Consulting Inc.
- STAFF:** Bertha Vega, Maiknue Vang, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:03 p.m. by Chair Brett Frazier.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Roundtable introductions were done by everyone in attendance.

5.0 Adoption of Board Agenda

Laura Gutile moved to adopt the agenda, seconded by Omair Javaid.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

6.0 Consent Calendar

- 6.1 Consideration of ratification of the February 16, 2023, Workforce Development Board (WDB) meeting minutes.**
- 6.2 Consideration of ratification of the April 21, 2023, WDB Executive Committee meeting minutes.**
- 6.3 Consideration of ratification of the May 10, 2023, WDB Executive Committee meeting minutes.**

- 6.4 Consideration of approval of the June 15, 2023, WDB Executive Committee meeting minutes.
- 6.5 Consideration of ratification of the application of Brett Frazier, Papa Murphy's Pizza, to the WDB for a 3-year term representing the Private Sector.
- 6.6 Consideration of ratification of the application of Aaron Chambers, Hometown Tax Pros, to the WDB for a 3-year term representing the Private Sector.
- 6.7 Consideration of ratification of the re-appointment of Wendy Lomeli, Employment Development Department, to the WDB for an additional 3-year term: 6/6/23 to 6/6/26.
- 6.8 Consideration of ratification of the re-appointment of Deborah Martinez, Madera County Department of Social Services, to the WDB for an additional 3-year term: 8/8/23 to 8/8/26.
- 6.9 Consideration of ratification of the resignation of Joseph Giles, Operating Engineers Local 3, from the WDB.

Consideration of approval of the reappointment of Nichole Mosqueda, Camarena Health, to an additional 3-year term: 10/21/23 to 10/21/26.

- 6.10 Consideration of ratification of the application for subsequent local area designation and local board recertification for the 2023-25 program year.
- 6.11 Consideration of ratification of EDD Subgrant AA311014 Year of Authorization (YOA) 2022 transfer of funds request in the amount of \$180,000 from the Dislocated Worker funding stream to the Adult funding stream in order to maximize customer service and provide more flexibility of services in the areas of greatest need as allowed by WIOA Section 113(b)(4).
- 6.12 Consideration of ratification of Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023.
- 6.13 Consideration of ratification of the revised application for subsequent local area designation and local board recertification for the 2023-25 program year and authorize staff to submit to the Madera County Board of Supervisors (BOS) for approval and signature.
 Since the WDB and BOS approval of Madera's recertification application, the State EDD issued a different set of performance requirements for the application. Per EDD's guidance, staff submitted a new application reflecting the revised performance data along with the original signed and approved application, which has been accepted by EDD and determined to have met the application deadline as outlined in EDD's final directive. Per the BOS, a revised application will be submitted as a ratification of the amended application for their records.

Omar Javaid moved to approve the Consent Calendar, seconded by Darren Rose.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omar Javaid, Robert Poythress

7.0 Action Items

- 7.1 Consideration of approval of Beaudette Inc.'s One Stop Operator (OSO) report for the period of April 1, 2023, through June 30, 2023.
- 7.2 Consideration of approval of Beaudette Inc.'s OSO Annual Report for fiscal year 2023.

Agenda items 7.1 and 7.2 were discussed as a group. Gary Beaudette reviewed the report with the Board. Partners meet to make sure everything is aligned and programs are integrated and that all of the Partners are meeting within the MOU requirements. There are also shared Mission and Vision statements that they work towards. Many objectives fall under those categories. The report provides meeting dates as well as attendance. The meetings are still taking place via Zoom. Each Partner has their own goals and share their progress and what they are working on. There will be an in-person meeting in September. Metrix are still being collected and shared with all Partners. This helps identify gaps and opportunities to improve. Staff will check in and fill out the Service Metrix to make sure all services are included. This will help Partner agencies know what services are provided and available and will help with referrals to other agencies. A universal referral system has been slightly delayed but staff are still hopeful to be able to implement. Mr. Beaudette uses the DMAIC

(Define, Measure, Analyze, Improve and Control) method to move through the goals and objectives and to keep everything on track. This method is used to identify, analyze, and solve existing processes that are inefficient or ineffective. Staff are working on having quarterly Resource Fairs that will bring partner agencies together in the Center to provide information and recourses from their agencies.

*Omair Javaid moved to approve item 7.1, seconded by Chuck Riojas.
Laura Gutile moved to approve item 7.2, seconded by Omair Javaid.*

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

7.3 Discussion on The Real Role of Workforce Boards retreat and consideration to continue working with the California Workforce Association and Bob Lanter on developing an action plan of priorities for the next 24 months.

Bob Lanter facilitated a retreat in June. The session was very in-depth and engaging. Discussions were held around the local economic hardships and how to turn them into economic opportunities. The focus was on the Workforce Development Board (WDB) members' roles on the WDB and how we can continue to drive the economic success of Madera County and how the members' roles are that of community development. Everyone was challenged to identify at least 2 challenges and opportunities that they wanted to prioritize and focus on. The Madera WDB has an opportunity to continue the work with Bob and the California Workforce Association (CWA) to move beyond the general conversation and really take a deeper dive into what the WDB wants to prioritize as a Board. The decision to continue to work with Bob and create an action plan to work on Madera's challenges is up to the WDB. Continuing the work would involve possibly meeting for another half-day session to develop an Action Plan to be followed by follow up meetings and possibly creating committees or subgroups. The Action Plan would be an item on future agendas to be worked on and discussed by the WDB. Those members who were in attendance at the retreat stated that the session was very beneficial and Bob Lanter was able to show how the WDB can make an impact in the community. He understood the challenges Madera is facing and it was one of the most engaging conversations and dialogues that have taken place during a Board meeting in some time. Staff may want to consider inviting some community stakeholders to future sessions. Bob Lanter comes from a similar community and is familiar with what Madera needs to work on. He is working with 8 Workforce Boards. His services are being paid out of James Irvine Foundation funds and there will be no cost to the WDB.

Laura Gutile moved to move forward and continue to work with Bob Lanter, seconded by Omair Javaid.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

7.4 WDB Chair Election

Darren Rose nominated Brett Frazier for Chair, Seconded by Laura Gutile.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

7.5 WDB Vice Chair Election

Nichole Mosqueda nominated Omair Javaid for Vice Chair, Seconded by Rob Poythress.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Ladislao (Lalo) Lopez, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

7.6 Discussion and consideration of the Program Impact and Data Reports

Staff previously worked with the Board on developing the Program Impact and Data Reports. The finished reports were provided for review. The Program Impact report contains information that would be for the Board of Supervisors, the WDB, the Workforce Investment Corporation or agencies like the CWA or other Workforce Boards. Staff invited the Board to provide input for any other information they would like to see on the report. The report provided represents data from July 1, 2022, to June 30, 2023. It was suggested that the numbers for each of the age groups represented in the AGE section be provided. It was also suggested that the sections be separated in a way that they don't seem to overlap with each other in order to make it easier to read. The infographics made the information easy to understand. The reports show that the number of people coming to the Center is still lower than before the pandemic. It helps demonstrate where we can provide services to ensure that performance and outcomes will increase. The Educational Attainment section shows where there may be opportunities to review policies and check to see if the current policies may be creating unintentional barriers for individuals who have a lower educational attainment. This could create an opportunity to review and possibly revise the policy to diminish those barriers and expand services. The Data Report is intended for local businesses and possibly other workforce area business services teams, Partners and the WDB. This report's data help staff gather information on local industries and areas of growth when looking for and applying for grants. This report provided labor market information. Staff invited the Board to provide input for the report, if any. Staff will work with Madera County Economic Development Commission to link the 2 websites so that the data is easily found by the community.

Nichole Mosqueda moved to approve the reports as presented, seconded by Omair Javaid.

Vote: Approved – unanimous

Yes: Aaron Chambers, Brett Frazier, Chuck Riojas, Darren Rose, Donald Foster, Dr. Lucia F. Robles, Joe Perez, Jorge DeNava, Lanie Suderman, Laura Gutile, Michelle Brunetti, Nichole Mosqueda, Omair Javaid, Robert Poythress

8.0 Information Items

8.1 Madera County Workforce Investment Corporation (MCWIC) Update

Information provided within the agenda packet.

8.2 National Workforce Development Month

September is National Workforce Development Month. Staff have planned a Workforce Development Professionals Day on September 1, 2023, and will celebrate Workforce Professionals annually in September. There will be a full day of staff development activities and planning for the coming year. Staff will receive logo engraved polo shirts. A marketing campaign focusing on Workforce Development Month has been planned and will include First Job Friday posts and Workforce Wednesday posts. First Job Friday will feature WDB members and what their first jobs were. Workforce Wednesday posts will feature line staff and resources. WDB members were invited to attend.

8.3 Small Business Development Center (SBDC) Ribbon Cutting Event

Information provided within the agenda packet.

8.4 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-22 and Program Year 2022-2023.

Information provided within the agenda packet.

8.5 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

10.2 Staff

Maiknue shared information on the mini-America's Job Center of California (AJCC) at the Justice Center. This is a dedicated space inside the Justice Center. A ribbon cutting took place on July 21st. There is a fully dedicated staff member at the mini-AJCC Monday through Thursday. That staff member comes back to the office on Fridays. All AJCC services are provided at the Justice Center by this employee. The mini-AJCC contract covers a 3-year time period. Information on the Wildfires National Dislocated Worker Grant (NDWG) was provided. The grant was specific to the Creek fires. The grant provided \$300,000 in funds. \$218,000 was dedicated to temporary worker salaries for participants who cleaned up the various worksites around Whiskey Falls and the Beasore Meadows Area. The work was initially delayed due to the weather, but the grant was extended and will end in December 2023. A letter in support of funding for Madera Community Hospital was submitted on behalf of the WDB. There was no time to agendize the letter due to its short turn-around deadline. It was requested that staff forward the letter to Secretary Ghaly as well. Staff will research his contact information and provide it if possible.

11.0 Next Meeting

October 19, 2023

12.0 Adjournment

Meeting adjourned at 4:19 p.m.

Madera Workforce Assistance Center AJCC Q1 23-24 Report:

Report created by One Stop Operator, Gary Beaudette of Beaudette Consulting Inc.

The Madera Workforce Assistance Center Partnership convenes on a monthly basis. Orchestrated and guided by Beaudette Consulting Inc., these meetings aim to bring all AJCC partners to the table. This forum fosters collaboration, communication, and coordination among stakeholders. It is designed to optimize the performance of the AJCC, to ensure the delivery of holistic workforce services to job seekers, employers, and the community at large.

Madera County Partners:

California Indian Manpower Consortium, Inc.	Madera County Workforce Investment Corporation
Central Valley Opportunity Center	Madera Unified School District Madera Adult School
Housing Authority of Madera County	Reading and Beyond
Job Corps	State Center Adult Education Consortium
Madera Community College Center	State of California Department of Rehabilitation
Madera County Department of Social Services	State of California Employment Development Department
Madera County Economic Development Commission	



Partner Meetings:

The purpose of our meetings is to get all partners aligned to a shared vision, enhance cross-agency communication flow, and accomplish our objectives and goals.

- We met on the following dates this quarter:
 - July 12, 2023
 - August 9, 2023
 - September 11, 2023

The Aims of AJCC Meetings Include:

1. Information Sharing: Partners offer updates concerning their distinct programs, activities, and services, which enrich the entire workforce development ecosystem.
2. Challenge Identification: Bottlenecks, hurdles, or issues affecting the AJCC or service delivery are openly discussed.
3. Solution Formulation: A collaborative effort to pinpoint and execute strategies for overcoming identified challenges.

4. Activity Alignment: Coordination among partners to mitigate service overlap, optimize resource allocation, and guarantee streamlined service delivery.
5. Outcome Review: Analysis of performance metrics and outcomes to align with predetermined goals.
6. Initiative Planning: Strategic discussions regarding the inception of new programs or projects to boost regional workforce development.
7. Policy Discussion: Conversations around impending legislative changes or policy shifts that could influence workforce development.
8. Feedback Collection: Constructive critiques and suggestions are welcomed to refine AJCC operations.
9. Inclusivity and Equality: Addressing matters pertaining to equity, diversity, and community-wide accessibility of services.
10. Resource Leverage: Identifying avenues for mutual benefits through resource, partnership, and funding opportunities.

Q1 Highlights:

- Steadfast unity among partners as we navigate post-pandemic recovery and adjust to evolving circumstances
- Partners sharing job opportunities.
- Culture of mutual assistance within the partnership.
- Safe environment to express ideas or ask for help.

Opportunities:

- Attendance: Ensuring all key decision-makers from partner agencies are present
- Business Outreach: Actively engaging local businesses in identifying skill requirements and business service needs
- Consulting: Leverage the One-Stop-Operator for problem-solving, continuous improvement methods such as Six Sigma, and best practices in industry training
- Performance Data Submission: We continue to collect Key Performance Indicators from each agency. This data aids in setting and reviewing performance and goals, helping the AJCC identify challenges and successes

Strategy and Approach Moving Forward into Q2 for Fiscal Year 23/24

- **Define:**
 - Compliance with CA state/WIOA requirements
 - Define AJCC Collective Goals
 - Set internal goals for each partner agency
 - Define Partner Services Current State
 - Identify and define problems or challenges for any or all partners
 - Understand client/customer needs and expectations
- **Measure:**
 - Compliance to State / WIOA Requirements
 - Performance against AJCC objectives
 - Sustained performance monitoring
- **Analyze:**
 - Disparities between current state and goals
 - Opportunities to close the gaps
 - Evaluate current methods for inefficiencies or improvement potential
 - New opportunities for continuous improvement
- **Improve:**
 - Formulate action plans
 - Test potential solutions
- **Control / Sustain:**
 - Standardize effective practices
 - Succession strategy
 - Cross-functional training
 - Implement the PDCA Continuous Improvement Cycle

MADERA COUNTY CONTRACT NO. _____
 (Agreement for Administration of the Workforce Innovation and Opportunity Act)

This agreement for administration of WORKFORCE INNOVATION AND OPPORTUNITY ACT (this "Agreement") is made and entered into this _____ day of _____, 2023, by and between the **COUNTY OF MADERA**, a political subdivision of the State of California, hereinafter referred to as "COUNTY," the **MADERA COUNTY WORKFORCE INVESTMENT CORPORATION**, a California public benefit corporation, hereinafter referred to as "MCWIC," and the **WORKFORCE DEVELOPMENT BOARD OF MADERA COUNTY**, hereinafter referred to as "WDB", for the purpose of defining roles and responsibilities for the administration and operation of the WORKFORCE INNOVATION AND OPPORTUNITY ACT of July 2014 (Public Law 133-128) and its regulations, hereinafter also referred to as the "WIOA"; and any and all directives as may be prescribed by the Governor of the State of California regarding administration of the WIOA of 2014.

The purpose of this Agreement is to establish the programmatic, policy, administrative, and fiscal roles and responsibilities between the COUNTY, the WDB, and MCWIC.

RECITALS

WHEREAS, WIOA H.R. 803, was signed into law on July 22, 2014, and took effect on July 1, 2015 and supersedes Titles I and II of the Workforce Investment Act of 1998; and

WHEREAS, the regulations implementing the WIOA, or the “Final Rule”, was published in the Federal Register Volume 81, Number 161, Chapter 20, Parts 603, 675, and 679-688 on August 19, 2016, and such regulations took effect on October 18, 2016;
and

WHEREAS, Madera County has met the eligibility requirements for initial designation as a Local Workforce Development Area, hereinafter referred to as “LWDA”, for the two (2) year period of July 1, 2015, through June 30, 2017 and will reapply or otherwise request subsequent and continuing designation as an LWDA once the State has issued guidance related to that process;
and

Commented [MV1]: First LWDA designation under WIOA

WHEREAS, under this agreement the Chief Local Elected Official (CLEO) of Madera County shall be the Chairperson of the Board of Supervisors; and

WHEREAS, Madera County Board of Supervisors, by Resolution No. 2000.178, dated August 22, 2000, designated the Madera County Private Industry Council as the WORKFORCE INVESTMENT BOARD, carried into the Workforce Investment Act of 1998, and now per the requirements of the new WIOA, the word Investment is to be stricken and replaced with the word Development, and the Workforce Development Board of Madera County has been initially certified by the Governor through June 30, 2018, and will reapply or otherwise request subsequent and continuing certification as the local board once the State has issued guidance related to that process;
and

Commented [MV2]: Clarifying the separation of LWDA designation and LWDB certification, of which both must be certified every two years.

WHEREAS, the WIOA amends the Workforce Investment Act of 1998, to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes; and

WHEREAS, the WIOA requires COUNTY and WDB to establish standing committees as deemed appropriate and necessary, develop a Local Workforce Development Plan, and define a local one-stop delivery system for the LWDA; and

WHEREAS, the WIOA requires the WDB, in partnership with the CLEO, to develop and submit a local plan to the State that meets the requirements in WIOA Section 108. If the local area is part of a planning region that includes other local areas, the local board shall collaborate with the other local boards and CLEO's from such other areas in the preparation and submission of a regional plan as described in WIOA Section 106(c)(2); and

WHEREAS, the WDB has prepared a local plan and participated in the development of the regional plan, and COUNTY has approved such plans prior to their submission to the State; and

WHEREAS, the WDB has been designated by the COUNTY to provide policy guidance for administration and operations, while exercising oversight with respect to activities under the Local Workforce Plan for the LWDA; and

WHEREAS, the WIOA requires that the scope and specific nature of the partnership in the LWDA be defined and determined by local agreement between the CLEO, and WDB; and

WHEREAS, the parties, including the MCWIC as the administrative and fiscal agent for the LWDA, have previously entered into an agreement, Madera County Contract No. ~~11113-18-10561-C-2016~~, dated ~~February 13, 2018~~ ~~January 26, 2016~~, for the purposes described herein and said Contract is hereby superseded in full by this Contract.

AGREEMENT

NOW THEREFORE, in consideration of the recitals set forth above, which are incorporated herein by reference, and the mutual covenants and undertaking set forth herein, the mutual receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Roles and Responsibilities of County**: The CLEO, on behalf of the COUNTY, shall serve as the local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under WIOA sections 128 and 133, unless the CLEO reaches an agreement with the Governor for the Governor to act as the local grant recipient and bear such liability. As grant recipient, COUNTY shall fulfill, or cause to be fulfilled, the following responsibilities:

1.01 COUNTY shall designate MCWIC to serve as the local fiscal agent/local grant recipient. Such designation shall not relieve the County of any misuse

of grant funds as described in WIOA Section 107 (d)(12)(B)(i)(1); COUNTY shall confirm adequate accounting, auditing, management information and reporting systems are in place to comply with the WIOA, and any and all regulations and/or those directives as may be prescribed by the Governor, and all other applicable, associated federal and state laws and regulations; COUNTY will provide a point of contact from the COUNTY Auditor/Controllers office for submission of administrative and fiscal related compliance and oversight documentation from MCWIC. COUNTY will maintain oversight documentation and record keeping for COUNTY audit purposes.

- 1.02 COUNTY shall in partnership with the WDB, approve local and regional plans and Partner Memoranda of Understanding that meet the requirements in WIOA section 108.
- 1.03 COUNTY shall designate one of the Board of Supervisors members as a liaison with the WDB, which will enhance COUNTY Board of Supervisors' familiarity with WIOA, programmatic oversight, and commitment to the WIOA, WDB activities, and encourage communication between the parties to this Agreement. This WDB member shall have the same rights as any other member. This member shall be responsible for keeping the COUNTY Board of Supervisors apprised on the programs/systems operating under the direction/administration of the WDB and report out to the COUNTY Board of Supervisors meeting following each WDB meeting.
- 1.04 COUNTY shall comply with the provisions of the California Unemployment Insurance Code 14000-14004.5, fiscal controls established by the State as

outlined in the WIOA section 184, and any and all regulations and/or directives that may be prescribed by the Governor, without compromise of its remedies against the WDB AND MCWIC, including but not necessarily limited to indemnification and contribution.

1.05 COUNTY shall, consistent with the WIOA, appoint all members of the WDB.

1.06 COUNTY's obligations under this Agreement shall be limited to making available to the MCWIC the funding that COUNTY receives from other agencies, entities, or jurisdictions, including federal and state funding sources, and which funds are intended for use in carrying out the intent and purpose of this Agreement. Under no circumstances shall COUNTY be responsible for providing funding under this Agreement that is unrelated to the WIOA purposes.

2. **Roles and Responsibilities of MCWIC:** MCWIC shall be designated herein as the administrative and fiscal agent and local grant recipient for programs and systems initiated pursuant to the WIOA and any and all regulations and/or those directives as may be prescribed by the Governor during the term of this Agreement. As the administrative and fiscal agent, MCWIC is hereby granted the authority to:

2.01 Carry out the required fiscal and administrative functions as determined by MCWIC and the WDB.

2.02 Negotiate and enter into separate agreements related to the provision of WIOA related services and other professional services consistent with, and deemed by MCWIC to be necessary to carry out its responsibilities as the local provider of WIOA Career Services without further approval of COUNTY, except as provided in this Agreement.

2.03 Expend funds sub-vented to MCWIC by COUNTY under the WIOA for the purpose of providing WIOA Career Services for the LWDA, as well as such other funds as may, from time to time, be made available to MCWIC, without further approval of COUNTY, except as provided for in this Agreement.

2.04 Take responsibility for the day-to-day management and operations of WIOA Career Services for the LWDA. In carrying out these responsibilities, MCWIC hereby agrees to:

2.04.1 Establish and maintain an adequate fund accounting, auditing, and management information and reporting system on operations and expenditures.

2.04.2 Provide written reports to COUNTY, pursuant to its request, regarding program operations, performance, and expenditures, as well as other activities being conducted. Reports shall include quarterly MCWIC financial reports approved by the MCWIC Board, quarterly expenditure reports submitted to EDD, annual monitoring guide and reports (completed by EDD and/or all other agencies as applicable to the WIOA), annual Schedule of Expenditures of Federal Awards, annual MCWIC Single Audit Report, and annual MCWIC 990 Financial report. Additional year end reports may be requested by the COUNTY auditor and will be provided upon request.

2.04.3 Act as the provider of Career Services for WIOA Adult and Dislocated Worker programs. Initially approved through June 30, 2019, as approved by COUNTY at their meeting on February 21, 2017 and subsequently approved by the State Workforce Board at

Commented [JR3]: Corporation is changing process to approve QUARTERLY financials since corporation has been designated as a low risk auditee.

their meeting on April 27, 2017. MCWIC will reapply or otherwise request continuing approval to act as the Career Services Provider, once the State has issued guidance related to that process.

~~2.04.32.04.4~~ Act as the provider of WIOA Youth programs as designated by the Local Workforce Development Board.

Commented [MV4]: 20 CFR 681.400 allows WDB to operate the Youth program, which MCWIC has been providing since January 2017.

~~2.04.42.04.5~~ Procure audits of funds and program activities as required by the WIOA and work to resolve any questions or irregularities identified through such audits.

2.04.6 Develop and manage a system to hear and resolve grievances, which may be brought by participants, contract service providers, vendors/training providers, and interested parties, as required by the WIOA.

~~2.04.52.04.7~~ Develop a budget for the program activities in the area, consistent with the local plan and the duties of the local board under this section, subject to the approval of the WDB.

Commented [JR5]: This is actually a function of MCWIC to the WDB. So moved from WDB resp. to under MCWIC Rules and Responsibilities

3. **Purpose of the WDB:** The WDB shall be organized to serve as Workforce Development Board of Madera County as established by the WIOA sec. 107 (d). It shall function in accordance with the provisions of the WIOA and any and all associated enabling legislation, regulations, and/or executive orders, to carry out the primary purposes of the WDB as follows:

3.01 Increase the involvement of the business community, educational institutions, organized labor, government agencies, community-based organizations and economic development agencies in WIOA activities authorized by the WDB.

3.02 Identify, implement and administer effective approaches to increase employment opportunities for job seekers or anyone who wants to advance his or her career, including targeted populations.

3.03 Operate as the primary agency for implementation of various transitional needs as mandated by the WIOA prior to local designation by the State of California as a LWDA.

3.04 Provide WIOA activities, through statewide and local workforce development systems, that increase the employment, retention, and earnings of participants, while increasing occupational skills of participants, resulting in the improvement of the quality of the workforce, reduction of welfare dependency, and enhancement of the productivity and competitiveness of COUNTY.

3.05 Act as a catalyst for workforce retention and expansion, while a forum for all workforce policy.

4. **Roles and Responsibilities of the WDB:** In partnership with COUNTY in the implementation of the WIOA, WDB shall assume the following responsibilities:

4.01 Establish the respective roles and responsibilities of the COUNTY and the WDB, for implementation of the WIOA at the local level.

4.02 Develop, in partnership with the CLEO, a local workforce plan to the Governor that meets the requirements in section 108. If the local area is part of a planning region that includes other local areas, the local board shall collaborate with the other local boards and CLEO's from such other areas in the preparation and submission of a regional plan as described in section 106(c)(2). The plan will be prepared and submitted in accordance with the following conditions:

- WDB shall identify the employment needs of the LWDA's unemployed, the labor force needs of area employers and economic development activities in the area while conducting such other analyses as are required by the WIOA, which the WDB determines to be appropriate and necessary in order to discharge its responsibilities;
- WDB shall solicit the input and participation of the local business community regarding the provision of activities and workforce development system services to customers of the LWDA;
- WDB shall develop and maintain a process to secure public input and comment on the Local Workforce Development Plan and programs to be funded and provided under the WIOA, and shall insure that the COUNTY Board of Supervisors reviews and approves the plans prior to submission to the Governor; and
- WDB shall, upon approval and signature of the WDB and the COUNTY, be responsible for submittal of the Local Plan to the Governor for approval.

4.03 Carry out workforce research and regional labor market analysis to assist in the development of analyses of economic conditions in the region, assist in the developing of statewide workforce and labor market information, and assist in conducting research, data collection and analysis related to the workforce needs of the regional economy as the board.

4.04 Convene local workforce development system stakeholders to assist in the development of the local plan under section 108 and in identifying non-

Federal expertise and resources to leverage support for workforce development activities.

- 4.05 Lead efforts to engage with a diverse range of employers and with entities in the region involved to promote business representation on the local board, develop effective linkages with employers in the region to support employer utilization of the local workforce development system, ensure local workforce activities meet the needs of the employers and support economic growth, and to develop and implement proven or promising strategies for meeting the employment and skill needs of the workers and employers, that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industries and sectors or occupations.
- 4.06 Identify and promote proven and promising strategies and initiative for meeting the needs of employers, workers, and job seekers, such as physical and programmatic accessibility, in accordance with section 188.
- 4.07 Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, workers, and job seekers.
- 4.08 Conduct oversight, in partnership with the CLEO for local Adult, Dislocated Worker, and Youth workforce development activities, and ensure appropriate use and management of funds for the activities and system.

4.09 Negotiate and reach agreement with the Governor on the local performance accountability measures as described in section 116(c), in collaboration with the CLEO.

4.10 With the agreement of the CLEO, designate and certify one-stop operators as described in section 121(d)(2)(A).

~~4.11 Identify eligible provider of youth workforce development activities in the local area by awarding grants or contracts on a competitive basis, and identify eligible training providers in the local area that provide individuals with consumer choice options for training.~~

Commented [JR6]: Remove the requirement for procurement since the WDB has the authority to operate the Youth program as allowed under 20 CFR 681.400.

~~4.124.11 Develop a budget for the activities in the area, consistent with the local plan and the duties of the local board under this section, subject to the approval of the CLEOC.~~

Commented [JR7]: Not a responsibility of WDB so moved 'Develop a budget.....' under MCWIC Responsibilities 2.04.7

Commented [JR8]: This is actually a function of MCWIC to the WDB. So moved under MCWIC Rules and Responsibilities.

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4.134.12 Assess the physical and programmatic accessibility, in accordance with section 188 and applicable provisions of the Americans with Disabilities Act of 1990, of all one-stop centers in the local area.

4.144.13 Work with the State to ensure that there are sufficient numbers and types of providers of career and training services serving the local area and providing the services in a manner that maximizes consumer choice, as well as providing opportunities that lead to competitive integrated employment for individuals with disabilities.

4.154.14 Coordinate activities with education and training providers in the local area, including reviewing applications to provide adult education and literacy activities under Title II to determine whether such applications are consistent with the local plan, making recommendations to the eligible

agency to promote alignment with such plan, and replicating an implementing cooperative agreements to enhance the provision of services to individuals with disabilities and other individuals.

4.164.15 Lead efforts, in collaboration with secondary and post-secondary education program representatives, to develop and implement career pathways within the local area by aligning the employment, training, education, and supportive services needed by adults, and youth, particularly those with barriers to employment.

4.174.16 Make available to the public, on a regular basis through electronic means and open meetings, information regarding the activities of the local board, including information regarding the local plan, regular membership, designation and certification of one-stop operators.]

4.184.17 ~~In conjunction with~~ Ensure that MCWIC, hires a director and ~~other key~~ staff to ~~ensure and~~ assist in carrying out the functions using funds available under sections 128(b) and 133(b) as described in section 128(b)(4), as desired. The board shall ensure the individuals selected have the requisite knowledge, skills, and abilities, to meet identified benchmarks and to assist in effectively carrying out the functions of the local board. The director and staff shall be subject to the limitations on the payment of salaries and bonuses described in section 194(15).

Commented [MV9]: Remove reference to Youth providers since MCWIC now provides Youth program in-house.

Commented [JR10R9]: WDB provides Youth program services

Commented [MV11]: MCWIC is responsible for hiring a director who manages personnel and agency operations. The Director reports directly to MCWIC board.

~~4.194.18~~ Provide career services described in section 134(c)(2) through a one-stop delivery system or be designated or certified as a one-stop operator only with the agreement of the CLEO in the area and the Governor.

5. **Selection and Approval of One-Stop Operator:** The WDB will ensure staff competitively select an entity to act at the One-Stop Operator for the local system using a process that is consistent with the Federal Uniform Guidance set out at 2 CFR 200.318. The selected One-Stop Operator will, at minimum:

5.01 Coordinate the service delivery of required one-stop partners and service providers, as outlined in the established Memoranda of Understanding (MOU);

5.02 Provide reports to the Local WDB regarding the assessment of compliance with each MOU between the WDB and the one-stop partners;

5.03 Participate in the coordination of partner meetings no less than once per quarter, to review one-stop operations, compliance with MOUs, staff development training, and other items designated or requested by the WDB.

5.04 Provide an end of year comprehensive report to the WDB regarding all items listed above; and

5.05 Complete any other duties that may be necessary to fulfill the requirements of 20 CFR 678.620 to maintain compliance as the One-Stop Operator.

6. **Resolution of Disagreements:** It is the joint authority and responsibility of all parties to this Agreement to ensure effective delivery of WIOA activities to employers and job seekers. In the event the WDB and COUNTY cannot reach a mutually satisfactory agreement on approval of the Local Workforce Development Plan, WDB and COUNTY shall meet and attempt to resolve such disagreement. When one or more parties to this

Agreement concludes that consensus between WDB and COUNTY cannot be reached, any and all unresolved issues pertaining to the plans shall be submitted for a binding determination made by a four-member panel consisting of one representative of the MCWIC, one representative of COUNTY, one representative of the WDB, and one impartial representative of the Governor's office, or a designee, who is acceptable to the parties.

7. **Receipt of Other Funds:** This Agreement does not preclude or limit the receipt by MCWIC of other governmental or non-governmental funds, either directly or indirectly. Any funds received directly by MCWIC shall be accounted for in the same manner as, and subject to the same financial procedures and control as the WIOA funds expended by MCWIC, except that private funds may be accounted for separately by using accepted accounting procedures.

8. **Term of Agreement:** This Agreement, and its force and effect on the activities, responsibilities and relationships defined herein, shall be effective commencing with its execution by the parties and shall continue until terminated as provided for herein.

9. **Termination:** COUNTY, MCWIC or the WDB may terminate this Agreement upon one hundred-eighty (180) calendar day's prior written notice to all parties specifying the date of termination. Any party may terminate this Agreement for cause by giving all parties five (5) calendar day's prior written notice of its intent to so terminate. Cause shall include, but not be limited to, the material breach of this Agreement by any party hereto or the immediate loss of significant governmental or grant funding (greater than 50% of the total WDB budget) by any party hereto. The breaching party shall have five (5) days from receipt of written notice by the non-breaching party to cure all material breaches of this Agreement.

10. **Amendments:** COUNTY, MCWIC, or the WDB may propose amendments to this Agreement at any time. Any amendment to this Agreement shall be in writing and require the written consent of each party hereto.

11. **Notices:** All notices hereunder shall be in writing served either by personal delivery or by first class mail (postage pre-paid) as follows:

County of Madera
Chairman, Board of Supervisors
200 West 4th Street
Madera, CA 93637

Madera County Workforce Investment Corporation
Executive Director
2037 West Cleveland Avenue
Madera, CA 93637

Workforce Development Board of Madera County
Board Chair
2037 West Cleveland Avenue
Madera, CA 93637

12. **Indemnification/Hold Harmless:** To the fullest extent permitted by law, each party shall indemnify, defend (at the indemnifying party's sole cost and expense), protect and hold harmless the other parties and each of their officers, employees, agents, and volunteers, and all representatives, successors, and assigns, from and against any and all claims (including, without limitation, claims for bodily injury, death or damage to property), demands, obligations, damages, actions, causes of action, suits, losses, judgment fines, penalties, forfeitures, liabilities, costs and expenses (including, without limitation, attorneys' fees, disbursements and court costs, and any and all other professional, expert or consultants' fees and costs and general and administrative expenses) of every kind and nature whatsoever (individually, a "claim;" collectively,

“claims”), which may arise from or in any manner relate (directly or indirectly) to, and only to the extent of, the negligent and/or willful acts, errors and/or omissions of the indemnifying party, its officers, officials, agents, employees, person(s) under the supervision of the indemnifying party, vendors, suppliers, contractors, subcontractors, consultants, anyone employed directly or indirectly by any of them or for whose acts they may be liable, or any or all of them, in performing any work or services to be provided under this Agreement.

13. **Governing Law:** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of California. Venue for the purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Madera County, California.

14. **Severability:** Should any part, term, portion, or provision of this Agreement be in conflict with any law of the United States or of the State of California, or otherwise unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions shall be deemed severable, enforceable and in effect, provided that such remaining portions or provisions can be construed in substance to constitute the intended Agreement of the parties.

* * * * *

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written:

Attest

By:

Clerk, Board of Supervisors

County of Madera

By:

Chairman, Board of Supervisors

Approved as to Legal Form:

By:

County Counsel

Madera County Workforce Investment Corporation

By:

Debi Bray, Chair

Workforce Development Board of Madera County

By:

Brett Frazier, Chair

By:

[Maiknue Vang](#), Executive Director

|

Madera: Action Planning Session Sector Strategies – Date TBD

- 8:30 AM** **Introductions and Agenda Review**
- 8:45** **Sector Identification**
- What we know
- 9:15** **Victory Vision**
- Together we will create the future state of success for Madera
- 9:45** **Document Current Reality**
- Review current strengths, challenges, benefits, and dangers of success.
- 10:15** **Commitments**
- Given the vision of success and current reality, what are we truly committed to working towards and accomplishing over the next 24 months.
- 10:30 BREAK
- 10:45** **Practical Actions**
- Focus Question:
What are practical actions the Madera team can take over the next 24 months, to capitalize on socio-economic opportunities and solve socio-economic challenges?
- Individual Brainstorming 7-10 Practical Actions and Small Group Sharing
Organize Ideas, Cluster, Group practical actions- Groups will work with facilitator to organize ideas.
- Naming Action Categories: Insight Development to practical actions.**
When completed, the resulting 3-5 Action Categories will make up a prospective Work Plan for the next 24 months.
- Timeline Development**
We will begin to plot practical actions across a 24-month timeline.
- 12:15** **Review Strategic Direction and Commitments.**
- Facilitated discussion on outcomes, questions next steps and adjournment.
All practical actions (including launch activities) will need to be further reviewed and developed relative to how the work gets prioritized, divided between staff and committees, presented to Madera Board (if applicable) and progress tracked.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.1

Consent

Action

Information

To: Workforce Development Board of Madera County

From: Maiknue Vang, Executive Director

Date: October 19, 2023

Subject: Success Stories

Information:

Program participants and employers share about their experience working with the workforce system and how their participation and partnership has contributed to positive results.

Financing:

Workforce Innovation and Opportunity Act

SUCCESS STORY

MARIA

Maria started her journey with the Madera Workforce in 2017 after being laid off from her employer where she worked for over 10 years. She worked with Marisol who provided career guidance and counseling and prepared her for her new career in office/accounting. She attended a 5-month computerized accounting vocational training course with P. Steve Ramirez. The training was paid for by the Madera Workforce and she also received transportation assistance while attending training. She graduated in 2018 and was hired by an employer via an On-the-Job Training (OJT) where she was able to use her newly attained skills. She was very content and happy with her new employment. Unfortunately, due to the Pandemic, she was laid off again. She reapplied for services and received assistance with job search. She enjoyed working in accounting and requested assistance with job placement in an accounting job. The Business Services Team worked with Maria and found Hometown Tax Pros via an OJT. Although she had some experience in accounting, she did not possess the necessary experience to prepare taxes. Hometown Tax Pros trained Maria and retained her after the completion of the OJT. Maria has been employed with Hometown Tax Pros for almost two years. She is thankful for the support and guidance that Madera Workforce provided. She is especially grateful for Aaron Chambers, for his commitment to helping in the professional growth of his employees. Maria expressed her gratitude and the opportunity given. She stated she has grown personally and professionally due to the support and guidance received from the Madera Workforce and her current employer.



SUCCESS STORY

Madera Unified School District

For the past two years, Jorge and Erick have assisted the Madera Unified Personnel Commission with creating job fairs for the community of Madera. The collaboration and partnership with the Madera County Workforce Investment Corporation (MCWIC) is invaluable due to the resources that have been provided. Jorge and Erick have taken their time to assist us in preparation for the job fairs. Valuable time was spent creating attractive job flyers, yard signs, and excellent recruitment videos to market the job fairs to the community. These resources and their expertise and business contacts brought a fantastic turnout to the job fairs. We also appreciate the MCWIC in allowing us to use their facilities and their computers to assist applicants with their online applications at the job fairs. We are currently working with Jorge and Erick on our 3rd job fair, and we are honored to continue our partnership with the MCWIC as we build a strong workforce for the County of Madera.





**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.2

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: October 19, 2023
Subject: Madera County Workforce Investment Corporation (MCWIC) Update

Information:

The MCWIC will meet next on October 26, 2023. The agenda for their latest meeting on September 28, 2023, as well as the minutes for the July 27, 2023 and August 24, 2023, meetings are provided for the Board's review.

Financing:

Workforce Innovation and Opportunity Act



AGENDA

September 28, 2023
3:00 p.m.

Meeting will be held at:

Workforce Assistance Center – Executive Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637, 559-662-4589

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Corporation, may request assistance by contacting the Executive Assistant at Madera County Workforce Investment Corporation office, 2037 W. Cleveland Avenue, Madera, CA 93637; Telephone 559/662-4589; CRS 711; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Corporation (MCWIC) website at <http://www.maderaworkforce.org/mcwic-meetings-and-agenda/>. These documents are also available at the Workforce Assistance Center – office of the Executive Director. MCWIC is an equal Opportunity Employer/Program. Auxiliary aids and services are available upon request.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

Items identified after preparation of the agenda for which there is a need to take immediate action. Two-thirds vote required for consideration (Government Code Section 54954.2(b)(2))

3.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes.

4.0 Introductions and Recognitions

5.0 Adoption of Board Agenda

6.0 Consent Calendar

6.1 Consideration of approval of the August 24, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

7.0 Action Items

7.2 Consideration of approval of Mike Farmer's revised MCWIC Board Member application to include Jay Chapel.

7.3 MCWIC Chair Election

7.4 MCWIC Vice Chair Election

8.0 Information Items

- 8.1 Success Stories
- 8.2 Update on Workforce Development Board (WDB) of Madera County
- 8.3 Funds Utilization Status Report Ending June 30, 2023, for Program Year (PY) 2021-22 and 2022-23
- 8.4 Re-classification of Executive Assistant – Confidential Position from Administrative Exempt to Non-Exempt Status
- 8.5 Revised Exempt and Non-Exempt Salary Schedules
- 8.6 Attorney Memo Regarding Agency Responsibility for Personnel Related Decisions
- 8.7 Workforce Development Professionals Day – September 1, 2023
- 8.8 Unemployment Insurance (UI) Claims Information

9.0 Written Communication

10.0 Open Discussion/Reports/Information

- 10.1 Board Members
- 10.2 Staff

11.0 Next Meeting

October 26, 2023

12.0 Adjournment



MINUTES

July 27, 2023

*Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589*

PRESENT: Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche
ABSENT: Debi Bray, Ramona Davie
GUEST: Esmeralda Perez
STAFF: Nicki Martin, Jessica Roche, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:04 p.m. by Vice Chair Gabriel Mejia.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Mike Farmer stated that they recently welcomed their 5th grandchild.

5.0 Adoption of Board Agenda

Staff requested the removal of agenda item 6.2. Staff need to pull the item for further review and will bring the item back to the Board when appropriate.

Tim Riche moved to adopt the agenda with the removal of item 6.2, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the May 25, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve, seconded by Mike Farmer.

Vote: Approved – unanimous

Yes: Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

6.2 Consideration of approval of the revised Exempt Salary Schedule to include updating the Executive Assistant-Confidential salary to meet California's exemption threshold requirement of \$64,480, which is no less than two times the state's minimum wage.

Agenda item 6.2 was removed and will be brought back at a later date.

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending April 30, 2023.

7.2 Consideration of approval of the MCWIC year-to-date financial reports for period ending May 31, 2023.

Agenda items 7.1 and 7.2 were discussed as a group. There is nothing unusual to report. Staff are finalizing the year-end. There are some items within Accounts Receivable that show as past due but they are being resolved. Customer and staff names are redacted on the reports.

Mike Farmer moved to approve agenda items 7.1 and 7.2, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Mike Farmer, Roger Leach, Gabriel Mejia, Mattie Mendez, Tim Riche

8.0 Information Items

8.1 Success Stories

Information provided within the agenda packet. Roger Leach stated that a young lady recently started working at his church through the Workforce program and has been doing a great job. She has been taking online courses for some Microsoft programs so that she can advance and be successful. Esmeralda P. is currently working with MCWIC as an Account Clerk I. Esmeralda first started the process as a youth at 17 years old after high school. She was interested in office clerk or medical assisting but decided on office clerk. She was placed on work experience at the Workforce Assistance Center front desk. She was offered a full-time job after approximately 5 months. While working the desk, she took a QuickBooks course through P. Steve Ramirez. When the Account Clerk I position opened with MCWIC, Jessica Roche, Controller, encouraged her to apply. She was temporarily assigned to the Clerk position so that she could learn and see if it was a good fit. She grew to love the position and has now been working the position for approximately 7 months. Staff stated that she has been doing a great job and is a quick learner. Staff are very happy to see her thriving.

8.2 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet. Staff pointed out a typo on the Financing section of the information background document. James Irvine Foundation was misspelled as Doundation. Mattie Mendez attended the WDB Retreat in June, which was facilitated by Bob Lanter, CWA. He shared some interesting statistics on high school diplomas within the community – 22% of Madera's population have less than a 9th grade level of education. She suggested that the PowerPoint presentation be shared with the MCWIC Board. Staff will provide. This figure does not take into consideration current high school students and is most likely based on adults within the county. Staff are not aware of what age ranges may have been used for the statistics. Staff provided labor market information to Bob for his presentation. Maiknue can have the Business Services division take a closer look at the details for this data. Mattie suggested that employers take a look at their job descriptions to see if a high school diploma should be required for certain positions. Diploma requirements sometime excludes job seekers from positions where a diploma isn't really relevant to the job. A high school diploma is not required to enter community colleges. WIOA considers person basic skills deficient if they assess at 9th grade level or lower.

8.3 SBDC Open House and Services in the Workforce Assistance Center

Information provided within the agenda packet.

8.4 Beaudette Inc.'s One Stop Operator (OSO) report for the period of January 1, 2023, through March 31, 2023

Information provided within the agenda packet.

8.5 EDD Funds Utilization Status Report for Period Ending March 31, 2023, for Program Year 2021-2022 and Program Year 2022-2023.

Information provided within the agenda packet.

8.6 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.7 2023-2024 MCWIC Board Meeting Calendar

Information provided within the agenda packet. Staff and the Board will need to decide on when to meet in November or December to review and approve the audited financials

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Tim Riche nominated Maiknue to speak at the Rotary Club and he was informed that she did a great job. They were very impressed. Maiknue stated that she recognized and knew some of the members of the Rotary. They are very interested in information on Workforce Services.*

10.2 Staff

- *Maiknue and other Workforce staff attended the Medical Assistant Workforce Symposium in Modesto. Gabriel Mejia and Nichole Mosqueda were also in attendance. There is a need for medical assistants in the community – especially since the hospital's closure. There are not any medical assisting trainers in Madera. Any trainings that participants can participate in are out of town. Transportation is often an issue for training participants. The symposium provided an opportunity to speak with training providers who could provide services to Madera County residents. Madera was particularly interested in a provider that is currently providing services in the Bay area and is already on the eligible training provider list (ETPL). They use a virtual and in-person hybrid curriculum. Staff are working with them to see if there may be an opportunity to go after a high road partnership training together with the California Workforce Development Board so that their services can be expanded into Madera. It would involve a collaboration between Camarena Health, Madera Community College, Madera Unified and possibly other organization who might be able to provide the training facilities along with providing the clinical piece. Maiknue reported that she attended the Madera Justice Center ribbon cutting. The Justice Center was modeled after the Workforce Assistance Center's one-stop-shop model where different organizations that provide service to justice-involved individuals are at the same location. This includes a dedicated space for a mini-America's Job Center of California (AJCC). 1 full-time Workforce staff works in the AJCC to provide services to individuals referred to them from the various organization within the Center.*

11.0 Next Meeting

August 24, 2023

12.0 Adjournment

Roger Leach motioned to adjourn at 4:07 p.m., seconded by Mattie Mendez.



MINUTES

August 24, 2023

*Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589*

PRESENT: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche
ABSENT: Mike Farmer, Mattie Mendez
GUEST: Maria Ortiz
STAFF: Nicki Martin, Jessica Roche, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:04 by Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

Roger Leach thanked Gabriel Mejia for having provided information on medical assistant openings. A young lady he knew applied for a medical assistant job and was hired.

4.0 Introductions and Recognitions

Staff introduced Catalina and Samantha, auditors with Price Page & Company. They are here all week conducting a single audit. Price Page & Company are new auditors for MCWIC.

5.0 Adoption of Board Agenda

Gabriel Mejia moved to adopt the agenda, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the July 27, 2023, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Roger Leach moved to approve, seconded by Ramona Davie.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche

7.0 Action Items

7.1 Consideration of approval of the MCWIC year-to-date financial reports for period ending June 30, 2023.

Staff have wrapped up the year-end closeout. There are no concerns at this time. These reports are unaudited. Once the finalized reports are complete, staff will provide them to the Board. Discussion held regarding the possibility of doing a more in-depth quarterly financial review while having staff provide short, summary monthly reports. Maiknue reported that the detailed monthly reports are required per the Chief Local Elected Official (CLEO) agreement, however, staff are in the process of updating the CLEO and so can include these changes. Jessica Roche, Controller, stated that providing the more detailed financial reports were due to an auditor request when MCWIC was first established and considered a higher risk. MCWIC is now considered low risk and the more detailed reports are no longer necessary. Once the CLEO is amended, staff can provide the detailed reports quarterly and provide a one-page summary to the Board monthly. The detailed reports would be available to review at any time.

Ramona Davie moved to approve, seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche

7.2 Consideration of approval of the resignation of Mike Farmer from the MCWIC Board.

7.3 Consideration and discussion on MCWIC Board Member Recruitment

Agenda items 7.2 and 7.3 were discussed as a group.

Mike Farmer submitted his resignation due to a change in his employment and schedule. Roger Leach has been in contact with him and may meet with him to discuss his position on the Board.

Tim Riche moved to table agenda items 7.2 and 7.2, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche

7.4 Consideration of approval of the preliminary budget for the 2023-2024 fiscal year.

Staff reported that Madera received a 3.12% cut to funding. Madera has been informed they should plan for at least a 1% decrease in funding this year and next. Madera does have a significant amount of carry-over funds from last year, but it is specific to training. Overall, there is enough revenue to cover expenses. Personnel expenses are standard over the years. Line item 5420 for advertising expenses has been increased. There were less people coming to the Center due to the pandemic and staff would like to advertise more in order to get people back into the Center. Line item 5632, information technology, was increased so that the server equipment can be replaced. Leasing server equipment is not a viable option for Madera because it is a small number – 5. Line item for staff traveling was increased. Travel was decreased throughout the pandemic. Training is now picking up and staff will start to travel to trainings and events. Line item 5800, direct client expenses was increased. Much of the increase is due to carry-in funds from previous years to be used strictly for client training activities. These funds must be used or they must be returned to the State. Grant funds information reports were provided. These reports are broken down by grant and broken down by expenditures. The lease amount increases 2% every year as of January 1st. The current rate is \$1.23 a square foot per month. All shopping center tenants pay into Common Area Maintenance (CAM) fees. Workforce has a cap of CAM fees of \$1.78 per square foot.

Roger Leach moved to accept the preliminary budget, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Ramona Davie, Roger Leach, Gabriel Mejia, Tim Riche

8.0 Information Items

8.1 Success Stories

Maria Ortiz, Impossible Services Group, Inc, worked at a hotel for 15 years before being let go. Maria came to Workforce for services and obtained her GED followed by enrolling in a training school for computerized accounting. She worked with an employer through an on-the-job (OJT) training to strengthen her skills. After becoming unemployed again, she came back to Workforce for help obtaining a job. Maria was placed with Impossible Services Group through an OJT which allowed her to use her computerized accounting skills. Impossible Services hired her after the OJT was over and she became a permanent staff member. Aaron Chambers has been a very kind employer who values his staff.

8.2 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet.

8.3 Beaudette Inc.'s One Stop Operator (OSO) report for the period of April 1, 2023, through June 30, 2023.

Information provided within the agenda packet.

8.4 Beaudette Inc.'s OSO Annual Report for fiscal year 2023

Information provided within the agenda packet.

8.5 National Workforce Development Month

Information provided within the agenda packet. September is National Workforce Development month and staff wanted to use this opportunity to launch a social media campaign to highlight board member and staff contributions. Staff will also have an all-day Workforce Development Professionals training on Friday, September 1, 2023, that will include reviewing end-of-year data and setting goals for the upcoming year. The social media campaign will kick off with First Job Friday posts that will highlight Board members and their first jobs. Workforce Wednesday posts will feature staff and resources and will eventually include Partner staff. Staff will be provided polo shirts with the Workforce Assistance Center logo. Board members are welcome to join.

8.6 Workforce Innovation and Opportunity Act (WIOA) Formula and Special Projects Quarterly Program Overview

Information provided within the agenda packet.

8.7 Program Impact and Data Reports

Information provided within the agenda packet.

8.8 Information on Weekly Unemployment Insurance (UI) Initial Claims for Madera County

Information provided within the agenda packet.

8.9 WDB Distressed Hospital Loan Program funding letter of support

Information provided within the agenda packet.

8.10 Wildfires National Dislocated Worker Grant (NDWG) Close-out Report

Information provided within the agenda packet. Grant information and pictures were provided. Approximately \$218,000 of the \$300,000 grant total was spent on wages and workers compensation costs for the participants. Work had to stop for a couple of months due to the weather. Staff will provide the grant close-out report to the Board of Supervisors.

8.11 MCWIC Chair and Vice Chair Elections – September 2023

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

None.

10.2 Staff

None.

11.0 Next Meeting

September 28, 2023

12.0 Adjournment

Roger Leach motioned to adjourn at 4:22 p.m., seconded by Gabriel Mejia.



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.3

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: October 19, 2023
Subject: Workforce Development Professionals Day – September 1, 2023

Information:

Staff kicked off National Workforce Development Month with our first annual Workforce Professionals Day on Friday, September 1. It was an exciting day filled with 80's attire, learning, teambuilding, and goal setting. Breakfast and lunch were provided, and staff had the opportunity to win raffle prizes donated by Dependable Freight Services (DBA A1 Trucking) and Visit Yosemite Madera County. Staff appreciated board members who stopped by throughout the day and look forward to a positive and productive year.



Financing:

Workforce Innovation and Opportunity Act



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.4

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: October 19, 2023
Subject: Eligible Training Provider Compliance Monitoring PY 2022-23 Results

Information:

The non-discrimination and equal opportunity provisions of WIOA Section 188 requires Workforce Development Boards to monitor training providers that are on the State’s approved Eligible Training Provider List (ETPL). The purpose of the review is to determine whether locally utilized training providers are operating their WIOA Title I financially assisted programs or activities in a nondiscriminatory way. Training providers must meet applicable federal and state laws, regulations, policies, and directives related to nondiscrimination and equal opportunity. The review is conducted annually by our designated Equal Employment Opportunity (EEO) Officer and is completed through a desk and onsite review.

During PY 2022-23, we concluded that all eligible training providers for Madera County are meeting applicable WIOA Section 188 and implementing regulation requirements concerning non-discrimination and equal opportunity.

Financing:

Workforce Innovation and Opportunity Act



Agenda Item 8.5

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: October 19, 2023
Subject: Workforce Data Presentation

Information:

WDB staff provided an LMI presentation at the last local Valley Economic Resilience Fund (CERF) meeting to help Madera stakeholders identify economic priorities that may be submitted as project ideas for CERF Catalyst funding. The Central Valley Community Foundation serves as the regional convener and fiscal lead for the Valley CERF project, and United Way is the local convener for Madera County. \$14 million of Catalyst funds are available for the Valley CERF region (Madera, Fresno, Tulare, Kings) with \$9 million available for funded projects.

Financing:

Workforce Innovation and Opportunity Act

Labor Market Information Data 2023



Workforce Development Board of Madera County



Madera County Age Labor Force Participation

Madera County, California								
	Total		Labor Force Participation Rate		Employment/Population Ratio		Unemployment rate	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 16 years and over	120,503	±1,111	55.0%	±3.0	47.4%	±3.2	13.9%	±3.7
AGE								
16 to 19 years	9,284	±1,095	34.7%	±10.3	22.0%	±8.2	36.6%	±23.5
20 to 24 years	10,552	±893	63.5%	±9.3	52.9%	±10.5	16.7%	±10.7
25 to 29 years	9,869	±823	78.2%	±8.6	62.9%	±12.1	19.6%	±10.8
30 to 34 years	10,733	±301	53.3%	±10.8	44.1%	±11.0	17.0%	±11.3
35 to 44 years	21,215	±690	72.9%	±6.6	68.7%	±7.2	5.7%	±3.8
45 to 54 years	17,681	±609	72.2%	±5.8	61.7%	±6.7	14.7%	±9.3
55 to 59 years	8,365	±1,148	61.0%	±10.3	51.3%	±10.7	15.9%	±9.9
60 to 64 years	9,090	±1,467	52.1%	±10.2	47.8%	±10.7	8.3%	±6.6
65 to 74 years	15,174	±1,098	29.0%	±7.7	26.5%	±7.2	8.5%	±9.2
75 years and over	8,540	±298	5.3%	±3.8	4.5%	±3.7	15.2%	±27.4

Total Population: 159,410

Unemployment Rate: 7.0 Percent

California Unemployment Rate: 5.1 Percent

U.S. Unemployment Rate: 3.9 Percent

54.29 % of Madera County Residents
Speaks English

41.45% of Madera County
Speaks Spanish

8.4 % of Madera County residents
possess a Bachelors Degree
(10.3% below national average)

22.1% of Madera residents
have less than a 9th grade
education

Madera population is expected to expand more
quickly than CA avg; Has a young population
and high birth rate; Expected to expand at an
average annual rate of 1% from 2022-2027

Retirement risk is low in Madera; 6k less than
the national average based on area size

21.8% of people live below
poverty
California is 12.3%

Total workers who live and
work in Madera: 30,551 or
19% (Total Population:
159,410)

Madera County Commute Patterns

9,859 commuters from Madera to Fresno
10,446 commuters from Fresno to Madera
1,425 commuters from Madera to Merced
1,667 commuters from Merced to Madera

Top Industry Sector Employment Gains

- Hospitality - 10.0%
- Farming - 8.3%
- Education - 7.7%
- Healthcare - 5.5%
- Government - 4.3%

Business Characteristics

- 1 - 4 employees 41.9%
- 5 - 9 employees 25.3%
- 10 - 19 employees 17.9%
- 20 - 49 employees 10.8%
- 50 - 99 employees 2.9%
- 100 - 249 employees 0.9%
- 250 - 499 employees 0.2%
- 500+ employees 0.2%

Job Growth will average 2.5% annually
between 2022-2025

Monthly Labor Force Data for Cities and Census Designated Places (CDP)						
August 2023 - Preliminary						
Data Not Seasonally Adjusted						
Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios	
					Emp	Unemp
Madera County	64,700	60,100	4,600	7.0%	1.000000	1.000000
Bonadelle Ranchos Madera Ra	2,600	2,500	100	2.7%	0.041281	0.014871
Chowchilla city	4,900	4,600	300	5.1%	0.077097	0.055110
Madera Acres CDP	4,500	4,300	200	4.6%	0.070969	0.045050
Madera city	29,200	27,200	2,100	7.0%	N/A	N/A
Oakhurst CDP	2,700	2,500	100	5.1%	0.041928	0.029742
Parksdale CDP	1,000	900	200	15.4%	0.014657	0.035136
Parkwood CDP	1,200	1,000	200	18.0%	0.015951	0.046362
Yosemite Lakes CDP	2,100	2,000	100	4.8%	0.033331	0.022452
Top Occupations					Job Postings	Month-Over Change
Registered Nurses					86	-17
Medical and Health Services Managers					35	4
First-Line Supervisors of Retail Sales Workers					33	-6
Retail Salespersons					32	-14
Food Service Managers					30	-7
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products					29	-1
Teaching Assistants, Except Postsecondary					29	9
Heavy and Tractor-Trailer Truck Drivers					27	10
Maids and Housekeeping Cleaners					26	-10
Fast Food and Counter Workers					25	-6
Top Cities					Job Postings	Month-Over Change
Madera					1,116	-165
Chowchilla					139	24
Oakhurst					136	-39
Coarsegold					54	-36
North Fork					22	-7
O Neals					19	0
Bass Lake					15	-2
Raymond					8	0
Wishon					4	-1
Ahwahnee					3	-2
Top Employment Sectors					Job Postings	Month-Over Change
Health Care and Social Assistance					251	-55
Retail Trade					133	-30
Private Educational Services					131	7
Accommodation and Food Services					96	-6
Manufacturing					91	0
Public Administration					78	-9
Construction					39	0
Arts, Entertainment, and Recreation					35	-57



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.6

Consent Action Information

To: **Workforce Development Board of Madera County**
From: **Maiknue Vang, Executive Director**
Date: **October 19, 2023**
Subject: **Valley Community SBDC Business Workshops**

Information:

In partnership with Valley Community Small Business Development Centers (SBDC), we will be hosting a series of business workshops here at the Center. The first workshop, *The Basics of Starting a Successful Small Business*, is scheduled for October 25, the second workshop, *Creating the Best Business Plan*, is scheduled for November 1, and the third workshop, *The Basics of Business Financing*, will be scheduled for November 9. These workshops are provided at No Cost and are open to any entrepreneur, small business owner, or individual interested in this path. Please feel free to share with your networks.

Financing:

Workforce Innovation and Opportunity Act
US SBA/Governor's Office of Business and Economic Development



The Basics of Starting a Successful Small Business

Buckle up as we reveal tips, techniques, and examples of how you can keep your business profitable and thriving during this **FREE** workshop

Date: October 25, 2023

Time: 5:30-7:30 PM

2037 W. Cleveland Ave,
Madera, CA 93637

Register Here!

<https://bit.ly/MaderaBusinessStart>

This no cost workshop is open to any entrepreneur or small business owner. Please feel free to share with any interested parties in your network!

Equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with Disabilities.



FRESNO | KINGS | MADERA | TULARE



Funded in part through a Cooperative Agreement with the U.S. Small Business Administration and a Grant with the Governor's Office of Business and Economic Development. All opinions, conclusions, and/or recommendations expressed herein are those of the author(s) and do not necessarily reflect the views of the SBA of the Governor's Office of Business and Economic Development. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact the California SBDC closest to you. Contact your local SBDC.

CREATING THE BEST BUSINESS PLAN...FOR YOU!

FREE WORKSHOP

REGISTER

<https://bit.ly/maderabusinessplan>



- What is a Business Plan
- Types of a Business Plans
- Sources of Assistance Available



Nov 1, 2023 5:30-7:30 PM

Workforce Development
 Board of Madera County
 2037 W. Cleveland Ave.
 Madera, CA 93637

This no cost workshop is open to any entrepreneur or small business owner. Please feel free to share with any interested parties in your network!

Equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with Disabilities.





**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.7

Consent Action Information

To: Workforce Development Board of Madera County
From: Maiknue Vang, Executive Director
Date: October 19, 2023
Subject: Workforce Assistance Center Quarterly Resource Fairs

Information:

The Workforce Assistance Center will host quarterly resource fairs to showcase community and partner agencies. Attendees will have the opportunity to tour the Center and learn about programs and resources that will assist them with education, training, support service, and employment opportunities.



Financing:

Workforce Innovation and Opportunity Act



**WORKFORCE DEVELOPMENT
BOARD OF MADERA COUNTY**

Agenda Item 8.8

Consent Action Information

To: **Workforce Development Board of Madera County**
From: **Maiknue Vang, Executive Director**
Date: **October 19, 2023**
Subject: **Unemployment Insurance (UI) Claim Information**

Information:

The most recent data on UI Claims for the period of August 12, 2023, through October 7, 2023, for Madera County is being provided for the WDB's review.

Financing:

Workforce Innovation and Opportunity Act

California Unemployment Industry & Demographics Data Dashboard

(Dashboard appears better when viewed in full screen mode. Click the icon in the bottom right-hand corner of screen next to download icon.)

- About This Tool
- County Claims
- County Demographics
- County Industry
- Statewide Demographics
- Statewide Industry

Weekly Initial Claims by County

County	August 2023			September 2023				October 2023	
	(Week Ending)			(Week Ending)				(Week Ending)	
	12	19	26	2	9	16	23	30	7
Madera	177	146	150	137	158	150	191	151	233

- Claim Type
 - UI Claims
 - PUA Claims
- County
 - Madera
- Claims by Y.. Multipl..
- Claims by Week (Sele.. Multiple values

The data provided in these reports are the number of initial claim counts. It includes new claims, additional claims, and transitional claims. Data includes regular Unemployment Insurance program and federal extended benefit programs. Data for claimants who live outside of California, but collect benefits, and invalid addresses in California are not included in these numbers.

- A new claim is the first claim for a benefit year period (for the regular UI program it is 52 weeks). You can only have one new claim during a benefit year period.
- An additional claim is when a second claim is filed during the same benefit year and there is intervening work between the current claim and the previous claim. For example, an individual files a new claim, goes back to work, gets laid off and files another claim before the benefit year period of the first claim expires. An individual can have multiple additional claims during the same benefit year if individual you meet the eligibility requirements.
- A transitional claim is when a claimant is still collecting benefits at the end of their benefit year period and had sufficient wage earnings during that year to begin a new claim once the first benefit year period ends.