

WORKFORCE DEVELOPMENT BOARD of MADERA COUNTY

MINUTES

SPECIAL MEETING

July 18, 2017

***Convened at Madera County Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93638
(559) 662-4589***

- PRESENT:** Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener
- ABSENT:** Bridget Carpenter, Jorge DeNava, Gabriel Gil, Claudia Habib, David Hernandez, Terry Nichols, Robert Poythress, Les Taylor, Kimberly Thomas, Cindy Vail, Ruben Zarate
- GUEST:**
- OTHERS:** Elaine Craig, Tracie Scott-Contreras, Gail, Lopez, Jessica Roche, Maiknue Vang, Nicki Martin, Sophia Aguilar

1.0 Call to Order

Meeting called to order by Workforce Development Board (WDB) Chair, Pat Gordon, at 4:44 p.m.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

Round table introductions were done by everyone in attendance. Pat Gordon was recognized with a certificate of Appreciation for his work as the WDB chair.

5.0 Adoption of Board Agenda

Brett moved to adopt the agenda, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

6.0 Consent Calendar

- 6.1 Consideration of the ratification of the Workforce Development Board (WDB) meeting minutes – February 16, 2017.**
- 6.2 Consideration of the ratification of the WDB Executive Committee meeting minutes – May 9, 2017.**
- 6.3 Consideration of the ratification of the nomination of Wendy Lomeli, Employment Development**

Department, to the WDB.

- 6.4 Consideration of the ratification of the resignation of Carey Wilson, SEIU 1000, from the WDB.
- 6.5 Consideration of the ratification of the resignation of Jim Rodriguez, Kings View, from the WDB.
- 6.6 Consideration of the ratification of the resignation of Kelly Woodard, Madera County Department of Social Services, from the WDB.
- 6.7 Consideration of the ratification of the transfer of funds from the dislocated worker funding stream to the adult funding stream in the amount of \$150,000.

Agenda items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 6.7 were discussed as a group. Items 6.1 to 6.6 are routine resignations and meeting minutes. The dislocated worker fund transfer is routine and allowed by the State. This is the second transfer and was previously approved by the Executive Committee.

Bobby Kahn moved to approve items 6.1 to 6.7, seconded by Chuck Riojas.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.0 Action Items

- 7.1 Consideration of the approval of the re-appointment of Gabriel Gil, PG&E, to the WDB for an additional 3 year term.
- 7.2 Consideration of approval of the resignation of Bridget Carpenter, SpringHill Suites Madera, from the WDB.
- 7.3 Consideration of approval of the resignation of Pat Gordon, Private Sector, from the WDB.
- 7.4 Consideration of approval of the application of Deborah Martinez, Madera County Department of Social Services, to the WDB.

Agenda items 7.1, 7.2, 7.3 and 7.4 were taken as a group. Pat Gordon is resigning as he no longer works in the Private Sector within Madera County and so no longer qualifies for the WDB of Madera County..

Brett Frazier moved to approve agenda items 7.1 to 7.4, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

- 7.5 Consideration of the approval of the WDB 2017-2020 local area plan and authorization to have the WDB Chair sign the plan and forward to the Madera County Board of Supervisors for approval.

The Plans need to be approved by the WDB and forwarded to the Board of Supervisors for signature. Once signed, the Plans will be forwarded to the State for final submission.

Brett Frazier moved to approve, seconded by Mike Fursman.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.6 Consideration of the approval of the Phase II MOU.

The MOU process was in 2 parts – Phase I focused on the services and Phase II focuses on the financial information for services provided in the Center by Partner agencies. Staff have gotten most of the partner information and signatures for the Phase II MOUs and will submit to the Board of Supervisors for approval.

Brett Frazier moved to approve, seconded by Nichole Mosqueda.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.7 Consideration of the appointment of an America's Job Center of California (AJCC) Certification Committee.

Per state requirements, Workforce staff are not allowed to participate in the certification process for the AJCC. The process must be Board driven. This committee will meet to go over the process and compile all the necessary documents in order to certify the AJCC. Laura Gutile, Michelle Brunetti and Elizabeth Wisener volunteered to be on the Committee.

Bobby Kahn moved to appoint Laura Gutile, Michelle Brunetti and Elizabeth Wisener to the AJCC Certification Committee, seconded by Brett Frazier.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.8 Consideration of approval of the 2017-18 program budget.

Brett Frazier moved to approve the program budget as presented, seconded by Bobby Kahn.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.9 WDB Chair Elections

Brett Frazier volunteered to be the WDB Chair.

Mike Fursman moved to approve Brett Frazier as the WDB Chair, seconded by Chuck Riojas.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

7.10 WDB Vice Chair Elections

Staff suggested that Les Taylor could be the WDB Vice Chair and they could call him personally to see if he is able to act as the Vice Chair on the WDB. Nichole Mosqueda agreed to accept the Vice Chair nomination if Les is unable to accept.

Brett Frazier moved to have staff contact Les Taylor to accept the Vice Chair nomination or accept Nichole Mosqueda's nomination if Les is not able, seconded by Mike Fursman.

Vote: Approved – unanimous

Yes: Michelle Brunetti, Brett Frazier, Mike Fursman, Pat Gordon, Laura Gutile, Bobby Kahn, Wendy Lomeli, Mike Lopez, Nichole Mosqueda, Ivan Otamendi, Chuck Riojas, David Salter, Elizabeth Wisener

8.0 Information Items

9.0 Written Communication

10.0 Open Discussion/Reports/Information

10.1 Committee Members

10.2 Staff

11.0 Next Meeting

August 17, 2017

12.0 Adjournment

Chuck Riojas moved to adjourn the meeting, seconded by Bobby Kahn.

Meeting adjourned at 4:55 p.m.