



# Executive Committee

## MINUTES

February 2, 2017

*Convened at Madera County Workforce Assistance Center - Conference Room  
2037 W. Cleveland Avenue, Madera, CA 93637  
(559) 662-4589*

**PRESENT:** Bob Carlson, Brett Frazier, Kelly Woodard

**ABSENT:** Pat Gordon, Robyn Smith

**GUEST:**

**OTHERS:** Elaine Craig, Tracie Scott-Contreras, Gail Lopez, Jessica Roche, Maiknue Vang, Nicki Martin

### 1.0 Call to Order

*Meeting called to order by WDB Vice Chair Brett Frazier at 2:42 p.m.*

#### 1.1 Pledge of Allegiance

### 2.0 Additions to the Agenda

*None.*

### 3.0 Public Comment

*None.*

### 4.0 Introductions and Recognitions

*None.*

### 5.0 Adoption of Board Agenda

*Bob Carlson moved to adopt the agenda, seconded by Kelly Woodard.*

*Vote: Approved – unanimous*

*Yes: Bob Carlson, Brett Frazier, Kelly Woodard*

### 6.0 Consent Calendar

*None.*

### 7.0 Action Items

#### 7.1 Consideration of approval for the transfer of funds from the Dislocated Worker funding stream to the Adult funding stream in the amount of \$95,000.

*Staff requested approval to transfer funds between funding streams. There are less unemployed customers coming in for services. Staff will use for Adult training services and will carry-over as much*

*funds as allowed for the incoming fiscal year.*

*Kelly Woodard moved to approve, seconded by Bob Carlson.*

*Vote: Approved – unanimous*

*Yes: Bob Carlson, Brett Frazier, Kelly Woodard*

**7.2 Consideration of approval of the Workforce Development Board of Madera County's application to be America's Job Center of California Adult and Dislocated Worker Career Services Provider.**

*Originally, local Workforce Boards were not allowed to provide Career Services and procuring a One Stop provider was mandatory. The State has now allowed and provided a mechanism that will allow local boards to provide career services via a Governor waiver. The Workforce Development Board can apply to provide career services by submitting an application that also has to be submitted and approved by the Chief Local Elected Official for Madera County.*

*Kelly Woodard moved to approve, seconded by Bob Carlson.*

*Vote: Approved – unanimous*

*Yes: Bob Carlson, Brett Frazier, Kelly Woodard*

**8.0 Information Items**

*None.*

**9.0 Written Communication**

*None.*

**10.0 Open Discussion/Reports/Information**

*None.*

**11.0 Next Meeting**

*March 23, 2017 – if needed.*

**12.0 Adjournment**

*Meeting adjourned at 2:49 p.m.*