

# Bidders Conference – RFP Legal Services

Event Information	
Name of Organization	Madera County Workforce Investment Corporation
Report Completed by	Jessica Roche, Fiscal Manager
Location	2037 W. Cleveland Ave., Madera, CA 93637
Mandatory Attendance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Date & Time of Event	January 11, 2019 @ 2:00 pm

List of Handouts Provided
MCWIC Company Profile Information

NOTES:	
<b>No questions presented by bidder</b>	

The Madera County Workforce Investment Corporation (MCWIC) is a non-profit public benefit with a 501c3 designation. The MCWIC serves the County of Madera Chief Local Elected Official (CLEO) to operate as the administrative and fiscal agent and program operator of the local Workforce Development and AJCC System of Madera County. MCWIC is governed by a corporate Board (MCWIC) and a WIOA policy Board (Workforce Development Board of Madera County).

Number of staff: 25

Approx. Annual Wages: \$1,320,000

Employee Benefits: Health, Dental, Vision, AD&D, 457 Plan

Company Vehicle: no

Class Codes used: 8810 (20), 8742 (5)

Business Insurance Coverage: Business Liability, WC, D & O, EPLI

Business Personal Property: \$713,000

Facility: Lease

## **RFP Legal Service Conference**

Present: Craig Armstrong - Bidder, Jessica Roche – MCWIC, Sarahi Cuellar – MCWIC

Meeting was called to order at 2:08 p.m.

Jessica: Welcome to the Bidders Conference for our RFP for Legal Services. Document provided that provides a general company profile about our agency. We are a non-federal agent and receive federal funds we have to do a RFP for services. The purpose of the Bidders Conference is for any questions from the bidders.

Craig: No questions.

Jessica: If there are any questions please feel free to email me and I will add those questions to our website.

Meeting called to order at 2:11 p.m.