



**BIDDERS CONFERENCE: OCTOBER 6, 2016 – 1:00 P.M.
Q & A**

REQUEST FOR PROPOSAL

FOR

WORKFORCE INNOVATION & OPPORTUNITY ACT

**Title I - WIOA ONE-STOP OPERATOR,
Title I - WIOA ADULT CAREER SERVICES, and
Title I - WIOA DISLOCATED WORKER CAREER SERVICES**

Program Year 2017-2018

Release Date:	September 29, 2016
Deadline for Submissions:	November 14, 2016 by 4:00 p.m.
Technical Assistance: Written questions only, except for oral questions at bidders' conferences. Questions must be submitted via email and Q & A will be available to bidders on the Workforce Development Board website listed later in this document. Questions will be answered in the order received.	Tracie Scott-Contreras E-mail: tscott-contreras@maderaworkforce.org Mandatory Bidders' Conferences October 6, 2016: 8:30 or 1:30 (Refer to Section III, I. for bidders conference location)



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Elaine Craig stated that since the announcement and posting of the RFP to the public, Employment Development Department (EDD) draft directive WSDD 153 was released and provides information on submitting a waiver to the Governor through the County Local Elected Official (CLEO) that will allow local area workforce boards to continue to provide career services. The waiver does not include the AJCC One Stop Operator role. Ms. Craig stated that her intent is to provide the Workforce Development Board (WDB) with the waiver information and request that they approve and submit a waiver so that the WDB can continue to provide Career Services. As mandated by the Workforce Innovation and Opportunity Act (WIOA), a One Stop Operator would still need to be procured in order to establish a firewall between the WDB and the Operator. A revised RFP will be let for the One Stop Operator role only as the Board will apply and try to continue to provide Career Services. It is anticipated that an Operator for the Madera One Stop would not be a full time role. The Operator role includes keeping the One Stop within mandates, would coordinate with Partners, they would answer to the WDB, organize staff training, Partner meetings, referrals, and streamlining data. Central Valley workforce areas have been working together as a region to gather information on using a regional Operator that would travel between the region's One Stops. It is possible that the RFP submission deadline is extended in order to allow bidders time to put together a proposal while waiting for the WDB decision on the waiver for Career Services and the final EDD Directive. It is also possible that the WDB could decide to revise the current RFP. If the RFP is modified, only those bidders who attended today's mandatory conference would be eligible to submit a proposal. If the RFP is cancelled and a new RFP is posted, the process would be open to anyone who attends the Bidders Conference for the new RFP.

Q: Who is the current operator?

A: The Madera County Workforce Investment Corporation (MCWIC) is the current operator.

Q: Has there been any discussion as to what the budget might be if there were to be a part-time Operator?

A: Yes. \$50,000 is being considered.

Q: How many One Stops do you currently operate?

A: The Madera County Workforce Assistance Center is the current comprehensive One Stop. Oakhurst and Chowchilla had satellite locations. However, those sites have been recently downsized and staffing and presence in those areas has been reduced due to both budgetary constraints and low customer participation numbers. Services will be provided on an as-needed basis out of locations such as the community libraries or college centers. The One Stop website is also being reworked with the hope of making it more interactive and robust so that customers can obtain information and services via the website.

Q: Is there a requirement for additional funding to be included as a part of the proposal?

A: The intent was to have the Operator as the primary service deliverer make sure that they are collaborating with the other mandatory partners as is required by the MOU for shared funding, having different partners pay for different services and being able to track that as WIOA is not always the first dollar being used.

Q: There seems to be an Administrative Rate and an Indirect Rate. The Indirect Rate can be anywhere from 7% to 10% - wasn't sure which was the required rate.

A: The Indirect cannot exceed 7%

Q: What is the Administrative Cap Rate?

A: 10%. The Indirect and Administrative rates are 2 separate rates. Indirect cost rate max is 10%. Total Administrative and Indirect cost rate cannot exceed 7% of the total contract award. Please refer to page 9. The Fiscal Manager will look over the section and a clarification will be sent out.

Q: The RFP also mentions other funding streams. Are those outside of the Scope of Work?

A: Yes. As a 501c3, the MCWIC gets other funding from various projects/grants. They would continue to maintain and receive Business Services, lay-off aversion and Rapid Response funds.

Q: If you did procure a service provider and Operator, would those funds be merged into the system or would they be separate and apart?

A: MCWIC would maintain and operate any funds outside of Title I Adult Dislocated Worker.

Q: Is it a requirement to have an established collaboration with existing Partners as part of the proposal?

A: No. There are MOUs in place between the WDB and the Partners. Any new Operator would also need to have an MOU with the WDB. While it would be a positive thing to be able to demonstrate some level of a relationship between any or all of the mandatory Partners, there is no language in the RFP requiring the submittal of any letters of support or commitment or collaboration from partners.